



Trustees' Annual Report

For the period 1st Jan 2020- 31st Dec 2020

A) Reference and Administration Details

Charity Name: Stretford foodbank
Registered Charity Number: 1167416
Charity's principal address: 107 Barton Rd, Stretford, Manchester. M32 9AF
This changed to The Leathwaite Centre, 229 Winchester Road, Stretford, Manchester M32 9PT in October 2020.

Charity Trustees

Trustee Name	Office (if any)	Term of Office	Date appointed	Name of person/ body to appoint trustees (if)
Paul Guest	Treasurer	Three years	14/1/2020	Trustees
Stephen Lavery		Three years	13/2/2018	Trustees
Lesley Culf	Chair	Three years	17/1/2020	Trustees
Luke Maguire		Three years	17/1/2020	Trustees
Roy Hoodless		Three years	17/1/2020	Trustees
Sheena Slattery		Three years	12/3/2019	Trustees
Louise Kershaw		Three years	12/3/2019	Trustees
Hannah Zyczynska		Three years	14/5/2019	Trustees
Christine Taylor		Three years	14/5/2019	Trustees

B) Structure, Governance & Management

Type of governing document: Constitution
How the charity is constituted.
(E.g. trust, association, company): Charitable Incorporated Organisation
Trustee selection method (e.g. appointed by, elected by):
Appointed at AGM or co-opted by other trustees during the year.

The trustees delegate the day-to-day management of the charity to the Foodbank manager's team. For this reporting period, the team was as follows:

Name	Leadership Role
Paul Guest	Foodbank manager
Christine Taylor	Warehouse Manager
Sheena Slattery	Stock data inputting and auditing
Roy & Hilary Hoodless	Voucher & Data analysis /Agency liaison
Stephen Lavery	Social Media and Transport
Lesley Culf & Louise Kershaw	Admin Team
Louise Kershaw	Volunteer Co-ordinator
Hannah Zyczynska & Estelle Johnston	Safeguarding Named Persons

C) Objects & Activities

The relief of financial hardship amongst people in Stretford and Urmston and the surrounding area or in other parts of the United Kingdom in such ways as the trustees from time to time think fit, in particular, but not exclusively by:

- (a) providing emergency food essential toiletries and household items to individuals and families in need and/or for distribution by charities or other organisations working to prevent or relieve poverty.
- (b) such other means, including (but not limited to) the provision of support or signposting to relevant information and other advisory services.

Activities in relation to our Charitable Objectives

During the reporting period, the charity interpreted 'Stretford and Urmston and the surrounding area' to be:

- Postcode areas: M32, M41, M16, M15(Trafford)

Summary of main activities this year, in relation to these objects:

- Collecting, sorting food, dating and stock rotation
- Stocking our warehouses and our foodbank distribution centre
- Provision of emergency food and other essential toiletries/ household items
- Provision of a paper signposting service due to no face-to-face contact with clients due to COVID 19 pandemic
- Providing food, toiletries & cleaning items to the 3 Trafford Council Hubs in our area during the pandemic.
- Fundraising.

D) Achievement & Performance

Achievements: (A short history). The foodbank opened its doors in Oct 2013, in collaboration with local churches and the community and registered with the Charity Commission on 2nd June 2016

What have we done in 2020:

- Due to the outbreak of the Coronavirus Pandemic in March, a new way of working was quickly put into place enabling us to initially continue face-to-face operations with clients/agencies. As the situation worsened, we ceased all face-to-face work and moved to distribute food parcels to our 3 local Covid Hubs in partnership with Trafford Council, Citizens Advice-Trafford and Trafford Assist. In September the Council's support team, including two of our Hubs, closed down and we then moved to provide our own delivery service administering email and online vouchers generated by key agencies.
- Many of our volunteers were of an age where they were required to shield at the start of the pandemic, which meant we had to recruit new volunteers. We asked for household members in groups of two who could then work together in the warehouse or van. Eventually, we had to close our volunteer register, as the response was so good. We moved from a two-day week to a six-day week operation packing up boxes for our Hubs.
- We introduce our Neighbourhood Collection Scheme that relied on members of the public creating street-level collection points; these were to replace collecting points lost due to the first lockdown in Spring 2020.
- We have developed a relationship with one school to help support their most vulnerable families during school holidays. We hope to include more schools as this develops.
- We have also developed a long-term strategy with the Old Trafford Hub who provide additional support to vulnerable families.
- A new warehouse facility was sort with the help of Trafford Housing Trust and we moved into the premises on October 2020. We have successfully obtained a number of grants from different bodies in both the public and the private sector that will cover our costs. This means we are now financially secure for the medium term.
- PR: In June, Louise Kershaw took part in an interview on Radio 4's Woman's Hour. We also had an article published in a local online newspaper called 'The Manc' in November.
- In response to our great efforts during the pandemic, we have been nominated by several local groups to receive cash donations.
- We are also the Mayor of Trafford's chosen charity for 2020/21.

Performance: End of year statistics for the period 1st Jan 2020- 31st Dec 2020

We are very grateful to all those individuals and organisations that have donated food and client good over this reporting period.

a.	Food donated	c678tonne
b.	Client food/goods bought in	532kgs
c.	Vouchers fulfilled	1559
d.	People helped*	2244 adults 1080 children
e.	The main causes of crises are Low Income, Other, Benefit Delays and Illness. These four causes make up 80% of the total.	
f.	Due to the pandemic, our volunteer numbers changed dramatically both in numbers and age groups. For the period of reporting, we had 91 volunteers plus 46 volunteers on our Neighbourhood Collection Scheme.	

* Some people will attend more than once

Quality Assurance Inspections

The foodbank registered with the Trussell Trust in 2013 and we have regular Quality Assurance Inspections. Unfortunately, due to Covid, this has not happened this year.

E) Financial Review

The Charity is currently looking at a policy on reserves:

Details of any funds materially in deficit: None

The charity's principle sources of funding this year have been:

- Cheques c £50.3k
- Cash c £4k
- Standing Orders c £8.3k
- Gift Aid c £1.6k
- Grants to the sum of c £47.7K

We have had tremendous support from many small and large organisations that have donated food or goods. Our thanks go to them all. However, we want to thank those corporates that have supported us throughout the year, these include:

- Tesco for corporate donations received during 12 weeks in the first lockdown.
- Investec Bank donations received during 12 weeks in the first lockdown.
- Asda Trafford Park for corporate donations.
- Cadbury: Donations of advent calendars, selection boxes, Secret Santa chocolate and biscuits at Christmas.
- Trafford Housing Trust for greatly reduced commercial rent provided by for our overflow warehouses, garage for our van as previous years. Also for a greatly reduced commercial rent provided for our new main warehouse/distribution centre from October 2020.
- Stretford Cricket Club for extra storage facility provided by to cope with the extra food donations we received in 2020 from Investec and Tesco.

Asda, Sainsbury's, Onestop Halifax, Stretford Mall; these are partners that normally support us throughout the year with Permanent Collection Points.

Finance Statement



We are very grateful to all the individuals, churches and organisations (too many to mention) that have supported us this year either financially or by giving in-kind.

You will note from the end of year accounts that we have a considerably higher income than in any previous year. The balance remains high because of increased giving and grants received towards the cost of relocating due to the pandemic. We also have rent and utilities on the new premises to pay. Considering all this, we are still in a very good position and we are looking forward to being able to offer more personalised services in the coming years.

We are very grateful to Mr Alan Ramsey for examining the accounts.

F) Declaration:

The trustees declare that they approved the trustees' report above.

Trustee Name	Signature	Position	Date
Lesley Culf		Chair	16/3/21
Paul Guest		Treasurer	16/3/21

Stretford foodbank

Co-op Bank Directplus Account 65855834

1st Jan2020-31st Dec2020

01 January 2020 £ 18,131.97

Cash on Hand £ 706.76

Total £ 18,838.73**INCOME****Direct Giving - Fund Raising**

Cheques £ 50,321.36

Cash £ 4,074.54

Standing Orders £ 8,321.59 £ 62,717.49

Indirect Giving

Gift Aid £1,625.17

Grant(s) £ 47,750.00

Loans £ 49,375.17

Miscellaneous Income

Bank Interest

Add total income £ 112,092.66**Total Forward £ 130,931.39****Closing Balances**

Co-op Bank Community Directplus Account £ 112,039.82

Registered in England & Wales

CIO Number 1167416

Cash on Hand £ 340.64

Printed

07/01/2021 12:16

£ 112,380.46Funds available **£ 107,734.39****Total brought forward £ 130,931.39****EXPENDITURE****Client goods**

Food, Hygiene and Miscellaneous Products £ 2,184.00

Purchases, Repairs & Renewals £ 6,694.57

TT Franchise/Conference/Training £ 360.00

Transport. All costs(MOT Ins Fuel Repairs) Adhoc Tax £ 3,445.89

Public Liability Insurance £ 310.49

£ 12,994.95**Administration**

Post/Phone/Wifi £ 190.49

Utilities & Rent THT £ 4,419.08

Advertising/Publicity £ 76.99

Stationery & Printing £ 869.42

£ 5,555.98

Balance B/F

Partington warehouse expenditure

£0.00

£0.00

£0.00

£0.00

Social

Investmant Fund

Ring fenced

£ 4,646.07

Less Total Expenditure £ 18,550.93

Unpresented

£ 112,380.46

0

21, Eastway,
Flixton,
Manchester,
M41 8SQ

I have examined the accounting records of Stretford Foodbank for the year ended 31st December 2020. I can confirm that the above Account is correct, and in accordance with these records.

Ab Ramsey F.C.A. 18th January 2021



Report to the
trustees/directors/
members of

STRETTFORD FOODBANK

On accounts for the year
ended

31ST DECEMBER 2020

Charity no.:

1167416

Company no.:

—

Set out on pages

ATTACHED TO THIS REPORT

I report to the charity trustees on my examination of the accounts of the Company
for the year ended 31st December 2020

Responsibilities and basis of
report

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act.

~~[The company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Alan Ramsey F.C.A.

Name:

ALAN CHARLES RAMSEY

Relevant professional qualification(s) or body (if any):

F.C.A.
FELLOW OF THE INSTITUTE OF CHARTERED
ACCOUNTANTS IN ENGLAND AND WALES

Address:

21, EASTWAY
FLIXTON,
MANCHESTER M41 8SQ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

N/A

Give here brief details of any items that the examiner wishes to disclose.

N/A