



Sapcote Community Library

Registered Charity Number: 1167496
Church Street, Sapcote, Leicestershire, LE9 4FG
Tel: 0116 3053674
sapcotecommunitylibrary@gmail.com

MINUTES OF THE ANNUAL GENERAL MEETING HELD AT 7p.m. ON THURSDAY 17th NOVEMBER 2022

Present : , Susan Jenkins (Treasurer) Dot Dutton (Volunteer Co-Ordinator) Vic Howell, David Allinson, Derek Nurse, Linda Abrahams, Mike Woodier (acting Secretary) Margaret Thomas, Gwynne Jones, Sue Woodward, Ellie Grimsley, Malcolm Lambert, Glen Carter, Jean Kirkland,

1. Vic Howell welcomed everyone to this 2022 Annual General Meeting
2. **Apologies:** Berindina Williams, Dorothy Barnes, Anne Nurse, Derek Nurse, Jane Jones, Estelle Rowley, Marlene Chapman, Janet Sparrow, Lorraine Jackson
3. Lorraine Jackson resigned as a Trustee and member of the Committee. Mike Woodier resigned as Secretary, Trustee, and member of the Committee. David Allinson resigned as Trustee and member of the Committee

4. Minutes of the 2021 AGM

The Minutes were approved and signed by the acting Chairman

5. Presentation of the Annual report

Report read out by Vic Howell on behalf of Lorraine Jackson.

6. Adoption of Annual Report

Proposed: Vic Howell Seconded: Linda Abrahams

7. Presentation of the Accounts

Susan Jenkins presented the accounts up to 31st July 2022 which are filed with these Minutes

8. Adoption of the Accounts

Proposed : Vic Howell Seconded : Linda Abrahams

9. Election of Trustees

Janet Sparrow - Secretary, Trustee, and member of the Committee
Proposed: Lorraine Jackson Seconded: Vic Howell

Marlene Chapman – Trustee and member of the Committee
Proposed: Lorraine Jackson Seconded: Vic Howell

Elinor Grimsley – Trustee and member of the Committee
Proposed: Vic Howell Seconded: Sue Jenkins

10. Resolutions

No resolutions were received

11. Any other business

- I. Warm Spaces: Need to evaluate provision based on footfall discussed.
- II. Photocopier: Costs discussed. LCC still haven't decided on potential charges, but they would need to be less than income generated to make it worthwhile.
- III. Funding: End of funding by LCC discussed. They will continue to support library operations but not automatically financially. There will be grants that can be applied for, especially for emergencies with building for example.
- IV. Talks: discussed. Excellent so far but low numbers in audience but hopefully will pick up especially with continued advertising.

12. Closing remarks

Vic Howell thanked Lorraine Jackson and David Allinson for their hard work and commitment over time. Also thanked Sue and Margaret for their work with the Coffee Morning. And Jean and Marlene for their efforts too. And all the volunteers without which the library could not operate. And thanks to all those that attended the meeting.

Meeting closed at 7.40 p.m



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Financial Report for 2022 Annual General Meeting

This is the Financial Report for Sapcote Community Library for the period up to

31st July 2022

INCOME

Leicester County Council Quarterly Contract Grant	£ 768.00
Sapcote Parish Council Jubilee Grant	£ 600.00
Sapcote Parish Council Ground Maintenance	£ 1,595.00
TOTAL GRANTS FROM PUBLIC SECTOR	£ 2,963.00
Membership Fees from Friends of the Library	£ 175.00
Donation Friends & Members	£ 30.00
Blaby Lottery	£ 551.00
Red Charity Bucket	£ 86.27
Savings Bank Interest	£ 4.41
World of Books	£ 92.70
Desk Takings	£ 1,313.00
Balance of Desk Takings	£ 42.88
Gazebo Hire	£ 50.00
Amazon Europe	£ 10.55
Library Invoices	£ 48.00
Knitting Group	£ 299.25
Book Sales	£ 180.00
Veg/Plant Sales	£ 5.40
Trans from Savings	£ 1,000.00
Refund Expenses	£ 144.95
TOTAL	£ 4,033.41

GRAND PROFIT

£ 6,996.41



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EXPENDITURE

Operating Costs

Web Site	£ 505.20
Insurance	£ 777.07
Electricity	£ 717.61
Gas	£ 526.12
Water	£ 530.91
Garden Maintenance	£ 1,595.00
Cleaning LCC	£ 326.05
Security	£ 138.00
Expenses by Committee	£ 1,040.22
Misc	£ 1,299.23
Trans to Savings	£ 1,000.00
Stationery	£ 8.80

TOTAL EXPENDITURE

£ 8,464.21



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SUMMARY

GROSS PROFIT	£ 6,996.41
EXPENDITURE	£ 8,464.21
NET PROFIT	£ -1,467.80
BANK BALANCE AS AT 31.07.21 (CURRENT)	£ 2,164.19
(SAVINGS)	£43,612.93
DESK TAKINGS	£ 25.44
TOTAL	£ 45,802.56
BANK BALANCE AS AT 31.07 22 (CURRENT)	£ 649.10
(SAVINGS)	£ 43,617.34
DESK TAKINGS	£ 68.32
TOTAL 2022	£ 44,334.76

Date
Jenkins

2022

L Jackson

S

Chair

Treasurer

Signed:-

Date:-

Audit:

S Warren

Signed:-

Date:-