



# Sapcote Community Library

Registered Charity Number: 1167496  
Church Street, Sapcote, Leicestershire, LE9 4FG  
Tel: 0116 3053674  
[www.sapcotecommunitylibrary.org.uk](http://www.sapcotecommunitylibrary.org.uk)

## **MINUTES OF THE ANNUAL GENERAL MEETING HELD AT 7p.m. ON THURSDAY 18<sup>th</sup> NOVEMBER 2021**

**Present :** Lorraine Jackson (Chairperson), Susan Jenkins (Treasurer) Anne Nurse (Secretary) Dot Dutton (Volunteer Co-Ordinator) Vic Howell, David Allinson, Derek Nurse, Linda Abrahams, Mike Woodier, Glen Carter, Jude Howell, Margaret Thomas, Gwynne Jones, Sue Woodward

1. Lorraine Jackson welcomed everyone to this the 4<sup>th</sup>/5<sup>th</sup> Annual General Meeting
2. **Apologies:** Teresa Lee, Berendina Williams, Dorothy & Mike Barnes, Joy Sparks, Barbara Lakin, Frances Hemming, Jean Kirkland, Jane Jones
3. Lorraine Jackson resigned as Chairwoman but will continue as a Trustee and member of the Committee. Anne Nurse resigned as Secretary.

### **4. Minutes of the 2019 AGM**

The Minutes were approved and signed by the Chairwoman

### **5. Presentation of the Annual report**

Lorraine Jackson presented her annual report which is filed with these minutes (Attachment 1)  
She concluded by thanking the volunteers for their hard work, support and suggestions especially during the difficult times over the past 12/18months.

### **6. Adoption of Annual Report**

Proposed: Vic Howell Seconded: Susan Jenkins

### **7. Presentation of the Accounts**

Susan Jenkins presented the accounts up to 31 July 2021 which are filed with these Minutes (Attachment 2)

### **8. Adoption of the Accounts**

Proposed : Lorraine Jackson Seconded : Anne Nurse

### **9. Election of Trustees**

Mike Woodier as Secretary and Trustee;, Linda Abrahams - Trustee, and Jude Howell - Trustee

**10. Resolutions**

No resolutions were received

**11. Any other business**

- (i) It was agreed that the Christmas Social would be postponed until the Spring when it would be held in the garden.
- (ii) Carol Singers have offered to sing on the 13<sup>th</sup> December at the coffee morning
- (iii) Age UK may wish to meet in the Library to assist with the completion of forms for elderly residents.

**12. Closing remarks**

Lorraine thanked everyone for attending and for all the support and hard work over the past 18 months.

**Meeting closed at 7.45p.m**



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## Financial Report for 2021 Annual General Meeting

This is the Financial Report for Sapcote Community Library for the period up to

31<sup>st</sup> July 2021

### INCOME

Leicester County Council Quarterly Contract Grant	£ 2,075.00
Blaby Council Summer Fayre Grant	£ 0.00
Sapcote Parish Council Donation	£ 0.00
Sapcote Parish Council Ground Maintenance	£ 1,500.00
Leicester County Council Covid 19 Grant	£ 12,586.00
Blaby Council Covid 19 Grant	£ 0.00

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### **TOTAL GRANTS FROM PUBLIC SECTOR** **£ 16,161.00**

Membership Fees from Friends of the Library	£ 245.00
Business Membership	£ 0.00
Donation Friends & Members	£ 185.39
Blaby Lottery	£ 625.00
Charity Bucket	£ 73.40
World of Books	£ 24.70
Desk Takings	£ 48.37
Balance of Desk Takings	£ 25.44
Library Invoices	£ 35.15
Knitting Group	£ 30.00
Amazon Europe	£ 5.00
BANK INTEREST	£ 4.85
TOTAL	£ 1,302.30

**GRAND PROFIT**

**£ 17,463.30**



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### **EXPENDITURE**

#### **Operating Costs**

Web Site	£ 544.80
Insurance	£ 589.76
Electricity	£ 468.41
Gas	£ 393.32
Water	£ 276.75
Garden Maintenance	£ 1,500.00
Cleaning LCC	£ 197.38
Security	£ 273.79
Expenses by Committee	£ 276.63
Talks Pre 19 & Current 20	£ 0.00
Misc	£ 4,708.32

#### **TOTAL EXPENDITURE**

**£9,229.16**



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### **SUMMARY**

GROSS PROFIT	£ 17,463.30
EXPENDITURE	£ 9,229.16
NET PROFIT	£ 8,234.14
BANK BALANCE AS AT 31.07.19	£ 37,568.42
TOTAL	£ 45,802.56
BANK BALANCE AS AT 31.07 21 (CURRENT)	£ 2,164.19
(SAVINGS)	£ 43,612.93
Balance Desk Takings	£ 25.44
BANK TOTAL 2021	£ 45,802.56

**Signed:-**

**Date**  
**Jenkins**

**2020**

**L Jackson**

**S**

**Chair**

**Treasurer**

**Audit:**

**S Warren**