

HORTON CHAPEL ARTS AND HERITAGE SOCIETY

England & Wales · Charity number 1167510

Details

Other names	HCAHS
Status	Registered
Legal form	CIO
Registered	2016-06-07
Register	View on the Charity Commission register

Contact

Address	The Horton Arts Centre Haven Way Epsom Surrey KT19 8NP
Phone	01372747662
Email	enquiries@thehortonepsom.org
Website	http://thehortonepsom.org

Activities

Objects: A. TO PRESERVE THE HORTON CHAPEL IN EPSOM, A GRADE II LISTED BUILDING, FOR THE BENEFIT OF THE PUBLIC AND THE HERITAGE OF THE LOCAL AREA, B. TO PROMOTE EDUCATION IN AND APPRECIATION OF THE ARTS, LOCAL HISTORY AND CREATIVE ACTIVITIES FOR THE PUBLIC BENEFIT OF ALL AGES OF PEOPLE LIVING, WORKING AND STUDYING IN THE 'BOROUGH' OF EPSOM AND EWELL AND ITS SURROUNDING AREAS BY ESTABLISHING AND OPERATING A NOT-FOR-PROFIT COMMUNITY ARTS CENTRE WITHIN THE HORTON CHAPEL BUILDING AND ITS ASSOCIATED GROUNDS.

Activities: To preserve Horton Chapel for the benefit of the local community, by running a not for profit community arts centre. Including social and community activities as well as promoting education in and appreciation of the arts, local history and creative activities the promote well-being for the public benefit of people of all ages living working and studying in the borough of Epsom and Ewell.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Education/training, Arts/culture/heritage/science, Environment/conservation/heritage
- **Who:** The General Public/mankind

Geography

- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2025-02-28	£498,388	£358,589	-	-
2024-02-29	£321,135	£326,064	-	-
2023-02-28	£526,916	£407,752	£2,751,413	9
2022-02-28	£596,914	£133,809	£2,632,249	0
2021-02-28	£1,178,511	£31,900	£2,169,144	0

Trustees

Name	Role	Appointed
Elaine Sharpe	Chair	2024-02-21
Andrea Stokes		2024-03-20
Dr Alana Harris		2025-06-12
Dr Shireen Sindi		2025-06-12
Graham Saunders		2018-11-27
Romy Page		2025-06-12
Sara Saunders		2025-06-12
Steven Richard Trimm		2022-03-16

HORTON CHAPEL ARTS AND HERITAGE SOCIETY

England & Wales - Charity number 1167510

Accounts

the
HORTON
EPSOM

Annual Report and Accounts

2024 / 2025



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Reference and Administrative Details

REGISTERED CHARITY NAME

Horton Chapel Arts and Heritage Society

TRUSTEES

E Sharpe - Chair of Trustees

R Salmon - Secretary (resigned 8.6.2024)

G Saunders

G C Young (resigned 22.3.2024)

S R Trimm

K Appadoo (resigned 16.8.2024)

A Stokes (appointed 20.3.2024)

R Clarke (appointed 26.11.2024)

S Sindi (appointed 12.6.2025)

A Harris (appointed 12.6.2025)

R Page (appointed 12.6.2025)

S Saunders (appointed 12.6.2025)

PRINCIPAL ADDRESS

The Horton Arts Centre, Haven Way, Epsom, Surrey KT19 8NP

REGISTERED CHARITY NUMBER

1167510

INDEPENDENT EXAMINER

Bates Weston LLP Chartered Accountants, The Mills, Canal Street, Derby, DE1 2RJ

BANKERS

Metrobank, 91a High Street, Epsom KT19 8DR



the
HORTON
EPSOM

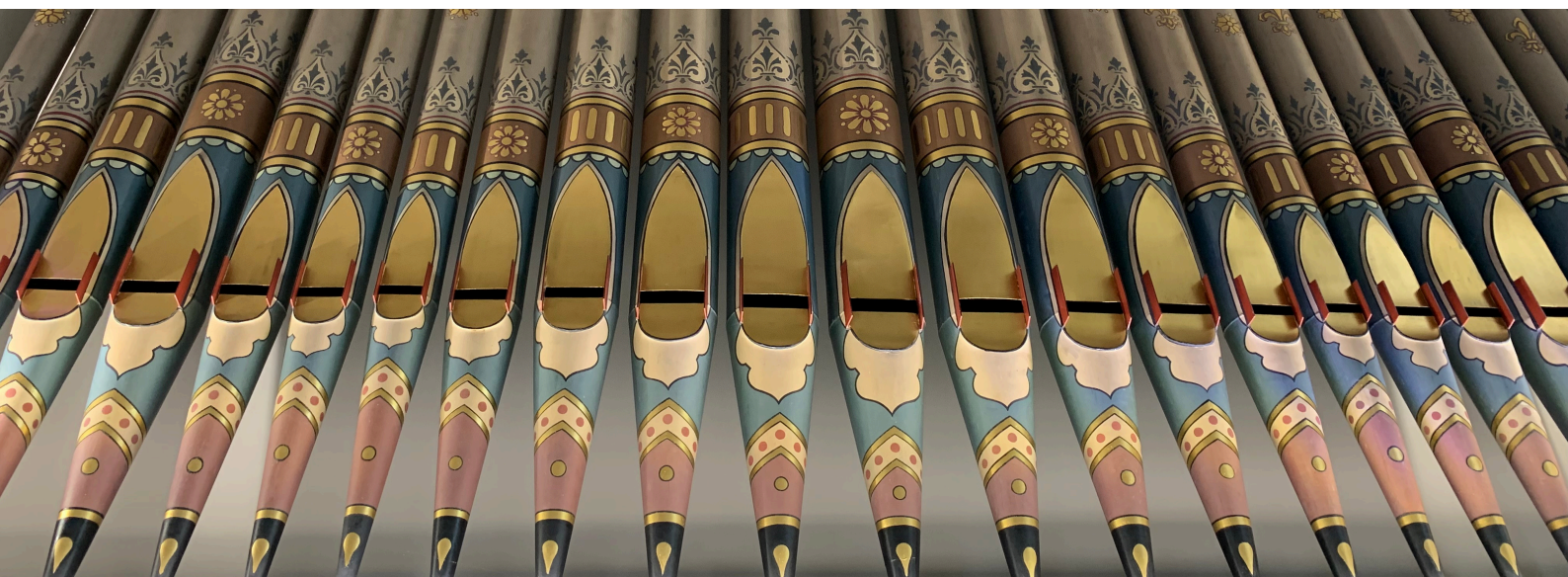
Report of the Trustees

The Horton is a vibrant independent venue for arts, heritage and events in Epsom, Surrey.

The formerly semi-derelict Horton Chapel was saved by registered charity Horton Chapel Arts & Heritage Society (HCAHS), a charity set up specifically to undertake the renovation project and run The Horton (also known as The Horton Arts Centre) as a not-for-profit cultural venue, providing amenities, creative learning and enterprise opportunities.

The Horton is a site of national historical importance. Built in 1901, it has a pioneering history of mental health care and was Europe's first music therapy centre from the 1950s. Following a six-year project to raise funds and renovate the building, The Horton officially opened to the public in April 2022.

We host live performances, exhibitions, creative workshops, events and a free-to-access permanent exhibition about the history of Epsom's psychiatric hospital cluster and the people who lived and worked there. The heritage of the site is embedded into the culture of our public programme and retained in the architectural and decorative detail of the building. The Horton's Café-Bar provides a community hub where local people can meet, eat and drink together.



Our Objectives

Our charitable objects are:

- To preserve Horton Chapel in Epsom, a Grade II listed building, for the benefit of the public and the heritage of the local area, by establishing a not-for-profit arts centre within the building and its associated grounds; and
- To promote education in and appreciation of the arts, local history and creative activities that promote well-being, for the public benefit of all ages of people living, working and studying in the borough of Epsom and Ewell and its surrounding areas.



Our Mission & Values

Our mission is to enrich the community and bring people together, through creativity and innovative use of both our indoor and outdoor spaces. We welcome all. We are inclusive and strive to be relevant to underserved and underrepresented groups within society. We aim to deliver memorable experiences that leave a lasting impression for everyone, every time. We will preserve the physical and intangible heritage of The Horton, and bring stories to life that leave a lasting impression, and lead visitors to return time after time.

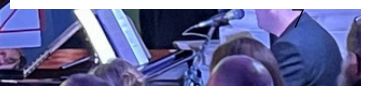
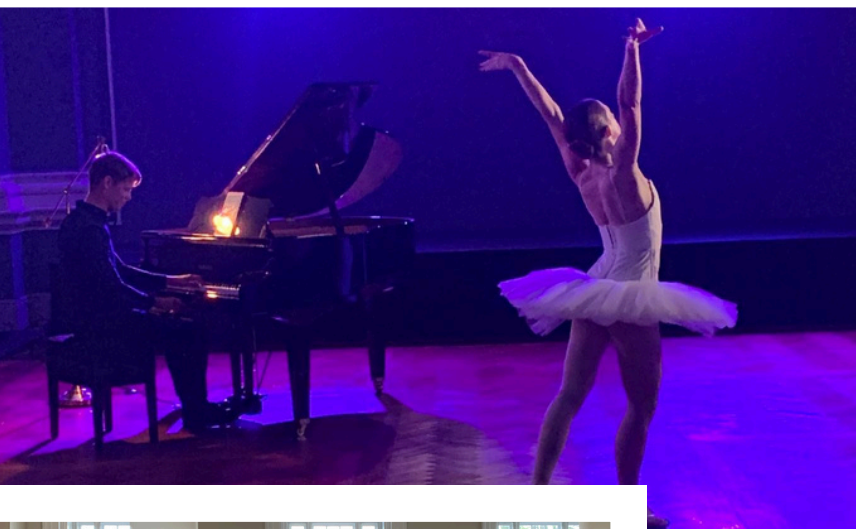
Our core values are:

- Quality: We strive to offer the highest quality experience for all our visitors and audiences.
- Innovation: We aim to continually innovate with our programming and the creative opportunities we provide. We seek to offer new experiences that are not available elsewhere locally.
- Relevance: We carefully balance innovation with things that we know our audiences love to do. We seek to listen and learn from our community.
- Mental Health: We promote a greater understanding of mental health, both through our heritage and in today's society. We understand that feeling part of a community can provide a sense of wellbeing.
- Team: We acknowledge the contribution of all staff, volunteers and trustees. Their engagement with our visitors is our driving force and we support their development.



Our Programme

Throughout the year, The Horton continued to deliver and grow a high calibre programme of live music, dance and theatre performances, alongside creative workshops, life drawing studios, heritage talks and wellness sessions. Particular highlights follow:



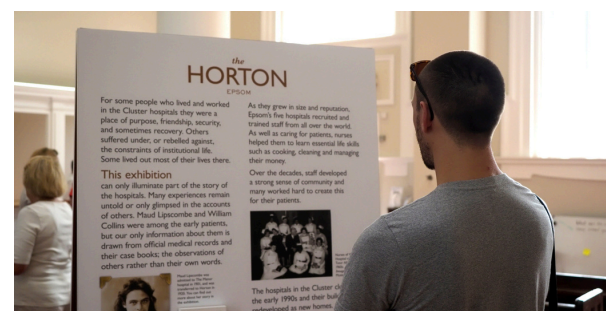
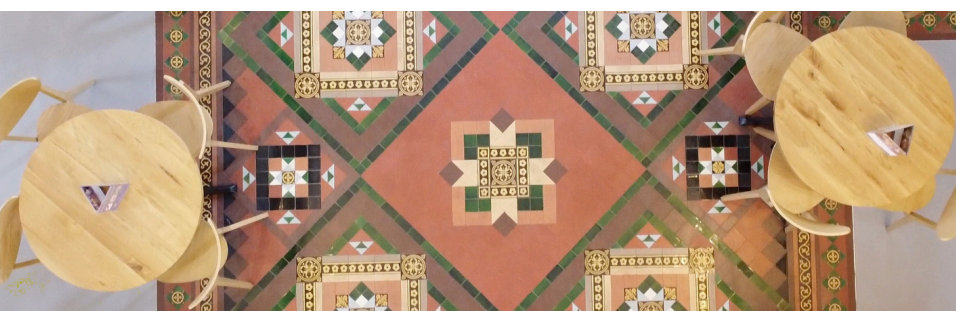
Heritage



In June 2024, we hosted two important talks which offered unique explorations of the heritage of our site as part of our ongoing mission to bring life to the history of the Epsom Cluster of psychiatric hospitals. Professor Dan Jacobson delivered *From Patient to Professor*, a talk explaining the long arc of the geography and history of the hospitals, weaving together his personal and professional journey – from a teenage inpatient at Long Grove Hospital to Professor at the University of Calgary. Simon Jarrett, historian and writer, delivered *The History of People with Learning Disabilities*, tracing daily life over three centuries and asking if our understanding of the past can help us to better understand and improve the lives of people with learning disabilities today.

The Horton featured on the latest series of the BBC's *Who Do You Think You Are*. Reality TV star Gemma Collins visited The Horton to meet with historian (and former HCAHS trustee) Kirstie Arnould to find out about her maternal Grandmother who spent time in two of Epsom's psychiatric hospitals. The programme shed a light on the personal connections that many people have to Epsom and the hospitals. To reflect this, through the year we also offered talks on *Beginning Research On Your Family History* and *Discovering the Story of Your Home*, as well as *Epsom and Ewell Through Time* and *The History of Surrey's Mental Hospitals*.

Our permanent heritage exhibition continues to attract visitors in its own right, and provides important historic context to the building for all our visitors. The exhibition, which is free to access, includes artefacts, images, audio recordings and digital resources including testimonies of staff and patients of the Epsom Hospital Cluster from throughout the 20th century. We frequently welcome visitors with a personal or family connection to the Epsom Cluster and hope to expand our heritage work in the coming years to ensure that their stories and experiences can be captured and brought to life.



Children & Young People



This year we offered an exciting and innovative programme of shows and workshops for children and young people, providing experiences not available elsewhere in the local area. Theatre company Beeja performed *Choogh Choogh*, a family-friendly show inspired by the joy of travelling through India by train. By combining classical Indian dance with contemporary movement, theatre and play, they shared a world full of colour, invention and flow with our young audience. Hands Down Circus presented *Tape That!*, a charming, light-hearted, non-verbal acrobatic duet, entrancing young and old with their skills and delivering a beautiful show full of heart. These shows were delivered as part of House Theatre Network.

Glimmer, a theatre company telling female-led tales of actions and adventure, performed *The River Runner*, a magical family show with live folk music, telling the exhilarating true-life story of a brilliant young woman who uses her amazing ice-skating skills to defeat a cruel Victorian landlord and set her village free.

Creative company Half A String performed *Breathe*, taking our audience on an extraordinary journey through a busy forest. Using puppetry, detailed sets and live camera work, *Breathe* explored the inner workings of trees, finding the epic in the tiny, and was a powerful demonstration of the power of technology in performance in our space.

We also offered opportunities for children and young adults to explore and develop their own creative abilities. This year saw the final screenings of films curated by the *Fourth Wall Film* project, our Young Film Programmers project for young people aged 16-20, supported by Young Film Network.

We hosted the Epsom Youth Jazz Ensemble for a special one-night only Reunion Concert. The band had last played together before the Covid-19 lockdowns and many older members had moved away to work and study. Led by Epsom musician and composer Ben Tompsett, the evening was a joyful celebration giving many talented local young people to chance to come back together to make a big, brilliant sound.

During Carers' Week, we were delighted to host the first of our series of special singing workshop for Young Carers from a local primary school. Led by Cole Bendall, these workshops were funded by donations from one of the first ever events held at The Horton, *Singing is Good for You*, in memory of Beth Hill. We are passionate about the power of music and all forms of creativity to support the wellbeing of children and young people, and hope to continue this and other similar programmes in the future.

We also offered regular performances of *Short Stories Tall Tales*, a live, interactive, sensory first-theatre experience for ages 0-5 years, and hosted a number of creative arts workshops and drop ins for children and families across the year, from a free outdoor chalk art session to school holiday workshops in lino printing and creative clay making.

We are grateful to MGSO4 Arts for their support of our young people's creative programme this year.

Live Music & Theatre



Our successful 88 Keys Grand Piano fundraising campaign enabled us to purchase a baby grand piano for the Performance Space. Supported by individual donors and fundraising concerts generously delivered by The Alionor Trio, Instant Sunshine, Nadine André and Absolutely Opera, the baby grand allows us to host top professional concert pianists and offer a platform for early career musicians, including Ruihan Wu, who, at just 10 years old, mesmerised audiences with her technical skill and interpretation.

This year we hosted *Bolero*, our third annual *Festival of Spanish Music & Dance*. Alma Española, the classical collective from Spain, returned with a three-day extravaganza, showcasing a new programme of concerts and workshops. This event was kindly supported by the Spanish Embassy Office for Cultural and Scientific Affairs and Fundación Cajamurcia.

A diverse programme of live performance - too long to list in full - attracted new audiences, with a few of the following as highlights:

We welcomed Congolese Soukous legend Kanda Bongo Man to The Horton. Kanda played a key role in introducing African and world music to the mainstream, and he brought his infectious rhythms and vibrant melodies to an event which attracted many new audience members to our venue.

Following their UK premiere at the 2023 Edinburgh Fringe, *Ephemeral Ensemble*, a multi award winning global majority-led collective, performed the internationally acclaimed *Rewind*, a moving and creative performance bringing to life the story of one of the many people who disappeared following political protests in Latin America.

Continuing the theme of untold stories, award-winning Isle of Wight company Deadman performed *The Freshwater Five*, the story of five fisherman on the Isle of Wight jailed for a crime they have always denied. This performance was delivered as part of the House Theatre Network.

Creative & Visual Arts



This year saw the launch of *The Horton Summer Exhibition*, an open-call celebration of art in response to the theme *State of Mind* - inspired by our venue's heritage as a pioneering site for mental health care. An eclectic mix of work by established artists alongside emerging talent and first-time exhibitors from all over Surrey filled our beautiful Atrium gallery space. The three winners selected by our judging panel were given the chance to host solo exhibitions at The Horton. The exhibition was kindly sponsored by Epsom Square.

Our programme of workshops and courses continued to offer attendees opportunities to try new skills and techniques in the creative and visual arts, including life drawing, mosaic and watercolour illustration. We were particularly pleased to offer the opportunity to learn the endangered heritage craft of fan-making and international techniques including Ikebana, Chinese brush painting and Nagomi pastels.

A highlight of the year was the Letterheads International Signwriting Festival, which saw professionals from all over the world gathering at The Horton to celebrate the art of hand lettering. The unique work produced over the three-day festival was sold at a special fundraising auction.

We also continued to host our popular quarterly Makers' Markets, offering the opportunity for artisans and makers from the region to showcase their unique, handcrafted creations.



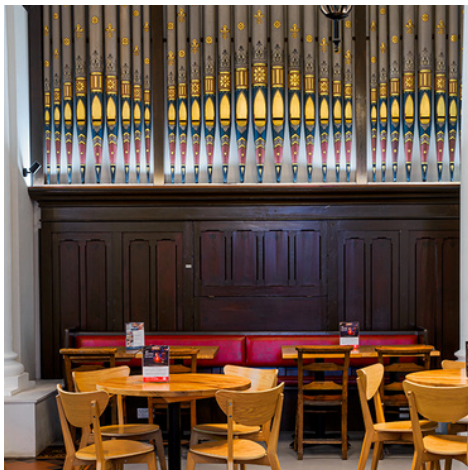
Our Building & Grounds



This year we achieved a major milestone in the continued redevelopment of our site, as we broke ground on The Horton Gardens Project. With support from EEBC's Community Infrastructure Levy (CIL), Your Fund Surrey, Toyota Community Fund, and donations from local residents, we began Phase I of the transformation of the grounds. Work began on the 11,000m² outdoor space which had been closed to the public for three decades.

Making the grounds safe and accessible to all, the project aims to create a tranquil and flexible green area for everyone to enjoy. Alongside creating new landscaped lawns and wildflower meadows, the gardens will continue to provide and improve the habitat for hedgerow birds, hedgehogs, bats and insects. The Horton Gardens opened to the public in Summer 2025.

The Charity continued to maintain and preserve our beautiful Grade II listed building, with no major capital works needed to the building in this year.



Our Community & Partnerships



The Horton continues to play an important role as a community hub. As a free-to-enter venue, we offer a welcoming café space, community book clubs, art and craft exhibitions and free drop-in activities, including Jigsaw Week, Board Games Week and creative sessions.

In November 2024, local people came together to plant 1,000 saplings around The Horton perimeter to increase biodiversity in the grounds and we hosted an exhibition by Epsom Common Association.

As members of Surrey Cultural Partnership, we share an ambition to champion Surrey as a vibrant cultural county and work with other organisations to achieve this.

We hosted exhibitions created and curated by local public sector and charity partners. The *My Voice Matters* Exhibition showcased art by the children and young people from the STARS and New Leaf services delivered by Mindworks Surrey, the local NHS provider of emotional wellbeing and mental health services for young people.

The *Shrouded in Silence* project, created by Whistlestop Arts, encouraged conversations around the topics of death, dying and grief. The exhibition was supported by Epsom & Ewell Borough Council, and included a death café session. We also hosted an exhibition of work made by people living with disability or long term health issue through Conquest Art, a charity which works to inspire people to discover their creative energy and build their self-confidence through art, as well as other local art groups.

We provided rehearsal space for local aerial theatre company Hikapee and Laine's Theatre Arts, and hope to expand the number of rehearsal and creative space opportunities we can offer in future.



Our Impact



Across the year, The Horton welcomed more than 30,000 visitors and saw more than 6,000 people attending a performance, course or workshop.

We were grateful to Future Arts Centres for funding to enable us to participate in their Most Significant Change project, learning more about gathering impact evaluation data through stories.

The key themes emerging from the stories captured were:

- The Horton is valued as a space where people feel welcomed, safe and part of a community
- The Horton has given people to opportunity to express themselves creatively and grow in their confidence as makers and artists, which has had a positive (some said life-changing) impact on their wellbeing and mental health
- Volunteers reported that they really value the opportunity to be 'part of the team' and that volunteering helps to address loneliness

"Life can get quite lonely without something like this on your doorstep... It has made a difference to my life and to lots of other people's lives too... I bump into more people I know here than I do anywhere else... The Horton has a soul. You can feel it. People feel that they're wanted here." *Local Resident*

"The Horton has 100% made a difference to me [as a maker]... When I came to The Horton for the first Maker's Market, it was so exciting... Someone picked up one of my pots and said, I like your style. It was incredible... Now I am ready to say yes, I am a potter... That day at The Horton has completely transitioned me to where I wanted to be, but never thought I would get to." *Local Maker*

"Now that I live on my own and my family are not close by it has been important for me to get to know and be involved within my community.... The Horton is a friendly place, I have made many new friends and contacts since becoming involved." *Volunteer*

"In 2015 I suffered a life changing brain injury... I got into painting through art therapy. I did not feel my painting was good enough to exhibit alongside 'professional artists' but the support and encouragement from my daughter and The Horton staff gave me the confidence to bring in my painting. I have enjoyed bringing my friends and family to The Horton to show off my painting. Since my brain injury I often think about what my contribution is in life. Discovering I was not the only artist exhibiting for the first time, I realised I do have something to offer." *Summer Exhibition Artist*

"I was at the point where I really needed to do something for myself... I love the atmosphere here at The Horton. Some people say the history of the place makes them feel sad but I don't see it like that. I think it gives people hope... It was so exciting when I won a prize [at the Summer Exhibition]. I'd never really had recognition for anything I'd done before... Friends are kind, but it's not the same as somebody else giving you recognition." *Summer Exhibition Artist*

Financial Review



We are very grateful for the generous support of all our funders, supporters and donors. The charity recognised £270,700 of Grant Funding and £22,730 in donations this year.

Your Fund Surrey, EEBC's Community Infrastructure Levy and the Toyota Community Fund provided capital grant funding for the renovation of our Gardens. National Lottery Heritage Fund funded the ongoing Management and Maintenance associated with the Chapel Renovation project as part of the original grant funding awarded in 2018. Our creative programme was supported by grants from MGSO4 and Young Film Network, and Future Arts Centres supported our participation in the Most Significant Change Impact Evaluation project.

We generated earned income of £140,707 through ticket sales for our creative programme and £59,551 through our commercial activities, including venue hire, retail income and the operation of our café-bar through our trading subsidiary, The Horton Epsom Ltd. Investment of our cash funds in interest-bearing bank accounts generated £4,700.

Costs associated with delivering our creative programme and generating other earned income were £75,085, while staffing costs, maintenance costs, depreciation and other overheads associated with operating The Horton Arts Centre and preserving our Grade II listed building were £283,504.

At the end of the financial year, the charity's total net asset value was £2,886,283, of which £2,577,063 is the fixed asset value of our building, grounds and fixtures and fittings.

The charity's reserves policy is to hold sufficient unrestricted cash reserves to ensure the financial viability of the organisation in the event of temporary closure or significant changes to the business plan. This includes 6 months' maintenance costs, notice on the building and general overheads and 3 months of staffing costs plus an allowance for redundancy costs, in line with our policy. Our reserves policy is reviewed annually by the Finance Committee.

There are no current uncertainties about the charity's ability to continue as a going concern. There is no fund or subsidiary undertaking that is materially in deficit. The charity does not hold any material financial investments and does not have a material financial investment strategy as neither grant-making nor social investment form a material part of the charity's objectives.

The principal risks to the charity during the financial year arose from ensuring that the growth of the operation was carefully managed to ensure staffing levels remain appropriate for the increased number of events and longer opening hours.

Trustees keep a detailed risk register, which is reviewed regularly at board meetings.

Governance & Management

HCAHS is a Charitable Incorporated Organisation and is governed by a constitution. The Constitution was amended by the Trustees in April 2019 and again in January 2020, in accordance with the clauses enabling such changes.

A Trustees' Code of Conduct sets expectations for best practice and promotes good communication between Trustees.

Following a period where the Board was chaired on a rotating basis, Elaine Sharpe was appointed as permanent Chair of the Board on 15th April 2025.

New Trustees are appointed by existing Trustees on terms as set out in the Constitution, which allows for a maximum of 12 Trustees on the board. New Trustees are given an induction which involves the provision of key documents, including Constitution; Code of Conduct; Vision and Values statement; and key policies such as Financial Policy and Safeguarding.

No other person or external body is entitled to appoint Trustees.

All key strategic decisions are approved collectively by the Trustees, who met 11 times throughout the reporting period. The Board uses additional strategy days to evaluate priorities for the period ahead and ensures that the charity's policies and procedures are up to date.

The Horton Epsom Ltd is the charity's Trading Subsidiary, which facilitates The Horton in undertaking commercial activities that are not directly related to its charitable objectives, including the operation of The Horton's Café-Bar. All profits are donated to the charity.

Work will continue to ensure the governance of both organisations is appropriate, efficient and aligned to our culture and values.

The Horton's Director, supported by the staff team, is responsible for operational management of The Horton, including artistic programming and fundraising, and provides regular reports to the Board of Trustees. The Director sits on the Board of the charity's trading subsidiary which reports to the charity.

Our volunteers continue to play an important role in the charity's operations, supporting the professional staff team. New volunteers were recruited and trained in various day-to-day tasks as well as visitor engagement.

Trustees will continue their focus on resilience and sustainability aligned with The Horton's aims, vision and values. While doing this work, the Board of Trustees, who govern the charity, have had regard to the Charity Commission's guidance on public benefit.

Plans for Future Periods

We are committed to expanding our reach and impact in the community, and our ambition is to increase the number and type of community activities we carry out, with particular focus on providing opportunities for young people aged 18-30 and early career artists in all creative disciplines. We believe that through creative activities, volunteer opportunities and social connection, we can play an important role in supporting the wellbeing and cohesion of our community.

We continually seek to ensure that we deliver an inclusive and diverse programme for our community, and will continue our work partnering with other organisations to magnify the impact we can have.

The charity plays an important role in preserving and promoting the heritage of the Epsom Hospital Cluster, not only through preserving our building but through protecting the intangible heritage of the site. Horton Mental Hospital was the site of a pioneering Music Therapy programme for patients, the first of its kind in Europe. We hope to secure future funding to enable us to deliver further research into and interpretation of this exciting and underexplored area of our history so that this heritage is saved and brought to life for our visitors and the wider community.

The Horton Gardens opened to the public in Summer 2025 and our future plans include the continued development of this space to improve biodiversity, increase volunteering opportunities and deliver an outdoor creative programme.

The charity continues to develop and test new income opportunities to ensure overall sustainability and The Horton's strategy is kept under review based on operational learnings, visitor feedback and our charitable objectives.



Administrative Details

The charity has the registered charity number 1167510.
The charity is registered as company number CE007433.

The charity's registered address is:
The Horton Arts Centre,
Haven Way,
Epsom, Surrey
KT19 8NP

Approved by order of the Board of Trustees on
20th November 2025 and signed on its behalf by:

Elaine Sharpe

Elaine Sharpe, Chair of Trustees

Graham Saunders

Graham Saunders, Trustee

Independent Examiner's Report to the Trustees

I report to the charity trustees on my examination of the accounts of Horton Chapel Arts and Heritage Society (the Trust) for the year ended 28 February 2025.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Wayne Thomas FCA

Bates Weston LLP
Chartered Accountants
The Mills
Canal Street
Derby
DE1 2RJ

Date: 25th November 2025

Financial Statements for the Year Ended 28 February 2025

Horton Chapel Arts and Heritage Society

Statement of Financial Activities
for the Year Ended 28 February 2025

	Notes	Unrestricted fund £	Restricted funds £	2025 Total funds £	2024 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	16,662	276,768	293,430	108,609
Charitable activities					
Activities for the public benefit	5	140,707	-	140,707	145,252
Other trading activities	3	59,551	-	59,551	65,588
Investment income	4	<u>4,700</u>	<u>-</u>	<u>4,700</u>	<u>1,686</u>
Total		<u>221,620</u>	<u>276,768</u>	<u>498,388</u>	<u>321,135</u>
EXPENDITURE ON					
Raising funds	6	2,370	-	2,370	1,345
Charitable activities					
Preservation of The Horton Chapel	7	-	150,491	150,491	147,495
Operation of The Horton		-	133,013	133,013	100,589
Activities for the public benefit		<u>72,715</u>	<u>-</u>	<u>72,715</u>	<u>76,635</u>
Total		<u>75,085</u>	<u>283,504</u>	<u>358,589</u>	<u>326,064</u>
NET INCOME/(EXPENDITURE)					
Transfers between funds	16	<u>146,535</u> <u>(78,868)</u>	<u>(6,736)</u> <u>78,868</u>	<u>139,799</u> <u>-</u>	<u>(4,929)</u> <u>-</u>
Net movement in funds		67,667	72,132	139,799	(4,929)
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>226,672</u>	<u>2,519,812</u>	<u>2,746,484</u>	<u>2,751,413</u>
TOTAL FUNDS CARRIED FORWARD		<u>294,339</u>	<u>2,591,944</u>	<u>2,886,283</u>	<u>2,746,484</u>

Horton Chapel Arts and Heritage Society

Balance Sheet
28 February 2025

	Notes	Unrestricted fund £	Restricted funds £	2025 Total funds £	2024 Total funds £
FIXED ASSETS					
Tangible assets	11	-	2,577,063	2,577,063	2,491,593
Investments	12	<u>100</u>	<u>-</u>	<u>100</u>	<u>100</u>
		100	2,577,063	2,577,163	2,491,693
CURRENT ASSETS					
Stocks	13	737	-	737	839
Debtors	14	78,045	15,519	93,564	130,464
Cash at bank and in hand		<u>239,218</u>	<u>32,020</u>	<u>271,238</u>	<u>287,065</u>
		318,000	47,539	365,539	418,368
CREDITORS					
Amounts falling due within one year	15	(23,761)	(32,658)	(56,419)	(163,577)
		<u>294,239</u>	<u>14,881</u>	<u>309,120</u>	<u>254,791</u>
NET CURRENT ASSETS					
		<u>294,339</u>	<u>2,591,944</u>	<u>2,886,283</u>	<u>2,746,484</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>294,339</u>	<u>2,591,944</u>	<u>2,886,283</u>	<u>2,746,484</u>
NET ASSETS					
		<u><u>294,339</u></u>	<u><u>2,591,944</u></u>	<u><u>2,886,283</u></u>	<u><u>2,746,484</u></u>
FUNDS					
Unrestricted funds	16			294,339	226,672
Restricted funds:					
Chapel renovation fund				-	28,219
Chapel renovation capital fund				<u>2,591,944</u>	<u>2,491,593</u>
				<u>2,591,944</u>	<u>2,519,812</u>
TOTAL FUNDS					
				<u><u>2,886,283</u></u>	<u><u>2,746,484</u></u>

The financial statements were approved by the Board of Trustees and authorised for issue on 20th November 2025 and were signed on its behalf by:

Elaine Sharpe

.....
E Sharpe – Chair of Trustees

Graham Saunders

.....
G Saunders - Trustee

Horton Chapel Arts and Heritage Society

Cash Flow Statement
for the Year Ended 28 February 2025

	Notes	2025 £	2024 £
Cash flows from operating activities			
Cash generated from operations	18	<u>127,017</u>	<u>113,061</u>
Net cash provided by operating activities		<u>127,017</u>	<u>113,061</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		(147,544)	(42,079)
Purchase of fixed asset investments		-	(100)
Interest received		<u>4,700</u>	<u>1,686</u>
Net cash used in investing activities		<u>(142,844)</u>	<u>(40,493)</u>
Change in cash and cash equivalents in the reporting period			
		(15,827)	72,568
Cash and cash equivalents at the beginning of the reporting period		<u>287,065</u>	<u>214,497</u>
Cash and cash equivalents at the end of the reporting period		<u>271,238</u>	<u>287,065</u>

Horton Chapel Arts and Heritage Society

Notes to the Financial Statements **for the Year Ended 28 February 2025**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to leasehold property	- 2% on cost
Fixtures and fittings	- 20% on cost

Tangible assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

No depreciation is charged until an asset is brought into use.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from tax on its charitable activities.

The subsidiary pays all taxable profits arising in a reporting period to the Society under the gift aid scheme.

At the reporting date there was no legal obligation in place for the subsidiary to make this gift aid payment, although prior to the reporting date the subsidiary's board had indicated its intention to pay the taxable profits to the Society in respect of the reporting period. The payment is expected to be made within 9 months of the end of the reporting date.

The accounting policy for gift aid payments results in the subsidiary recognising a taxation charge on its profits for the year. However, the application of the exception under paragraph 29.14A of FRS 102 provides relief in respect of the accounting for the tax charge. This results in an overall £nil charge for tax in the SOFA. This exception is only applicable as it is probable that the gift aid payment will be made by the subsidiary to the Society within 9 months of the reporting date.

Horton Chapel Arts and Heritage Society

Notes to the Financial Statements - continued
for the Year Ended 28 February 2025

1. ACCOUNTING POLICIES - continued

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Government grants

Government grants are recognised in income when the grant proceeds are received or receivable unless future performance-related conditions are specified that have not been met. Grants received before the income recognition criteria are satisfied are recognised as a liability.

2. DONATIONS AND LEGACIES

	2025	2024
	£	£
Donations	22,730	10,347
Grants	<u>270,700</u>	<u>98,262</u>
	<u>293,430</u>	<u>108,609</u>

Grants received, included in the above, are as follows:

	2025	2024
	£	£
National Lottery Heritage Fund	113,000	38,010
Epsom and Ewell Borough Council (Community Infrastructure Levy Grant)	49,995	51,346
Toyota Community Fund	2,000	-
MGSO4	2,218	7,650
Young Film Network	1,886	1,256
Surrey County Council (Your Fund Surrey Grant)	100,721	-
Future Arts Centres	<u>880</u>	<u>-</u>
	<u>270,700</u>	<u>98,262</u>

3. OTHER TRADING ACTIVITIES

	2025	2024
	£	£
Space hire and retail income	28,451	18,567
Employment allowance	5,000	5,020
Management charges	<u>26,100</u>	<u>42,001</u>
	<u>59,551</u>	<u>65,588</u>

Horton Chapel Arts and Heritage Society

Notes to the Financial Statements - continued
for the Year Ended 28 February 2025

4. INVESTMENT INCOME

	2025	2024
	£	£
Deposit account interest	<u>4,700</u>	<u>1,686</u>

5. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2025	2024
		£	£
Performance and workshop income	Activities for the public benefit	<u>140,707</u>	<u>145,252</u>

6. RAISING FUNDS

Other trading activities

	2025	2024
	£	£
Space hire and retail costs	<u>2,370</u>	<u>1,345</u>

7. CHARITABLE ACTIVITIES COSTS

	Direct Costs
	£
Preservation of The Horton Chapel	150,491
Operation of The Horton	133,013
Activities for the public benefit	<u>72,715</u>
	<u>356,219</u>

These costs relate to direct costs and overheads only. Development costs have been capitalised and are included as a fixed asset (improvements to leasehold property) on the balance sheet.

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 28 February 2025 nor for the year ended 29 February 2024.

Trustees' expenses

During the year ended 28 February 2025, no expenses were reimbursed or paid directly to trustees (2024 £NIL).

9. STAFF COSTS

	2025	2024
	£	£
Wages and salaries	126,042	101,023
Social security costs	4,411	5,606
Contribution to defined contribution pension schemes	<u>2,567</u>	<u>1,555</u>
	<u>133,020</u>	<u>108,184</u>

Horton Chapel Arts and Heritage Society

Notes to the Financial Statements - continued
for the Year Ended 28 February 2025

The average number of persons employed by the Charity during the year was as follows:

	2025 £	2024 £
Charitable service work	7	8

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	2024 Unrestricted Fund £	2024 Restricted funds £	2024 Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	10,348	98,261	108,609
Charitable activities			
Activities for the public benefit	145,252	-	145,252
Other trading activities	65,588	-	65,588
Investment income	<u>1,686</u>	<u>-</u>	<u>1,686</u>
Total	<u>222,874</u>	<u>98,261</u>	<u>321,135</u>
EXPENDITURE ON			
Raising funds	1,345	-	1,345
Charitable activities			
Preservation of The Horton Chapel	-	147,495	147,495
Operation of The Horton	-	100,589	100,589
Activities for the public benefit	<u>76,635</u>	<u>-</u>	<u>76,635</u>
Total	<u>77,980</u>	<u>248,084</u>	<u>326,064</u>
NET INCOME/(EXPENDITURE)	144,894	(149,823)	(4,929)
Transfers between funds	<u>(1,600)</u>	<u>1,600</u>	<u>-</u>
Net movement in funds	143,294	(148,223)	(4,929)
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>83,378</u>	<u>2,668,035</u>	<u>2,751,413</u>
TOTAL FUNDS CARRIED FORWARD	<u><u>226,672</u></u>	<u><u>2,519,812</u></u>	<u><u>2,746,484</u></u>

Horton Chapel Arts and Heritage Society

Notes to the Financial Statements - continued
for the Year Ended 28 February 2025

11. TANGIBLE FIXED ASSETS

	Improvements to leasehold property £	Fixtures and fittings £	Totals £
COST			
At 1 March 2024	2,567,639	43,899	2,611,538
Additions	<u>137,835</u>	<u>9,709</u>	<u>147,544</u>
At 28 February 2025	<u>2,705,474</u>	<u>53,608</u>	<u>2,759,082</u>
DEPRECIATION			
At 1 March 2024	101,965	17,980	119,945
Charge for year	<u>51,353</u>	<u>10,721</u>	<u>62,074</u>
At 28 February 2025	<u>153,318</u>	<u>28,701</u>	<u>182,019</u>
NET BOOK VALUE			
At 28 February 2025	<u>2,552,156</u>	<u>24,907</u>	<u>2,577,063</u>
At 29 February 2024	<u>2,465,674</u>	<u>25,919</u>	<u>2,491,593</u>

12. FIXED ASSET INVESTMENTS

	Shares in group undertakings £
MARKET VALUE	
At 1 March 2024 and 28 February 2025	<u>100</u>
NET BOOK VALUE	
At 28 February 2025	<u>100</u>
At 29 February 2024	<u>100</u>

There were no investment assets outside the UK.

13. STOCKS

	2025 £	2024 £
Stocks	<u>737</u>	<u>839</u>

Horton Chapel Arts and Heritage Society

Notes to the Financial Statements - continued
for the Year Ended 28 February 2025

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025	2024
	£	£
Trade debtors	-	555
Amounts owed by related undertakings	78,045	115,784
Other debtors	3,566	2,417
Prepayments and accrued income	<u>11,953</u>	<u>11,708</u>
	<u>93,564</u>	<u>130,464</u>

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025	2024
	£	£
Trade creditors	15,014	8,791
Social security and other taxes	2,738	1,941
Other creditors	26,800	29,310
Accruals and deferred income	<u>11,867</u>	<u>123,535</u>
	<u>56,419</u>	<u>163,577</u>

16. MOVEMENT IN FUNDS

	At 1.3.24	Net movement in funds	Transfers between funds	At 28.2.25
	£	£	£	£
Unrestricted funds				
General fund	226,672	146,535	(78,868)	294,339
Restricted funds				
Chapel renovation fund	28,219	(102,445)	74,226	-
Chapel renovation capital fund	<u>2,491,593</u>	<u>95,709</u>	<u>4,642</u>	<u>2,591,944</u>
	<u>2,519,812</u>	<u>(6,736)</u>	<u>78,868</u>	<u>2,591,944</u>
TOTAL FUNDS	<u>2,746,484</u>	<u>139,799</u>	<u>-</u>	<u>2,886,283</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	221,620	(75,085)	146,535
Restricted funds			
Chapel renovation fund	118,985	(221,430)	(102,445)
Chapel renovation capital fund	<u>157,783</u>	<u>(62,074)</u>	<u>95,709</u>
	<u>276,768</u>	<u>(283,504)</u>	<u>(6,736)</u>
TOTAL FUNDS	<u>498,388</u>	<u>(358,589)</u>	<u>139,799</u>

Horton Chapel Arts and Heritage Society

Notes to the Financial Statements - continued
for the Year Ended 28 February 2025

16. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.3.23 £	Net movement in funds £	Transfers between funds £	At 29.2.24 £
Unrestricted funds				
General fund	83,378	144,894	(1,600)	226,672
Restricted funds				
Chapel renovation fund	158,390	(122,983)	(7,188)	28,219
Chapel renovation capital fund	<u>2,509,645</u>	<u>(26,840)</u>	<u>8,788</u>	<u>2,491,593</u>
	<u>2,668,035</u>	<u>(149,823)</u>	<u>1,600</u>	<u>2,519,812</u>
TOTAL FUNDS	<u><u>2,751,413</u></u>	<u><u>(4,929)</u></u>	<u><u>-</u></u>	<u><u>2,746,484</u></u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	222,874	(77,980)	144,894
Restricted funds			
Chapel renovation fund	64,970	(187,953)	(122,983)
Chapel renovation capital fund	<u>33,291</u>	<u>(60,131)</u>	<u>(26,840)</u>
	<u>98,261</u>	<u>(248,084)</u>	<u>(149,823)</u>
TOTAL FUNDS	<u><u>321,135</u></u>	<u><u>(326,064)</u></u>	<u><u>(4,929)</u></u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.3.23 £	Net movement in funds £	Transfers between funds £	At 28.2.25 £
Unrestricted funds				
General fund	83,378	291,429	(80,468)	294,339
Restricted funds				
Chapel renovation fund	158,390	(225,428)	67,038	-
Chapel renovation capital fund	<u>2,509,645</u>	<u>68,869</u>	<u>13,430</u>	<u>2,591,944</u>
	<u>2,668,035</u>	<u>(156,559)</u>	<u>80,468</u>	<u>2,591,944</u>
TOTAL FUNDS	<u><u>2,751,413</u></u>	<u><u>134,870</u></u>	<u><u>-</u></u>	<u><u>2,886,283</u></u>

Horton Chapel Arts and Heritage Society

Notes to the Financial Statements - continued
for the Year Ended 28 February 2025

16. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	444,494	(153,065)	291,429
Restricted funds			
Chapel renovation fund	183,955	(409,383)	(225,428)
Chapel renovation capital fund	<u>191,074</u>	<u>(122,205)</u>	<u>68,869</u>
	<u>375,029</u>	<u>(531,588)</u>	<u>(156,559)</u>
TOTAL FUNDS	<u>819,523</u>	<u>(684,653)</u>	<u>134,870</u>

Restricted income

Restricted income includes grant income from the National Lottery Heritage Fund, Epsom and Ewell Borough Council, Surrey County Council and the Toyota Community Fund. These were granted for the development and preservation of Horton Chapel, including the refurbishment of garden areas and are therefore all restricted. All expenditure through the Statement of Financial Activities relating to the redevelopment of Horton Chapel is included within the restricted and restricted capital funds.

17. RELATED PARTY DISCLOSURES

During the year the charity received net income of £26,100 (2024 - £42,001) from its subsidiary company The Horton Epsom Limited. At the balance sheet date the charity was owed £78,045 (2024 - £115,784) from The Horton Epsom Limited.

Whilst on the Board of Trustees, Steve Trimm completed some work as an art tutor and was paid the charity's standard hourly rate for teaching time and provision of materials and subsequently invoiced the charity as a freelancer. Work to the value of £3,108 (2024: £3,171) was invoiced to the charity. At the year-end there is £NIL owing in respect of the services provided .

18. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2025 £	2024 £
Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities)	139,799	(4,929)
Adjustments for:		
Depreciation charges	62,074	60,131
Interest received	(4,700)	(1,686)
Decrease in stocks	102	5,100
Decrease/(increase) in debtors	36,900	(44,564)
(Decrease)/increase in creditors	<u>(107,158)</u>	<u>99,009</u>
Net cash provided by operations	<u>127,017</u>	<u>113,061</u>

Horton Chapel Arts and Heritage Society

Notes to the Financial Statements - continued
for the Year Ended 28 February 2025

19. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.3.24 £	Cash flow £	At 28.2.25 £
Net cash			
Cash at bank and in hand	<u>287,065</u>	<u>(15,827)</u>	<u>271,238</u>
	<u>287,065</u>	<u>(15,827)</u>	<u>271,238</u>
Total	<u><u>287,065</u></u>	<u><u>(15,827)</u></u>	<u><u>271,238</u></u>

HORTON CHAPEL ARTS AND HERITAGE SOCIETY

England & Wales - Charity number 1167510

Accounts

the
HORTON
EPSOM

Horton Chapel Arts & Heritage Society

Registered Charity 1167510

**Report of the Trustees and Unaudited Financial Statements for the Year Ended
29 February 2024**

Horton Chapel Arts and Heritage Society

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for the Year Ended 29 February 2024**

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Horton Chapel Arts and Heritage Society

Reference and Administrative Details
for the Year Ended 29 February 2024

TRUSTEES	I Reeves (resigned 30.6.2023) R Salmon -Secretary (resigned 8.6.2024) K Arnould (resigned 30.6.2023) G Saunders G C Young (resigned 22.3.2024) H van Maasakkers (resigned 30.9.2023) S R Trimm Mrs K Appadoo (resigned 16.8.2024) E Sharpe (appointed 21.2.2024) A Stokes (appointed 20.3.2024)
PRINCIPAL ADDRESS	Haven Way Epsom Surrey KT19 8NP
REGISTERED CHARITY NUMBER	1167510
INDEPENDENT EXAMINER	Bates Weston LLP Chartered Accountants The Mills Canal Street Derby DE1 2RJ
BANKERS	Metrobank 91a High Street Epsom KT19 8DR



Horton Chapel Arts & Heritage Society

Registered Charity 1167510

Annual Report and Accounts for 2023-24

The Horton is a vibrant independent venue for arts, heritage and events in Epsom, Surrey.

The formerly semi-derelict Horton Asylum Chapel was saved by registered charity Horton Chapel Arts & Heritage Society (HCAHS), a Trust set up specifically to undertake the renovation project and run The Horton as a not-for-profit cultural venue, providing amenities, education and enterprise opportunities for local people.

Objectives and Activities

The Charitable Aims of The Horton (HCAHS)

- To preserve Horton Chapel in Epsom, a Grade II listed building, for the benefit of the public and the heritage of the local area, by establishing a not-for-profit arts centre within the building and its associated grounds; and
- To promote education in and appreciation of the arts, local history and creative activities that promote well-being, for the public benefit of all ages of people living, working and studying in the borough of Epsom and Ewell and its surrounding areas.

About The Horton

The Horton, also known as The Horton Arts Centre, is a site of national historical importance. Built in 1901, it has a pioneering history of mental health care and was Europe's first music therapy centre from the 1950s.

Following a six-year project to raise funds and renovate the building, The Horton officially opened to the public on 28th April 2022.

The venue hosts creative arts workshops, performances, exhibitions, community events, and a free-to-access permanent exhibition about the history of Epsom's psychiatric hospital cluster and the people who lived and worked there.

The heritage of the site is embedded into the culture of our public programme and retained in the architectural and decorative detail of the building.

The Horton's Café provides a community hub where local people can meet, eat and drink together.



Our Mission

The Horton draws upon its rich history and seeks to celebrate creativity and inclusivity, aiming:

- for visitors to learn about local heritage, and enjoy an exciting cultural programme of events, courses, and activities.
- to be an accessible community asset that local people feel proud of, and emotionally invested in.
- to explore historic and contemporary issues around mental health and its treatment. Seeking to change attitudes towards mental health, and to be a place where people with mental health considerations are actively involved and feel safe and welcome.
- to be a place where creativity is celebrated, and skills development within the creative sector is fostered.
- for artistic programming to be innovative and high-quality, offering something that is not otherwise available in the locality.

Activities Summary

During this period the Horton extended its opening hours from four to five days a week – Tuesday to Saturday plus evenings for performances and events.

Renovation Project

The period saw completion of outstanding elements of the restoration and renovation works including stonework repairs and damp-proofing parts of the building. Internal signage and on-site outdoor signage was installed.

Creative Programme

During this reporting period, The Horton hosted live music, dance and theatre performances, exhibitions, films, visual arts courses and workshops, comedy, wellbeing activities, experiential and heritage events, as well as a first poetry performance event.

As a member of the house theatre network, The Horton was able to programme some selected subsidised performances that would not otherwise be affordable.

At the beginning of the year, the charity invested in the purchase of professional exhibition display boards. There was a subsequent huge demand from visual arts groups in the region to book exhibition space.



Going forwards there will need to be a balance in programming to ensure that the Atrium space can also be used for other activities.

Programming highlights included:

Experiential:



Collapse was an immersive, live audio-visual performance from Void_null – a collaboration between visual artist James Ward and musician Ian Oakley. Featuring electronic music and multi-screen projection, the performance was a creative response to one of the dark mystery of the Black Hole.

The event used The Horton's space and high ceilings in new ways and demonstrated its experiential potential. This was supported by a donation from MGSO4 Arts.

Dance:

The Rest of Our Lives by Jo Fong and George Orange, was a joyful dose of dance, theatre, circus and games exploring ageing and optimism, with British Sign Language Interpretation.



We also held two sold-out Ceilidh dances with live folk band attended by a very wide age range from the local area and another season of Spanish music and dance.

Live music:

Ranging from gypsy jazz, blues, rap-poetry and funk to classical and folk. The Horton welcomed for the first time - Samantics, Jez Hellard & the Djukella Orchestra, Moscow Drug Club, Mario Bakuna and many artists performing at acoustic Singer-Songwriter Nights hosted by Dragonfly Sky. Others returned by popular demand.

Theatre:

As a non-traditional theatre space, without a fully-equipped rig, The Horton has to be selective over what can be adapted and programmed.



This reporting period, performances included *Sold: The True Story Of Mary Prince* By Kuumba Nia Arts - a historical play, retelling the powerful yet seldom talked about story of freedom fighter, Mary Prince. Prince played a vital role in Britain's abolitionist movement as the first Black woman whose narrative of her enslavement was recorded.

Fatherhood - a one-man show exploring fatherhood across different generations and continents; *The Silent Treatment* - a professional singer who loses her voice exploring her past and identity; *I'm Glad I Asked* – a tender, heartfelt, one-woman (and a puppet) theatre show, drawn from workshops with women of all ages and Michele O'Brien's own lived experiences with her 91-year-old Mother, Gena.

Matt McGuinness and the MLC put on a special performance of the show - *We Are What We Overcome* – for World Mental Health Day, weaving tales of how he got to and came back from the brink of suicide with comedy, catchy songs and eclectic stories. This was supported by a donation from MGSO4 Arts.

Visual Arts:

New workshops included: cyanotype printing, print-making techniques, dressmaking, Chinese brush painting, sketchbook club and bookbinding.

Others, such as life drawing, nagomi pastel art, macramé, mosaic and ikebana have continued to be popular.

Epsom-based artist Adele Annett became our first Artist in Residence during August, with her photography project, *Fragments* and offered collage workshops to children and families on the theme of identities.



Children & Family:



Theatre included *Journey to the Stars* by Squashbox, and *Short Stories Tall Tales* - a first-theatre interactive experience for under 5s, that became more regular, with a different show each month.

Snowplay by Lyngo Theatre had a run of ten shows over five days and offered an interactive, festive alternative to pantomime.



New workshops were tested including: a holiday drama course, aerial circus, street and commercial dance, collage, baking, clay dragons, a puppetry masterclass and pastels.

Relaxed family film screenings were reported to be particularly appreciated by parents and carers who did not think their children would sit through a film in a traditional seated cinema.

The summer family disco was one of our most popular events for this audience group and brought lots of new people into the venue.

Heritage:

Expert talks on various themes relating to local and regional history were very well attended, with a repeat of the *History of Mental Hospitals in Surrey* being fully booked for a second time. Other talks included: *Horton's Architectural Heritage*, *Horton Voices* and *Epsom & Ewell Through Time*.

The Horton was invited to participate in Mayor Rob Geleit's Civic Celebration event in September, and an audio installation called The Horton Listening Room was set up in Bourne Hall for guests to access the recorded stories of the people who lived and worked in Epsom's Hospital Cluster during the twentieth century.

Community

Key events that brought the community together at the Horton during this period included:

The Coronation of Charles III – Live Screening.

Diverse groups including many families with younger children shared this historic moment in a friendly, communal atmosphere.

Jigsaw Week

A free week-long drop-in and jigsaw swap was a great success. It attracted lots of new people who spent many hours completing puzzles and created companionship for those attending on their own.



Exhibitions from local groups included: *Connections* – a celebration of artwork created by children, young people and staff from the NHS Surrey & Borders Partnership Children and Young People Specialist Services, STARS and New Leaf. The exhibition was the first of its kind featuring a range of artwork linked to the topic of 'Connection' and 'What Matters to Me;' Epsom & Ewell Camera Club and Epsom & Ewell Art Group.

A monthly Book Club, launched and run by a volunteer, meets a social need and regularly attracts good attendance.

Various groups have set up drop-in stands in the Atrium, including.

- Surrey Foster Carers
- Police - PCSOs Meet The Beat
- End Stigma Surrey – Time To Talk Day

Out Of Sight Out of Mind Project

It was one of the highlights of our year at The Horton to host the *Out Of Sight Out of Mind Project*, exploring the cross-section between local history and the politics of mental health, working with Dr Alana Harris of King's College London, Friends of Horton Cemetery and Freewheelers Theatre & Media Company.

The project including the *Forget-Me-Not Ceramic Flower Installation*, *Us & Them* photographic exhibition and Eric Fong's *Cyanotype Apparitions* artwork. Public flower-painting workshops through-out Epsom & Ewell, supported by Friends of Horton Cemetery and Historic England, resulted in a floral collection of more than 1000 pieces, to remember the stories of those buried in Horton Cemetery.

The flowers were planted in the grounds of The Horton, with the installation as a memorial garden. The striking installation not only attracted visitors from the wider region but it also had a profound effect on many local people who remembered the mental hospitals.



The launch day itself on World Mental Health Day was a celebration of community brought together through this heritage project. More than 300 people attended the unveiling of the installation at The Horton and listened to speeches and experienced creative responses to the subject. The Horton Cemetery itself is not publicly accessible.

The audience was one of the most diverse that we have experienced. The popularity of the installation led to the initial 6 weeks being extended twice.

Operations

With increased awareness of The Horton as a venue, several brown directional signs were installed by Surrey County Council on the highway, which should improve the visitor experience for people travelling by car for the first time.

The lack of signage from restricted bus lane is still an ongoing issue for all residents, as well as The Horton.

Consent was given by Epsom & Ewell's Tree Officer to fell one diseased tree and pollard another in the car park, due to safety.

The Horton has developed a small retail offer based on heritage books and small branded gift items to raise further funds. This is an area for potential expansion of earned income.

The Horton continued to build relationships with local stakeholders, offering opportunities for skills training, including work placements for Professional Cookery students from NESCOL College and paid internships in marketing and design for graduates of Surrey universities

Achievements and performance

The Horton has consolidated its reputation for quality, innovation and above all, a warm welcome to all, with an inclusive approach.

In this financial year March 2023-February 2024, visitor numbers increased. There were:

- 30,000+ visits to The Horton
(This number excludes those attending private events through venue hire.)
- 6,500+ people attending a performance, course or workshop

The permanent heritage exhibition continues to attract visitors in its own right, as well as providing historic context to the building for those who are attending our programme of cultural events and workshops. The exhibition, which is free to access for all visitors, includes artefacts, images, audio recordings and digital resources including testimonies of staff and patients of the Epsom Hospital Cluster from throughout the 20th century. This important aspect of the project brings to life the heritage of the site and the hospital cluster for visitors who are unaware of its fascinating history.

The charity and its achievements have been recognised at county level, with The Horton being described as a cultural asset to Surrey, as well as the borough of Epsom & Ewell.

Surrey Cultural Partnership

In January 2024, The Horton was very proud to be chosen to host the launch of a new initiative for delivering the county's new Cultural Strategy.

More than 130 people attended, representing arts and heritage organisations from throughout Surrey, as well as funding bodies. The Horton was cited as a great example of what could be achieved.

“It was so good to hold the launch in a place which displays absolutely the spirit the strategy is written in and see what grant money can do when in good hands.”

Evaluation

The National Heritage Lottery Funded capital project was concluded with the production of an independent final evaluation report by Anna Cullum Associates, which was very positive about the achievements of the charity and the impact that opening The Horton had on local people.

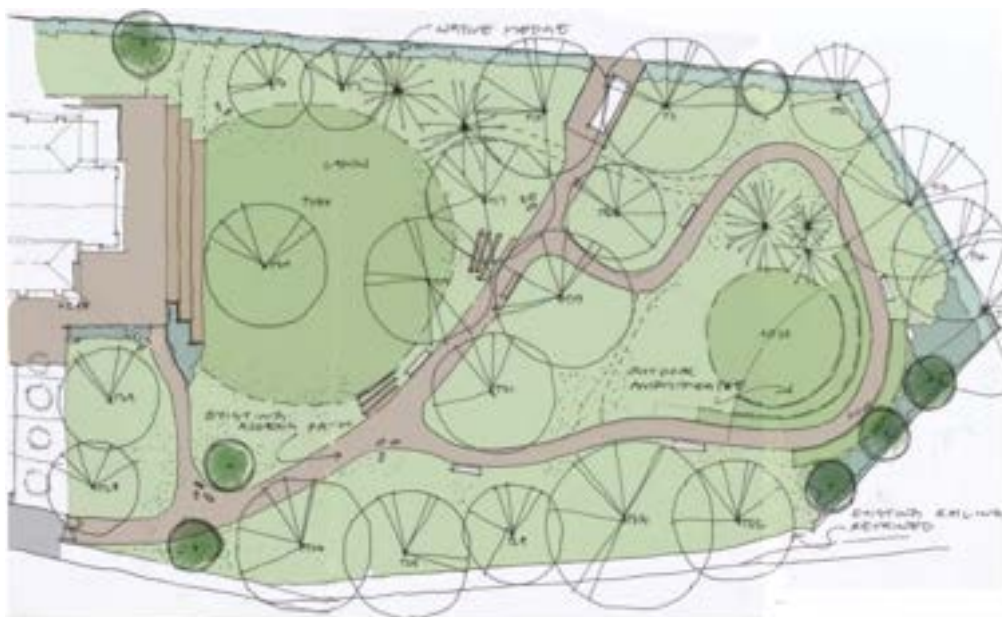
Stability

Following post-Covid changes in patterns of behaviour of audiences attending cultural events, and weathering the challenges of the cost of living crisis, The Horton has achieved a sustainable position during this reporting period, securing the stated target reserves required to mitigate against the impact of a future event.

The charity has become a member of the Association of Cultural Enterprises giving us access to new training opportunities and peer to peer learning on increasing earned income to boost funds that can be dedicated to our charitable purposes.

Landscape

Securing funding from Your Fund Surrey has enabled plans for transforming the neglected grounds to go ahead. Match-funding from Epsom & Ewell Borough Council CIL, was awarded in the previous financial year but has not yet been spent.



The Horton Gardens project will transform the 11,000m square area surrounding the building, into a natural landscaped green space for everyone to enjoy.

As well as making the grounds safe, the plan for development includes new trees, planting, seating and the creation of paths, so that The Horton's grounds can be accessed by all. Preparatory project management work and consultation was carried out in this period and work is due to start on-site by the main contractor in summer 2024.

Partnerships



The team at The Horton continued networking and partnership building with other local charities and community groups. A strand of The Horton's artistic programming focused on performances, talks and activities that would seek to enhance greater understanding of mental health and inclusion.

Our staff and volunteers have established a much-valued relationship with Horton Rehabilitation Centre and its service users. One mental health professional interviewed

for our independent evaluation cited this as 'transformational' in the lives of people who regularly visit The Horton.

An event reaching out to Creative Arts Leads at primary schools in Epsom & Ewell was held in October. Staff attended from seven local schools and were able to discuss barriers for participation and where they thought schools could work together with The Horton in providing opportunities for children.

Skills development

The Horton has provided graduate internships; professional work-based placements for local professional catering students; work experience placements for young people at local schools; approximately 50 volunteering opportunities and 5 Duke of Edinburgh placements.

Young Film Programmers Project

The Horton recruited locally for young people aged 16-20 with an existing interest in film to join a Young Film Programmers group.

A diverse group of six young people met on a weekly basis from November 2023 to March 2024 and collaborated with expert guests to understand programming, marketing, branding and screening operations. They named the group Fourth Wall Film.



Our main beneficiaries were the young people who attended the programming group. Their knowledge and skills increased enormously as we were able to host more regular meetings than initially projected due to their enthusiasm and also the commitment of local school Glyn and NESCOL College who facilitated them in attending weekly sessions at the venue during the school/college day.

The group programmed and ran four film screenings at The Horton, and attended a BFI film festival in London. The Horton will need to secure further funding to continue this project.

Financial Review

Donations and Grant Funding

The Chapel renovation project, completed during this period, was funded primarily by the National Lottery Heritage Fund (NLHF) and S106 community infrastructure contributions from developers, administered by Epsom & Ewell Borough Council.

Grant funding from NLHF totaling £38,010 was deployed during the financial year, along with S106 funding of £51,346 which was used for capital works, professional fees and activities associated with the completion of the refurbishment works on the building and the opening of The Horton as a cultural venue. NLHF funding also covered additional costs associated with delays to the refurbishment works because of the Covid-19 pandemic and the administration of the principal building contractor and additional future management & maintenance costs projected during the start-up phase of operations.

Grant funding of £7,650 received in the previous year from MGSO4 Arts was deployed this year to support artistic programming of works and to help reach under-served audiences.

£1,256 was received from Film Hub South East for the Young Film Programmers project, with this project extending into the next financial year.

Private donations of £10,347 were received. This includes the donation of proceeds from fundraising events where experts and performers donated all ticket sales to the charity, including Musician's Guide To A Happy Marriage, Ealan Duo and a wine education event.

The Horton Gardens Project

This year we received confirmation of funding from Your Surrey Fund (£112,594) and from Epsom & Ewell Borough Council CIL (£49,995) for The Horton Gardens Project, due to commence in August 2024.

Trading Activities

Income of £210,840 was generated from our café, creative programming and hire of the venue. After costs, these activities contributed £142,064 to the Charity's unrestricted funds.

Overheads included staffing costs, office costs and utility services, as well as further refurbishment works related to the preservation of the building, as described above.

Net Assets and Cash Position

At the end of the financial year, the Charity's total net asset value was £2,746,484. Of this, £2,465,674 is the total asset value of the refurbishments carried out to the building itself and £25,919 is other tangible assets. Cash reserves totalled £287,065.

The charity's reserves policy is to hold sufficient unrestricted cash reserves to ensure the financial viability of the organisation in the event of temporary closure or significant changes to the business plan. A target of sufficient free reserves to cover one year's annual maintenance costs and notice on the building plus three months' general overheads and six months' staffing costs has been set.

This target has been achieved during the reporting period by scaling up income generating activities over the financial year.

Cash reserves are held in cash accounts at Metro Bank and United Trust Bank.

There are no current uncertainties about the charity's ability to continue as a going concern. There is no fund or subsidiary undertaking that is materially in deficit. The charity does not hold any material financial investments.

The society does not have a material financial investment strategy. Neither grant-making nor social investment form a material part of the charity's objectives.

The principal risks to the charity during the financial year arose from ensuring that the growth of the operation was carefully managed to ensure staffing levels remain appropriate for the increased number of events and longer opening hours.

Trustees keep a detailed risk register, which is reviewed regularly at board meetings. Now that the renovation is complete, this risk becomes more focused on operational matters, long-term sustainability and ensuring staff capacity is aligned with our plans for growth and delivery of the charity's ambitions for increased community benefit.

Plans for future periods

The charity continues to develop and test new activities and income, and review The Horton's strategy based on operational learnings, visitor feedback and our charitable objectives.

An important focus will be on strengthening the new sense of community that has been created around the opening of The Horton to ensure we are reaching underserved and under-represented groups in our programming and events. We will cultivate partnerships with other organisations and fundraise to help to deliver more affordable creative activities.

The Horton is committed to gathering more stories about the heritage of the site, giving everyone a voice, and engaging more with people who have lived experience of poor mental health.

We intend to carry out deeper qualitative evaluation using the Most Significant Change methodology to understand our influence and where we can be more impactful in achieving our charitable aims.

The Horton Gardens

Work is due to begin in summer 2024 on the transformation of the grounds.

In developing The Horton as a creative place for the community, our vision is not just for the building itself – it extends to the whole site. We want The Horton Gardens to be a safe place to enjoy views of the heritage setting and interact with nature. Drawing on its history as a place of refuge for those experiencing mental stress or illness, the new landscape works will enable visitors of all ages to feel inspired and rejuvenated through outdoor creative and wellbeing activities too.

Structure, governance, and management

The charity is a Charitable Incorporated Organisation and is governed by a constitution. The Constitution was amended by the trustees in April 2019 and again in January 2020, in accordance with the clauses enabling such changes.

A trustees' Code of Conduct sets expectations for best practice and promotes good communication between trustees.

New trustees are appointed by existing trustees on terms as set out in the Constitution, which allows for a maximum of 12 trustees on the board. New trustees are given an induction

which involves the provision of key documents, including Constitution; Code of Conduct; Vision and Values statement; and key policies such as Financial Policy and Safeguarding.

No other person or external body is entitled to appoint trustees.

All key strategic decisions are approved collectively by trustees, who met 10 times throughout the reporting period. The Board's additional strategy days evaluate priorities for the term ahead and ensures that the charity's policies and procedures are up to date.

Under current arrangements, the board is chaired on a rotating basis, with all trustees taking chair responsibility for one month and for setting agendas and steering meetings, although this approach is set to change with the recruitment of a Chair planned for the second half of 2024.

The Horton Epsom Ltd is the charity's Trading Subsidiary, which facilitates The Horton in undertaking commercial activities that are not directly related to its charitable objectives, including the operation of The Horton's Café-Bar. Profits are donated to the charity. Work will continue to ensure the governance of both organisations is appropriate, efficient and aligned to our culture and values.

The Horton's Director, supported by the staff team, is responsible for operational management of The Horton, including artistic programming, and reports monthly to the board of trustees. The Director sits on the Board of the charity's trading subsidiary which reports to the charity.

During the reporting period, the staff team included a hospitality manager, assistant hospitality manager, administration manager, a sales and marketing manager a finance manager and a facilities co-ordinator. They are supported by casual café and cleaning staff. An assistant operations manager was appointed in May 2024.

A team of volunteers continues to play an important role in the charity's operations, supporting the professional staff team.

New volunteers were recruited and trained in various day-to-day tasks as well as visitor engagement. Their contribution was recognised at our first Volunteers Social event.

Trustees will continue their focus on resilience and sustainability aligned with The Horton's aims, vision and values. While doing this work, the Board of Trustees, who govern the charity, have had regard to the Charity Commission's guidance on public benefit.

Reference and administrative details

The charity has the registered charity number 1167510.

The charity is registered as a company number CE007433

The charity's registered address is The Horton Arts Centre, Haven Way, Epsom, Surrey KT19 8NP

The table below shows the individuals who were trustees during the financial year 1 March 2023 to 29 February 2024 as well as those in post when the accounts were approved.

Graham Saunders		
Steve Trimm		
Kirstie Arnould		Until June 2023
Ian Reeves		Until June 2023
Hugo van Maasakkers		Until September 2023
Rupert Salmon		Until June 2024
Elaine Sharpe (Treasurer)	From February 2024	
Andrea Stokes	From March 2024	
Gayle Young		Until March 2024
Kandia Appadoo		Until September 2024

The charity has no corporate trustees.

No trustee holds, or has held, title to property belonging to the charity.

Other relevant organisations:

Banking services: Metro Bank, 91a High Street, Epsom KT19 8DR

Accountants: Bates Weston, The Mills, Canal Street, Derby DE1 2RJ

Independent Review

The report from the independent examiner follows this report.

Trustee declaration

The trustees declare they have approved the trustees' report above.

Signed on behalf of the charity's trustees.

Elaine Sharpe

Graham Saunders

Names: Elaine Sharpe

Graham Saunders

Position: Treasurer

Trustee

Date: 8th June 2024

8th June 2024

Principal address of charity: The Horton Arts Centre, Haven Way, Epsom, KT19 8NP

**Independent Examiner's Report to the Trustees of
Horton Chapel Arts and Heritage Society**

Independent examiner's report to the trustees of Horton Chapel Arts and Heritage Society

I report to the charity trustees on my examination of the accounts of Horton Chapel Arts and Heritage Society (the Trust) for the year ended 29 February 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Wayne Thomas FCA

Bates Weston LLP
Chartered Accountants
The Mills
Canal Street
Derby
DE1 2RJ

Date: 8th June 2024

Horton Chapel Arts and Heritage Society

**Statement of Financial Activities
for the Year Ended 29 February 2024**

	Notes	Unrestricted fund £	Restricted funds £	2024 Total funds £	2023 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	10,348	98,261	108,609	333,844
Other trading activities	3	210,840	-	210,840	192,935
Investment income	4	1,686	-	1,686	137
Total		<u>222,874</u>	<u>98,261</u>	<u>321,135</u>	<u>526,916</u>
EXPENDITURE ON					
Raising funds	5	77,980	-	77,980	135,240
Charitable activities	6				
Preservation of The Horton Chapel		-	248,084	248,084	272,512
Total		<u>77,980</u>	<u>248,084</u>	<u>326,064</u>	<u>407,752</u>
NET INCOME/(EXPENDITURE)		144,894	(149,823)	(4,929)	119,164
Transfers between funds	15	(1,600)	1,600	-	-
Net movement in funds		143,294	(148,223)	(4,929)	119,164
RECONCILIATION OF FUNDS					
Total funds brought forward		83,378	2,668,035	2,751,413	2,632,249
TOTAL FUNDS CARRIED FORWARD		<u><u>226,672</u></u>	<u><u>2,519,812</u></u>	<u><u>2,746,484</u></u>	<u><u>2,751,413</u></u>

The notes form part of these financial statements

Horton Chapel Arts and Heritage Society

Balance Sheet
29 February 2024

	Notes	Unrestricted fund £	Restricted funds £	2024 Total funds £	2023 Total funds £
FIXED ASSETS					
Tangible assets	10	-	2,491,593	2,491,593	2,509,645
Investments	11	100	-	100	-
		100	2,491,593	2,491,693	2,509,645
CURRENT ASSETS					
Stocks	12	839	-	839	5,939
Debtors	13	115,784	14,680	130,464	85,900
Cash at bank and in hand		111,549	175,516	287,065	214,497
		228,172	190,196	418,368	306,336
CREDITORS					
Amounts falling due within one year	14	(1,600)	(161,977)	(163,577)	(64,568)
NET CURRENT ASSETS		226,572	28,219	254,791	241,768
TOTAL ASSETS LESS CURRENT LIABILITIES		226,672	2,519,812	2,746,484	2,751,413
NET ASSETS		226,672	2,519,812	2,746,484	2,751,413
FUNDS					
Unrestricted funds	15			226,672	83,378
Restricted funds:					
Chapel renovation fund				28,219	158,390
Chapel renovation capital fund				2,491,593	2,509,645
				2,519,812	2,668,035
TOTAL FUNDS				2,746,484	2,751,413

The financial statements were approved by the Board of Trustees and authorised for issue on
 8th June 2024 and were signed on its behalf by:

Elaine Sharpe

.....
 E Sharpe - Trustee

Graham Saunders

.....
 G Saunders - Trustee

The notes form part of these financial statements

Horton Chapel Arts and Heritage Society

**Cash Flow Statement
for the Year Ended 29 February 2024**

	Notes	2024 £	2023 £
Cash flows from operating activities			
Cash generated from operations	17	113,061	149,979
Net cash provided by operating activities		<u>113,061</u>	<u>149,979</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		(42,079)	(83,599)
Purchase of fixed asset investments		(100)	-
Interest received		1,686	137
Net cash used in investing activities		<u>(40,493)</u>	<u>(83,462)</u>
Change in cash and cash equivalents in the reporting period		<u>72,568</u>	<u>66,517</u>
Cash and cash equivalents at the beginning of the reporting period		<u>214,497</u>	<u>147,980</u>
Cash and cash equivalents at the end of the reporting period		<u><u>287,065</u></u>	<u><u>214,497</u></u>

The notes form part of these financial statements

Horton Chapel Arts and Heritage Society

Notes to the Financial Statements **for the Year Ended 29 February 2024**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to leasehold property	- 2% on cost
Fixtures and fittings	- 20% on cost

Tangible assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

No depreciation is charged until an asset is brought into use.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from tax on its charitable activities.

The subsidiary pays all taxable profits arising in a reporting period to the Society under the gift aid scheme.

At the reporting date there was no legal obligation in place for the subsidiary to make this gift aid payment, although prior to the reporting date the subsidiary's board had indicated its intention to pay the taxable profits to the Society in respect of the reporting period. The payment is expected to be made within 9 months of the end of the reporting date.

The accounting policy for gift aid payments results in the subsidiary recognising a taxation charge on its profits for the year. However, the application of the exception under paragraph 29.14A of FRS 102 provides relief in respect of the accounting for the tax charge. This results in an overall £nil charge for tax in the SOFA. This exception is only applicable as it is probable that the gift aid payment will be made by the subsidiary to the Society within 9 months of the reporting date.

continued...

Horton Chapel Arts and Heritage Society

Notes to the Financial Statements - continued for the Year Ended 29 February 2024

1. ACCOUNTING POLICIES - continued

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Government grants

Government grants are recognised in income when the grant proceeds are received or receivable unless future performance-related conditions are specified that have not been met. Grants received before the income recognition criteria are satisfied are recognised as a liability.

2. DONATIONS AND LEGACIES

	2024	2023
	£	£
Donations	10,347	5,017
Grants	98,262	328,827
	<u>108,609</u>	<u>333,844</u>

Grants received, included in the above, are as follows:

	2024	2023
	£	£
National Lottery Heritage Fund	38,010	162,858
Epsom and Ewell Borough Council	51,346	139,773
Kickstarter	-	5,579
Accio Cultura Espana	-	1,536
Valencia Credits (previously Viridor)	-	18,781
MGSO4	7,650	300
Young Film Network	1,256	-
	<u>98,262</u>	<u>328,827</u>

3. OTHER TRADING ACTIVITIES

	2024	2023
	£	£
Cafe food/drinks	-	95,965
Performances income	100,294	56,552
Workshop and courses	48,409	23,541
Space hire	15,116	11,740
Other income	-	157
Employment allowance	5,020	4,980
Management charges	42,001	-
	<u>210,840</u>	<u>192,935</u>

continued...

Horton Chapel Arts and Heritage Society

**Notes to the Financial Statements - continued
for the Year Ended 29 February 2024**

4. INVESTMENT INCOME

	2024	2023
	£	£
Deposit account interest	1,686	137
	<u>1,686</u>	<u>137</u>

5. RAISING FUNDS

Other trading activities

	2024	2023
	£	£
Purchases	-	82,709
Workshops and courses	14,433	9,690
Artistic performance costs	63,547	40,233
Space hire	-	2,608
	<u>77,980</u>	<u>135,240</u>

6. CHARITABLE ACTIVITIES COSTS

		Direct Costs £
Preservation of The Horton Chapel		<u>248,084</u>

These costs relate to overheads only. Development costs have been capitalised and are included as a fixed asset (improvements to leasehold property) on the balance sheet.

7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 29 February 2024 nor for the year ended 28 February 2023.

Trustees' expenses

During the year ended 29 February 2024, expenses totalling £NIL were reimbursed or paid directly to trustees (2023 - £228).

8. STAFF COSTS

	2024	2023
	£	£
Wages and salaries	101,023	90,982
Social security costs	5,606	4,980
Contribution to defined contribution pension schemes	1,555	1,294
	<u>108,184</u>	<u>97,256</u>

The average number of persons employed by the Charity during the year was as follows:

	2024	2023
	No.	No.
Charitable service work	8	9

continued...

Horton Chapel Arts and Heritage Society

**Notes to the Financial Statements - continued
for the Year Ended 29 February 2024**

9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	5,017	328,827	333,844
Other trading activities	192,778	157	192,935
Investment income	137	-	137
Total	<u>197,932</u>	<u>328,984</u>	<u>526,916</u>
EXPENDITURE ON			
Raising funds	135,240	-	135,240
Charitable activities			
Preservation of The Horton Chapel	-	272,512	272,512
Total	<u>135,240</u>	<u>272,512</u>	<u>407,752</u>
NET INCOME			
Transfers between funds	62,692 (1,770)	56,472 1,770	119,164 -
Net movement in funds	60,922	58,242	119,164
RECONCILIATION OF FUNDS			
Total funds brought forward	22,456	2,609,793	2,632,249
TOTAL FUNDS CARRIED FORWARD	<u><u>83,378</u></u>	<u><u>2,668,035</u></u>	<u><u>2,751,413</u></u>

10. TANGIBLE FIXED ASSETS

	Improvements to leasehold property £	Fixtures and fittings £	Totals £
COST			
At 1 March 2023	2,530,621	38,838	2,569,459
Additions	37,018	5,061	42,079
At 29 February 2024	<u>2,567,639</u>	<u>43,899</u>	<u>2,611,538</u>
DEPRECIATION			
At 1 March 2023	50,612	9,202	59,814
Charge for year	51,353	8,778	60,131
At 29 February 2024	<u>101,965</u>	<u>17,980</u>	<u>119,945</u>
NET BOOK VALUE			
At 29 February 2024	<u><u>2,465,674</u></u>	<u><u>25,919</u></u>	<u><u>2,491,593</u></u>
At 28 February 2023	<u><u>2,480,009</u></u>	<u><u>29,636</u></u>	<u><u>2,509,645</u></u>

continued...

Horton Chapel Arts and Heritage Society

**Notes to the Financial Statements - continued
for the Year Ended 29 February 2024**

11. FIXED ASSET INVESTMENTS

	Shares in group undertakings £
MARKET VALUE	
Additions	100
NET BOOK VALUE	
At 29 February 2024	100
At 28 February 2023	-

There were no investment assets outside the UK.

12. STOCKS

	2024 £	2023 £
Stocks	839	5,939

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2023 £
Trade debtors	555	180
Amounts owed by related undertakings	115,784	-
Other debtors	2,417	6,253
Prepayments and accrued income	11,708	79,467
	130,464	85,900

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2023 £
Trade creditors	8,791	21,361
Social security and other taxes	1,941	1,558
Other creditors	29,310	22,768
Accruals and deferred income	123,535	18,881
	163,577	64,568

15. MOVEMENT IN FUNDS

	At 1.3.23 £	Net movement in funds £	Transfers between funds £	At 29.2.24 £
Unrestricted funds				
General fund	83,378	144,894	(1,600)	226,672
Restricted funds				
Chapel renovation fund	158,390	(122,983)	(7,188)	28,219
Chapel renovation capital fund	2,509,645	(26,840)	8,788	2,491,593
	2,668,035	(149,823)	1,600	2,519,812
TOTAL FUNDS	2,751,413	(4,929)	-	2,746,484

continued...

Horton Chapel Arts and Heritage Society

**Notes to the Financial Statements - continued
for the Year Ended 29 February 2024**

15. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	222,874	(77,980)	144,894
Restricted funds			
Chapel renovation fund	64,970	(187,953)	(122,983)
Chapel renovation capital fund	33,291	(60,131)	(26,840)
	<u>98,261</u>	<u>(248,084)</u>	<u>(149,823)</u>
TOTAL FUNDS	<u>321,135</u>	<u>(326,064)</u>	<u>(4,929)</u>

Comparatives for movement in funds

	At 1.3.22 £	Net movement in funds £	Transfers between funds £	At 28.2.23 £
Unrestricted funds				
General fund	22,456	62,692	(1,770)	83,378
Restricted funds				
Chapel renovation fund	125,369	6,257	26,764	158,390
Chapel renovation capital fund	2,484,424	50,215	(24,994)	2,509,645
	<u>2,609,793</u>	<u>56,472</u>	<u>1,770</u>	<u>2,668,035</u>
TOTAL FUNDS	<u>2,632,249</u>	<u>119,164</u>	<u>-</u>	<u>2,751,413</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	197,932	(135,240)	62,692
Restricted funds			
Chapel renovation fund	220,391	(214,134)	6,257
Chapel renovation capital fund	108,593	(58,378)	50,215
	<u>328,984</u>	<u>(272,512)</u>	<u>56,472</u>
TOTAL FUNDS	<u>526,916</u>	<u>(407,752)</u>	<u>119,164</u>

continued...

Horton Chapel Arts and Heritage Society

**Notes to the Financial Statements - continued
for the Year Ended 29 February 2024**

15. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.3.22 £	Net movement in funds £	Transfers between funds £	At 29.2.24 £
Unrestricted funds				
General fund	22,456	207,586	(3,370)	226,672
Restricted funds				
Chapel renovation fund	125,369	(116,726)	19,576	28,219
Chapel renovation capital fund	2,484,424	23,375	(16,206)	2,491,593
	<u>2,609,793</u>	<u>(93,351)</u>	<u>3,370</u>	<u>2,519,812</u>
TOTAL FUNDS	<u>2,632,249</u>	<u>114,235</u>	<u>-</u>	<u>2,746,484</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	420,806	(213,220)	207,586
Restricted funds			
Chapel renovation fund	285,361	(402,087)	(116,726)
Chapel renovation capital fund	141,884	(118,509)	23,375
	<u>427,245</u>	<u>(520,596)</u>	<u>(93,351)</u>
TOTAL FUNDS	<u>848,051</u>	<u>(733,816)</u>	<u>114,235</u>

Restricted funds

Restricted income includes grants from the Heritage Lottery Fund and Section 106 grant funding. These were granted specifically to contribute towards the redevelopment of Horton Chapel and are therefore restricted. All expenditure through the Statement of Financial Activities relating to the redevelopment of Horton Chapel is included within the restricted fund.

16. RELATED PARTY DISCLOSURES

During the year the charity received net income of £42,001 (2023 - £NIL) from its subsidiary company The Horton Epsom Limited. At the balance sheet date the charity was owed £115,784 (2023 - £NIL) from The Horton Epsom Limited.

Whilst on the board of trustees, Steve Trimm completed some work as an art tutor and was paid the charity's standard hourly rate for teaching time and provision of materials and subsequently invoiced the charity as a freelancer. Work to the value of £3,171 (2023: £1,430) was invoiced to the charity. At the year-end there is £NIL owing in respect of the services provided.

continued...

Horton Chapel Arts and Heritage Society

**Notes to the Financial Statements - continued
for the Year Ended 29 February 2024**

17. RECONCILIATION OF NET (EXPENDITURE)/INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2024 £	2023 £
Net (expenditure)/income for the reporting period (as per the Statement of Financial Activities)	(4,929)	119,164
Adjustments for:		
Depreciation charges	60,131	58,378
Interest received	(1,686)	(137)
Decrease/(increase) in stocks	5,100	(5,939)
Increase in debtors	(44,564)	(49,395)
Increase in creditors	99,009	27,908
Net cash provided by operations	<u>113,061</u>	<u>149,979</u>

18. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.3.23 £	Cash flow £	At 29.2.24 £
Net cash			
Cash at bank and in hand	214,497	72,568	287,065
	<u>214,497</u>	<u>72,568</u>	<u>287,065</u>
Total	<u>214,497</u>	<u>72,568</u>	<u>287,065</u>

HORTON CHAPEL ARTS AND HERITAGE SOCIETY

England & Wales - Charity number 1167510

Accounts

REGISTERED CHARITY NUMBER: 1167510

Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 28 February 2023
for
Horton Chapel Arts and Heritage Society

Bates Weston LLP
Chartered Accountants
The Mills
Canal Street
Derby
DE1 2RJ

Horton Chapel Arts and Heritage Society

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for the Year Ended 28 February 2023

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Horton Chapel Arts and Heritage Society

Reference and Administrative Details
for the Year Ended 28 February 2023

TRUSTEES

I Reeves (resigned 30.6.2023)
R Salmon -Secretary
K Arnould (resigned 30.6.2023)
G Saunders
Y Mokuolu (resigned 14.6.2022)
G C Young
S Wiles - Chair (resigned 30.9.2023)
H van Maasakkers (resigned 30.9.2023)
S R Trimm (appointed 16.3.2022)
Mrs K Appadoo (appointed 16.3.2022)

PRINCIPAL ADDRESS

Haven Way
Epsom
Surrey
KT19 8NP

**REGISTERED CHARITY
NUMBER**

1167510

INDEPENDENT EXAMINER

Bates Weston LLP
Chartered Accountants
The Mills
Canal Street
Derby
DE1 2RJ

BANKERS

Metrobank
91a High Street
Epsom
KT19 8DR

the
HORTON
EPSOM

Horton Chapel Arts & Heritage Society

Registered Charity 1167510

Annual Report and Accounts for 2022-23



The Horton is a new, vibrant venue for arts and heritage in Epsom, Surrey.

The formerly semi-derelict Horton Asylum Chapel was saved by registered charity Horton Chapel Arts & Heritage Society (HCAHS), a Trust set up specifically to undertake the renovation project and run The Horton as a not-for-profit cultural venue, providing amenities, education and enterprise opportunities for local people.

Objectives and activities

The charitable aims of The Horton (HCAHS)

- To preserve Horton Chapel in Epsom, a Grade II listed building, for the benefit of the public and the heritage of the local area, by establishing a not-for-profit arts centre within the building and its associated grounds; and
- To promote education in and appreciation of the arts, local history and creative activities that promote well-being, for the public benefit of all ages of people living, working and studying in the borough of Epsom and Ewell and its surrounding areas.

About The Horton

The Horton, also known as The Horton Arts Centre, is a site of national historical importance. Built in 1901, it has a pioneering history of mental health care and was Europe's first music therapy centre from the 1950s.

Following a six-year project to raise funds and renovate the building, The Horton officially opened to the public on 28th April 2022.

The venue hosts creative arts workshops, performances, community events, and a free-to-access permanent exhibition about the history of Epsom's psychiatric hospital cluster and the people who lived and worked there.

The heritage of the site is embedded into the culture of our public programme and retained in the architectural and decorative detail of the building.

The Horton's Café provides a community hub where local people can meet, eat and drink together.

Our mission

The Horton draws upon its rich history and seeks to celebrate creativity and inclusivity.

- for visitors to learn about local heritage, and enjoy an exciting cultural programme of events, courses, and activities.
- to be an accessible community asset that local people feel proud of, and emotionally invested in.
- to explore historic and contemporary issues around mental health and its treatment. Seeking to change attitudes towards mental health, and to be a place where people with mental health considerations are actively involved and feel safe and welcome.
- to be a place where creativity is celebrated, and skills development within the creative sector is fostered.
- for artistic programming to be innovative and high-quality, offering something that is not otherwise available in the locality.

Activities Summary

For most of the period of this report (April 2022 - February 2023) The Horton was open to the public three or four days per week, whilst renovation works were being completed on days that the building was closed. Hence, the staff team and board of trustees were managing project work and operations at the same time.

Renovation Project

The period saw completion of most elements of the refurbishment and restoration of the building and was a significant step towards achieving one of the primary charitable aims. This work included but was not limited to:

- Café-bar and kitchen fit-out
- Car park completion
- Acoustic panelling installation
- Final decoration
- Internal signage
- Alarm systems and network
- Accessibility improvements – automatic doors and ramps
- Outdoor café seating

Operational readiness

Licenses, service agreements and maintenance contracts were secured, with policies and procedures prepared for safe and compliant operations.

Staff were recruited for permanent roles, with training where required.

Operational systems were created for activities including but not limited to: ticketing, payment processing, hospitality, IT and HR.

The Horton continued to build relationships with local stakeholders, offering opportunities for skills training, including Professional Practice Placements for students from the University for the Creative Arts, work placements for Professional Cookery students from NESCOL college, graduate internships in marketing and design, and a Kickstarter role.

Launch

Public opening of The Horton in April 2022 was marked with an exhibition of original drawings by artist Georgia Kitty Harris of former patients, *'Portraits of the Unremembered'* and the launch of a programme of performances, heritage talks, creative workshops and community activities.



The formal launch event of the renovated building took place in September 2022, with invited guests and supporters marking this highly significant milestone in the charity's history.

Community

The team at The Horton has continued networking and partnership building with other local charities and community groups.

Phase one of the Young Creatives project was completed, funded in part by an #iWill grant. This is a scheme the charity would like to build on if funding can be secured.

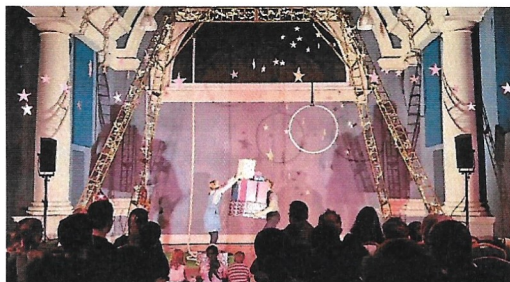
Volunteers were trained in supporting the team with various day-to-day tasks as well as visitor engagement.

Creative Programme

During this reporting period, The Horton hosted live music, dance and theatre performances, films, visual arts courses and workshops, comedy nights, wellbeing activities and experiential and heritage events.

Programming included:

- **Live music:** from Jaz Delorean, Blunter Brothers, Belinda O'Hooley, Cable Street Collective, Kingswood Big Band, The Waldegrave Ensemble, Denman Street Quartet, and many individuals and duos performing at acoustic Singer-Songwriter Nights hosted by Dragonfly Sky.
- **Theatre:** *Room of One's Own* by Dyad Productions, *These Hills Are Ours* by Daniel Bye and Boff Whalley, *Kinder* by Smoking Apples, *Bouncers* by BlackBox.
- **Scratch Night** as a platform for early-career performers.
- **Visual Arts:** life drawing, sheep life drawing, needlefelt, abstract acrylics, watercolour wildlife, ikebana, jewellery-making, portrait drawing techniques.
- **Children & family:** *The Hug and Hullabalooony Moon* by Long Nose Puppets, *Granny Pearl* by Jenny Lockyer, creative messy play for toddlers, crazy clay and festive season of aerial circus show *Moonfall* from Hikapee Theatre.
- **Heritage:** Talks on Epsom's hospital history and Horton as a war hospital, Jubilee Jive and 1952 Hair Salon exhibition to commemorate the Queen's coronation, ceramic flower painting with Friends of Horton Cemetery in memory of





those buried in unmarked graves.

- **Spanish Season** of dance and music events supported by the Spanish Department of Culture.

And much more.

Achievements and performance

In March 2022, just prior to opening to the public, The Horton was named overall winner of the Surrey Heritage Awards 2022 organised by Surrey Historic Buildings Trust with the award presented by Lord-Lieutenant Michael More-Molyneux.

In a very short time, The Horton has gained a positive reputation for quality and the successful launch of an ambitious vision. The venue is already seen as a valuable community hub by those who live and work in Epsom and surrounding areas and is increasingly being accessed by people and organisations from the wider Surrey and South London region.

During this financial year, primarily supported by funding from the National Lottery Heritage Fund (NLHF) and developers' Section 106 funding, administered by Epsom & Ewell Borough Council, we have:

Rescued and restored a heritage asset

The project has restored and conserved a Grade II listed building that had been empty for more than two decades, and otherwise might still be empty today and in a poorer state of decline. Professional and public opinion has been extremely positive.



Created a new community space

A unique new cultural and social space has been created for Epsom, where people can come together to watch performances, enjoy creative workshops, bring their children, or simply meet friends for coffee. The Horton is reaching disadvantaged people in the local area. Viridor Credits (now Valencia) provided significant additional funding for various capital items.

Fostered creativity and promoted skills development

The Horton has provided internships; one traineeship; work experience for local professional catering students; approximately 50 volunteering opportunities, Duke of Edinburgh placements and a Young Creatives programme for 10-15 year-olds part-funded by "I Will Foundation". The Young Creatives were invited to join the Royal Guard of Honour at the 2022 Epsom Derby, as acknowledgment of their community participation.

The Horton's *Cultivate* programme, part-funded by The D'Oyly Carte Charitable Trust, supported emerging performance artists – Company Concentric, No Eye Deer and Ciara Gayer with research and development space and a platform to share their work at a 'Pay What You Can' Scratch Night.



Interpreted the heritage of the site

The heritage of the hospital cluster has been sensitively researched, interpreted and shared in the first permanent exhibition on the subject, and online. New creative responses to the stories of people at the hospital have engaged people in imaginative ways, and visitors have responded positively. New public artwork by Eliza Southwood at Epsom Railway Station depicts The Horton Arts Centre and its history of music therapy.

Enhanced the local economy.

The Horton has created new jobs, new supply chains, and there are early signs that it is bringing more people into the area who are spending elsewhere in the local economy. It is adding to the cultural offer for Epsom and will be a key player in the region's cultural strategy for the future. The charity has become a voluntary membership of the Go Epsom Business Improvement District, giving us access to a network of local businesses and associated marketing opportunities.

During our first part-year open

- 5,000+ people attended a performance, course or workshop
- 20,000+ visitors had seen the free heritage exhibition
- 10,000+ people had eaten in the café

The recruitment of a permanent staff team was completed in summer 2022. Prior to that, the operation during the early launch period had been managed by a team on short fixed-term contracts. The Horton is managed by a small staff team including a centre manager who manages day-to-day operations and the staff team, an administration co-ordinator, a sales and marketing co-ordinator, a finance coordinator, a hospitality manager, a facilities co-ordinator and an assistant hospitality manager. These are a mixture of full-time and part-time contracts. They are supported by casual café and cleaning staff.

The soft launch period, in which the building was open for 3 days per week, was successful more quickly than anticipated, enabling the team to move to a 4-day per week opening, and subsequently preparing for a 5-day per week opening from the spring of 2023.

The permanent heritage exhibition continues to attract visitors in its own right, as well as providing historic context to the building for those who are attending our programme of

cultural events and workshops. The exhibition, which is free to access for all visitors, includes artefacts, images, audio recordings and digital resources including testimonies of staff and patients of the Epsom Hospital Cluster from throughout the 20th century. This important



aspect of the project brings to life the heritage of the site and the hospital cluster for visitors who are unaware of its fascinating history.

A team of Volunteers in addition to our trustees, continue to play an important role in the charity's operations, supporting the professional staff team in a number of ways, including front-of-house, café, administration, HR, finance, gardening, and as heritage guides and other support functions.

Evaluation

An interim evaluation was produced by independent consultant Anna Cullum during this period, with the final evaluation report, is due to be submitted to our main capital funder, National Lottery Heritage Fund (NLHF), in the summer of 2023.

The criteria we used to assess our performance during this reporting period were set out in our Evaluation Framework. This was informed by our Vision and Values Statement and the conditions under which our grant funding was awarded by the NLHF in the Approved Purposes of our grant agreement.

Financial Review

Donations and Grant Funding

The £3m renovation project was funded primarily by the National Lottery Heritage Fund (NLHF) and s106 community infrastructure contributions from developers, administered by Epsom & Ewell Borough Council.

Grant funding from the NLHF totaling £162,858 was deployed during the financial year, along with S106 funding of £139,773, all of which was used for capital works, professional fees and activities associated with the completion of the refurbishment works on the building and the opening of The Horton as a cultural venue.

During the reporting period, we successfully applied for an additional £209,500 project funding from the NLHF to supplement the original grant. This was to cover additional costs associated with delays to the refurbishment works because of the Covid-19 pandemic and the administration of the principal building contractor. It was also to fund additional future management & maintenance costs projected during the start-up phase of the operation of the building as an arts centre.

A grant of £18,781 was received from Valencia Credits (previously Viridor Credits) to go towards materials and equipment for the interior and exterior renovation. These included

acoustic panelling, garden furniture, tools and equipment including a Tallescope system for maintenance at ceiling level.

A one-off gift of £10,168 was received from MGS04 Arts Festival to benefit the artistic pursuits of The Horton. This gift was made with the stipulation that it is to be used for artistic programming of works and to help to reach under-served audiences, and it has therefore been included in restricted funding. £9,868 of this funding has been deferred to fund activities in the next financial year. Funding of £1,536 was also received from Accio Cultura Espana to facilitate our Spanish season of dance and music events.

Funding of £5,579 was received from the UK Government Kickstart Scheme which provided funding for new jobs for young people at risk of long term unemployment. This funding was used to employ a Visitor Assistant.

Private donations of £5,017 were received.

Trading Activities

Income of £187,798 was generated from our café, creative programming and hire of the venue. After costs, these activities contributed £52,558 to the Charity's unrestricted funds.

Overheads included staffing costs, office costs and utility services, as well as further refurbishment works related to the preservation of the Chapel, as described above.

Net Assets and Cash Position

At the end of the financial year, the Charity's total net asset value was £2,751,413. Of this, £2,509,645 is the total asset value of the Chapel itself and other tangible assets.

Cash reserves totalled £214,497, of which £135,288 was restricted funding relating to the remainder of the renovation project and ongoing management and maintenance costs, leaving £79,209 of unrestricted cash reserves.

The charity's reserves policy is to hold sufficient unrestricted cash reserves to ensure the financial viability of the organisation in the event of temporary closure or significant changes to the business plan. A target of sufficient free reserves to cover one year's annual maintenance costs and notice on the building plus three months' general overheads and six months' staffing costs has been set. The Board aims to achieve this by scaling up the Charity's activities in the coming financial year.

Cash reserves are held in cash accounts at Metro Bank.

There are no current uncertainties about the charity's ability to continue as a going concern. There is no fund or subsidiary undertaking that is materially in deficit. The charity does not hold any material financial investments.

The society does not have a material financial investment strategy. Neither grant-making nor

social investment form a material part of the charity's objectives.

The principal risks to the charity during the financial year arose from ensuring that the growth of the operation was carefully managed to ensure staffing levels remain appropriate for the increased number of events and longer opening hours, whilst continuing to manage capital works.

Trustees keep a detailed risk register, which is reviewed regularly at board meetings. Now that the capital refurbishment is complete, this risk profile changes substantially, and becomes more focused on operational matters, long-term sustainability and ensuring staff capacity is aligned with our plans for growth.

Plans for future periods

The charity continues to develop and test new activities and income, and review The Horton's strategy based on operational learnings, visitor feedback and our charitable objectives.

Community stakeholders report seeing The Horton as a 'point of call for engaging with the community,' particularly for connecting with people and charities concerned with mental health, and this perception will build The Horton's value as a community asset. We want to ensure that we continue to consult and develop with our community in order to stay relevant.

The Horton embraces diversity and equal opportunity. We are committed to building a team that represents a variety of backgrounds, perspectives, and skills. The more inclusive we are, the better our work will be. This applies to the board, the staff team, our volunteers and artists. We will continue to self-monitor and challenge ourselves to bring together people with diverse experiences, skills, and perspectives, to create a more inclusive and vibrant arts and heritage community in Epsom.

Our phased plans to fully open The Horton Gardens are dependent on further fundraising. A grant of £49,995 from Epsom & Ewell Borough Council CIL, awarded but not paid in this period, must be match-funded, and we are awaiting the outcome of an application to Surrey County Council's *Your Fund Surrey*.

Accessible paths and an attractive landscaping scheme will create an improved amenity for local people, more creative opportunities and a sustainable green space for better well-being.

Structure, governance, and management

The charity is a Charitable Incorporated Organisation and is governed by a constitution. The Constitution was amended by the trustees in April 2019 and again in January 2020, in accordance with the clauses enabling such changes.

A trustees' Code of Conduct sets expectations for best practice and promotes good communication between trustees.

New trustees are appointed by existing trustees on terms as set out in the Constitution, which allows for a maximum of 12 trustees on the board. New trustees are given an induction which involves the provision of key documents, including Constitution; Code of Conduct; Vision and Values statement; and key policies such as Financial Policy and Safeguarding.

No other person or external body is entitled to appoint trustees.

All key strategic decisions are approved collectively by trustees, who met monthly throughout the reporting period. The Board strategy day evaluates priorities for the year ahead and ensures that the charity's policies and procedures are up to date.

Under current arrangements, the board is chaired on a rotating basis, with all trustees taking chair responsibility for one month and for setting agendas and steering meetings.

A trading subsidiary has been established, The Horton Epsom Ltd, *which will facilitate The Horton in undertaking commercial activities that are not directly related to the society's charitable objectives, including the operation of The Horton's Café-Bar. Profits will be donated to the charity.* Work will continue to ensure the governance of the two organisation's is appropriate, efficient and aligned to our culture and values.

The Centre Manager, supported by the staff team, is responsible for operational management of The Horton, including artistic programming, and reports monthly to the board of trustees and will also be reporting to the directors of the charity's trading subsidiary The Horton Epsom Ltd.

Trustees will continue their focus on resilience and sustainability aligned with The Horton's aims, vision and values. While doing this work, the Board of Trustees, who govern the charity, have had regard to the Charity Commission's guidance on public benefit.

Reference and administrative details

The charity has the registered charity number 1167510.

The charity is registered as a company number CE007433

The charity's registered address is The Horton Arts Centre, Haven Way, Epsom, Surrey KT19 8NP

The table below shows the individuals who were trustees during the financial year 1 March 2022 to 28 February 2023 as well as those in post when the accounts were approved.

Ian Reeves		Until June 2023
Rupert Salmon	Secretary	
Kirstie Arnould		Until June 2023
Graham Saunders		
Yemisi Mokuolu		Until July 2022

Sophie Wiles	Chair from February 2021 until September 2022	Until September 2022
Gayle Young	Treasurer from April 2021	From May 2020
Hugo van Maasakkers	From August 2021	Until September 2023
Steve Trimm		From March 2022
Kandia Appadoo		From March 2022

The charity has no corporate trustees.
No trustee holds, or has held, title to property belonging to the charity.

Other relevant organisations:

Banking services: Metro Bank, 91a High Street, Epsom KT19 8DR

Accountants: Bates Weston, The Mills, Canal Street, Derby DE1 2RJ

Independent Review


The report from the independent examiner follows this report.


Trustee declaration

The trustees declare they have approved the trustees' report above.

Signed on behalf of the charity's trustees.

Names:
Position:
Date:


Gayle Young
Treasurer
11/12/2023


Rupert Salmon
Secretary
11/12/2023

Principal address of charity: The Horton Arts Centre, Haven Way, Epsom, KT19 8NP

**Independent Examiner's Report to the Trustees of
Horton Chapel Arts and Heritage Society**

Independent examiner's report to the trustees of Horton Chapel Arts and Heritage Society

I report to the charity trustees on my examination of the accounts of Horton Chapel Arts and Heritage Society (the Trust) for the year ended 28 February 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Wayne Thomas ACA

Bates Weston LLP
Chartered Accountants
The Mills
Canal Street
Derby
DE1 2RJ

Date:

Horton Chapel Arts and Heritage Society

**Statement of Financial Activities
for the Year Ended 28 February 2023**


	Notes	Unrestricted fund £	Restricted funds £	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	5,017	328,827	333,844	578,786
Other trading activities	3	192,778	157	192,935	18,074
Investment income	4	137	-	137	54
Total		<u>197,932</u>	<u>328,984</u>	<u>526,916</u>	<u>596,914</u>
EXPENDITURE ON					
Raising funds	5	135,240	-	135,240	11,630
Charitable activities	6				
Preservation of The Horton Chapel		-	272,512	272,512	122,179
Total		<u>135,240</u>	<u>272,512</u>	<u>407,752</u>	<u>133,809</u>
NET INCOME					
Transfers between funds	14	62,692 (1,770)	56,472 1,770	119,164 -	463,105 -
Net movement in funds		<u>60,922</u>	<u>58,242</u>	<u>119,164</u>	<u>463,105</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		22,456	2,609,793	2,632,249	2,169,144
TOTAL FUNDS CARRIED FORWARD		<u><u>83,378</u></u>	<u><u>2,668,035</u></u>	<u><u>2,751,413</u></u>	<u><u>2,632,249</u></u>

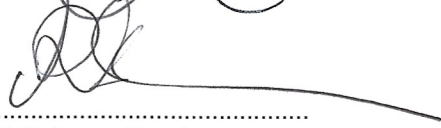
Horton Chapel Arts and Heritage Society

**Balance Sheet
28 February 2023**

	Notes	Unrestricted fund £	Restricted funds £	2023 Total funds £	2022 Total funds £
FIXED ASSETS					
Tangible assets	10	-	2,509,645	2,509,645	2,484,424
CURRENT ASSETS					
Stocks	11	5,939	-	5,939	-
Debtors	12	-	85,900	85,900	36,505
Cash at bank and in hand		79,209	135,288	214,497	147,980
		<u>85,148</u>	<u>221,188</u>	<u>306,336</u>	<u>184,485</u>
CREDITORS					
Amounts falling due within one year	13	(1,770)	(62,798)	(64,568)	(36,660)
NET CURRENT ASSETS		<u>83,378</u>	<u>158,390</u>	<u>241,768</u>	<u>147,825</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>83,378</u>	<u>2,668,035</u>	<u>2,751,413</u>	<u>2,632,249</u>
NET ASSETS		<u>83,378</u>	<u>2,668,035</u>	<u>2,751,413</u>	<u>2,632,249</u>
FUNDS	14				
Unrestricted funds				83,378	22,456
Restricted funds:					
Chapel renovation fund				158,390	125,369
Chapel renovation capital fund				2,509,645	2,484,424
				<u>2,668,035</u>	<u>2,609,793</u>
TOTAL FUNDS				<u>2,751,413</u>	<u>2,632,249</u>

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:


.....
G C Young - Trustee


.....
R Salmon - Trustee

Horton Chapel Arts and Heritage Society

Cash Flow Statement
for the Year Ended 28 February 2023

	Notes	2023 £	2022 £
Cash flows from operating activities			
Cash generated from operations	16	149,979	466,985
Net cash provided by operating activities		<u>149,979</u>	<u>466,985</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		(83,599)	(430,207)
Interest received		137	54
Net cash used in investing activities		<u>(83,462)</u>	<u>(430,153)</u>
Change in cash and cash equivalents in the reporting period		66,517	36,832
Cash and cash equivalents at the beginning of the reporting period		<u>147,980</u>	<u>111,148</u>
Cash and cash equivalents at the end of the reporting period		<u><u>214,497</u></u>	<u><u>147,980</u></u>

Horton Chapel Arts and Heritage Society

Notes to the Financial Statements for the Year Ended 28 February 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to leasehold property	- 2% on cost
Fixtures and fittings	- 20% on cost

Tangible assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

No depreciation is charged until an asset is brought into use.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Government grants

Government grants are recognised in income when the grant proceeds are received or receivable unless future performance-related conditions are specified that have not been met. Grants received before the income recognition criteria are satisfied are recognised as a liability.

Horton Chapel Arts and Heritage Society

Notes to the Financial Statements - continued
for the Year Ended 28 February 2023

2. DONATIONS AND LEGACIES

	2023	2022
	£	£
Donations	5,017	6,678
Grants	328,827	572,108
	<u>333,844</u>	<u>578,786</u>

Grants received, included in the above, are as follows:

	2023	2022
	£	£
National Lottery Heritage Fund	162,858	275,172
Epsom and Ewell Borough Council	139,773	286,045
Tesco	-	1,000
The D'Oyly Carte Charitable Trust	-	3,000
Surrey County Council Members' Community Allocations	-	6,891
Kickstart Fund	5,579	-
Accio Cultura Espana	1,536	-
Valencia Credits (previously Viridor)	18,781	-
MGS04	300	-
	<u>328,827</u>	<u>572,108</u>

3. OTHER TRADING ACTIVITIES

	2023	2022
	£	£
Cafe food/drinks	95,965	1,018
Performances income	56,552	16,576
Workshop and courses	23,541	-
Space hire	11,740	480
Other income	157	-
Employment allowance	4,980	-
	<u>192,935</u>	<u>18,074</u>

4. INVESTMENT INCOME

	2023	2022
	£	£
Deposit account interest	<u>137</u>	<u>54</u>

Horton Chapel Arts and Heritage Society

**Notes to the Financial Statements - continued
for the Year Ended 28 February 2023**

5. RAISING FUNDS

Other trading activities

	2023	2022
	£	£
Purchases	82,709	887
Workshops and courses	9,690	-
Artistic performance costs	40,233	10,743
Space hire	2,608	-
	<u>135,240</u>	<u>11,630</u>

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs £
Preservation of The Horton Chapel	<u>272,512</u>

These costs relate to overheads only. Development costs have been capitalised and are included as a fixed asset (improvements to leasehold property) on the balance sheet.

7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 28 February 2023 nor for the year ended 28 February 2022.

Trustees' expenses

During the year ended 28 February 2023, expenses totalling £228 were reimbursed or paid directly to trustees (2022 - £14).

8. STAFF COSTS

	2023	2022
	£	£
Wages and salaries	90,982	-
Social security costs	4,980	-
Contribution to defined contribution pension schemes	1,294	-
	<u>97,256</u>	<u>-</u>

The average number of persons employed by the Charity during the year was as follows:

	2023 No.	2022 No.
Charitable service work	9	-

Horton Chapel Arts and Heritage Society

**Notes to the Financial Statements - continued
for the Year Ended 28 February 2023**

9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	10,678	568,108	578,786
Other trading activities	18,074	-	18,074
Investment income	54	-	54
Total	<u>28,806</u>	<u>568,108</u>	<u>596,914</u>
EXPENDITURE ON			
Raising funds	11,630	-	11,630
Charitable activities			
Preservation of The Horton Chapel	-	122,179	122,179
Total	<u>11,630</u>	<u>122,179</u>	<u>133,809</u>
NET INCOME			
Transfers between funds	17,176	445,929	463,105
	(1,560)	1,560	-
Net movement in funds	<u>15,616</u>	<u>447,489</u>	<u>463,105</u>
RECONCILIATION OF FUNDS			
Total funds brought forward	6,840	2,162,304	2,169,144
TOTAL FUNDS CARRIED FORWARD	<u><u>22,456</u></u>	<u><u>2,609,793</u></u>	<u><u>2,632,249</u></u>

10. TANGIBLE FIXED ASSETS

	Improvements to leasehold property £	Fixtures and fittings £	Totals £
COST			
At 1 March 2022	2,478,681	7,179	2,485,860
Additions	51,940	31,659	83,599
At 28 February 2023	<u>2,530,621</u>	<u>38,838</u>	<u>2,569,459</u>
DEPRECIATION			
At 1 March 2022	-	1,436	1,436
Charge for year	50,612	7,766	58,378
At 28 February 2023	<u>50,612</u>	<u>9,202</u>	<u>59,814</u>
NET BOOK VALUE			
At 28 February 2023	<u><u>2,480,009</u></u>	<u><u>29,636</u></u>	<u><u>2,509,645</u></u>
At 28 February 2022	<u><u>2,478,681</u></u>	<u><u>5,743</u></u>	<u><u>2,484,424</u></u>

Horton Chapel Arts and Heritage Society

**Notes to the Financial Statements - continued
for the Year Ended 28 February 2023**

11. STOCKS

	2023	2022
	£	£
Stocks	5,939	-

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Trade debtors	180	22
Other debtors	6,253	2,512
Prepayments and accrued income	79,467	33,971
	<u>85,900</u>	<u>36,505</u>

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Trade creditors	21,361	23,828
Social security and other taxes	1,558	-
Other creditors	22,768	2,362
Accruals and deferred income	18,881	10,470
	<u>64,568</u>	<u>36,660</u>

14. MOVEMENT IN FUNDS

	At 1.3.22	Net movement in funds	Transfers between funds	At 28.2.23
	£	£	£	£
Unrestricted funds				
General fund	22,456	62,692	(1,770)	83,378
Restricted funds				
Chapel renovation fund	125,369	6,257	26,764	158,390
Chapel renovation capital fund	2,484,424	50,215	(24,994)	2,509,645
	<u>2,609,793</u>	<u>56,472</u>	<u>1,770</u>	<u>2,668,035</u>
TOTAL FUNDS	<u>2,632,249</u>	<u>119,164</u>	<u>-</u>	<u>2,751,413</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	197,932	(135,240)	62,692
Restricted funds			
Chapel renovation fund	220,391	(214,134)	6,257
Chapel renovation capital fund	108,593	(58,378)	50,215
	<u>328,984</u>	<u>(272,512)</u>	<u>56,472</u>
TOTAL FUNDS	<u>526,916</u>	<u>(407,752)</u>	<u>119,164</u>

Horton Chapel Arts and Heritage Society

**Notes to the Financial Statements - continued
for the Year Ended 28 February 2023**

14. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.3.21 £	Net movement in funds £	Transfers between funds £	At 28.2.22 £
Unrestricted funds				
General fund	6,840	17,176	(1,560)	22,456
Restricted funds				
Chapel renovation fund	106,651	426,382	(407,664)	125,369
Chapel renovation capital fund	2,055,653	19,547	409,224	2,484,424
	<u>2,162,304</u>	<u>445,929</u>	<u>1,560</u>	<u>2,609,793</u>
TOTAL FUNDS	<u>2,169,144</u>	<u>463,105</u>	<u>-</u>	<u>2,632,249</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	28,806	(11,630)	17,176
Restricted funds			
Chapel renovation fund	551,073	(124,691)	426,382
Chapel renovation capital fund	17,035	2,512	19,547
	<u>568,108</u>	<u>(122,179)</u>	<u>445,929</u>
TOTAL FUNDS	<u>596,914</u>	<u>(133,809)</u>	<u>463,105</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.3.21 £	Net movement in funds £	Transfers between funds £	At 28.2.23 £
Unrestricted funds				
General fund	6,840	79,868	(3,330)	83,378
Restricted funds				
Chapel renovation fund	106,651	432,639	(380,900)	158,390
Chapel renovation capital fund	2,055,653	69,762	384,230	2,509,645
	<u>2,162,304</u>	<u>502,401</u>	<u>3,330</u>	<u>2,668,035</u>
TOTAL FUNDS	<u>2,169,144</u>	<u>582,269</u>	<u>-</u>	<u>2,751,413</u>

Horton Chapel Arts and Heritage Society

**Notes to the Financial Statements - continued
for the Year Ended 28 February 2023**

14. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	226,738	(146,870)	79,868
Restricted funds			
Chapel renovation fund	771,464	(338,825)	432,639
Chapel renovation capital fund	125,628	(55,866)	69,762
	<u>897,092</u>	<u>(394,691)</u>	<u>502,401</u>
TOTAL FUNDS	<u>1,123,830</u>	<u>(541,561)</u>	<u>582,269</u>

Restricted funds

Restricted income includes grants from the Heritage Lottery Fund and Section 106 grant funding. These were granted specifically to contribute towards the redevelopment of Horton Chapel and are therefore restricted. All expenditure through the Statement of Financial Activities relating to the redevelopment of Horton Chapel is included within the restricted fund.

15. RELATED PARTY DISCLOSURES

Whilst on the board of trustees, Steve Trimm completed some work as an art tutor and was paid the charity's standard hourly rate for teaching time only and invoiced the charity as a freelancer. Work to the value of £1,430 (2022: £NIL) was invoiced to the charity. At the year-end there is £NIL owing in respect of the services provided.

16. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2023 £	2022 £
Net income for the reporting period (as per the Statement of Financial Activities)	119,164	463,105
Adjustments for:		
Depreciation charges	58,378	1,436
Interest received	(137)	(54)
Increase in stocks	(5,939)	-
Increase in debtors	(49,395)	(20,424)
Increase in creditors	27,908	22,922
Net cash provided by operations	<u>149,979</u>	<u>466,985</u>

17. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.3.22 £	Cash flow £	At 28.2.23 £
Net cash			
Cash at bank and in hand	147,980	66,517	214,497
	<u>147,980</u>	<u>66,517</u>	<u>214,497</u>

Horton Chapel Arts and Heritage Society

Notes to the Financial Statements - continued
for the Year Ended 28 February 2023

17. ANALYSIS OF CHANGES IN NET FUNDS - continued			
Total	<u>147,980</u>	<u>66,517</u>	<u>214,497</u>

HORTON CHAPEL ARTS AND HERITAGE SOCIETY

England & Wales - Charity number 1167510

Accounts

the
HORTON
ARTS CAFÉ HERITAGE

Horton Chapel Arts
& Heritage Society
Registered Charity 1167510



Annual Report and Accounts
for 2021-22

Horton Chapel Arts and Heritage Society

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for the Year Ended 28 February 2022

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Horton Chapel Arts and Heritage Society

**Reference and Administrative Details
for the Year Ended 28 February 2022**

TRUSTEES	I Reeves R Salmon -Secretary K Arnould M Reeves (resigned 22.6.21) P Humphrey (resigned 9.4.21) G Saunders Y Mokuolu (resigned 14.6.22) S Kelly (resigned 22.4.21) G C Young S Wiles - Chair H van Maasakkers (appointed 31.8.21) S R Trimm (appointed 16.3.22) Mrs K Appadoo (appointed 16.3.22)
PRINCIPAL ADDRESS	Haven Way Epsom Surrey KT19 8NP
REGISTERED CHARITY NUMBER	1167510
INDEPENDENT EXAMINER	Bates Weston LLP Chartered Accountants The Mills Canal Street Derby DE1 2RJ
BANKERS	Metrobank 91a High Street Epsom KT19 8DR

Objectives and activities

The Horton Chapel Arts & Heritage Society (“the Society”, “we” or “HCAHS”) was established as a Charitable Incorporated Organisation in January 2016. We are governed by our Constitution which sets out our aims as being:

- To preserve The Horton Chapel in Epsom, a Grade II listed building, for the benefit of the public and the heritage of the local area, by establishing a not-for-profit community arts centre within the building and its associated grounds: and
- To promote education in and appreciation of the arts, local history and creative activities that promote well-being, for the public benefit of all ages of people living, working and studying in the borough of Epsom and Ewell and its surrounding areas.

In addition to our formal name, we have used The Horton Chapel Project as a name to describe the redevelopment phase of the project. The building has now opened as a venue for arts, heritage and events with the name The Horton, which is our primary brand.

Between 2016 and 2018 we received start-up grants of £10,000 from the National Lottery Heritage Fund (“NHLF”) and £25,000 from the Architectural Heritage Fund, followed by a Development Grant from the HLF for a maximum of £300,900.

In June 2018 our application for a Heritage Enterprise Delivery Grant from the Heritage Lottery Fund (now known as the National Lottery Heritage Fund, NLHF) for £1.44m was approved. This award unlocked guaranteed funding of a further £1.45m from Section 106 funds held by Epsom & Ewell Borough Council (EEBC).

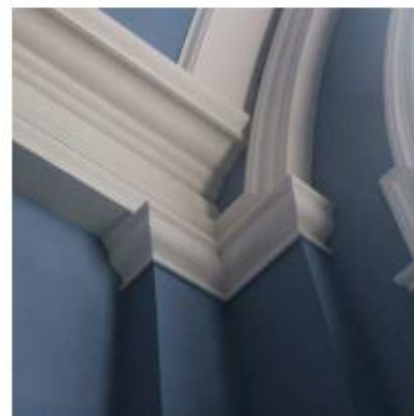
In January 2019 we were granted a 125-year operational lease on the building, which is owned by EEBC, for a peppercorn rent. A licence for works was also agreed with EEBC to enable us to undertake the restoration and redevelopment works on the building and site. Work on the site commenced in 2020 but was significantly interrupted by the global coronavirus pandemic and the collapse into administration of the main construction contractor, Armfield Construction Ltd, in early 2021.

Activities Summary

During the period covered by this report (March 2021 to February 2022), we reached a major milestone in completing the main construction work for the refurbishment and restoration of the chapel building and site – a significant step towards achieving one of primary charitable aims.

This work included:

- Access ramp installation
- Damp proofing
- Café and kitchen fit-out completion
- Secondary glazing
- Custom blinds and window coverings
- Automatic doors
- Restoration and re-installation of memorial plaques
- Restoration and re-installation of decorative organ pipes
- Installation of services including telephone, wifi, alarms and CCTV
- Commissioning service of access lift to mezzanine floor
- Procurement of fixtures and fittings
- Installation of sound and lighting equipment
- Final decoration



We also entered into service agreements and maintenance contracts for the ongoing management of the building, including: electricity, telephone, broadband, security, fire alarms and waste management.

- In addition to this capital work, HCAHS carried out activities which fulfilled its second main charitable aim, including:
- Installation of the permanent heritage exhibition
- The Young Creatives project, funded in part by an #IWill grant
- Heritage Open Days – welcoming visitors to an exhibition preview before The Horton was open to the public.
- Skills training for trustees and volunteers.
- Networking and partnership building with other local charities, community groups and creatives.
- Heritage research volunteers continued their research of local history of Epsom Hospital Cluster and the people who lived and worked there.
- Collaborative content development with heritage partners and curators.
- A premises license was applied for, and successfully granted in September 2021.
- First performances held including Hikapee Theatre's *The Elf Factory* and a concert by *The Denman Street Quartet*.



Evaluation



The criteria we have used to assess our success during this reporting period are set out in our Evaluation Framework. This is informed by our Vision and Values Statement and the conditions under which our grant has been awarded by our primary funder.

It measures:

- What HCAHS set out to do
- The difference HCAHS made to heritage (outcomes)
- The difference HCAHS made to people (outcomes)
- The difference HCAHS made to communities (outcomes)
- What HCAHS delivered (outputs)
- How these were delivered (process)
- Successes, challenges and lessons learnt
- Legacy and Sustainability – providing a set of recommendations for the organisation, other similar projects and NLHF.
- We report regularly to NLHF and EEBC on our progress against milestones and benchmarks for these approved purposes. We are regularly appraised at quarterly meetings with the NLHF and an external NLHF appraiser, as well as reporting to other funders who have specific criteria.

Achievements and performance

The financial year began just as Armfield Construction Ltd went into liquidation, leaving significant portions of the main refurbishment contract incomplete or not finished to appropriate standards. Trustees took legal advice over our contractual position with Armfield and its sub-contractors.

Trustees ran a new procurement process for the completion of the refurbishment works that had not been finished by Armfield. This contract was won by Eden London Ltd, who were already scheduled to begin work on the café fit-out in the summer of 2021. Eden subsequently worked concurrently on the completion and fit-out works, both of which were completed towards the end of the year. Other specialist contractors were appointed for specific purposes.

The management of this challenging period - at the same time as dealing with the impact of Covid-19 on labour and the global supply chain - is a demonstration of the charity's resilience and commitment of its trustees and volunteers.



The most significant achievement during the reporting period was the completion of the main refurbishment work that has transformed the chapel from a dilapidated at-risk building into a beautiful cultural venue.

Important heritage features including war memorials were restored and the eternal flame memorial torch was reconnected to power and lit for the first time in living memory.

The installation of the permanent heritage exhibition was also completed – in August 2021. Pieces of original furniture were customised to create innovative display units.

The exhibition, which is free to access for all visitors, includes images, audio recordings and digital resources including testimonies of staff and patients from throughout the 20th century.

Tablets were installed to show video, audio and an image library. QR codes were built into the exhibition to facilitate Covid-safe touch-free access to multimedia content.

This important aspect of the charity's objectives brings to life the heritage of the site and the wider Epsom Hospital Cluster, exploring the history of approaches to mental health care and their contemporary relevance.

An accompanying exhibition guide, written by trustee Kirstie Arnould, is proving a popular additional source of information to visitors.

The venue's website (thehortonepsom.org) was further developed and expanded to include What's On and Visit sections as well as hosting the back-end integration of the on-site exhibition's digital resources.



The first workshops, events and performances took place between September to December 2021. A classical music concert by The Denman Street Quartet was sold-out. A newly commissioned aerial theatre show from Hikapee Circus Theatre – supported by Arts Council England - attracted more than 1000 visitors over the festive period.

A limited 'soft launch' period of events continued as trustees and freelance staff prepared for the regular opening of The Horton to the public in 2022.



Audience at the first performance at The Horton

The Horton Young Creatives project was finally able to bring young people aged 10-15 together in person – following post-Covid online sessions. They developed creative skills and were consulted on their views for future programming. In a joint activity with Go Epsom (Epsom Business Improvement District) the Young Creatives contributed ideas to a public artwork project in the town centre.

Over the course of the year, media coverage and publicity about the project has increased knowledge about the heritage of the site, which is of national importance in the history of mental health care.

Post-Covid, the charity continues to develop and refine its Business Plan for The Horton as a not-for-profit venue for arts, heritage and events.

Over the reporting period and beyond, the charity has strengthened links with existing partners and continued to develop new relationships with diverse local and regional stakeholders.

These activities aimed to ensure our prospective services would not only be in line with our charitable objectives but would be popular and serve a community need. While doing this work, our Board of Trustees, who govern the Society, have had regard to the Charity Commission's guidance on public benefit.

The society does not have a material financial investment strategy. Neither grant-making nor social investment form a material part of the charity's objectives.



Financial Review

Grant funding from the NLHF totaling £275,172 was received during the financial year, along with S106 funding of £286,045, all of which was used for capital works, professional fees and activities associated with the completion of the refurbishment works on the building and the opening of The Horton as a cultural venue.

Grant funding of £6,891 was received from Surrey County Council Members' Community Allocations for various capital items.

A successful application was also made to The D'Oyly Carte Trust enabled new artists to use the venue for developing creative works and £3,000 was received during the financial year, to fund activities next year.

A grant of £1,000 was received from Tesco via the Federation of Groundwork Trusts to contribute to our landscaping project.

A grant of £25,122 was awarded to us by Viridor Credits to go towards materials and equipment for the interior and exterior renovation. This includes acoustic paneling, garden furniture, tools and equipment for maintenance. This funding will be received in the next financial year.

Private donations of £5,207 were received. The charity also had success in being selected as a Co-Op Local Cause, a scheme through which shoppers can donate to charities. This ended in October 2021 and raised £1,471 for the project.

The majority of costs incurred in the year were for professional fees related to the refurbishment works, and for the ongoing capital work on the chapel and its exterior, as described above.

At the end of the financial year, the Charity's total net asset value was £2,632,249. Of this, £2,484,424 represents the value of the Chapel itself and other fixed assets. Cash reserves were £147,980 of which £122,135 was restricted funding, leaving £25,845 of unrestricted cash reserves, all of which has been allocated to operational requirements in the next financial year.

The charity's long-term reserves policy will aim to build cash reserves of 30% to 45% of operating costs once The Horton has opened – the target timeframe for this is within 5 years of the centre opening.

There are no current uncertainties about the charity's ability to continue as a going concern. There is no fund or subsidiary undertaking that is materially in deficit. The charity has no pension liability; nor does it hold any material financial investments.

The principal risks to the charity during the financial year arose from the collapse of Armfield Construction Ltd and its impact on completion of the construction and refurbishment work according to the professional design team's specifications within the budget from available funding streams. Trustees took legal advice over the administration process, and ensured that professional project managers monitored subsequent contractors closely to ensure the quality of work.

Trustees commissioned further reports into the viability of connecting the building's drainage to mains services for the removal of both foul and surface water. Although the current on-site water treatment design is effective for current operations, a mains connection remains a medium-to long-term ambition. However, this solution is not affordable under current funding arrangements.

Trustees keep a detailed risk register, which is reviewed regularly at board meetings. Now that most of the refurbishment is complete, trustees have identified that the risk profile changes substantially, and becomes more focused on operational matters – particularly that the business plan is robust enough that revenues will be sufficient to service the maintenance and operational costs of the building. The risk of further Covid outbreaks, and the appetite of customers to gather in social spaces will be monitored closely.

Structure, governance and management

The charity is a Charitable Incorporated Organisation, and is governed by a Constitution. The Constitution was amended by the trustees in April 2019 and again in January 2020, in accordance with the clauses enabling such changes.

A Trustees' Code of Conduct sets expectations for best practice and promote good communication between trustees.

New trustees are appointed by existing trustees on terms as set out in the Constitution, which allows for a maximum of 12 trustees on the Board. New trustees are given an induction which involves the provision of key documents, including: Constitution; Code of Conduct; Vision and Values statement; Business Plan and key policies such as Financial Policy and Safeguarding.

No other person or external body is entitled to appoint trustees.

All key strategic decisions are taken collectively by trustees, who met monthly throughout the reporting period.

There was no management team in place for this period, and the Board appointed a Project Manager in an interim role to achieve two key deliverables on behalf of the Board during this period:

Manage the completion works for the renovation and café fit-out, liaising with contractors, suppliers etc. on behalf of the Board.

Manage the day to day running and set-up of the operations for the charity, including system design, and implementation, reporting regularly to the Chair and liaising with the Treasurer where appropriate.

No staff/employees were appointed during this period.



Plans for future periods

The Horton official opening will be held in September 2022, marking a major milestone in the life of the project.

The Trustees will now need to focus on maximising the charity's impact and outcomes in its charitable objectives whilst growing revenues to ensure the long-term sustainability of The Horton as a publicly-accessible venue. This will be a considerable shift in focus from a capital works project to setting up and running an Arts & Heritage centre.

The Horton's programme will focus on creative arts, heritage and related activities that promote well-being, primarily reaching beneficiaries in the borough of Epsom and Ewell and its surrounding areas.

Phased landscaping plans to enhance The Horton Gardens will create an improved amenity for local people, more creative opportunities and a sustainable green space for better well-being.

Detailed 4-year cash flow forecasts have been collated to ensure that the charity's reserves will be sufficient for the organisation to remain a going concern, and support the next phase of setting up an operational business. Key Performance Indicators will be designed to ensure that each element of the Business Plan delivers the necessary returns to keep the charity financially stable.

As part of the business plan a trading subsidiary will be established, which will allow The Horton to undertake commercial activities that are not directly related to the society's charitable objectives.

Reference and administrative details

The charity has the registered charity number 1167510.

The charity is registered as a company number CE007433

The charity's registered address is The Horton Arts Centre, Haven Way, Epsom, KT19 8NP

The table below shows the individuals who were trustees during the financial year 1 March 2021 to 28 February 2022 as well as those in post when the report and accounts were approved.

Trustee	Date Appointed	Date Resignation/ Removal
Kandia Appadoo	16 March 2022	
Kirstie Arnould	25 June 2020	
Ian Reeves	1 March 2016	
Rupert Salmon; Secretary (Mar 16-Present)	1 March 2016	
Graham Saunders	22 November 2018	
Steve Trimm	16 March 2022	
Hugo van Maasakkers	31 August 2021	
Gayle Young; Treasurer (Apr 21-Present)	28 May 2020	
Phil Humphrey	29 October 2018	09 April 2021
Sean Kelly	25 June 2020	22 April 2021
Maria Reeves	1 March 2016	22 June 2021
Yemisi Mokuolu	11 June 2019	14 June 2022
Sophie Wiles; Chair (Feb 21-Sept 22)	22 July 2020	7 September 2022

The charity has no corporate trustees.

No trustee holds, or has held, title to property belonging to the charity.

There were no employed staff during this financial year. Activities were managed, and in many cases carried out, by Trustees volunteering their professional services, supported by freelance consultants reporting to the Board.

Freelance consultants and project managers were paid at market rate checked via professional bodies or guidance from organisations such as RICS and Arts Council England.

Volunteers have played an increasingly important role in the charity's operations, supporting the team in a number of ways, including administration, event stewarding, gardening, as heritage guides. Our volunteer bookkeeper has made a significant contribution to the charity within this period.

During the financial year we continued to keep NLHF and EEBC informed of our project's development through regular progress reports and quarterly progress meetings.

Other relevant organisations:

Banking services: Metro Bank, 91a High Street, Epsom KT19 8DR

Accountants: Bates Weston, The Mills, Canal Street Derby, DE1 2RJ

Independent Review

The report from the independent examiner is attached.

Trustee declaration

The trustees declare they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Names: Gayle Young

Rupert Salmon

Position: Treasurer

Secretary

Date: 27 November 2022

Principal address of charity: The Horton Arts Centre, Haven Way, Epsom, KT19 8NP

**Independent Examiner's Report to the Trustees of
Horton Chapel Arts and Heritage Society**

Independent examiner's report to the trustees of Horton Chapel Arts and Heritage Society

I report to the charity trustees on my examination of the accounts of Horton Chapel Arts and Heritage Society (the Trust) for the year ended 28 February 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of _ which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Wayne Thomas ACA
Bates Weston LLP
Chartered Accountants
The Mills
Canal Street
Derby
DE1 2RJ

Date: 30 November 2022

Horton Chapel Arts and Heritage Society

Statement of Financial Activities
for the Year Ended 28 February 2022

	Notes	Unrestricted fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	10,678	568,108	578,786	1,178,507
Other trading activities	3	18,074	-	18,074	-
Investment income	4	<u>54</u>	<u>-</u>	<u>54</u>	<u>4</u>
Total		<u>28,806</u>	<u>568,108</u>	<u>596,914</u>	<u>1,178,511</u>
EXPENDITURE ON					
Raising funds	5	11,630	-	11,630	-
Charitable activities	6				
Preservation of The Horton Chapel		-	122,179	122,179	31,900
Total		<u>11,630</u>	<u>122,179</u>	<u>133,809</u>	<u>31,900</u>
NET INCOME		17,176	445,929	463,105	1,146,611
Transfers between funds	12	<u>(1,560)</u>	<u>1,560</u>	<u>-</u>	<u>-</u>
Net movement in funds		15,616	447,489	463,105	1,146,611
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>6,840</u>	<u>2,162,304</u>	<u>2,169,144</u>	<u>1,022,533</u>
TOTAL FUNDS CARRIED FORWARD		<u>22,456</u>	<u>2,609,793</u>	<u>2,632,249</u>	<u>2,169,144</u>

The notes form part of these financial statements

Horton Chapel Arts and Heritage Society

**Balance Sheet
28 February 2022**

	Notes	Unrestricted fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
FIXED ASSETS					
Tangible assets	9	-	2,484,424	2,484,424	2,055,653
CURRENT ASSETS					
Debtors	10	-	36,505	36,505	16,081
Cash at bank		<u>25,845</u>	<u>122,135</u>	<u>147,980</u>	<u>111,148</u>
		25,845	158,640	184,485	127,229
CREDITORS					
Amounts falling due within one year	11	(3,389)	(33,271)	(36,660)	(13,738)
		<u>22,456</u>	<u>125,369</u>	<u>147,825</u>	<u>113,491</u>
NET CURRENT ASSETS					
		<u>22,456</u>	<u>125,369</u>	<u>147,825</u>	<u>113,491</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>22,456</u>	<u>2,609,793</u>	<u>2,632,249</u>	<u>2,169,144</u>
NET ASSETS		<u>22,456</u>	<u>2,609,793</u>	<u>2,632,249</u>	<u>2,169,144</u>
FUNDS	12				
Unrestricted funds				22,456	6,840
Restricted funds:					
Chapel renovation fund				125,369	106,651
Chapel renovation capital fund				<u>2,484,424</u>	<u>2,055,653</u>
				<u>2,609,793</u>	<u>2,162,304</u>
TOTAL FUNDS				<u>2,632,249</u>	<u>2,169,144</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 27 November 2022 and were signed on its behalf by:

G Young - Trustee

R Salmon - Trustee

The notes form part of these financial statements

Horton Chapel Arts and Heritage Society

Cash Flow Statement
for the Year Ended 28 February 2022

	Notes	2022 £	2021 £
Cash flows from operating activities			
Cash generated from operations	15	<u>466,985</u>	<u>1,150,144</u>
Net cash provided by operating activities		<u>466,985</u>	<u>1,150,144</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		(430,207)	(1,089,485)
Interest received		<u>54</u>	<u>4</u>
Net cash used in investing activities		<u>(430,153)</u>	<u>(1,089,481)</u>
<hr/>			
Change in cash and cash equivalents in the reporting period		36,832	60,663
Cash and cash equivalents at the beginning of the reporting period		<u>111,148</u>	<u>50,485</u>
Cash and cash equivalents at the end of the reporting period		<u><u>147,980</u></u>	<u><u>111,148</u></u>

The notes form part of these financial statements

Notes to the Financial Statements
for the Year Ended 28 February 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings - 20% on cost

Tangible assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

No depreciation is charged until an asset is brought into use.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Government grants

Government grants are recognised in income when the grant proceeds are received or receivable unless future performance-related conditions are specified that have not been met. Grants received before the income recognition criteria are satisfied are recognised as a liability.

Horton Chapel Arts and Heritage Society

Notes to the Financial Statements - continued
for the Year Ended 28 February 2022

2. DONATIONS AND LEGACIES

	2022	2021
	£	£
Donations	6,678	2,906
Grants	<u>572,108</u>	<u>1,175,601</u>
	<u>578,786</u>	<u>1,178,507</u>

Grants received, included in the above, are as follows:

	2022	2021
	£	£
National Lottery Heritage Fund	275,172	622,564
Epsom and Ewell Borough Council	286,045	549,037
True View	-	2,000
Toyota	-	2,000
Tesco	1,000	-
The D'Oyly Carte Charitable Trust	3,000	-
Surrey County Council Members' Community Allocations	<u>6,891</u>	<u>-</u>
	<u>572,108</u>	<u>1,175,601</u>

3. OTHER TRADING ACTIVITIES

	2022	2021
	£	£
Cafe food/drinks	1,018	-
Performances income	16,576	-
Space hire	<u>480</u>	<u>-</u>
	<u>18,074</u>	<u>-</u>

4. INVESTMENT INCOME

	2022	2021
	£	£
Deposit account interest	<u>54</u>	<u>4</u>

5. RAISING FUNDS

Other trading activities

	2022	2021
	£	£
Purchases	887	-
Artistic performance costs	<u>10,743</u>	<u>-</u>
	<u>11,630</u>	<u>-</u>

Horton Chapel Arts and Heritage Society

Notes to the Financial Statements - continued
for the Year Ended 28 February 2022

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs £
Preservation of The Horton Chapel	<u>122,179</u>

These costs relate to overheads only. Development costs have been capitalised and are included as a fixed asset (improvements to leasehold property) on the balance sheet.

7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 28 February 2022 nor for the year ended 28 February 2021.

Trustees' expenses

During the year ended 28 February 2022, expenses totalling £14 were reimbursed or paid directly to trustees (2021 - £432). £14 for travel (2021 - £196), £NIL for reimbursement of equipment and material costs (2021 -£69) and £NIL for Training Costs (2021: £168).

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	2,906	1,175,601	1,178,507
Investment income	<u>4</u>	<u>-</u>	<u>4</u>
Total	<u>2,910</u>	<u>1,175,601</u>	<u>1,178,511</u>
EXPENDITURE ON			
Charitable activities			
Preservation of The Horton Chapel	-	31,900	31,900
NET INCOME	2,910	1,143,701	1,146,611
RECONCILIATION OF FUNDS			
Total funds brought forward	3,930	1,018,603	1,022,533
TOTAL FUNDS CARRIED FORWARD	<u>6,840</u>	<u>2,162,304</u>	<u>2,169,144</u>

Horton Chapel Arts and Heritage Society

Notes to the Financial Statements - continued
for the Year Ended 28 February 2022

9. TANGIBLE FIXED ASSETS

	Improve -ments to leasehold property £	Fixtures and fittings £	Totals £
COST			
At 1 March 2021	2,055,653	-	2,055,653
Additions	<u>423,028</u>	<u>7,179</u>	<u>430,207</u>
At 28 February 2022	<u>2,478,681</u>	<u>7,179</u>	<u>2,485,860</u>
DEPRECIATION			
Charge for year	<u>-</u>	<u>1,436</u>	<u>1,436</u>
NET BOOK VALUE			
At 28 February 2022	<u>2,478,681</u>	<u>5,743</u>	<u>2,484,424</u>
At 28 February 2021	<u>2,055,653</u>	<u>-</u>	<u>2,055,653</u>

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Trade debtors	22	100
Other debtors	2,512	-
Prepayments and accrued income	<u>33,971</u>	<u>15,981</u>
	<u>36,505</u>	<u>16,081</u>

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Trade creditors	23,828	8,638
Other creditors	2,362	-
Accruals and deferred income	<u>10,470</u>	<u>5,100</u>
	<u>36,660</u>	<u>13,738</u>

12. MOVEMENT IN FUNDS

	At 1.3.21 £	Net movement in funds £	Transfers between funds £	At 28.2.22 £
Unrestricted funds				
General fund	6,840	17,176	(1,560)	22,456
Restricted funds				
Chapel renovation fund	106,651	426,382	(407,664)	125,369
Chapel renovation capital fund	<u>2,055,653</u>	<u>19,547</u>	<u>409,224</u>	<u>2,484,424</u>
	<u>2,162,304</u>	<u>445,929</u>	<u>1,560</u>	<u>2,609,793</u>
TOTAL FUNDS	<u>2,169,144</u>	<u>463,105</u>	<u>-</u>	<u>2,632,249</u>

Horton Chapel Arts and Heritage Society

Notes to the Financial Statements - continued
for the Year Ended 28 February 2022

12. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	28,806	(11,630)	17,176
Restricted funds			
Chapel renovation fund	551,073	(124,691)	426,382
Chapel renovation capital fund	<u>17,035</u>	<u>2,512</u>	<u>19,547</u>
	<u>568,108</u>	<u>(122,179)</u>	<u>445,929</u>
TOTAL FUNDS	<u>596,914</u>	<u>(133,809)</u>	<u>463,105</u>

Comparatives for movement in funds

	At 1.3.20 £	Net movement in funds £	Transfers between funds £	At 28.2.21 £
Unrestricted funds				
General fund	3,930	2,910	-	6,840
Restricted funds				
Chapel renovation fund	1,018,603	1,143,701	(2,055,653)	106,651
Chapel renovation capital fund	<u>-</u>	<u>-</u>	<u>2,055,653</u>	<u>2,055,653</u>
	<u>1,018,603</u>	<u>1,143,701</u>	<u>-</u>	<u>2,162,304</u>
TOTAL FUNDS	<u>1,022,533</u>	<u>1,146,611</u>	<u>-</u>	<u>2,169,144</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	2,910	-	2,910
Restricted funds			
Chapel renovation fund	1,175,601	(31,900)	1,143,701
TOTAL FUNDS	<u>1,178,511</u>	<u>(31,900)</u>	<u>1,146,611</u>

Horton Chapel Arts and Heritage Society

Notes to the Financial Statements - continued for the Year Ended 28 February 2022

12. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.3.20 £	Net movement in funds £	Transfers between funds £	At 28.2.22 £
Unrestricted funds				
General fund	3,930	20,086	(1,560)	22,456
Restricted funds				
Chapel renovation fund	1,018,603	1,570,083	(2,463,317)	125,369
Chapel renovation capital fund	<u>-</u>	<u>19,547</u>	<u>2,464,877</u>	<u>2,484,424</u>
	<u>1,018,603</u>	<u>1,589,630</u>	<u>1,560</u>	<u>2,609,793</u>
TOTAL FUNDS	<u>1,022,533</u>	<u>1,609,716</u>	<u>-</u>	<u>2,632,249</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	31,716	(11,630)	20,086
Restricted funds			
Chapel renovation fund	1,726,674	(156,591)	1,570,083
Chapel renovation capital fund	<u>17,035</u>	<u>2,512</u>	<u>19,547</u>
	<u>1,743,709</u>	<u>(154,079)</u>	<u>1,589,630</u>
TOTAL FUNDS	<u>1,775,425</u>	<u>(165,709)</u>	<u>1,609,716</u>

Restricted funds

Restricted income includes grants from the Heritage Lottery Fund and Section 106 grant funding. These were granted specifically to contribute towards the redevelopment of Horton Chapel and are therefore restricted. All expenditure through the Statement of Financial Activities relating to the redevelopment of Horton Chapel is included within the restricted fund.

Transfers between funds

The transfer between the restricted and the restricted fixed asset fund represents the net book value of improvements to leasehold property as at the reporting date.

Horton Chapel Arts and Heritage Society

Notes to the Financial Statements - continued
for the Year Ended 28 February 2022

13. CONTINGENT LIABILITIES

Armfield Construction Ltd went into administration in March 2021, leaving significant portions of the main refurbishment contract incomplete. A retention of 5% of the total work carried out by Armfield was retained by the Charity over the course of the contract, with a final value of £70,148. The administration process is ongoing, and the Charity has raised a counterclaim with the administrators to be removed from Armfield Construction's outstanding debtors due to the incomplete and poorly finished work. We have not had final confirmation from the administrators that this process has been completed, and therefore it is possible that this amount may become payable in future. We anticipate that the administration process will be concluded within the next financial year.

14. RELATED PARTY DISCLOSURES

M Reeves carried out work in capacity of project manager for the charity. Whilst on the board of Trustees work to the value of £10,200 was invoiced with a further £24,600 invoiced in the financial year after resigning as a Trustee. At the year-end there is £NIL owing in respect of project management to M Reeves.

15. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2022 £	2021 £
Net income for the reporting period (as per the Statement of Financial Activities)	463,105	1,146,611
Adjustments for:		
Depreciation charges	1,436	-
Interest received	(54)	(4)
Increase in debtors	(20,424)	(4,351)
Increase in creditors	<u>22,922</u>	<u>7,888</u>
Net cash provided by operations	<u>466,985</u>	<u>1,150,144</u>

16.. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.3.21 £	Cash flow £	At 28.2.22 £
Net cash			
Cash at bank	<u>111,148</u>	<u>36,832</u>	<u>147,980</u>
	<u>111,148</u>	<u>36,832</u>	<u>147,980</u>
Total	<u>111,148</u>	<u>36,832</u>	<u>147,980</u>

HORTON CHAPEL ARTS AND HERITAGE SOCIETY

England & Wales - Charity number 1167510

Accounts

Report of the Trustees and
Financial Statements
for the Year Ended 28 February 2021
for
Horton Chapel Arts and Heritage Society

Bates Weston Audit Ltd
Statutory Auditors
Chartered Accountants
The Mills
Canal Street
Derby
DE1 2RJ

Horton Chapel Arts and Heritage Society

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for the Year Ended 28 February 2021

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Horton Chapel Arts and Heritage Society

Reference and Administrative Details
for the Year Ended 28 February 2021

TRUSTEES	I Reeves -Chair (resigned as Chair 28.2.21) R Salmon -Secretary K Arnould M Reeves (resigned 22.6.21) P Humphrey (resigned 9.4.21) G Saunders Y Mokuolu S Kelly (appointed 25.6.20) (resigned 22.4.21) G C Young (appointed 28.5.20) S Wiles - Chair (appointed as Chair 28.2.21) (appointed 22.7.20) H van Maasakkers (appointed 31.8.21)
PRINCIPAL ADDRESS	24 Hamilton Close Epsom Surrey KT19 8RG
REGISTERED CHARITY NUMBER	1167510
AUDITORS	Bates Weston Audit Ltd Statutory Auditors Chartered Accountants The Mills Canal Street Derby DE1 2RJ
BANKERS	Metrobank 91a High Street Epsom KT19 8DR

the
HORTON
EPSOM

Horton Chapel Arts & Heritage Society
Registered Charity 1167510
Annual Report and Accounts for 2020-21



Objectives and activities

Horton Chapel Arts & Heritage Society (“the Society”, “we” or “HCAHS”) was established as a Charitable Incorporated Society in January 2016. We are governed by our Constitution which sets out our aims as being:

- To preserve The Horton Chapel in Epsom, a Grade II listed building, for the benefit of the public and the heritage of the local area, by establishing a not-for-profit community arts centre within the building and its associated grounds; and
- To promote education in and appreciation of the arts, local history and creative activities that promote well-being, for the public benefit of all ages of people living, working, and studying in the borough of Epsom and Ewell and its surrounding areas.

In addition to our formal name, we have used The Horton Chapel Project as a name to describe the redevelopment phase of the project. The renovated chapel will open with the name The Horton, which is now our primary brand.

Between 2016 and 2018 we received start-up grants of £10,000 from the National Lottery Heritage Fund (“NLHF”) and £25,000 from the Architectural Heritage Fund, followed by a Development Grant from the HLF for a maximum of £300,900.

In June 2018 our application for a Heritage Enterprise Delivery Grant from the Heritage Lottery Fund (now known as the National Lottery Heritage Fund, NLHF) for £1.44m was approved. This award unlocked guaranteed funding of a further £1.45m from Section 106 funds held by Epsom & Ewell Borough Council (EEBC).

In January 2019 we were granted a 125-year operational lease on the building, which is owned by EEBC, for a peppercorn rent. A licence for works was also agreed with EEBC to enable us to undertake the restoration and redevelopment works on the building and site.

During this reporting period, the main contractor that had been appointed following a full tender process, began its work to undertake the main refurbishment and restoration works on the chapel building and site.

In addition to this capital work, HCAHS carried out activities, including:

- 360 degree ‘hard hat’ video tour of the site featuring two trustees demonstrating progress and explaining the historical heritage of the site. This took place instead of in-person Heritage Open Day tours and other hard-hat tours
- Photo session opportunities for local amateur photographers to record and artistically capture the chapel in its pre-renovation state.
- Skills training for trustees and volunteers.
- Networking and partnership building with other local charities and community groups.
- Heritage research volunteers continued their research of local history of Epsom Hospital Cluster and the people who lived and worked there.
- Collaborative exhibition content development with heritage partners and curators.
- Window display in a high-profile site in Epsom Town centre donated by WH Smith highlighting the transformation of the historical building and the proposed arts, education and heritage activities that are planned once it is open to the public.

The criteria we have used to assess our success during this reporting period are set out in our Evaluation Framework. This is informed by our Vision and Values Statement and the conditions under which our grant funding has been awarded by the NLHF, set out in the Approved Purposes of our grant agreement.

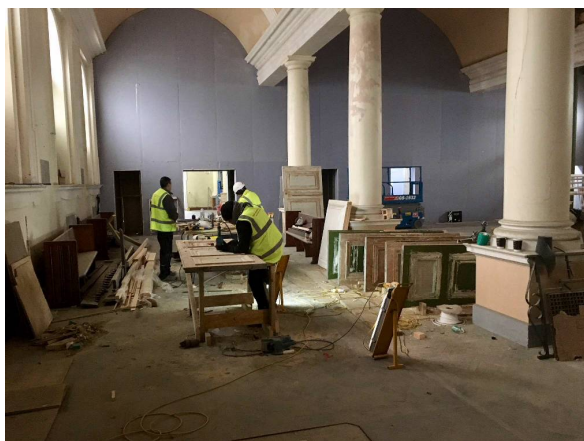
It measures:

- What HCAHS set out to do
- The difference HCAHS made to heritage (outcomes)
- The difference HCAHS made to people (outcomes)
- The difference HCAHS made to communities (outcomes)
- What HCAHS delivered (outputs)
- How these were delivered (process)
- Successes, challenges and lessons learnt
- Legacy and Sustainability – providing a set of recommendations for the organisation, other similar projects and NLHF.

The Approved Purposes for our NLHF grant include: the refurbishment works to the site, the creation of a permanent physical and digital heritage exhibition, as well as a series of activities designed to raise awareness of the heritage of the Epsom Hospital Cluster in which the chapel is situated, including research, outreach events, temporary exhibitions and the creation of skills development opportunities for young people.

We report monthly to NLHF and EEBC on our progress against milestones and benchmarks for these approved purposes. We are also regularly appraised at quarterly meetings with the NLHF and an external NLHF appraiser.

Achievements and performance



The most significant achievement during the reporting period is the progress made in transforming the chapel from a dilapidated at-risk building towards being a public space that will be of great benefit as an arts, culture and heritage centre to the people of Epsom and surrounding areas.

Armfield Construction, having commenced work on the site in August 2019, progressed some of the most significant aspects of the restoration. These included: connection of water, electricity, telephone and broadband services; replacement of all roof tiles; refurbishment of all windows; installation of rooflights; construction of a mezzanine floor; division of the building into a multi-use atrium space and a performance space; creation of an office space; painting and decoration of all walls and ceilings; refurbishment of original wooden flooring; refurbishment of encaustic floor tiles; construction of storage cupboard spaces; installation of toilet and washing facilities; addition of a disabled lift to the mezzanine floor; installation of heating and air ventilation system using air-

source heat pumps; creation of a car park, including disabled spaces; installation of new fencing and gates; and basic landscaping of grounds.

The main contractor's progress on site, however, was severely hampered by restrictions and supply-chain problems during the coronavirus pandemic – and this became increasingly problematic, causing trustees to issue several pay-less notices under the terms of the contract as work fell further and further behind schedule. By the end of the financial year it became clear that Armfield had deeper financial problems. Trustees took legal advice over the termination of the contract. Just after the end of the financial year, Armfield Construction Ltd went into liquidation, leaving significant portions of the contract incomplete or not finished to appropriate standards.

A separate tender process was run for the fit-out of café space, which had been designed by architects Highly Creative Minds. This was won by Eden London Ltd, who were scheduled to begin work on the fitout in the spring of 2021 – following the completion of the main refurbishment works.

Following analysis of the unfinished portion of the main refurbishment and restoration contract, Eden's contract was expanded to include the conclusion of this work.

Other specialist contractors were appointed for specific purposes: for example, the restoration of the organ pipes and the commemorative plaques that are part of the site's Grade II listing.

Progress was made in many other areas of our charitable objectives too.

The £5000 that we were awarded from the #IWill campaign was used to plan the Young Creatives project, which supports getting young people involved in social action on The Horton Chapel Project - activities such as campaigning, fundraising and volunteering, and developing creative skills, all of which enable participants to make a positive difference to their communities.

During the reporting period, the design work on the permanent heritage exhibition made extensive progress. This important aspect of the project will bring to life the heritage of the chapel and the hospital cluster of which it was a part for visitors who are unaware of its fascinating history.

The venue's new web site went live in September 2020, showcasing the transformation of the building, providing a taste of activities that will be on offer once the building reopens, and including sections on the heritage and history of the chapel and the hospital cluster.

The production of our Vision & Values document has helped to refine our strategy for reaching beneficiaries, both during this period of renovation and beyond when The Horton is open to the public.

Over the course of the year, media and publicity about the enterprise has increased knowledge about the heritage of the site, which is of national importance in the history of mental health care.

The charity continued to develop the Business Plan for The Horton as a not-for-profit venue for arts, heritage and events, when it opens. This was helped by mentoring from consultants provided by the NLHF.

This and other activities were managed, and in many cases carried out, by Trustees volunteering their professional services, along with paid consultants. They were also responsible for:

- Sourcing and managing the various specialist contracts
- Designing and carrying out community activities to promote The Horton Chapel Project
- Creating opportunities for local people to learn about the heritage.
- Developing and delivering content for the exhibition and digital resources.
- Delivering activities in accordance with the terms of funding grants.

Trustees also undertook and commissioned work on branding, research and stakeholder engagement, successfully building up a strong network of partners and supporters.

These activities aimed to ensure our prospective services would not only be in line with our charitable objectives but would be popular and serve a community need. While doing this work, our Board of Trustees, who govern the Society, have had regard to the Charity Commission's guidance on public benefit.

Volunteers (beyond the trustees) play an increasingly important role in the charity's operations. A team of volunteer heritage researchers have undertaken bespoke training led by Surrey History Centre and continue to research the rich heritage of the building and the wider hospital cluster, and the stories of the staff and patients who lived, worked and were treated there. These stories form part of the permanent physical and digital exhibition that visitors to The Horton will be able to enjoy – and can already access via its website. These volunteers have completed an evaluation questionnaire that recognised the importance of building new friendships as well as skills.

Our volunteer bookkeeper has made a significant contribution to the charity.

In future reporting periods, volunteers will also play important roles in various aspects of the operation of the venue, supporting the professional staff in a number of ways, including event stewarding, gardening, as heritage guides and other support functions.

The society does not have a material financial investment strategy. Neither grant-making nor social investment form a material part of the charity's objectives.

Financial Review

Grant funding from the NLHF totaling £622,564 was received during the financial year, along with S106 funding of £533,037.

Private donations of £2,906 were received.

A grant of £36,000 was awarded to us by Viridor to go towards kitchen equipment.

The £5,000 #IWill grant (funded by DCMS and the National Lottery Community Fund) was used to establish the ongoing Young Creatives Advisory Board Project, engaging young people in the arts and heritage aspects of the overall project.

An Institute of Conservation grant of £2,000 was received for the creation of part of the permanent heritage exhibition, along with in-kind production donation of TruView museum grade glass and vinyl for the exhibition.

The charity also had success in being selected as a Co-Op Local Cause, a scheme through which shoppers can donate to charities. This ends in October 2021.

Surrey County Cllr Bernie Muir pledged £1,000 from her Member's Allocation, which will be used for arts fit-out materials.

Other funding applications and Expressions of Interest were made to funds including Epsom & Ewell Community Infrastructure Levy, the Marc Fitch Fund, the European Growth Fund, and the Postcode Trust. Some of these applications remain ongoing.

The majority of costs incurred were for professional fees related to the refurbishment works, and for the ongoing capital work on the chapel and its exterior, as described above.

After meeting the incurred costs of £31,900, this resulted in the Society having total reserves of £2,169,144 at the end of the financial year, of which £2,162,304 is restricted funding.

Part of these reserves are accounted for by a 5% retention on the main refurbishment contract, which is being held in a ringfenced account by the charity until the completion of the main construction work and the conclusion of the liquidation process of Armfield Construction.

Other reserves are held in a cash account at Metro Bank.

The charity's long-term reserves policy will be to build reserves of 30% to 45% of operating costs once The Horton has opened – the target timeframe for this is within 5 years of the centre opening.

There are no current uncertainties about the charity's ability to continue as a going

concern. There is no fund or subsidiary undertaking that is materially in deficit. The charity has no pension liability; nor does it hold any material financial investments.

The principal risks from this phase of the project during the financial year were that the construction and refurbishment work could be carried out according to the professional design team's specifications within the budget from available funding streams. The Covid crisis increased this risk because of the inevitable costs incurred from delays to the on-site work caused by the pandemic.

Close monitoring of the situation by trustees ensured that the charity's financial position was not significantly damaged – and in particular that the contractor was not overpaid for unfinished work despite attempts to claim it.

Trustees keep a detailed risk register, which is reviewed regularly at board meetings. The risk profile will change significantly once renovation and fit-out work is complete and the building opens for business. Trustees have identified the significant risk that the public might be reticent to return to public and social spaces because of the pandemic – which could have an effect on the business plan. That plan is continually being reviewed and remodeled to plan for the centre's viability under various Covid-affected scenarios.

Significant events after the end of the financial year include the collapse into administration of the main contractor, Armfield Construction Ltd. The charity has been careful to take professional legal advice to protect itself from financial loss during this process, which remains ongoing.

Also significant was the design failure of a drainage solution designed to remove surface water from the car park, and a connected problem with foul water drainage. Trustees continue to take further professional advice on resolving these issues and are discussing potential cost implications with funders.

The opening of The Horton has therefore been delayed by more than a year - although due to robust contract management, and a substantial donation-in-kind of trustees volunteering their professional services, the impact of this has been managed effectively by the charity.

The delivery of a number of key engagement activities have also been delayed due to Covid 19 but funders have granted an extension where required.

Plans for future periods

Trustees are very much looking forward to the next phase of the project: the opening of the building fully to the public and delivering on the creative, educational and social vision that is at the heart of the project.

The charity's plan for future periods focuses on completion of the main refurbishment contract with a new contractor, followed by the completion of the fit-out programme that will enable the chapel to open as The Horton.



A professional team will be hired in due course to manage the venue and associated outreach activities, according to the blueprint set out in the Business Plan – however this won't be done until there is full clarity over an opening date. This 'start-up' phase will be funded by ringfenced amounts from the agreed NLHF Heritage Enterprise grant funding and the S106 funding.

The Business Plan sets out multiple income streams for The Horton, including: creative learning; live performance; café-bar and hospitality; corporate and community space hire; arts and artisan fairs; wedding receptions and parties; creative holiday clubs for children.

In accordance with our constitution, The Horton's programme will focus on arts, local history and creative activities that promote well-being, primarily reaching beneficiaries in the borough of Epsom and Ewell and its surrounding areas.

Our plans to enhance The Horton Gardens through a simple but attractive landscaping scheme, will create an improved amenity for local people, more creative opportunities and a sustainable green space for better well-being.

Detailed 4-year cashflow forecasts have been made to ensure that the charity's reserves are always sufficient for the organisation to remain a going concern.

Key Performance Indicators will be designed to ensure that each element of the Business Plan delivers the necessary returns to keep the charity financially stable.

A trading subsidiary will be established which will allow The Horton to undertake commercial activities that are not directly related to the society's charitable objectives.

Structure, governance and management

The charity is a Charitable Incorporated Organisation and is governed by a Constitution. The Constitution was amended by the trustees in April 2019 and again in January 2020, in accordance with the clauses enabling such changes.

A trustees' Code of Conduct sets expectations for best practice and promote good communication between trustees.

New trustees are appointed by existing trustees on terms as set out in the Constitution, which allows for a maximum of 12 trustees on the board. New trustees are given an induction which involves the provision of key documents, including: Constitution; Code of Conduct; Vision and Values statement; Business Plan and key policies such as Financial Policy and Safeguarding.

No other person or external body is entitled to appoint trustees.

All key strategic decisions are taken collectively by trustees, who met monthly throughout the reporting period.

Reference and administrative details

The charity has no corporate trustees.

No trustee holds, or has held, title to property belonging to the charity.

There were no employed staff during the financial year.

During the financial year we continued to keep NLHF and EEBC informed of our project's development through regular progress reports and quarterly progress meetings.

Independent auditors

The report from the independent auditor is attached.

Trustee declaration

The trustees declare they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Names: Sophie Wiles Rupert Salmon

Position: Chair Secretary

Date: 25 November 2021

Principal address of charity: 24 Hamilton Close, KT19 8RG

**Report of the Independent Auditors to the Trustees of
Horton Chapel Arts and Heritage Society**

Opinion

We have audited the financial statements of Horton Chapel Arts and Heritage Society (the 'charity') for the year ended 28 February 2021 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 28 February 2021 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

**Report of the Independent Auditors to the Trustees of
Horton Chapel Arts and Heritage Society**

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Based on our understanding of the Charity and industry in which it operates, we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Companies Act 2006 and Charities Act 2011. Audit procedures performed by the engagement team included:

- Enquiry of management and those charged with governance around actual and potential litigation and claims;
- Reviewing minutes of meetings of those charged with governance;
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations;
- Performing audit work over the risk of management override of controls, including testing of journal entries and other adjustments for appropriateness, evaluating the business rationale of significant transactions outside the normal course of business and reviewing accounting estimates for bias.

Because of the inherent limitations of an audit, there is a risk we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Other matters which we are required to address

An audit was not carried out in the prior year for the year ended 29 February 2020.

**Report of the Independent Auditors to the Trustees of
Horton Chapel Arts and Heritage Society**

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Bates Weston Audit Ltd
Statutory Auditors
Chartered Accountants
The Mills
Canal Street
Derby
DE1 2RJ

Date: 13 December 2021

Horton Chapel Arts and Heritage Society

Statement of Financial Activities
for the Year Ended 28 February 2021

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	2,906	1,175,601	1,178,507	812,905
Investment income	3	4	-	4	-
Total		<u>2,910</u>	<u>1,175,601</u>	<u>1,178,511</u>	<u>812,905</u>
EXPENDITURE ON					
Charitable activities	4				
Preservation of The Horton Chapel		-	31,900	31,900	21,211
NET INCOME		<u>2,910</u>	<u>1,143,701</u>	<u>1,146,611</u>	<u>791,694</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		3,930	1,018,603	1,022,533	230,839
TOTAL FUNDS CARRIED FORWARD		<u><u>6,840</u></u>	<u><u>2,162,304</u></u>	<u><u>2,169,144</u></u>	<u><u>1,022,533</u></u>

The notes form part of these financial statements

Horton Chapel Arts and Heritage Society

Balance Sheet
28 February 2021

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
FIXED ASSETS					
Tangible assets	7	-	2,055,653	2,055,653	966,168
CURRENT ASSETS					
Debtors	8	-	16,081	16,081	11,730
Cash at bank		6,840	104,308	111,148	50,485
		<hr/>	<hr/>	<hr/>	<hr/>
		6,840	120,389	127,229	62,215
CREDITORS					
Amounts falling due within one year	9	-	(13,738)	(13,738)	(5,850)
		<hr/>	<hr/>	<hr/>	<hr/>
NET CURRENT ASSETS		6,840	106,651	113,491	56,365
		<hr/>	<hr/>	<hr/>	<hr/>
TOTAL ASSETS LESS CURRENT LIABILITIES		6,840	2,162,304	2,169,144	1,022,533
		<hr/>	<hr/>	<hr/>	<hr/>
NET ASSETS		6,840	2,162,304	2,169,144	1,022,533
		<hr/>	<hr/>	<hr/>	<hr/>
FUNDS					
Unrestricted funds	10			6,840	3,930
Restricted funds:					
Chapel renovation fund				106,651	1,018,603
Chapel renovation capital fund				2,055,653	-
				<hr/>	<hr/>
				2,162,304	1,018,603
				<hr/>	<hr/>
TOTAL FUNDS				2,169,144	1,022,533
				<hr/>	<hr/>

The financial statements were approved by the Board of Trustees and authorised for issue on 25 November 2021 and were signed on its behalf by:

S Wiles - Trustee

R Salmon - Trustee

The notes form part of these financial statements

Horton Chapel Arts and Heritage Society

Cash Flow Statement
for the Year Ended 28 February 2021

	Notes	2021 £	2020 £
Cash flows from operating activities			
Cash generated from operations	12	1,150,144	787,967
Net cash provided by operating activities		<u>1,150,144</u>	<u>787,967</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		(1,089,485)	(749,102)
Interest received		4	-
Net cash used in investing activities		<u>(1,089,481)</u>	<u>(749,102)</u>
Change in cash and cash equivalents in the reporting period			
Cash and cash equivalents at the beginning of the reporting period		<u>50,485</u>	<u>11,620</u>
Cash and cash equivalents at the end of the reporting period		<u><u>111,148</u></u>	<u><u>50,485</u></u>

The notes form part of these financial statements

Notes to the Financial Statements
for the Year Ended 28 February 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Tangible assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

No depreciation is charged until an asset is brought into use.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Government grants

Government grants are recognised in income when the grant proceeds are received or receivable unless future performance-related conditions are specified that have not been met. Grants received before the income recognition criteria are satisfied are recognised as a liability.

Horton Chapel Arts and Heritage Society

Notes to the Financial Statements - continued
for the Year Ended 28 February 2021

2. DONATIONS AND LEGACIES

	2021	2020
	£	£
Donations	2,906	2,687
Grants	1,175,601	810,218
	<u>1,178,507</u>	<u>812,905</u>

Grants received, included in the above, are as follows:

	2021	2020
	£	£
National Lottery Heritage Fund	622,564	439,517
Epsom and Ewell Borough Council	553,037	365,701
£Iwill	-	5,000
	<u>1,175,601</u>	<u>810,218</u>

3. INVESTMENT INCOME

	2021	2020
	£	£
Deposit account interest	4	-
	<u>4</u>	<u>-</u>

4. CHARITABLE ACTIVITIES COSTS

	Direct Costs £
Preservation of The Horton Chapel	<u>31,900</u>

These costs relate to overheads only. Development costs have been capitalised and are included as a fixed asset (improvements to leasehold property) on the balance sheet.

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 28 February 2021 nor for the year ended 29 February 2020.

Trustees' expenses

During the year ended 28 February 2021, expenses totalling £432 were reimbursed or paid directly to trustees (2020 - £886). £195 for travel (2020 - £153), £69 for reimbursement of equipment and material costs (2020 -£611), £NIL for reimbursement of vehicle hire costs (2020 - £122) and £168 for Training Costs (2020: NIL).

Horton Chapel Arts and Heritage Society

Notes to the Financial Statements - continued
for the Year Ended 28 February 2021

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	2,687	810,218	812,905
EXPENDITURE ON			
Charitable activities			
Preservation of The Horton Chapel	-	21,211	21,211
NET INCOME	<u>2,687</u>	<u>789,007</u>	<u>791,694</u>
RECONCILIATION OF FUNDS			
Total funds brought forward	1,243	229,596	230,839
TOTAL FUNDS CARRIED FORWARD	<u><u>3,930</u></u>	<u><u>1,018,603</u></u>	<u><u>1,022,533</u></u>
7. TANGIBLE FIXED ASSETS			
COST			Improve- ments to leasehold property £
At 1 March 2020			966,168
Additions			<u>1,089,485</u>
At 28 February 2021			<u>2,055,653</u>
NET BOOK VALUE			
At 28 February 2021			<u>2,055,653</u>
At 29 February 2020			<u><u>966,168</u></u>
8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR			
	2021	2020	
	£	£	
Trade debtors	100	-	
Other debtors	-	5,000	
Prepayments	<u>15,981</u>	<u>6,730</u>	
	<u><u>16,081</u></u>	<u><u>11,730</u></u>	

Horton Chapel Arts and Heritage Society

Notes to the Financial Statements - continued
for the Year Ended 28 February 2021

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade creditors	8,638	4,050
Accrued expenses	5,100	1,800
	<u>13,738</u>	<u>5,850</u>

10. MOVEMENT IN FUNDS

	At 1.3.20 £	Net movement in funds £	Transfers between funds £	At 28.2.21 £
Unrestricted funds				
General fund	3,930	2,910	-	6,840
Restricted funds				
Chapel renovation fund	1,018,603	1,143,701	(2,055,653)	106,651
Chapel renovation capital fund	-	-	2,055,653	2,055,653
	<u>1,018,603</u>	<u>1,143,701</u>	<u>-</u>	<u>2,162,304</u>
TOTAL FUNDS	<u>1,022,533</u>	<u>1,146,611</u>	<u>-</u>	<u>2,169,144</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	2,910	-	2,910
Restricted funds			
Chapel renovation fund	1,175,601	(31,900)	1,143,701
TOTAL FUNDS	<u>1,178,511</u>	<u>(31,900)</u>	<u>1,146,611</u>

Comparatives for movement in funds

	At 1.3.19 £	Net movement in funds £	At 29.2.20 £
Unrestricted funds			
General fund	1,243	2,687	3,930
Restricted funds			
Chapel renovation fund	229,596	789,007	1,018,603
TOTAL FUNDS	<u>230,839</u>	<u>791,694</u>	<u>1,022,533</u>

Horton Chapel Arts and Heritage Society

Notes to the Financial Statements - continued
for the Year Ended 28 February 2021

10. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	2,687	-	2,687
Restricted funds			
Chapel renovation fund	810,218	(21,211)	789,007
TOTAL FUNDS	<u>812,905</u>	<u>(21,211)</u>	<u>791,694</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.3.19 £	Net movement in funds £	Transfers between funds £	At 28.2.21 £
Unrestricted funds				
General fund	1,243	5,597	-	6,840
Restricted funds				
Chapel renovation fund	229,596	1,932,708	(2,055,653)	106,651
Chapel renovation capital fund	-	-	2,055,653	2,055,653
	<u>229,596</u>	<u>1,932,708</u>	<u>-</u>	<u>2,162,304</u>
TOTAL FUNDS	<u>230,839</u>	<u>1,938,305</u>	<u>-</u>	<u>2,169,144</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	5,597	-	5,597
Restricted funds			
Chapel renovation fund	1,985,819	(53,111)	1,932,708
TOTAL FUNDS	<u>1,991,416</u>	<u>(53,111)</u>	<u>1,938,305</u>

Restricted funds

Restricted income includes grants from the Heritage Lottery Fund and Section 106 grant funding. These were granted specifically to contribute towards the redevelopment of Horton Chapel and are therefore restricted. All expenditure through the Statement of Financial Activities relating to the redevelopment of Horton Chapel is included within the restricted fund.

Horton Chapel Arts and Heritage Society

Notes to the Financial Statements - continued
for the Year Ended 28 February 2021

10. MOVEMENT IN FUNDS - continued

Restricted funds - continued

Transfers between funds

The transfer between the restricted and the restricted fixed asset fund represents the net book value of improvements to leasehold property as at the reporting date.

11. RELATED PARTY DISCLOSURES

Trustee M Reeves carried out work in capacity of project manager for the charity during the year at a charge of £17,400. At the year-end there is £2,400 owing in respect of project management to M Reeves.

12. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2021 £	2020 £
Net income for the reporting period (as per the Statement of Financial Activities)	1,146,611	791,694
Adjustments for:		
Interest received	(4)	-
Increase in debtors	(4,351)	(7,030)
Increase in creditors	7,888	3,303
	<hr/>	<hr/>
Net cash provided by operations	1,150,144	787,967
	<hr/> <hr/>	<hr/> <hr/>

13.. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.3.20 £	Cash flow £	At 28.2.21 £
Net cash			
Cash at bank	50,485	60,663	111,148
	<hr/>	<hr/>	<hr/>
	50,485	60,663	111,148
	<hr/>	<hr/>	<hr/>
Total	50,485	60,663	111,148
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>