

Company registration number: 09867049

Charity registration number: 1167426

Friends of Acted (UK) - Charity

(A company limited by share capital)

Annual Report and Financial Statements

for the Year Ended 31 December 2023

Michaelides Warner & Co
102 Fulham Palace Road
London
W6 9PL

Friends of Acted (UK) - Charity

Contents

Reference and Administrative Details	1
Trustees' Report	2 to 5
Independent Examiner's Report	6
Statement of Financial Activities	7
Balance Sheet	8
Notes to the Financial Statements	9 to 18

Friends of Acted (UK) - Charity

Reference and Administrative Details

Senior Management / Leadership Team	Zeenat Garewal, UK representative
Charity Registration Number	1167426
Company Registration Number	09867049
Registered Office	The charity is incorporated in England and Wales. Lower Ground Floor 27 Emperors Gate London SW7 4HS
Independent Examiner	Michaelides Warner & Co 102 Fulham Palace Road London W6 9PL

Friends of Acted (UK) - Charity

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements and auditors' report of the charitable company for the year ended 31 December 2023.

Objectives and activities

Objects and aims

The objects of the Charity are for the public benefit. The trustees have due regard to the Commission's guidance on public benefit.

1. Prevention or relief of poverty
2. Relief of sickness and preservation and protection of health
3. Advancement of education
4. Preservation, protection and restoration of historical sites
5. Promotion of human rights as set out in Universal Declaration of Human Rights and UN conventions
6. Promotion of sustainable development
7. Other charitable purposes for the public benefit

As specified in our Charity Commission registration documents, we do this by

- Making grants to individuals
- Provide advocacy / advice and information
- Act as an umbrella / resource body

Friends of Acted (UK) - Charity

Trustees' Report

Public benefit

1. Making grants to individuals

The ACTED Memorial Award was launched in 2019 and awarded to the Villard Centre, an accommodation and education facility for orphaned children in Farkhor, Khatlon Province, Tajikistan. The student bursaries are on hold for the academic year 2021-2022.

2. Provide advocacy / advice and information

FRIENDS OF ACTED (UK)'s advocacy work is designed to be in the public benefit by working with NGOs, government departments and research bodies to support evidence-based policy-making and ensure that funds and grants are spent appropriately and effectively.

FRIENDS OF ACTED (UK) brings its field expertise (through ACTED and Impact REACH) to decision-makers and implementers in the UK in order to improve planning, delivery and evaluation of aid interventions. These include government departments (DfID, FCO), NGOs and NGO networks (eg START Network), private sector contractors, foundations and research bodies.

FRIENDS OF ACTED (UK) focuses on geographical and thematic areas where ACTED and REACH have specific expertise. (Syria, Yemen, Iraq, Afghanistan, Philippines, Central African Republic, the Sahel region, Migration).

3. Act as an umbrella / resource body

FRIENDS OF ACTED (UK) continues to develop partnerships with other NGOs and development agencies.

FRIENDS OF ACTED (UK) increases awareness and potential of UK-based University students for employment in the humanitarian and development sectors. ACTED and sister organisations offer approximately 150 internships per year in 30+ countries. Friends of ACTED (UK) attends careers fairs, holds workshops, meetings and discusses with students from a range of universities. (Oxford University, London University, (Kings College, Imperial College, LSE), Liverpool Hope University, Manchester Metropolitan University, Leeds University.)

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Financial review

Friends of ACTED (UK) has not yet undertaken any formal fundraising, ACTED is the principal source of funds.

We received donations from ACTED in this twelve month period which resulted in incoming resources of £32,223. Total resources expended for the period was £32,349. The balance of resources comprises a rental deposit for the office of £8,525 returnable at the end of the tenancy.

The charity can therefore report a net decrease in funds of £126 for the financial year to 31 December 2023.

Friends of ACTED (UK) does not have a reserves policy or an investment policy at this stage.

In order to ensure a fair representation of total costs incurred for the overall functioning of Friends of ACTED UK (FOA UK), further analysis of the Statement of Financial Activity is as follows:

Expenses for £126 (2022 - £15,730) have been incurred directly by FOA UK while £32,349 ((2022 - £30,702) have been incurred by ACTED France as an early-stage contribution to FOA UK development.

Revenues of £32,223 (2022 - £30,702) has been recognised as grants for ACTED France contribution stated above.

Friends of Acted (UK) - Charity

Trustees' Report

Structure, governance and management

Financial instruments

Objectives and policies

The charity's activities expose it to a number of financial risks including credit risk, cash flow risk and liquidity risk. The use of financial derivatives is governed by the charity's policies approved by the board of trustees, which provide written principles on the use of financial derivatives to manage these risks. The charity does not use derivative financial instruments for speculative purposes.

Cash flow risk

The charity's activities expose it primarily to the financial risks of changes in foreign currency exchange rates and interest rates. The charity uses foreign exchange forward contracts and interest rate swap contracts to hedge these exposures.

Interest bearing assets and liabilities are held at fixed rate to ensure certainty of cash flows.

Credit risk

The charity's principal financial assets are bank balances and cash, trade and other receivables, and investments. The charity's credit risk is primarily attributable to its trade receivables. The amounts presented in the balance sheet are net of allowances for doubtful receivables. An allowance for impairment is made where there is an identified loss event which, based on previous experience, is evidence of a reduction in the recoverability of the cash flows.

The credit risk on liquid funds and derivative financial instruments is limited because the counterparties are banks with high credit-ratings assigned by international credit-rating agencies.

The charity has no significant concentration of credit risk, with exposure spread over a large number of counterparties and customers.

Liquidity risk

In order to maintain liquidity to ensure that sufficient funds are available for ongoing operations and future developments, the charity uses a mixture of long-term and short-term debt finance.

Further details regarding liquidity risk can be found in the Statement of accounting policies in the financial statements.

Statement of trustees' responsibilities

The trustees (who are also the directors of Friends of Acted (UK) - Charity for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Friends of Acted (UK) - Charity

Trustees' Report

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The annual report was approved by the trustees of the charity on and signed on its behalf by:

.....
Ms Marie-Pierre Caley
Trustee

Friends of Acted (UK) - Charity

Independent Examiner's Report to the trustees of Friends of Acted (UK) - Charity ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Friends of Acted (UK) - Charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Michaelides Warner & Co Limited
ICAEW

102 Fulham Palace Road
London
W6 9PL

Date:.....

Friends of Acted (UK) - Charity

Statement of Financial Activities for the Year Ended 31 December 2023 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Total 2023 £
Income and Endowments from:			
Donations and legacies	3	32,223	32,223
Total income		<u>32,223</u>	<u>32,223</u>
Expenditure on:			
Charitable activities	4	(32,349)	(32,349)
Total expenditure		<u>(32,349)</u>	<u>(32,349)</u>
Net expenditure		<u>(126)</u>	<u>(126)</u>
Net movement in funds		(126)	(126)
Reconciliation of funds			
Total funds brought forward		<u>7,810</u>	<u>7,810</u>
Total funds carried forward	13	<u><u>7,684</u></u>	<u><u>7,684</u></u>
	Note	Unrestricted funds £	Total 2022 £
Income and Endowments from:			
Donations and legacies	3	47,202	47,202
Total income		<u>47,202</u>	<u>47,202</u>
Expenditure on:			
Charitable activities	4	(46,441)	(46,441)
Total expenditure		<u>(46,441)</u>	<u>(46,441)</u>
Net income		<u>761</u>	<u>761</u>
Net movement in funds		761	761
Reconciliation of funds			
Total funds brought forward		<u>7,049</u>	<u>7,049</u>
Total funds carried forward	13	<u><u>7,810</u></u>	<u><u>7,810</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2022 is shown in note 13.

The notes on pages 9 to 18 form an integral part of these financial statements.

Friends of Acted (UK) - Charity
(Registration number: 09867049)
Balance Sheet as at 31 December 2023

	Note	2023 £	2022 £
Current assets			
Debtors	9	9,123	8,524
Cash at bank and in hand	10	-	724
		9,123	9,248
Creditors: Amounts falling due within one year	11	(1,439)	(1,438)
Net assets		7,684	7,810
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		7,684	7,810
Total funds	13	7,684	7,810

For the financial year ending 31 December 2023 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements on pages 7 to 18 were approved by the trustees, and authorised for issue on and signed on their behalf by:

.....
Ms Marie-Pierre Caley
Trustee

The notes on pages 9 to 18 form an integral part of these financial statements.

Friends of Acted (UK) - Charity

Notes to the Financial Statements for the Year Ended 31 December 2023

1 Charity status

The charity is limited by share capital, incorporated in England and Wales.

The address of its registered office is:

Lower Ground Floor
27 Emperors Gate
London
SW7 4HS

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Basis of preparation

Friends of Acted (UK) - Charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Friends of Acted (UK) - Charity

Notes to the Financial Statements for the Year Ended 31 December 2023

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £0.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Friends of Acted (UK) - Charity

Notes to the Financial Statements for the Year Ended 31 December 2023

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Foreign exchange

Transactions in foreign currencies are recorded at the rate of exchange at the date of the transaction. Monetary assets and liabilities denominated in foreign currencies at the balance sheet date are reported at the rates of exchange prevailing at that date.

The results of overseas operations are translated at the average rates of exchange during the period and their balance sheets at the rates ruling at the balance sheet date. Exchange differences arising on translation of the opening net assets and results of overseas operations are reported in other comprehensive income and accumulated in equity (attributed to non-controlling interests as appropriate).

Other exchange differences are recognised in the Statement of Financial Activities in the period in which they arise except for:

- 1) exchange differences on transactions entered into to hedge certain foreign currency risks (see above);
- 2) exchange differences arising on gains or losses on non-monetary items which are recognised in other comprehensive income; and
- 3) in the case of the consolidated financial statements, exchange differences on monetary items receivable from or payable to a foreign operation for which settlement is neither planned nor likely to occur (therefore forming part of the net investment in the foreign operation), which are recognised in other comprehensive income and reported under equity.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

Friends of Acted (UK) - Charity

Notes to the Financial Statements for the Year Ended 31 December 2023

Financial instruments

Classification

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

Recognition and measurement

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

Friends of Acted (UK) - Charity

Notes to the Financial Statements for the Year Ended 31 December 2023

3 Income from donations and legacies

	Unrestricted funds General £	Total funds £
Grants, including capital grants; Grants from other charities	32,223	32,223
Total for 2023	32,223	32,223
Total for 2022	47,202	47,202

4 Expenditure on charitable activities

	Unrestricted funds General £	Total funds £
Governance costs	32,349	32,349
Total for 2022	46,441	46,441

Note

Friends of Acted (UK) - Charity

Notes to the Financial Statements for the Year Ended 31 December 2023

5 Staff costs

The aggregate payroll costs were as follows:

	2022 £
Staff costs during the year were:	
Wages and salaries	4,237
Social security costs	483
Pension costs	110
	<u>4,830</u>

The monthly average number of persons (including senior management / leadership team) employed by the charity during the year expressed as full time equivalents was as follows:

	2023 No	2022 No
Number of employees	<u>-</u>	<u>1</u>

6 Independent examiner's remuneration

	2023 £	2022 £
Examination of the financial statements	<u>1,902</u>	<u>1,825</u>

Friends of Acted (UK) - Charity

Notes to the Financial Statements for the Year Ended 31 December 2023

7 Taxation

The charity is a registered charity and is therefore exempt from taxation.

8 Tangible fixed assets

	Furniture and equipment £	Total £
Cost		
At 1 January 2023	3,339	3,339
At 31 December 2023	3,339	3,339
Depreciation		
At 1 January 2023	3,339	3,339
At 31 December 2023	3,339	3,339
Net book value		
At 31 December 2023	-	-
At 31 December 2022	-	-

9 Debtors

	2023 £	2022 £
Accrued income	-	(1)
Other debtors	9,123	8,525
	9,123	8,524

Debtors includes £9,123 (2022: £8,525) receivable after more than one year.

	2023 £	2022 £
Other debtors	9,123	8,525

10 Cash and cash equivalents

	2023 £	2022 £
Cash at bank	-	724

Friends of Acted (UK) - Charity

Notes to the Financial Statements for the Year Ended 31 December 2023

11 Creditors: amounts falling due within one year

	2023	2022
	£	£
Other creditors	400	400
Accruals	1,039	1,038
	<u>1,439</u>	<u>1,438</u>

12 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £Nil (2022 - £110).

Friends of Acted (UK) - Charity

Notes to the Financial Statements for the Year Ended 31 December 2023

13 Funds

	Balance at 1 January 2023 £	Incoming resources £	Resources expended £	Balance at 31 December 2023 £
Unrestricted funds				
General	7,810	32,223	(32,349)	7,684
	Balance at 1 January 2022 £	Incoming resources £	Resources expended £	Balance at 31 December 2022 £
Unrestricted funds				
General	7,049	47,202	(46,441)	7,810

Friends of Acted (UK) - Charity

Notes to the Financial Statements for the Year Ended 31 December 2023

14 Analysis of net assets between funds

	Unrestricted funds General £	Total funds at 31 December 2023 £
Current assets	9,123	9,123
Current liabilities	<u>(1,439)</u>	<u>(1,439)</u>
Total net assets	<u><u>7,684</u></u>	<u><u>7,684</u></u>
	Unrestricted funds General £	Total funds at 31 December 2022 £
Current assets	9,248	9,248
Current liabilities	<u>(1,438)</u>	<u>(1,438)</u>
Total net assets	<u><u>7,810</u></u>	<u><u>7,810</u></u>

Friends of Acted (UK) - Charity

Statement of Financial Activities by fund for the Year Ended 31 December 2023

Unrestricted Funds

	Total Unrestricted Funds 2023 £	Total Unrestricted Funds 2022 £
Income and Endowments from:		
Donations and legacies	<u>32,223</u>	<u>47,202</u>
Total income	<u>32,223</u>	<u>47,202</u>
Expenditure on:		
Charitable activities	<u>(32,349)</u>	<u>(46,441)</u>
Total expenditure	<u>(32,349)</u>	<u>(46,441)</u>
Net (expenditure)/income	<u>(126)</u>	<u>761</u>
Net movement in funds	(126)	761
Reconciliation of funds		
Total funds brought forward	<u>7,810</u>	<u>7,049</u>
Total funds carried forward	<u><u>7,684</u></u>	<u><u>7,810</u></u>

Friends of Acted (UK) - Charity

Detailed Statement of Financial Activities for the Year Ended 31 December 2023

	Total 2023 £	Total 2022 £
Income and Endowments from:		
Donations and legacies (analysed below)	32,223	47,202
Total income	32,223	47,202
Expenditure on:		
Charitable activities (analysed below)	(32,349)	(46,441)
Total expenditure	(32,349)	(46,441)
Net (expenditure)/income	(126)	761
Net movement in funds	(126)	761
Reconciliation of funds		
Total funds brought forward	7,810	7,049
Total funds carried forward	7,684	7,810

This page does not form part of the statutory financial statements.

Friends of Acted (UK) - Charity

Detailed Statement of Financial Activities for the Year Ended 31 December 2023

	Total 2023 £	Total 2022 £
<i>Donations and legacies</i>		
Grants - other agencies	32,223	47,202
	<u>32,223</u>	<u>47,202</u>
<i>Charitable activities</i>		
Wages and salaries	-	(4,237)
Staff NIC (Employers)	-	(483)
Staff pensions (Defined contribution) - pension scheme 1	-	(110)
Rent and rates	(24,844)	(30,022)
Light, heat and power	(116)	(719)
Insurance	-	(118)
Advocacy	-	(2,760)
Telephone and fax	-	(133)
Printing, postage and stationery	-	(9)
Sundry expenses	-	(1,181)
Independent examiner's fee	(1,902)	(1,825)
Legal and professional fees	(5,477)	(4,722)
Bank charges	(10)	(122)
	<u>(32,349)</u>	<u>(46,441)</u>