

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	1	1	2021		31	12	2021

Section A

Reference and administration details

Charity name

Romsey Men's Shed

Other names charity is known by

Registered charity number (if any) 1167471

Charity's principal address

Community Office, The Romsey School

Greatbridge

Romsey

Postcode

SO51 8ZB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Malcolm Kaill	Chair	Whole year	
2	Don Snowsill	Secretary (treasurer from 2/11/21)	Whole Year	
3	Ron Bowater	Vice Chairman	Whole Year	
4	Trevor Bond	Membership Sec	Whole Year	
5	Richard Rose		Whole Year	
6	Jon Lee	Treasurer	Until 25/10/21	
7	Tony Blackmoor		From 2/11/21	
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution document (based on the Charity Commission standard model for CIOs) agreed with the Charity Commission upon registration on 6/6/16. No subsequent amendments.

How the charity is constituted
(eg. trust, association, company)

CIO

Trustee selection methods
(eg. appointed by, elected by)

New Trustees may be appointed by existing Trustees to serve until the next AGM at which point they retire. New Trustees (or Trustees standing for re-election) may be elected by members at the AGM.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

To date all Trustees have been co-opted by existing Trustees and appointed from the Membership and no specific training or induction has been necessary.

The CIO is managed by the Trustees. Members are consulted on nearly all management issues but the more significant decisions (strategic, governance, financial etc) are taken in formal Trustee meetings, often held by Zoom in the current year.

In normal times, informal working groups of Members are formed from time to time to discuss and develop plans and proposals and less significant decisions are taken in these Working Groups or in the weekly meetings open to all Members. More significant decisions are referred to formal Trustee meetings.

Arrangements are in place for individuals to apply for Membership and rules for Members and policies for all relevant issues are in place and subject to regular review.

The activities of the CIO are covered by appropriate insurance.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the CIO are to promote social inclusion for the public benefit by preventing men aged 18 or over, within Romsey and the surrounding area, from becoming socially excluded, meeting the needs of those people who are socially excluded and assisting them to integrate into society through the provision of facilities in which they can meet to undertake creative, physical or recreational activities, learn or pass on skills and knowledge and support each other socially.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The COVID pandemic has been an unprecedented challenge to a small charity that aims to promote social inclusion, with many Members over 70. Despite this, the Trustees resolved to continue as far as possible to meet the Shed's charitable aim within the restrictions applying.

For the major part of the year, until September, the activities of the CIO were severely limited by the COVID pandemic restrictions imposed from time to time. The CIO has been rigorous in adhering to all Government COVID laws and guidance in any activities that have been possible.

Weekly Zoom meetings were held during this period open to all Members. As well as the usual weekly business, outside speakers gave monthly talks which were very well received and Members have 'interviewed' each other about their lives and experiences during the meetings and discussed various topics of common interest. Other online activities have included photographic competitions, quizzes and frequent sharing of news, views and funny contributions by email and WhatsApp. Where the COVID rules permitted, Members held small outside gatherings at the shed, took on some practical community projects, organised country walks and visits to various museums.

From September onwards live weekly meeting and more activities have been possible.

The Trustees have read and understood the Charity Commission guidance on public benefit and all decisions taken by Trustees in the management of the CIO have been taken in accordance with that guidance.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Note: The practical community projects referred to above are undertaken to assist other community organisations and on occasion individuals. Such projects are only undertaken where there is a clear community benefit. No project is undertaken unless it is judged that it would not be undertaken by any commercial contractor (usually because they are too small to be a viable task for the contractor). The CIO does not make any charge for undertaking such projects. However, the beneficiary must pay for any materials purchased and make a modest contribution towards the running costs of the CIO and consumables used from stock. Members work as volunteers in such activity.

Summary of the main achievements of the charity during the year

Despite the difficulties the year has presented, the Trustees believe that the CIO continues to be a well-known and well-respected organisation within the Romsey area and that it is managed and run in a professional and competent manner.

The main achievement of the year has again been to adapt to the challenging circumstances and working within the COVID restrictions, despite many Members falling in a category more vulnerable to infection. The charity has maintained a broad range of activities in line with its aim.

The Membership has shown great resilience and maintained its strong community spirit and camaraderie. The majority of Members renewed their Membership in April and a number of new Members were welcomed during the year.

The CIO remains in a strong position to move forward as soon as the situation allows.

The Repair Shed has operated a number of times when possible within the COVID restrictions operative at the time. Members have made craft items at home for the benefit of the Countess Mountbatten Hospice – allowing them to raise well over £1000.

Section E

Financial review

Brief statement of the charity's policy on reserves

The CIO has no specific declared policy on reserves but will maintain a minimum bank account balance of £1,000 in order to meet any completely unforeseen expenses. Care is taken to accumulate sufficient funds at the end of the year to cover all anticipated running costs during the following financial year without having to use the £1,000 minimum balance.

Details of any funds materially in deficit

Not applicable.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

In general the running costs of the CIO are covered by member subscriptions, occasional grants and donations from various sources, donations in return for community tasks and Repair Shed activity etc.

The CIO is in a healthy financial position at the end of the year.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>M. A. Kaill</i>	<i>Don Snowsill</i>
Full name(s)	Malcolm Kaill	Don Snowsill
Position (eg Secretary, Chair, etc)	Chair of Trustees	Secretary
Date	<i>18-01-2022</i>	<i>18-1-2022</i>



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Romsey Mens Shed

No (if any)
1167471

Receipts and payments accounts

CC16a

For the period from	Period start date 1st January 2021	To	Period end date 31st December 2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Restricted grants	-	-	-	-	-
Membership subscriptions	419	-	-	419	1,249
Unrestricted grants, donations, Gift Aid, receipts from Easyfundraising	132	-	-	132	270
Fundraising and social activities	1,089	-	-	1,089	174
Community projects	1,378	-	-	1,378	1,146
Trading activities	635	-	-	635	420
Repair Shed activitie	579	-	-	579	456
	-	-	-	-	-
Sub total (Gross income for AR)	4,232	-	-	4,232	3,715
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	4,232	-	-	4,232	3,715
A3 Payments					
Cost of promotion fundraising and social activities	2,027	-	-	2,027	1,230
Shed running costs	1,563	-	-	1,563	1,092
Shed building and development costs	-	-	-	-	-
Costs of community projects	1,107	-	-	1,107	706
Costs of trading activitie	95	-	-	95	12
Costs of repair shed activities	35	-	-	35	5
Major item purchases	820	-	-	820	634
	-	-	-	-	-
	-	-	-	-	-
Sub total	5,647	-	-	5,647	3,679
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	5,647	-	-	5,647	3,679
Net of receipts/(payments)	- 1,415	-	-	- 1,415	36
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	4,835	-	-	4,835	4,799
Cash funds this year end	3,420	-	-	3,420	4,835

Section B Statement of assets and liabilities at the end of the period

Categories

Details

Unrestricted funds
to nearest £

Restricted funds
to nearest £

Endowment funds
to nearest £

B1 Cash funds

Cash at bank	3,342	-	-
Cash held by Treasurer	78	-	-
	-	-	-
Total cash funds	3,420	-	-
(agree balances with receipts and payments account(s))			

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Workshop constructed by CIO	N/a	-	-
Accessible WC constructed by CIO	N/a	-	-
Machinery and tools donated to CIO	N/a	-	-
Machinery and tools purchased by CIO	N/a	-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

D M Snowsill
M A Kaill

D M Snowsill
M A Kaill

18/1/22
18/1/22