

**MEASHAM & DISTRICT COMMUNITY LIBRARY**  
**TRUSTEES REPORT FOR THE PERIOD ENDED 31 MARCH 2025**

**Reference and administrative details of the charity and the trustees**

The charity is a Charitable Incorporated Organisation whose registration number is 1167493.

The charity is registered at High Street Measham DE12 7HR.

The trustees in place at the date of approval of this report are:

A Douglas-Lee (appointed 26 September 2016)

R Ratcliffe (appointed 26 September 2016)

J Thorpe (re-appointed at AGM, 28 September 2021)

N McNeil (appointed 22 December 2017)

N Sale (appointed at AGM, 22<sup>nd</sup> November 2020)

S Clark (appointed at AGM 25<sup>th</sup> October 2023)

**Structure, governance and management**

The charity was constituted as a Charitable Incorporated Organisation under a formal written Constitution on the 6 June 2016.

The Constitution requires that there should be no less than three and no more than eight trustees at all times. It also requires that one third of all trustees retire at each biennial general meeting by rotation.

New trustees are provided with a copy of the current constitution together with a copy of the CIO's latest trustees annual report and statement of accounts.

**Objectives and activities**

The objectives of Measham & District Community Library (M&DCL) as set out in its constitution are:

1. The provision of a public library in Measham and the surrounding area and communities.
2. To promote, for the benefit of the residents of Measham and the surrounding area and communities, the provision of a public library for recreation and leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare.
3. To advance the education of the public in Measham and the surrounding area and communities by operating and managing a lending library.

Activities undertaken by the charity in accordance with the above objectives comprise principally the operation of a volunteer run lending library and fundraising events, together with hiring of the

premises to third party groups for the benefit of the community. All activities are undertaken in the interests of public benefit.

### **Achievements and performance**

M&DCL continues to work with a splendid team of loyal volunteers that deliver excellent support to the library users.

The library remains in a strong financial position. M&DCL are continuing the fundraising events, and we continue to work with Measham Medical Unit and their Patient Participation groups.

We continue to let the library building to third parties, including Knit & Natter, Stroke and Disability, a Sewing Group, The Welcome Club (activities for the elderly) and a Book Club.

### **Financial Review**

M&DCL have accumulated sufficient cash reserves over the last ten years to fund a minimum of one year's ongoing operational expenditure.

For the year ended 31<sup>st</sup> March 2025 the charity has a balance of £63,638.00, currently held in a current account and several savings accounts. The trustees are grateful for the continued support from Leicestershire County Council, including access to the Council's book stock and operating systems, and through a lease for the library premises at a peppercorn rent for a period of ten years. This is currently under review but we understand that the agreement will continue for another 10 years. We are also grateful for the generous support given by North West Leicestershire District Council.

All the charity's funds are unrestricted.

A Douglas-Lee

N McNeil

R Ratcliffe

N Sale

J Thorpe

S Clark

7<sup>th</sup> January 2026

## Receipts and payments account for the year ending 31 March 2025

RECEIPTS	£	2024
<u>Unrestricted Funds</u>		
Library income from fines, sales etc.	6,449	4,865
Fundraising Events	3,354	4,284
Rental Income	5,602	5,225
	-	-
Co-op grant	2,169	1,309
Bank Interest 1	1,885	410
	<b>18,867</b>	<b>16,094</b>
<u>Restricted Funds</u>		
S106 drawdown	515	220
	<b>515</b>	<b>220</b>
	<hr/> <b>19,382</b> <hr/>	<hr/> <b>16,314</b> <hr/>
 PAYMENTS		
Insurance	994	899
3 Rings	174	162
WIX.com	243	171
Heat and Light 2	5,593	11,366
Water Charges	874	763
Building & fire 3	1,056	2,820
Cleaning	570	450
Facilities Management Expenses	902	1,185
Consumables	703	612
Events	1,951	2,102
Assets	244	355
S106 expenditure	515	380
Fees	45	47
Sundry	362	217
	<hr/> <b>14,226</b> <hr/>	<hr/> <b>21,530</b> <hr/>
 NET SURPLUS OF RECEIPTS OVER PAYMENTS	 <b>5,156</b>	 <b>(5,217)</b>
 CASH AT BANK AT 31 MARCH 2025	 63,558	 57,841
CASH ON HAND AT 31 MARCH 2025	 80	 50
	<hr/> <b>63,638</b> <hr/>	<hr/> <b>57,891</b> <hr/>

# STATEMENT OF ASSETS AND LIABILITIES AT 31 MARCH 2025

CASH AT BANK: H&R BS Sav	3.40%	41,567	40,000
H&R BS S	2.00%	10,254	10,000
Santander	1.00%	6,256	6,192
Santander	0.00%	5,481	1,648
CASH ON HAND			
PETTY CASH		80	50
		<b>63,638</b>	<b>57,891</b>

## ALLOCATION OF FUNDS

Library Funds		63,373	57,639
100 Club	4	185	203
Unbanked Cash: takings		-	-
Petty Cash		80	50
		<b>63,638</b>	<b>57,891</b>

## Trustees

S Clark R Ratcliffe

A Douglas-Le N Sale

N Mc Neil J Thorpe

## NOTES

- 1 Interest rates stand as shown in Assets and Liabilities. Reduced over the year in stages.
- 2 Exceptional costs in 23/24 due to reduced monthly payments in 22/23 & malfunctioning front door.
- 3 22/23 service was late (April) so paid for in 23/24 along with 2024 service (£912 each)
- 4 Approximation of 100 club prizes to be paid out

September 2025