THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF BASILDON,ST MARTIN OF TOURS

England & Wales · Charity number 1167400

Details

Other names	ST MARTINS'S PCC,BASILDON
Status	Registered
Legal form	Previously excepted
Registered	2016-06-01
Register	View on the Charity Commission register

Contact

Address	West House Goldsmiths South Hill Langdon Hills Basildon SS16 6JB
Phone	01268414355
Email	stmbas01@gmail.com

Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

Activities: St. Martin of Tours PCC has the responsibility of co-operating with the incumbent to promote in the ecclesiastical parish, the whole mission of the church: pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for St. Martin's Church and Churchyard, Church Hall, Pastoral Centre and Basildon Bell Tower.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

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Geography

- Essex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£84,277	£81,385	-	-
2023-12-31	£90,441	£79,944	-	-
2022-12-31	£83,126	£86,856	-	-
2021-12-31	£80,297	£61,082	-	-
2020-12-31	£61,082	£58,094	-	-

Trustees

Name	Role	Appointed
Timothy Brampton	Chair	2022-05-22
Alison Fabienne Lorichon		2025-05-18
Brian Fry		2022-05-22
Dr MICHAEL ROBIN LOWE		2021-05-23
Elkin Neblett		2022-05-22
Irene Knight		2025-05-18
John Schofield		2023-05-21
LORI MCGREEVY		2014-01-12
Michael Mackay Mr		2025-05-18
SYLVIA ETHEL FISHER		2023-05-23
TRACY WHITT		2022-05-22

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF BASILDON,ST MARTIN OF

England & Wales - Charity number 1167400

Accounts

St. Martin of Tours Church Basildon
APCM
Sunday 18th May 2025
@ 12.00 noon in the Pastoral Centre

The meeting began with prayer by Father Barry.

Appointment of clerk to the meeting – Tracy Whitt

1. Election of Church wardens for 1 year – only two nominations therefore Elkin Neblett and Daphne Plant were elected for another year.

2. No Matters Arising

3. Report from Electoral Roll Officer – Roger Hobson

   - The Electoral Roll was renewed this year.
   - 62 people on the Electoral Roll
   - 37 of whom are resident in the Parish.
   - 25 non-resident members of the Church

4. Deanery Synod Report
   Tracy Whitt gave the Deanery Synod Report and as Irene and I had only gone to one meeting are finding our feet. See appendices.

5. Receiving PCC's Financial Statement for the year ending 31st December 2024.
   - No big expenditures this year.
   - Bargain box money was down this year.
   - See Appendices for accounts.
   - Mike Lowe presented the report and accounts.
   - The accounts and independent examiners report were accepted and all present approved and accepted the Report.

6. Church wardens Report
   - Elkin and Daphne gave the Church wardens Report.
   - See appendices for report.

7. PCC Report

- The PCC has reclaimed the land that was being used by the council so that we have the space to look into putting an extension on the Pastoral Centre as we are in dire need of a kitchen which will mean we could rent rooms out more easily.
- The Secretary to the PCC has been unwell recently and so a PCC report was unavailable, but everything has been covered in the Church wardens report.

8. Report from Rector
    - Please see report in appendices

9. Election of up to 6 PCC Members
    - Sylvia Fisher
    - Mike Mackay
    - Peter Reid
    - Alison Lollichon
    - John Schofield
    - No election was needed as there were enough spaces for all that had put their names forward.

10. Appointment of Independent Examiner for 1 year
    - Danny Keech is willing to be our independent examiner again for the year.
        - Proposed: Mike Lowe
        - Seconded: Peter Reid

11. Bell Tower Report
    - Roger Hobson gave the Bell Tower report
    - Report in Appendices

12. Date of Annual Meeting & Annual Parochial Church Meeting will be held on 17th May 2026

The Chair thanked everyone for coming and the meeting closed with Grace.

24 people attended the APCM this year.

APPENDICES

1. Deanery Synod Report
2. Financial Report
3. Church wardens Report
4. Rectors Report

Gmail **Olivia L <olivia.headon.lowe@gmail.com>**

Fwd: Basildon St Martin of Tours - Accounts examination 2024

Mike Lowe <mrlowe@btinternet.com>
To: Olivia L <olivia.headon.lowe@gmail.com>

Sent from my iPad

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> Mike
> Sent from my iPhone
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Basildon St Martin of Tours Charity No - 1167400

Statement of Assets and Liabilities (by fund)
As at: 31 December 2024

			Balance
Cash at bank and in hand			
6501: HSBC 400917 11509217 - Asset			
	General fund	Unrestricted	31,103.47
	Bell Tower Fund	Restricted	1,984.73
	Christmas Tree Festival	Designated	627.79
	Church Links Officer Fund	Restricted	3,346.74
	Evangelism Fund	Restricted	160.06
	Fabric Fund	Designated	15,000.00
	Fabric Fund	Restricted	135.65
	Flower Fund	Restricted	70.00
	Garden Fund	Restricted	590.00
	Organ Fund	Restricted	5,736.93
	Rector's Discretionary Fund	Designated	15.00
	Rector's Projects	Restricted	563.34
	Training Fund	Designated	120.00
	Youth Fund	Restricted	404.00
			59,857.71
6591: Cash in hand - Flowers - Asset			
	Flower Fund	Designated	60.48
	Flower Fund	Restricted	116.59
			177.07
6599: Monies for Banking - Asset			
	General fund	Unrestricted	517.00
			517.00
		Cash at bank and in hand	**60,551.78**
		Grand Total	**60,551.78**

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Basildon St Martin of Tours Charity No - 1167400

Analysis of receipts and payments
Selected period: 01 January 2024 to 31 December 2024

	Unrestricted	Designated	Restricted	Endowment	Total This year	Total Last year
Receipts						
Donations and legacies						
Donations and legacies						
0101 - Gift Aid - Bank	16,270.00	—	—	—	16,270.00	14,260.00
0201 - Other planned giving	405.00	—	—	—	405.00	540.00
0301 - Loose plate collections (Gasds)	5,018.47	—	—	—	5,018.47	6,123.90
0303 - Offertory Donations:Sumup GASDS	3,060.00	—	—	—	3,060.00	2,474.28
0304 - Offertory Donations:Sumup NON GASDS	50.00	—	—	—	50.00	836.07
0501 - One-off Gift Aid gifts	—	—	—	—	—	3,000.00
0550 - Donations:Appeals etc	287.30	—	189.61	—	476.91	1,604.72
0551 - Donations:Candle stand	63.80	—	—	—	63.80	—
0553 - Donations:Flowers	—	—	1,319.40	—	1,319.40	1,668.93
0554 - Donations:Gardening	—	—	110.00	—	110.00	120.00
0555 - Donations:Church use	656.00	—	—	—	656.00	984.00
0560 - Donations:Church Links Officer	—	—	—	—	—	250.00
0601 - Tax recoverable on Gift Aid	1,819.10	—	—	—	1,819.10	4,319.66
0602 - GASDS - Gift Aid Small Donations Scheme	1,192.81	—	—	—	1,192.81	1,469.56
0701 - Legacies	—	—	—	—	—	10,000.00
08A1 - Non-recurring one-off grants	—	—	—	—	—	1,140.00
Donations and legacies Sub-totals	28,822.48	—	1,619.01	—	30,441.49	48,791.12
Donations and legacies Totals	28,822.48	—	1,619.01	—	30,441.49	48,791.12
Income from charitable activities						
Income from charitable activities						
0502 - Mission giving collections	177.00	—	—	—	177.00	259.90
1101 - Fees for weddings and funerals	1,113.76	—	—	—	1,113.76	1,043.00
Income from charitable activities Sub-totals	1,290.76	—	—	—	1,290.76	1,302.90
Income from charitable activities Totals	1,290.76	—	—	—	1,290.76	1,302.90
Other trading activities						
Other trading activities						
0901 - Other funds generated	47.00	—	—	—	47.00	460.40
0902 - Car parking	2,450.00	—	—	—	2,450.00	2,400.00
0903 - Fetes / Bazaars	1,510.16	—	—	—	1,510.16	1,958.65
0906 - Refreshments	—	—	—	—	—	31.50
0933 - Anniversary dinner	—	—	—	—	—	1,201.55

13/3/25

	Unrestricted	Designated	Restricted	Endowment	Total This year	Total Last year
1225 - Bargain box	1,917.17	—	—	—	1,917.17	2,278.73
1230 - Pastoral Centre Rents	21,020.00	—	—	—	21,020.00	19,076.00
1235 - Renew Counselling Hall Rent	25,600.00	—	—	—	25,600.00	24,700.00
Other trading activities Sub-totals	52,544.33	—	—	—	52,544.33	52,106.83
Other trading activities Totals	52,544.33	—	—	—	52,544.33	52,106.83
Receipts Grand totals	82,657.57	—	1,619.01	—	84,276.58	102,200.85

Payments

Raising funds

Raising funds

1730 - Costs of fetes & other events	730.93	—	—	—	730.93	324.41
Raising funds Sub-totals	730.93	—	—	—	730.93	324.41
Raising funds Totals	730.93	—	—	—	730.93	324.41

Expenditure on charitable activities

Expenditure on charitable activities

1736 - Refreshments	513.55	—	—	—	513.55	1,147.83
1850 - Mission giving	3,161.00	—	—	—	3,161.00	493.00
1851 - Mission giving collections	—	—	—	—	—	723.13
1910 - Ministry parish share etc	26,946.99	—	—	—	26,946.99	31,086.05
2010 - Organists Fees	—	—	—	—	—	190.50
2101 - Working expenses:Rector	10,589.97	—	—	—	10,589.97	11,361.17
2201 - Parish mission	232.80	—	—	—	232.80	—
2301 - Church running - insurance	6,016.00	—	—	—	6,016.00	5,741.69
2310 - Church office - telephone & Broadband	924.76	—	—	—	924.76	565.85
2320 - Organ tuning & maintenance	—	—	2,772.00	—	2,772.00	948.00
2330 - Church maintenance	5,194.16	—	—	—	5,194.16	8,256.68
2331 - Cleaning	1,477.00	—	—	—	1,477.00	1,002.00
2332 - New equipment purchased	677.59	—	—	—	677.59	114.00
2335 - Bell Tower Expenses	—	—	58.92	—	58.92	107.96
2340 - Upkeep of services	918.87	—	—	—	918.87	932.86
2345 - Flowers expenses	—	—	1,661.79	—	1,661.79	2,339.95
2350 - Grounds maintenance	4,350.00	—	—	—	4,350.00	1,370.00
2351 - Work on Memorial Stone & Book	—	—	—	—	—	55.00
2360 - Administration	149.61	—	—	—	149.61	240.34
2361 - Stationery & Reprographics	2,774.23	—	—	—	2,774.23	5,150.89
2362 - Monthly / Annual fees	1,991.00	—	—	—	1,991.00	423.00
2364 - Bank charges	105.69	—	—	—	105.69	109.58
2365 - Sumup Charges	51.42	—	—	—	51.42	220.37
2401 - Church running - electric	9,377.45	—	—	—	9,377.45	8,059.70
2420 - Church running - water	—	—	—	—	—	137.00
2515 - Pastoral Centre - consumables	55.50	—	—	—	55.50	157.42

13/3/25

	Unrestricted	Designated	Restricted	Endowment
2560 - Pastoral Centre - maintenance	443.80	—	—	—
2580 - Pastoral Centre - water	155.28	—	—	—
2601 - Governance costs/examination fee/ apcm	55.00	—	—	—
Expenditure on charitable activities Sub-totals	76,161.67	—	4,492.71	—
Expenditure on charitable activities Totals	76,161.67	—	4,492.71	—
Payments Grand totals	76,892.60	—	4,492.71	—

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Basildon St Martin of Tours Charity No - 1167400

Receipts and Payments Account

For the period from 01 April 2025 to 30 June 2025

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Receipts						
Donations and legacies	—	—	—	—	—	7,715.70
Income from charitable activities	—	—	—	—	—	689.76
Other trading activities	—	—	—	—	—	11,562.94
Total receipts	—	—	—	—	—	**19,968.40**
Payments						
Raising funds	—	—	—	—	—	47.16
Expenditure on charitable activities	—	—	—	—	—	11,939.49
Total payments	—	—	—	—	—	**11,986.65**
Excess of receipts over payments before transfer	—	—	—	—	—	**7,981.75**
Transfers						
Gross transfers between funds - in	—	—	—	—	—	120.00
Gross transfers between funds - out	—	—	—	—	—	(120.00)
Excess of receipts over payments before other gains	—	—	—	—	—	**7,981.75**
Net movement in funds	—	—	—	—	—	**7,981.75**
Reconciliation of funds						
All assets at 01 April 2025	**31,620.47**	**15,823.27**	**13,108.04**	—	**60,551.78**	**67,362.65**
All assets at 30 June 2025	**31,620.47**	**15,823.27**	**13,108.04**	—	**60,551.78**	**75,344.40**
Represented by						
Unrestricted						
General fund	31,620.47	—	—	—	31,620.47	31,620.47
Designated						
Christmas Tree Festival	—	627.79	—	—	627.79	627.79
Fabric Fund	—	15,000.00	—	—	15,000.00	15,000.00
Flower Fund	—	60.48	—	—	60.48	60.48
Rector's Discretionary Fund	—	15.00	—	—	15.00	15.00
Training Fund	—	120.00	—	—	120.00	120.00
Restricted						
Bell Tower Fund	—	—	1,984.73	—	1,984.73	1,984.73
Church Links Officer Fund	—	—	3,346.74	—	3,346.74	3,346.74
Evangelism Fund	—	—	160.06	—	160.06	160.06
Fabric Fund	—	—	135.65	—	135.65	135.65
Flower Fund	—	—	186.59	—	186.59	186.59
Garden Fund	—	—	590.00	—	590.00	590.00
Organ Fund	—	—	5,736.93	—	5,736.93	5,736.93
Rector's Projects	—	—	563.34	—	563.34	563.34
Youth Fund	—	—	404.00	—	404.00	404.00

13/3/25

Independent examiner's report to the PCC of Basildon St Martin of Tours
Charity No - 1167400

I report on the accounts of the PCC for the year ended 31 December 2024, which are attached.

Respective responsibilities of the PCC and the examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow procedures laid down in the general directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiners Statement.

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts, which accord with these accounting records have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Daniel Keech
38 Shepard Close
Leigh on Sea
SS9 5YR

13/3/25

Gmail **Olivia L <olivia.headon.lowe@gmail.com>**

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Basildon St Martin of Tours Charity No - 1167400

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As at: 31 December 2024

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6599: Monies for Banking - Asset			
	General fund	Unrestricted	517.00
			517.00
		Cash at bank and in hand	**60,551.78**
		Grand Total	**60,551.78**

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13/3/

Basildon St Martin of Tours Charity No - 1167400

Analysis of receipts and payments
Selected period: 01 January 2024 to 31 December 2024

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Receipts						
Donations and legacies						
Donations and legacies						
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0303 - Offertory Donations:Sumup GASDS	3,060.00	—	—	—	3,060.00	2,474.28
0304 - Offertory Donations:Sumup NON GASDS	50.00	—	—	—	50.00	836.07
0501 - One-off Gift Aid gifts	—	—	—	—	—	3,000.00
0550 - Donations:Appeals etc	287.30	—	189.61	—	476.91	1,604.72
0551 - Donations:Candle stand	63.80	—	—	—	63.80	—
0553 - Donations:Flowers	—	—	1,319.40	—	1,319.40	1,668.93
0554 - Donations:Gardening	—	—	110.00	—	110.00	120.00
0555 - Donations:Church use	656.00	—	—	—	656.00	984.00
0560 - Donations:Church Links Officer	—	—	—	—	—	250.00
0601 - Tax recoverable on Gift Aid	1,819.10	—	—	—	1,819.10	4,319.66
0602 - GASDS - Gift Aid Small Donations Scheme	1,192.81	—	—	—	1,192.81	1,469.56
0701 - Legacies	—	—	—	—	—	10,000.00
08A1 - Non-recurring one-off grants	—	—	—	—	—	1,140.00
Donations and legacies Sub-totals	28,822.48	—	1,619.01	—	30,441.49	48,791.12
Donations and legacies Totals	28,822.48	—	1,619.01	—	30,441.49	48,791.12
Income from charitable activities						
Income from charitable activities						
0502 - Mission giving collections	177.00	—	—	—	177.00	259.90
1101 - Fees for weddings and funerals	1,113.76	—	—	—	1,113.76	1,043.00
Income from charitable activities Sub-totals	1,290.76	—	—	—	1,290.76	1,302.90
Income from charitable activities Totals	1,290.76	—	—	—	1,290.76	1,302.90
Other trading activities						
Other trading activities						
0901 - Other funds generated	47.00	—	—	—	47.00	460.40
0902 - Car parking	2,450.00	—	—	—	2,450.00	2,400.00
0903 - Fetes / Bazaars	1,510.16	—	—	—	1,510.16	1,958.65
0906 - Refreshments	—	—	—	—	—	31.50
0933 - Anniversary dinner	—	—	—	—	—	1,201.55

13/3/25

	Unrestricted	Designated	Restricted	Endowment	Total This year	Total Last year
1225 - Bargain box	1,917.17	—	—	—	1,917.17	2,278.73
1230 - Pastoral Centre Rents	21,020.00	—	—	—	21,020.00	19,076.00
1235 - Renew Counselling Hall Rent	25,600.00	—	—	—	25,600.00	24,700.00
Other trading activities Sub-totals	52,544.33	—	—	—	52,544.33	52,106.83
Other trading activities Totals	52,544.33	—	—	—	52,544.33	52,106.83
Receipts Grand totals	82,657.57	—	1,619.01	—	84,276.58	102,200.85

Payments

Raising funds

Raising funds

1730 - Costs of fetes & other events	730.93	—	—	—	730.93	324.41
Raising funds Sub-totals	730.93	—	—	—	730.93	324.41
Raising funds Totals	730.93	—	—	—	730.93	324.41

Expenditure on charitable activities

Expenditure on charitable activities

1736 - Refreshments	513.55	—	—	—	513.55	1,147.83
1850 - Mission giving	3,161.00	—	—	—	3,161.00	493.00
1851 - Mission giving collections	—	—	—	—	—	723.13
1910 - Ministry parish share etc	26,946.99	—	—	—	26,946.99	31,086.05
2010 - Organists Fees	—	—	—	—	—	190.50
2101 - Working expenses:Rector	10,589.97	—	—	—	10,589.97	11,361.17
2201 - Parish mission	232.80	—	—	—	232.80	—
2301 - Church running - insurance	6,016.00	—	—	—	6,016.00	5,741.69
2310 - Church office - telephone & Broadband	924.76	—	—	—	924.76	565.85
2320 - Organ tuning & maintenance	—	—	2,772.00	—	2,772.00	948.00
2330 - Church maintenance	5,194.16	—	—	—	5,194.16	8,256.68
2331 - Cleaning	1,477.00	—	—	—	1,477.00	1,002.00
2332 - New equipment purchased	677.59	—	—	—	677.59	114.00
2335 - Bell Tower Expenses	—	—	58.92	—	58.92	107.96
2340 - Upkeep of services	918.87	—	—	—	918.87	932.86
2345 - Flowers expenses	—	—	1,661.79	—	1,661.79	2,339.95
2350 - Grounds maintenance	4,350.00	—	—	—	4,350.00	1,370.00
2351 - Work on Memorial Stone & Book	—	—	—	—	—	55.00
2360 - Administration	149.61	—	—	—	149.61	240.34
2361 - Stationery & Reprographics	2,774.23	—	—	—	2,774.23	5,150.89
2362 - Monthly / Annual fees	1,991.00	—	—	—	1,991.00	423.00
2364 - Bank charges	105.69	—	—	—	105.69	109.58
2365 - Sumup Charges	51.42	—	—	—	51.42	220.37
2401 - Church running - electric	9,377.45	—	—	—	9,377.45	8,059.70
2420 - Church running - water	—	—	—	—	—	137.00
2515 - Pastoral Centre - consumables	55.50	—	—	—	55.50	157.42

13/3/25

	Unrestricted	Designated	Restricted	Endowment
2560 - Pastoral Centre - maintenance	443.80	—	—	—
2580 - Pastoral Centre - water	155.28	—	—	—
2601 - Governance costs/examination fee/ apcm	55.00	—	—	—
Expenditure on charitable activities Sub-totals	76,161.67	—	4,492.71	—
Expenditure on charitable activities Totals	76,161.67	—	4,492.71	—
Payments Grand totals	76,892.60	—	4,492.71	—

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Basildon St Martin of Tours Charity No - 1167400

Receipts and Payments Account

For the period from 01 April 2025 to 30 June 2025

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Receipts						
Donations and legacies	—	—	—	—	—	7,715.70
Income from charitable activities	—	—	—	—	—	689.76
Other trading activities	—	—	—	—	—	11,562.94
Total receipts	—	—	—	—	—	**19,968.40**
Payments						
Raising funds	—	—	—	—	—	47.16
Expenditure on charitable activities	—	—	—	—	—	11,939.49
Total payments	—	—	—	—	—	**11,986.65**
Excess of receipts over payments before transfer	—	—	—	—	—	**7,981.75**
Transfers						
Gross transfers between funds - in	—	—	—	—	—	120.00
Gross transfers between funds - out	—	—	—	—	—	(120.00)
Excess of receipts over payments before other gains	—	—	—	—	—	**7,981.75**
Net movement in funds	—	—	—	—	—	**7,981.75**
Reconciliation of funds						
All assets at 01 April 2025	**31,620.47**	**15,823.27**	**13,108.04**	—	**60,551.78**	**67,362.65**
All assets at 30 June 2025	**31,620.47**	**15,823.27**	**13,108.04**	—	**60,551.78**	**75,344.40**
Represented by						
Unrestricted						
General fund	31,620.47	—	—	—	31,620.47	31,620.47
Designated						
Christmas Tree Festival	—	627.79	—	—	627.79	627.79
Fabric Fund	—	15,000.00	—	—	15,000.00	15,000.00
Flower Fund	—	60.48	—	—	60.48	60.48
Rector's Discretionary Fund	—	15.00	—	—	15.00	15.00
Training Fund	—	120.00	—	—	120.00	120.00
Restricted						
Bell Tower Fund	—	—	1,984.73	—	1,984.73	1,984.73
Church Links Officer Fund	—	—	3,346.74	—	3,346.74	3,346.74
Evangelism Fund	—	—	160.06	—	160.06	160.06
Fabric Fund	—	—	135.65	—	135.65	135.65
Flower Fund	—	—	186.59	—	186.59	186.59
Garden Fund	—	—	590.00	—	590.00	590.00
Organ Fund	—	—	5,736.93	—	5,736.93	5,736.93
Rector's Projects	—	—	563.34	—	563.34	563.34
Youth Fund	—	—	404.00	—	404.00	404.00

13/3/25

Independent examiner's report to the PCC of Basildon St Martin of Tours
Charity No - 1167400

I report on the accounts of the PCC for the year ended 31 December 2024, which are attached.

Respective responsibilities of the PCC and the examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow procedures laid down in the general directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiners Statement.

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts, which accord with these accounting records have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Daniel Keech
38 Shepard Close
Leigh on Sea
SS9 5YR

13/3/25

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF BASILDON,ST MARTIN OF

England & Wales - Charity number 1167400

Accounts

The minutes of the Annual Parochial Church Meeting APCM) held on Sunday May 19th 2024, at 12:30 pm in St. Martin of Tours Church, Pastoral Centre

1. OPENING PRAYER – REV. TIM BRAMPTON

2. Appointment of Clerk – Lori McGreevy appointed clerk for this meeting all in attendance for meeting were in favour of this appointment.

3. Election of Church Wardens Both Elkin Neblett and Daphne Plant were nominated by Chris Brampton and Roger Hobson all present at meeting were in favour of this.

4. Approval of the minutes from May 21st, 2023, approved proposed by Chris Brampton and second by Daphne Plant and all present for this meeting were in favour.

5. Deanery synod – Bob and Cynthia Easby were representatives for this but due to personal reasons were not able to attend the meetings but did present a synopsis of a meeting they did speak about more involvement by church members is needed to join and what is involved when you are involved with the deanery synod.

6. Electoral Roll – Roger Hobson gave report, and the number of members enrolled is 73 and of those 51 are residents in the parish and 22 are non-resident.

7. Bell Tower Report – Roger Hobson gave report for this and there were many activities through out the year that the bell tower was involved in including a situation where vandals had glued the lock on the door to tower and were unable to use the bell tower on one Sunday due to this.

8. Treasurer Report – Mike Lowe gave report and presented a copy of the finances for 2023 discussed what was involved with some expenditures /purchases and also renting of the pastoral centre has increased income and bargain box brought In less this year also regarding donations made by the church and also thanks to Tracy Whitt for covering shortfall for the cost of anniversary dinner and a donation made from the will of Ron Whitt and increase of revenue from raising rent for Renew counselling who uses the old church hall . The accounts and independent examiners report were accepted and all that were present at this meeting approved and accepted this report.

9. Wardens report – was given by Elkin Neblett discussing all activities the church had throughout the year and improvements made to the church, increase in attendance in church Fr. Grahm and Nicks involvement with our church and thanked all who are involved in helping our church especially with some maintenance problems that occurred with things that needed repair, also importance of Safeguarding/DBS positions that are needed to be filled.

10. PCC Report – The report was not made available due to the absence of the PCC Secretary because of personal reasons.

11. Priest Report – Rev. Tim he spoke about the changes with his roll w. He thanked everyone for their support with changes in the church with the uniting of 2 local churches St. Andrews and Holy Cross he is now the Reverend of

these and St. Martins, he also is the Rev. to the Mayor of Basildon and many organizations throughout the Basildon area including the cadets. He spoke about the importance of our church growing in the community and the importance of our church in the changes that will come into the future with the development of many new housings being built in the area and new business growth to our community. This will bring a growth to our church and community and the importance of that.

Election of the PCC - The following members have been elected to the PCC of St. Martins as voted by all 28 people who attended this meeting

Brenda Lythcott	Mike Mackay	Peter Reid
Brian Fry	Joh Schofield	Sylvia Fisher

Election of the Deanery Synod - The following members have been elected to the Deanery Synod of St. Martins as voted by all 28 people who attended this meeting : Irene Knight and Tracy Whitt

Election of Independent Examiner - Daniel Keech will return as our independent Examiner for the upcoming year as voted by all 28 people who attended this meeting

Independent examiner's report to the PCC of Basildon St Martin of Tours

I report on the accounts of the PCC for the year ended 31 December 2023, which are attached.

Respective responsibilities of the PCC and the examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an Independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow procedures laid down in the general directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiners Statement.

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts, which accord with these accounting records have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Daniel Keech
38 Shepard Close
Leigh on Sea
SS9 5YR

22/2/24

Basildon St Martin of Tours Charity No - 1167400

Statement of Financial Activities - summary

For the period from 01 January 2023 to 31 December 2023

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Total income	**90,440.92**	**1,201.55**	**10,558.38**	**—**	**102,200.85**	**88,373.69**
Total expenditure	**79,943.66**	**—**	**3,395.91**	**—**	**83,339.57**	**93,108.58**
Net income / (expenditure) resources before transfer	**10,497.26**	**1,201.55**	**7,162.47**	**—**	**18,861.28**	**(4,734.89)**
Gross transfers between funds - in	901.49	—	1,572.63	—	2,474.12	23,060.18
Gross transfers between funds - out	(1,572.63)	—	(901.49)	—	(2,474.12)	(23,060.18)
Net movement in funds	**9,826.12**	**1,201.55**	**7,833.61**	**—**	**18,861.28**	**(4,734.89)**
Total funds brought forward	**16,509.38**	**14,621.72**	**7,668.13**	**—**	**38,799.23**	**43,534.12**
Total funds carried forward	**26,335.50**	**15,823.27**	**15,501.74**	**—**	**57,660.51**	**38,799.23**
Unrestricted						
General fund						
Designated	26,335.50	—	—	—	26,335.50	16,509.38
Anniversary Fund	—	—	—	—	—	(1,201.55)
Christmas Tree Festival	—	627.79	—	—	627.79	627.79
Fabric Fund	—	15,000.00	—	—	15,000.00	15,000.00
Flower Fund	—	60.48	—	—	60.48	60.48
Rector's Discretionary Fund	—	15.00	—	—	15.00	15.00
Training Fund	—	120.00	—	—	120.00	120.00
Restricted						
Bell Tower Fund	—	—	1,854.04	—	1,854.04	1,442.55
Church Links Officer Fund	—	—	3,346.74	—	3,346.74	2,809.80
Evangelism Fund	—	—	160.06	—	160.06	160.06
Fabric Fund	—	—	135.65	—	135.65	135.65
Flower Fund	—	—	48.98	—	48.98	335.80
Garden Fund	—	—	480.00	—	480.00	360.00
Organ Fund	—	—	8,508.93	—	8,508.93	1,456.93
Rector's Projects	—	—	563.34	—	563.34	563.34
Youth Fund	—	—	404.00	—	404.00	404.00

22/2/24

Basildon St Martin of Tours Charity No - 1167400

Statement of Assets and Liabilities (by fund)
As at: 31 December 2023

			Balance	Previous balance
Cash at bank and in hand				
6501: HSBC 400917 11509217 - Asset				
General fund	Unrestricted		26,335.50	15,680.03
Anniversary Fund	Designated		—	(1,201.55)
Bell Tower Fund	Restricted		1,854.04	1,442.55
Christmas Tree Festival	Designated		627.79	627.79
Church Links Officer Fund	Restricted		3,346.74	2,809.80
Evangelism Fund	Restricted		160.06	160.06
Fabric Fund	Designated		15,000.00	15,000.00
Fabric Fund	Restricted		135.65	135.65
Flower Fund	Restricted		—	95.80
Garden Fund	Restricted		480.00	360.00
Organ Fund	Restricted		8,508.93	1,456.93
Rector's Discretionary Fund	Designated		15.00	15.00
Rector's Projects	Restricted		563.34	563.34
Training Fund	Designated		120.00	120.00
Youth Fund	Restricted		404.00	404.00
			57,551.05	**37,669.40**
6591: Cash in hand - Flowers - Asset				
Flower Fund	Designated		60.48	60.48
Flower Fund	Restricted		48.98	240.00
			109.46	**300.48**
6599: Monies for Banking - Asset				
General fund	Unrestricted		—	829.35
			—	**829.35**
		Cash at bank and in hand	**57,660.51**	**38,799.23**
		Grand Total	**57,660.51**	**38,799.23**

22/2/24.

Basildon St Martin of Tours Charity No - 1167400
Receipts and payments
Selected period: 01 January 2023 to 31 December 2023

Note		From To	01 January 2023 31 December 2023	01 January 2022 31 December 2022
General - General fund (Unrestricted) Fund				
Income and endowments				
Donations and legacies				
	Gift Aid - Bank		14,260.00	14,260.00
	Offertory Donations:Sumup GASDS		2,474.28	1,778.59
	Offertory Donations:Sumup NON GASDS		836.07	—
	Gift Aid - Envelopes		—	20.00
	Other planned giving		540.00	1,300.00
	Loose plate collections (Gasds)		6,123.90	6,082.80
	Donations:Appeals etc		1,085.27	715.69
	Donations:Candle stand		—	490.00
	Donations:Church use		984.00	358.00
	Tax recoverable on Gift Aid		4,319.66	3,580.35
	GASDS - Gift Aid Small Donations Scheme		1,469.56	2,568.81
	Legacies		5,000.00	—
	Non-recurring one-off grants		1,140.00	—
		Total Donations and legacies	*38,232.74*	*31,154.24*
Income from charitable activities				
	Mission giving collections		259.90	—
	Fees for weddings and funerals		1,043.00	1,772.00
		Total Income from charitable activities	*1,302.90*	*1,772.00*
Other trading activities				
	Other funds generated			
	Car parking		460.40	1,551.00
	Fetes / Bazaars		2,400.00	2,400.00
	Social events		1,958.65	1,564.60
	Refreshments		—	160.00
	Bargain box		31.50	163.60
	Pastoral Centre Rents		2,278.73	3,475.79
	Renew Counselling Hall Rent		19,076.00	14,363.00
			24,700.00	24,700.00
		Total Other trading activities	*50,905.28*	*48,377.99*
Other income				
	Insurance claims		—	1,822.40
		Total Other income	—	*1,822.40*
Total income and endowments			**90,440.92**	**83,126.63**
Expenditure				
Raising funds				
	Costs of fetes & other events		324.41	646.85
		Total Raising funds	*324.41*	*646.85*
Expenditure on charitable activities				
	Refreshments		1,147.83	134.25
	Mission giving		493.00	2,536.00
	Mission giving collections		723.13	644.00
	Ministry parish share etc		31,086.05	30,683.10
	Organists Fees		190.50	809.30
	Working expenses:Rector		11,361.17	8,003.20
	Rectory expenses		—	3,000.00
	Parish mission		—	542.79
	Church running - insurance		5,741.69	5,390.62

22/2/24

Note		From To	01 January 2023 31 December 2023	01 January 2022 31 December 2022
	Church office - telephone		565.85	463.92
	Church maintenance		8,256.68	16,235.08
	Cleaning		1,002.00	829.56
	New equipment purchased		114.00	719.00
	Upkeep of services		932.86	606.48
	Flowers expenses		—	22.16
	Grounds maintenance		1,370.00	1,030.00
	Work on Memorial Stone & Book		55.00	—
	Administration		240.34	245.36
	Stationery & Reprographics		5,150.89	5,260.67
	Monthly / Annual fees		423.00	315.00
	Bank charges		109.58	155.34
	Sumup Charges		220.37	—
	Church running - electric		8,059.70	6,893.83
	Church running - water		137.00	91.70
	Pastoral Centre - consumables		157.42	74.68
	Pastoral Centre - maintenance		1,886.40	1,379.96
	Pastoral Centre - water		—	43.25
	Governance costs/examination fee/ apcm		194.79	100.00
	Total Expenditure on charitable activities		*79,619.25*	*86,209.25*
Total expenditure			**79,943.66**	**86,856.10**
	Excess of Income and endowments over Expenditure		10,497.26	(3,729.47)
	Brought forward balance		16,509.38	35,898.85
	Transfers to/(from)		(671.14)	(15,660.00)
Total carried forward balance			**26,335.50**	**16,509.38**

Anniversay - Anniversary Fund (Designated) Fund

Income and endowments				
	Other trading activities			
	Anniversary dinner		1,201.55	961.00
	Total Other trading activities		*1,201.55*	*961.00*
Total income and endowments			**1,201.55**	**961.00**
Expenditure				
	Raising funds			
	Costs of Anniversary dinner		—	1,446.00
	Total Raising funds		—	*1,446.00*
Total expenditure			**—**	**1,446.00**
	Excess of Income and endowments over Expenditure		1,201.55	(485.00)
	Brought forward balance		(1,201.55)	(716.55)
Total carried forward balance			**—**	**(1,201.55)**

22/2/24

Note		From 01 January 2023 To 31 December 2023	01 January 2022 31 December 2022
BellTower - Bell Tower Fund (Restricted) Fund			
Income and endowments			
Donations and legacies			
Donations:Appeals etc		519.45	70.00
	Total Donations and legacies	*519.45*	*70.00*
Total income and endowments		**519.45**	**70.00**
Expenditure			
Expenditure on charitable activities			
Bell Tower Expenses		107.96	138.99
	Total Expenditure on charitable activities	*107.96*	*138.99*
Total expenditure		**107.96**	**138.99**
	Excess of Income and endowments over Expenditure	411.49	(68.99)
	Brought forward balance	1,442.55	1,511.54
Total carried forward balance		**1,854.04**	**1,442.55**
CTF - Christmas Tree Festival (Designated) Fund			
	Brought forward balance	627.79	627.79
Total carried forward balance		**627.79**	**627.79**
ChrchLkOfr - Church Links Officer Fund (Designated) Fund			
	Brought forward balance	—	—
Total carried forward balance		**—**	**—**
ChrchLkOfr - Church Links Officer Fund (Restricted) Fund			
Income and endowments			
Donations and legacies			
Donations:Church Links Officer		250.00	2,050.56
	Total Donations and legacies	*250.00*	*2,050.56*
Total income and endowments		**250.00**	**2,050.56**
Expenditure			
Expenditure on charitable activities			
Refreshments		—	63.47
Working expenses:Church Links Officer		—	63.47
	Total Expenditure on charitable activities	*—*	*126.94*
Total expenditure		**—**	**126.94**
	Excess of Income and endowments over Expenditure	250.00	1,923.62
	Brought forward balance	2,809.80	886.18
	Transfers to/(from)	286.94	—
Total carried forward balance		**3,346.74**	**2,809.80**

22/2/24

Note		From To	01 January 2023 31 December 2023	01 January 2022 31 December 2022
Evangelism - Evangelism Fund (Restricted) Fund				
	Brought forward balance		160.06	160.06
Total carried forward balance			**160.06**	**160.06**
Fabric - Fabric Fund (Designated) Fund				
	Brought forward balance		15,000.00	—
	Transfers to/(from)		—	15,000.00
Total carried forward balance			**15,000.00**	**15,000.00**
Fabric - Fabric Fund (Restricted) Fund				
	Brought forward balance		135.65	135.65
Total carried forward balance			**135.65**	**135.65**
Flowers - Flower Fund (Designated) Fund				
Income and endowments				
	Donations and legacies			
	Donations:Flowers		—	985.50
	Total Donations and legacies		—	*985.50*
Total income and endowments			—	**985.50**
Expenditure				
	Expenditure on charitable activities			
	Flowers expenses		—	1,454.75
	Total Expenditure on charitable activities		—	*1,454.75*
Total expenditure			—	**1,454.75**
	Excess of Income and endowments over Expenditure		—	(469.25)
	Brought forward balance		60.48	289.73
	Transfers to/(from)		—	240.00
Total carried forward balance			**60.48**	**60.48**
Flowers - Flower Fund (Restricted) Fund				
Income and endowments				
	Donations and legacies			
	Donations:Flowers		1,668.93	120.00
	Total Donations and legacies		*1,668.93*	*120.00*
Total income and endowments			**1,668.93**	**120.00**
Expenditure				
	Expenditure on charitable activities			
	Flowers expenses		2,339.95	—
	Total Expenditure on charitable activities		*2,339.95*	—
Total expenditure			**2,339.95**	—

22/2/24

Note		From 01 January 2023 To 31 December 2023	01 January 2022 31 December 2022
Organ - Organ Fund (Restricted) Fund			
Income and endowments			
Donations and legacies			
One-off Gift Aid gifts		3,000.00	500.00
Tax recoverable on Gift Aid		—	250.00
Legacies		5,000.00	—
	Total Donations and legacies	*8,000.00*	*750.00*
Total income and endowments		**8,000.00**	**750.00**
Expenditure			
Expenditure on charitable activities			
Organ tuning & maintenance		948.00	3,085.80
	Total Expenditure on charitable activities	*948.00*	*3,085.80*
Total expenditure		**948.00**	**3,085.80**
	Excess of Income and endowments over Expenditure	7,052.00	(2,335.80)
	Brought forward balance	1,456.93	3,492.73
	Transfers to/(from)	—	300.00
Total carried forward balance		**8,508.93**	**1,456.93**
Oasis - Oasis Cafe Fund (Designated) Fund			
	Brought forward balance	—	—
Total carried forward balance		—	—
Discretion - Rector's Discretionary Fund (Designated) Fund			
	Brought forward balance	15.00	15.00
Total carried forward balance		**15.00**	**15.00**
Rector - Rector's Projects (Restricted) Fund			
	Brought forward balance	563.34	563.34
Total carried forward balance		**563.34**	**563.34**

22/2/24

Note		From To	01 January 2023 31 December 2023	01 January 2022 31 December 2022
	Excess of Income and endowments over Expenditure		(671.02)	120.00
	Brought forward balance		335.80	95.80
	Transfers to/(from)		384.20	120.00
	Total carried forward balance		**48.98**	**335.80**
	Garden - Garden Fund (Restricted) Fund			
	Income and endowments			
	Donations and legacies			
	Donations:Gardening		120.00	310.00
	Total Donations and legacies		*120.00*	*310.00*
	Total income and endowments		**120.00**	**310.00**
	Excess of Income and endowments over Expenditure		120.00	310.00
	Brought forward balance		360.00	50.00
	Total carried forward balance		**480.00**	**360.00**
	MaintProj - Maintenance Projects (Designated) Fund			
	Brought forward balance		—	—
	Total carried forward balance		—	—
	MaintProj - Maintenance Projects (Restricted) Fund			
	Brought forward balance		—	—
	Total carried forward balance		—	—
	MjrRefurb - Major Refurbishment Fund (Designated) Fund			
	Brought forward balance		—	—
	Total carried forward balance		—	—
	MjrRefurb - Major Refurbishment Fund (Restricted) Fund			
	Brought forward balance		—	—
	Total carried forward balance		—	—

22/2/24

Note	From To	01 January 2023 31 December 2023	01 January 2022 31 December 2022
Training - Training Fund (Designated) Fund			
Brought forward balance		120.00	120.00
Total carried forward balance		**120.00**	**120.00**
Youth - Youth Fund (Restricted) Fund			
Brought forward balance		404.00	404.00
Total carried forward balance		**404.00**	**404.00**
Project587 - Project 58:7 (Restricted) Fund			
Brought forward balance		—	—
Total carried forward balance		**—**	**—**
Shelter - Shelter Box (Restricted) Fund			
Brought forward balance		—	—
Total carried forward balance		**—**	**—**
WaterAid - Water Aid (Restricted) Fund			
Brought forward balance		—	—
Total carried forward balance		**—**	**—**

22/2/24

Independent examiner's report to the PCC of Basildon St Martin of Tours

I report on the accounts of the PCC for the year ended 31 December 2023, which are attached.

Respective responsibilities of the PCC and the examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an Independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow procedures laid down in the general directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiners Statement.

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts, which accord with these accounting records have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Daniel Keech
38 Shepard Close
Leigh on Sea
SS9 5YR

22/2/24

Basildon St Martin of Tours Charity No - 1167400

Statement of Financial Activities - summary

For the period from 01 January 2023 to 31 December 2023

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Total income	**90,440.92**	**1,201.55**	**10,558.38**	**—**	**102,200.85**	**88,373.69**
Total expenditure	**79,943.66**	**—**	**3,395.91**	**—**	**83,339.57**	**93,108.58**
Net income / (expenditure) resources before transfer	**10,497.26**	**1,201.55**	**7,162.47**	**—**	**18,861.28**	**(4,734.89)**
Gross transfers between funds - in	901.49	—	1,572.63	—	2,474.12	23,060.18
Gross transfers between funds - out	(1,572.63)	—	(901.49)	—	(2,474.12)	(23,060.18)
Net movement in funds	**9,826.12**	**1,201.55**	**7,833.61**	**—**	**18,861.28**	**(4,734.89)**
Total funds brought forward	**16,509.38**	**14,621.72**	**7,668.13**	**—**	**38,799.23**	**43,534.12**
Total funds carried forward	**26,335.50**	**15,823.27**	**15,501.74**	**—**	**57,660.51**	**38,799.23**
Unrestricted						
General fund						
Designated	26,335.50	—	—	—	26,335.50	16,509.38
Anniversary Fund	—	—	—	—	—	(1,201.55)
Christmas Tree Festival	—	627.79	—	—	627.79	627.79
Fabric Fund	—	15,000.00	—	—	15,000.00	15,000.00
Flower Fund	—	60.48	—	—	60.48	60.48
Rector's Discretionary Fund	—	15.00	—	—	15.00	15.00
Training Fund	—	120.00	—	—	120.00	120.00
Restricted						
Bell Tower Fund	—	—	1,854.04	—	1,854.04	1,442.55
Church Links Officer Fund	—	—	3,346.74	—	3,346.74	2,809.80
Evangelism Fund	—	—	160.06	—	160.06	160.06
Fabric Fund	—	—	135.65	—	135.65	135.65
Flower Fund	—	—	48.98	—	48.98	335.80
Garden Fund	—	—	480.00	—	480.00	360.00
Organ Fund	—	—	8,508.93	—	8,508.93	1,456.93
Rector's Projects	—	—	563.34	—	563.34	563.34
Youth Fund	—	—	404.00	—	404.00	404.00

22/2/24

Basildon St Martin of Tours Charity No - 1167400

Statement of Assets and Liabilities (by fund)
As at: 31 December 2023

			Balance	Previous balance
Cash at bank and in hand				
6501: HSBC 400917 11509217 - Asset				
General fund	Unrestricted		26,335.50	15,680.03
Anniversary Fund	Designated		—	(1,201.55)
Bell Tower Fund	Restricted		1,854.04	1,442.55
Christmas Tree Festival	Designated		627.79	627.79
Church Links Officer Fund	Restricted		3,346.74	2,809.80
Evangelism Fund	Restricted		160.06	160.06
Fabric Fund	Designated		15,000.00	15,000.00
Fabric Fund	Restricted		135.65	135.65
Flower Fund	Restricted		—	95.80
Garden Fund	Restricted		480.00	360.00
Organ Fund	Restricted		8,508.93	1,456.93
Rector's Discretionary Fund	Designated		15.00	15.00
Rector's Projects	Restricted		563.34	563.34
Training Fund	Designated		120.00	120.00
Youth Fund	Restricted		404.00	404.00
			57,551.05	**37,669.40**
6591: Cash in hand - Flowers - Asset				
Flower Fund	Designated		60.48	60.48
Flower Fund	Restricted		48.98	240.00
			109.46	**300.48**
6599: Monies for Banking - Asset				
General fund	Unrestricted		—	829.35
			—	**829.35**
		Cash at bank and in hand	**57,660.51**	**38,799.23**
		Grand Total	**57,660.51**	**38,799.23**

22/2/24.

Basildon St Martin of Tours Charity No - 1167400
Receipts and payments
Selected period: 01 January 2023 to 31 December 2023

Note		From To	01 January 2023 31 December 2023	01 January 2022 31 December 2022
General - General fund (Unrestricted) Fund				
Income and endowments				
Donations and legacies				
	Gift Aid - Bank		14,260.00	14,260.00
	Offertory Donations:Sumup GASDS		2,474.28	1,778.59
	Offertory Donations:Sumup NON GASDS		836.07	—
	Gift Aid - Envelopes		—	20.00
	Other planned giving		540.00	1,300.00
	Loose plate collections (Gasds)		6,123.90	6,082.80
	Donations:Appeals etc		1,085.27	715.69
	Donations:Candle stand		—	490.00
	Donations:Church use		984.00	358.00
	Tax recoverable on Gift Aid		4,319.66	3,580.35
	GASDS - Gift Aid Small Donations Scheme		1,469.56	2,568.81
	Legacies		5,000.00	—
	Non-recurring one-off grants		1,140.00	—
		Total Donations and legacies	*38,232.74*	*31,154.24*
Income from charitable activities				
	Mission giving collections		259.90	—
	Fees for weddings and funerals		1,043.00	1,772.00
		Total Income from charitable activities	*1,302.90*	*1,772.00*
Other trading activities				
	Other funds generated			
	Car parking		460.40	1,551.00
	Fetes / Bazaars		2,400.00	2,400.00
	Social events		1,958.65	1,564.60
	Refreshments		—	160.00
	Bargain box		31.50	163.60
	Pastoral Centre Rents		2,278.73	3,475.79
	Renew Counselling Hall Rent		19,076.00	14,363.00
			24,700.00	24,700.00
		Total Other trading activities	*50,905.28*	*48,377.99*
Other income				
	Insurance claims		—	1,822.40
		Total Other income	—	*1,822.40*
Total income and endowments			**90,440.92**	**83,126.63**
Expenditure				
Raising funds				
	Costs of fetes & other events		324.41	646.85
		Total Raising funds	*324.41*	*646.85*
Expenditure on charitable activities				
	Refreshments		1,147.83	134.25
	Mission giving		493.00	2,536.00
	Mission giving collections		723.13	644.00
	Ministry parish share etc		31,086.05	30,683.10
	Organists Fees		190.50	809.30
	Working expenses:Rector		11,361.17	8,003.20
	Rectory expenses		—	3,000.00
	Parish mission		—	542.79
	Church running - insurance		5,741.69	5,390.62

22/2/24

Note		From To	01 January 2023 31 December 2023	01 January 2022 31 December 2022
	Church office - telephone		565.85	463.92
	Church maintenance		8,256.68	16,235.08
	Cleaning		1,002.00	829.56
	New equipment purchased		114.00	719.00
	Upkeep of services		932.86	606.48
	Flowers expenses		—	22.16
	Grounds maintenance		1,370.00	1,030.00
	Work on Memorial Stone & Book		55.00	—
	Administration		240.34	245.36
	Stationery & Reprographics		5,150.89	5,260.67
	Monthly / Annual fees		423.00	315.00
	Bank charges		109.58	155.34
	Sumup Charges		220.37	—
	Church running - electric		8,059.70	6,893.83
	Church running - water		137.00	91.70
	Pastoral Centre - consumables		157.42	74.68
	Pastoral Centre - maintenance		1,886.40	1,379.96
	Pastoral Centre - water		—	43.25
	Governance costs/examination fee/ apcm		194.79	100.00
	Total Expenditure on charitable activities		*79,619.25*	*86,209.25*
Total expenditure			**79,943.66**	**86,856.10**
	Excess of Income and endowments over Expenditure		10,497.26	(3,729.47)
	Brought forward balance		16,509.38	35,898.85
	Transfers to/(from)		(671.14)	(15,660.00)
Total carried forward balance			**26,335.50**	**16,509.38**

Anniversay - Anniversary Fund (Designated) Fund

Income and endowments				
	Other trading activities			
	Anniversary dinner		1,201.55	961.00
	Total Other trading activities		*1,201.55*	*961.00*
Total income and endowments			**1,201.55**	**961.00**
Expenditure				
	Raising funds			
	Costs of Anniversary dinner		—	1,446.00
	Total Raising funds		—	*1,446.00*
Total expenditure			**—**	**1,446.00**
	Excess of Income and endowments over Expenditure		1,201.55	(485.00)
	Brought forward balance		(1,201.55)	(716.55)
Total carried forward balance			**—**	**(1,201.55)**

22/2/24

Note		From 01 January 2023 To 31 December 2023	01 January 2022 31 December 2022
BellTower - Bell Tower Fund (Restricted) Fund			
Income and endowments			
Donations and legacies			
Donations:Appeals etc		519.45	70.00
	Total Donations and legacies	*519.45*	*70.00*
Total income and endowments		**519.45**	**70.00**
Expenditure			
Expenditure on charitable activities			
Bell Tower Expenses		107.96	138.99
	Total Expenditure on charitable activities	*107.96*	*138.99*
Total expenditure		**107.96**	**138.99**
	Excess of Income and endowments over Expenditure	411.49	(68.99)
	Brought forward balance	1,442.55	1,511.54
Total carried forward balance		**1,854.04**	**1,442.55**
CTF - Christmas Tree Festival (Designated) Fund			
	Brought forward balance	627.79	627.79
Total carried forward balance		**627.79**	**627.79**
ChrchLkOfr - Church Links Officer Fund (Designated) Fund			
	Brought forward balance	—	—
Total carried forward balance		**—**	**—**
ChrchLkOfr - Church Links Officer Fund (Restricted) Fund			
Income and endowments			
Donations and legacies			
Donations:Church Links Officer		250.00	2,050.56
	Total Donations and legacies	*250.00*	*2,050.56*
Total income and endowments		**250.00**	**2,050.56**
Expenditure			
Expenditure on charitable activities			
Refreshments		—	63.47
Working expenses:Church Links Officer		—	63.47
	Total Expenditure on charitable activities	*—*	*126.94*
Total expenditure		**—**	**126.94**
	Excess of Income and endowments over Expenditure	250.00	1,923.62
	Brought forward balance	2,809.80	886.18
	Transfers to/(from)	286.94	—
Total carried forward balance		**3,346.74**	**2,809.80**

22/2/24

Note		From To	01 January 2023 31 December 2023	01 January 2022 31 December 2022
Evangelism - Evangelism Fund (Restricted) Fund				
	Brought forward balance		160.06	160.06
Total carried forward balance			**160.06**	**160.06**
Fabric - Fabric Fund (Designated) Fund				
	Brought forward balance		15,000.00	—
	Transfers to/(from)		—	15,000.00
Total carried forward balance			**15,000.00**	**15,000.00**
Fabric - Fabric Fund (Restricted) Fund				
	Brought forward balance		135.65	135.65
Total carried forward balance			**135.65**	**135.65**
Flowers - Flower Fund (Designated) Fund				
Income and endowments				
	Donations and legacies			
	Donations:Flowers		—	985.50
	Total Donations and legacies		—	*985.50*
Total income and endowments			—	**985.50**
Expenditure				
	Expenditure on charitable activities			
	Flowers expenses		—	1,454.75
	Total Expenditure on charitable activities		—	*1,454.75*
Total expenditure			—	**1,454.75**
	Excess of Income and endowments over Expenditure		—	(469.25)
	Brought forward balance		60.48	289.73
	Transfers to/(from)		—	240.00
Total carried forward balance			**60.48**	**60.48**
Flowers - Flower Fund (Restricted) Fund				
Income and endowments				
	Donations and legacies			
	Donations:Flowers		1,668.93	120.00
	Total Donations and legacies		*1,668.93*	*120.00*
Total income and endowments			**1,668.93**	**120.00**
Expenditure				
	Expenditure on charitable activities			
	Flowers expenses		2,339.95	—
	Total Expenditure on charitable activities		*2,339.95*	—
Total expenditure			**2,339.95**	—

22/2/24

Note		From 01 January 2023 To 31 December 2023	01 January 2022 31 December 2022
Organ - Organ Fund (Restricted) Fund			
Income and endowments			
Donations and legacies			
One-off Gift Aid gifts		3,000.00	500.00
Tax recoverable on Gift Aid		—	250.00
Legacies		5,000.00	—
	Total Donations and legacies	*8,000.00*	*750.00*
Total income and endowments		**8,000.00**	**750.00**
Expenditure			
Expenditure on charitable activities			
Organ tuning & maintenance		948.00	3,085.80
	Total Expenditure on charitable activities	*948.00*	*3,085.80*
Total expenditure		**948.00**	**3,085.80**
	Excess of Income and endowments over Expenditure	7,052.00	(2,335.80)
	Brought forward balance	1,456.93	3,492.73
	Transfers to/(from)	—	300.00
Total carried forward balance		**8,508.93**	**1,456.93**
Oasis - Oasis Cafe Fund (Designated) Fund			
	Brought forward balance	—	—
Total carried forward balance		—	—
Discretion - Rector's Discretionary Fund (Designated) Fund			
	Brought forward balance	15.00	15.00
Total carried forward balance		**15.00**	**15.00**
Rector - Rector's Projects (Restricted) Fund			
	Brought forward balance	563.34	563.34
Total carried forward balance		**563.34**	**563.34**

22/2/24

Note		From To	01 January 2023 31 December 2023	01 January 2022 31 December 2022
	Excess of Income and endowments over Expenditure		(671.02)	120.00
	Brought forward balance		335.80	95.80
	Transfers to/(from)		384.20	120.00
	Total carried forward balance		**48.98**	**335.80**
	Garden - Garden Fund (Restricted) Fund			
	Income and endowments			
	Donations and legacies			
	Donations:Gardening		120.00	310.00
	Total Donations and legacies		*120.00*	*310.00*
	Total income and endowments		**120.00**	**310.00**
	Excess of Income and endowments over Expenditure		120.00	310.00
	Brought forward balance		360.00	50.00
	Total carried forward balance		**480.00**	**360.00**
	MaintProj - Maintenance Projects (Designated) Fund			
	Brought forward balance		—	—
	Total carried forward balance		—	—
	MaintProj - Maintenance Projects (Restricted) Fund			
	Brought forward balance		—	—
	Total carried forward balance		—	—
	MjrRefurb - Major Refurbishment Fund (Designated) Fund			
	Brought forward balance		—	—
	Total carried forward balance		—	—
	MjrRefurb - Major Refurbishment Fund (Restricted) Fund			
	Brought forward balance		—	—
	Total carried forward balance		—	—

22/2/24

Note	From To	01 January 2023 31 December 2023	01 January 2022 31 December 2022
Training - Training Fund (Designated) Fund			
Brought forward balance		120.00	120.00
Total carried forward balance		**120.00**	**120.00**
Youth - Youth Fund (Restricted) Fund			
Brought forward balance		404.00	404.00
Total carried forward balance		**404.00**	**404.00**
Project587 - Project 58:7 (Restricted) Fund			
Brought forward balance		—	—
Total carried forward balance		**—**	**—**
Shelter - Shelter Box (Restricted) Fund			
Brought forward balance		—	—
Total carried forward balance		**—**	**—**
WaterAid - Water Aid (Restricted) Fund			
Brought forward balance		—	—
Total carried forward balance		**—**	**—**

22/2/24

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF BASILDON,ST MARTIN OF

England & Wales - Charity number 1167400

Accounts

Treasurer's Report 2022

The Bishop's Lenten Appeal raised over £200 from the Sunday soup lunch after costs were deducted. As a result of specific donations from members of the congregation, a replacement Church Candle stand was set up in the Church at a cost of £490.Our Charity giving amounted to £2500 during the year which included donations to Water Aid, Friends of Essex Churches Trust, Churches together in Basildon and UNICEF (Ukraine relief mission).The annual collection and lunch for Christian Aid came to £185.

The Memorial service for our deputy organist, David Frostick in July played for by James O'Donnell, organist of Westminster Abbey received £644 in donations, and this was passed on to St. Luke's Hospice, Basildon.

During the year the PCC gave £3000 towards the refurbishment and internal improvements of the Rectory. Damage to a window in the Chancel from high winds was repaired at a cost of £1922 and was covered by insurance. New heaters in the Pastoral Centre have been fitted and new LED lights costing about £2900 altogether including certifying and testing. A new dishwasher has also been purchased.

The organ has benefitted from a blower booster being added which cost £1675.

In the summer a digital giving terminal was installed in the church foyer, and this now provides an alternative to collection plate giving. Overall, giving has increased from the previous year and the contribution the terminal can add from Gift Aiding is still to be worked out. Fund raising continues to hold up fairly well, particularly the winter Fayre although receipts from Bargain Box fluctuate a lot from week to week.

Church heating costs have come down which is welcome, and we were successful in our bid to the Diocese for a winter fuel grant. This coming year poses a financial challenge in meeting a considerable increase in our Parish Share after an unsuccessful appeal about the size of increase.

Mike Lowe

Independent examiner's report to the PCC of Basildon St Martin of Tours

I report on the accounts of the PCC for the year ended 31 December 2022, which are attached.

Respective responsibilities of the PCC and the examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an Independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow procedures laid down in the general directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiners Statement.

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts, which accord with these accounting records have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

19/3/2023

Daniel Keech
38 Shepard Close
Leigh on Sea
SS9 5YR

Basildon St Martin of Tours Charity No - 1167400

Statement of Assets and Liabilities (by fund)
As at: 31 December 2022

			Balance	Previous balance
Cash at bank and in hand				
6501: HSBC 400917 11509217 - Asset				
General fund	Unrestricted		15,680.03	35,898.85
Anniversary Fund	Designated		(1,201.55)	(716.55)
Bell Tower Fund	Restricted		1,442.55	1,511.54
Christmas Tree Festival	Designated		627.79	627.79
Church Links Officer Fund	Restricted		2,809.80	886.18
Evangelism Fund	Restricted		160.06	160.06
Fabric Fund	Designated		15,000.00	—
Fabric Fund	Restricted		135.65	135.65
Flower Fund	Restricted		95.80	95.80
Garden Fund	Restricted		360.00	50.00
Organ Fund	Restricted		1,456.93	3,492.73
Rector's Discretionary Fund	Designated		15.00	15.00
Rector's Projects	Restricted		563.34	563.34
Training Fund	Designated		120.00	120.00
Youth Fund	Restricted		404.00	404.00
			37,669.40	**43,244.39**
6591: Cash in hand - Flowers - Asset				
Flower Fund	Designated		60.48	289.73
Flower Fund	Restricted		240.00	—
			300.48	**289.73**
6599: Monies for Banking - Asset				
General fund	Unrestricted		829.35	—
			829.35	**—**
		Cash at bank and in hand	**38,799.23**	**43,534.12**
		Grand Total	**38,799.23**	**43,534.12**

Basildon St Martin of Tours Charity No - 1167400

Statement of Financial Activities - summary

For the period from 01 January 2022 to 31 December 2022

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Total income	**83,126.63**	**1,946.50**	**3,300.56**	**—**	**88,373.69**	**85,988.51**
Total expenditure	**86,856.10**	**2,900.75**	**3,351.73**	**—**	**93,108.58**	**64,918.22**
Net income / (expenditure) resources before transfer	**(3,729.47)**	**(954.25)**	**(51.17)**	**—**	**(4,734.89)**	**21,070.29**
Gross transfers between funds - in	3,700.09	16,201.00	3,159.09	—	23,060.18	3,455.04
Gross transfers between funds - out	(19,360.09)	(961.00)	(2,739.09)	—	(23,060.18)	(3,455.04)
Net movement in funds	**(19,389.47)**	**14,285.75**	**368.83**	**—**	**(4,734.89)**	**21,070.29**
Total funds brought forward	**35,898.85**	**335.97**	**7,299.30**	**—**	**43,534.12**	**22,463.83**
Total funds carried forward	**16,509.38**	**14,621.72**	**7,668.13**	**—**	**38,799.23**	**43,534.12**
Unrestricted						
General fund	16,509.38	—	—	—	16,509.38	35,898.85
Designated						
Anniversary Fund	—	(1,201.55)	—	—	(1,201.55)	(716.55)
Christmas Tree Festival	—	627.79	—	—	627.79	627.79
Fabric Fund	—	15,000.00	—	—	15,000.00	—
Flower Fund	—	60.48	—	—	60.48	289.73
Rector's Discretionary Fund	—	15.00	—	—	15.00	15.00
Training Fund	—	120.00	—	—	120.00	120.00
Restricted						
Bell Tower Fund	—	—	1,442.55	—	1,442.55	1,511.54
Church Links Officer Fund	—	—	2,809.80	—	2,809.80	886.18
Evangelism Fund	—	—	160.06	—	160.06	160.06
Fabric Fund	—	—	135.65	—	135.65	135.65
Flower Fund	—	—	335.80	—	335.80	95.80
Garden Fund	—	—	360.00	—	360.00	50.00
Organ Fund	—	—	1,456.93	—	1,456.93	3,492.73
Rector's Projects	—	—	563.34	—	563.34	563.34
Youth Fund	—	—	404.00	—	404.00	404.00

CHURCHWARDENS REPORT

This report reflects from the financial year the 1st of January 20022 until the 31st of December 2022

Once again, we take this to thank members who gave their time to voluntarily to ensure the smooth running of St. Martin of Tours. Brian, Sacristan, despite being well to be steadfastly contributing. Also, Lori who has not been well continues to do her secretarial bit. We are sorry that Tracy Whitt, due to her illness has not been able to continue as PCC Secretary. We thank her for her invaluable input and work and wish her well for the future. Julia and Ancelin for taking on the Sunday School; the flower ladies Eileen and Julia; Sylvia for her catering skills; Brian Fry for his for his DIY skills and forgetting Roger who stepped up to cover Brian Knight while he was away, also for his bell ringing function and team of bell ringer. To the readers and intercessors contribution is much appreciate, especially the very young children who seem to enjoy taking part. We how ever lost sidespersons from the effect of covid-19.

The Social Committee set up last year has been functioning well and has been able to deliver a number of successful activities –

5/6/22 – The Queen's Platinum Jubilee Celebration

4/7/22 - Strawberry Tea

8/10/22 – Harvest Supper

26/10/22 – Christmas Market

11/11/22 – 60th Anniversary Dinner at the Gun, Pitsea

26/3/23 - Lent Lunch

Pastoral Centre : the electrical work to the heating and lighting has been completed to a good standard. Plastering the wall is done and now ready for decorating.

Churchwardens : Daphne Plant and Elkin C. Neblett

Basildon Bell Tower Report 2022

In 2022 the bells were rung on 111 occasions.

Including ringing to commemorate the Platinum Jubilee of HM The Queen and subsequently to mark her death.

We also marked three funerals with a passing bell tolled, including those of our former bellringer Ron Whitt and the former Churchwarden at the time that the bell tower was built, Brenda Austin.

We hosted three groups of visiting ringers and rang for special occasions such as the annual Civic Service and to mark the New Year.

Roger Hobson

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF BASILDON,ST MARTIN OF

England & Wales - Charity number 1167400

Accounts

The minutes of the Annual Parochial Church Meeting APCM) held on Sunday May 22, 2022, at 12:30 pm in St. Martin of Tours Church, Pastoral Centre

- **Opening prayer – Father Tim Brampton**
- **Appointment of Church Wardens – Elkin Neblett and Daphne Plant – All members present voted in favour accepted by John Schofield and seconded by Tracy Whitt.**
- **Church Electoral Roll – see attached sheet with total count as of April 2022**
- **Deanery Synod – Father Tim Brampton encouraged congregation for volunteers as Lay Members but there were No volunteers and so Bob Easby and Cynthia Lofthouse said they would carry on in the position until it can be filled.**
- **Financial report – see attached reports given by Treasurer Mike Low this report was in favour by all present and was accepted by Roger Hobson and seconded by Bob Easby.**
- **Church Wardens report – was given by Daphne Plant and Elkin Neblett see attached reports all were in favour of the report and was accepted by Chris Brampton and seconded by Peter Reid.**
- **PCC minutes- will be left at the back of the church after meetings which was stopped during the covid restrictions if you have questions, you can always ask the PCC Secretary.**
- **Safeguarding representatives – are needed for getting DBL checks performed for members of the church that may need them for such as Sunday school and other positions in the Church and also volunteers needed for Sunday school.**
- **The Table which is run by Chris Lovell and ran this program gave a update on the return of this program now that covid restrictions have eased and the turnout has been great and left information and a report on what the program has done.**
- **The PCC elections were announced all were in favour see attached report of the results.**
- **Independent Examiner Danny Keech will continue**

to serve us, and all agreed to keep this person for our finances see attached report.

- **Closing Prayer – Father Tim Brampton.**

Independent examiner's report to the PCC of Basildon St Martin of Tours

I report on the accounts of the PCC for the year ended 31 December 2021, which are attached.

Respective responsibilities of the PCC and the examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an Independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow procedures laid down in the general directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiners Statement.

My examination was carried out remotely this year and in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act: or
- to prepare accounts, which accord with these accounting records have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Danny Keech
38 Shepard Close
Leigh on Sea
SS9 5YR

19th March 2022

Basildon St Martin of Tours Charity No - 1167400
Receipts and payments
Selected period: 01 January 2021 to 31 December 2021

Note		From 01 January 2021 To 31 December 2021	01 January 2020 31 December 2020
General - General fund (Unrestricted) Fund			
Income and endowments			
Donations and legacies			
	Gift Aid - Bank	14,400.00	12,250.00
	Gift Aid - Envelopes	140.00	891.00
	Other planned giving	1,902.00	1,658.73
	Loose plate collections	4,034.92	2,834.78
	One-off Gift Aid gifts	475.00	2,184.37
	Donations:Appeals etc	1,775.00	1,054.51
	Donations:Candle stand	45.00	—
	Donations:Church use	656.50	—
	Tax recoverable on Gift Aid	4,005.93	4,413.45
	GASDS - Gift Aid Small Donations Scheme	1,217.85	2,089.17
	Total Donations and legacies	*28,652.20*	*27,376.01*
Income from charitable activities			
	Mission giving collections	—	40.00
	Fees for weddings and funerals	629.00	1,114.00
	Total Income from charitable activities	*629.00*	*1,154.00*
Other trading activities			
	Other funds generated	41.08	464.78
	Car parking	4,200.00	2,400.00
	Fetes / Bazaars	1,196.68	—
	Refreshments	52.00	26.10
	Bargain box	2,425.29	1,625.86
	Pastoral Centre Rents	6,932.00	3,335.00
	Renew Counselling Hall Rent	24,700.00	24,700.00
	Total Other trading activities	*39,547.05*	*32,551.74*
Other income			
	Insurance claims	11,468.68	—
	Total Other income	*11,468.68*	—
Total income and endowments		**80,296.93**	**61,081.75**
Expenditure			
Raising funds			
	Costs of fetes & other events	232.00	151.69
	Total Raising funds	*232.00*	*151.69*
Expenditure on charitable activities			
	Mission giving	516.00	1,156.00
	Mission giving collections	—	173.64
	Ministry parish share etc	33,000.70	32,351.20
	Working expenses:Church Links Officer	—	(128.98)
	Organists Fees	390.50	150.00
	Rector's clerical support	1,440.00	—
	Working expenses:Rector	3,284.30	(1,798.66)
	Rectory expenses	—	307.92
	Vicar's telephone	147.00	—
	Church running - Insurance	5,145.79	5,015.40
	Church office - telephone	527.75	—
	Church maintenance	1,561.18	741.83
	Cleaning	93.01	345.98

Basildon St Martin of Tours Charity No - 1167400

Statement of Financial Activities - summary

For the period from 01 January 2021 to 31 December 2021

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Total income	80,296.93	87.98	5,603.60	—	85,988.51	71,141.50
Total expenditure	60,106.88	1,056.91	3,754.40	—	64,918.19	83,210.25
Net income / (expenditure) resources before transfer	20,190.05	(968.93)	1,849.20	—	21,070.32	(12,068.75)
Gross transfers between funds - in	1,607.52	240.00	1,607.52	—	3,455.04	150.40
Gross transfers between funds - out	(1,847.52)	—	(1,607.52)	—	(3,455.04)	(150.40)
Net movement in funds	19,950.05	(728.93)	1,849.20	—	21,070.32	(12,068.75)
Total funds brought forward	15,948.83	1,064.90	5,450.10	—	22,463.83	34,532.58
Total funds carried forward	35,898.88	336.97	7,299.30	—	43,534.15	22,463.83
Unrestricted						
General fund	35,898.88	—	—	—	35,898.88	15,948.83
Designated						
Anniversary Fund	—	(716.55)	—	—	(716.55)	—
Christmas Tree Festival	—	627.79	—	—	627.79	627.79
Flower Fund	—	289.73	—	—	289.73	76.94
Oasis Cafe Fund	—	—	—	—	—	225.17
Rector's Discretionary Fund	—	15.00	—	—	15.00	15.00
Training Fund	—	120.00	—	—	120.00	120.00
Restricted						
Bell Tower Fund	—	—	1,511.54	—	1,511.54	1,411.54
Church Links Officer Fund	—	—	886.18	—	886.18	886.18
Evangelism Fund	—	—	160.06	—	160.06	160.06
Fabric Fund	—	—	135.65	—	135.65	135.65
Flower Fund	—	—	95.80	—	95.80	328.60
Garden Fund	—	—	50.00	—	50.00	—
Organ Fund	—	—	3,492.73	—	3,492.73	1,560.73
Rector's Projects	—	—	563.34	—	563.34	563.34
Youth Fund	—	—	404.00	—	404.00	404.00

19/3/22

Note		From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
	New equipment purchased		800.00	—
	Bell Tower Expenses		2,376.00	—
	Upkeep of services		1,378.71	527.57
	Grounds maintenance		250.00	16.55
	Administration		310.87	4,049.82
	Stationery & Reprographics		2,503.35	2,760.90
	Annual fees		747.00	779.00
	Bank charges		19.30	—
	Church running - electric		4,704.54	10,158.49
	Refreshments		558.88	—
	Pastoral Centre - consumables		20.00	34.70
	Pastoral Centre - maintenance		—	83.10
	Pastoral Centre - administration		—	6.00
	Governance costs/examination fee/ apcm		100.00	—
	Church major repairs - structure		—	1,212.00
	Total Expenditure on charitable activities		*59,874.88*	*57,942.46*
	Total expenditure		**60,106.88**	**58,094.15**
	Excess of income and endowments over Expenditure		20,190.05	2,987.60
	Brought forward balance		15,948.83	13,091.63
	Transfers to/(from)		(240.00)	(130.40)
	Total carried forward balance		**35,898.88**	**15,948.83**

Anniversay - Anniversary Fund (Designated) Fund

	Income and endowments			
	Other trading activities			
	Anniversary dinner		73.15	—
	Total Other trading activities		*73.15*	—
	Total income and endowments		**73.15**	—
	Expenditure			
	Raising funds			
	Costs of Anniversary dinner		789.70	—
	Total Raising funds		*789.70*	—
	Total expenditure		**789.70**	—
	Excess of income and endowments over Expenditure		(716.55)	—
	Brought forward balance		—	(10.40)
	Transfers to/(from)		—	10.40
	Total carried forward balance		**(716.55)**	—

Note		From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
BellTower - Bell Tower Fund (Restricted) Fund				
Income and endowments				
Donations and legacies				
Donations:Appeals etc			100.00	—
	Total Donations and legacies		*100.00*	—
Total income and endowments			**100.00**	—
Excess of income and endowments over Expenditure			100.00	—
Brought forward balance			1,411.54	1,411.54
Total carried forward balance			**1,511.54**	**1,411.54**
CTF - Christmas Tree Festival (Designated) Fund				
Brought forward balance			627.79	627.79
Total carried forward balance			**627.79**	**627.79**
ChrchLkOfr - Church Links Officer Fund (Designated) Fund				
Brought forward balance			—	—
Total carried forward balance			—	—
ChrchLkOfr - Church Links Officer Fund (Restricted) Fund				
Brought forward balance			886.18	886.18
Total carried forward balance			**886.18**	**886.18**
Evangelism - Evangelism Fund (Restricted) Fund				
Brought forward balance			160.06	160.06
Total carried forward balance			**160.06**	**160.06**
Fabric - Fabric Fund (Designated) Fund				
Brought forward balance			—	—
Total carried forward balance			—	—

19/3/22

Note		From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
Fabric - Fabric Fund (Restricted) Fund				
	Brought forward balance		135.65	135.65
	Total carried forward balance		**135.65**	**135.65**
Flowers - Flower Fund (Designated) Fund				
	Expenditure			
	Expenditure on charitable activities			
	Flowers expenses		27.21	—
	Total Expenditure on charitable activities		*27.21*	—
	Total expenditure		**27.21**	—
	Excess of income and endowments over Expenditure		(27.21)	—
	Brought forward balance		76.94	76.94
	Transfers to/(from)		240.00	—
	Total carried forward balance		**289.73**	**76.94**
Flowers - Flower Fund (Restricted) Fund				
	Income and endowments			
	Donations and legacies			
	Donations:Flowers		653.60	143.00
	Total Donations and legacies		*653.60*	*143.00*
	Total income and endowments		**653.60**	**143.00**
	Expenditure			
	Expenditure on charitable activities			
	Flowers expenses		886.40	0.20
	Total Expenditure on charitable activities		*886.40*	*0.20*
	Total expenditure		**886.40**	**0.20**
	Excess of income and endowments over Expenditure		(232.80)	142.80
	Brought forward balance		328.60	65.80
	Transfers to/(from)		—	120.00
	Total carried forward balance		**95.80**	**328.60**

19/3/22

Note		From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
Garden - Garden Fund (Restricted) Fund				
Income and endowments				
Donations and legacies				
One-off Gift Aid gifts			400.00	—
Donations:Appeals etc			195.00	—
Tax recoverable on Gift Aid			55.00	—
	Total Donations and legacies		*650.00*	—
Total income and endowments			**650.00**	—
Expenditure				
Expenditure on charitable activities				
Grounds maintenance			600.00	—
	Total Expenditure on charitable activities		*600.00*	—
Total expenditure			**600.00**	—
	Excess of Income and endowments over Expenditure		50.00	—
	Brought forward balance		—	—
Total carried forward balance			**50.00**	—
MaintProj - Maintenance Projects (Designated) Fund				
	Brought forward balance		—	—
Total carried forward balance			—	—
MaintProj - Maintenance Projects (Restricted) Fund				
	Brought forward balance		—	—
Total carried forward balance			—	—
MjrRefurb - Major Refurbishment Fund (Designated) Fund				
	Brought forward balance		—	—
Total carried forward balance			—	—
MjrRefurb - Major Refurbishment Fund (Restricted) Fund				
	Brought forward balance		—	—
Total carried forward balance			—	—

19/3/22

Note		From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
Organ - Organ Fund (Restricted) Fund				
Income and endowments				
Donations and legacies				
	One-off Gift Aid gifts		2,200.00	9,000.00
	Tax recoverable on Gift Aid		2,000.00	750.00
		Total Donations and legacies	*4,200.00*	*9,750.00*
Total income and endowments			**4,200.00**	**9,750.00**
Expenditure				
Expenditure on charitable activities				
	Organ tuning & maintenance		2,268.00	24,607.58
		Total Expenditure on charitable activities	*2,268.00*	*24,607.58*
Total expenditure			**2,268.00**	**24,607.58**
	Excess of income and endowments over Expenditure		1,932.00	(14,857.58)
	Brought forward balance		1,560.73	16,418.31
Total carried forward balance			**3,492.73**	**1,560.73**
Oasis - Oasis Cafe Fund (Designated) Fund				
Income and endowments				
Other trading activities				
	Oasis Cafe		14.83	166.75
		Total Other trading activities	*14.83*	*166.75*
Total income and endowments			**14.83**	**166.75**
Expenditure				
Raising funds				
	Costs of fetes & other events		240.00	—
	Costs of Oasis Cafe		—	88.32
		Total Raising funds	*240.00*	*88.32*
Expenditure on charitable activities				
	Mission giving		—	420.00
		Total Expenditure on charitable activities	—	*420.00*
Total expenditure			**240.00**	**508.32**
	Excess of income and endowments over Expenditure		(225.17)	(341.57)
	Brought forward balance		225.17	566.74
Total carried forward balance			—	**225.17**

19/3/22

Note	From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
Discretion - Rector's Discretionary Fund (Designated) Fund			
Brought forward balance		15.00	15.00
Total carried forward balance		**15.00**	**15.00**
Rector - Rector's Projects (Restricted) Fund			
Brought forward balance		563.34	563.34
Total carried forward balance		**563.34**	**563.34**
Training - Training Fund (Designated) Fund			
Brought forward balance		120.00	120.00
Total carried forward balance		**120.00**	**120.00**
Youth - Youth Fund (Restricted) Fund			
Brought forward balance		404.00	404.00
Total carried forward balance		**404.00**	**404.00**
Project587 - Project 58:7 (Restricted) Fund			
Brought forward balance		—	—
Total carried forward balance		**—**	**—**
Shelter - Shelter Box (Restricted) Fund			
Brought forward balance		—	—
Total carried forward balance		**—**	**—**
WaterAid - Water Aid (Restricted) Fund			
Brought forward balance		—	—
Total carried forward balance		**—**	**—**

19/3/22

Basildon St Martin of Tours Charity No - 1167400

Statement of Assets and Liabilities (by fund)
As at: 31 December 2021

			Balance	Previous balance
Cash at bank and in hand				
6501: HSBC 400917 11509217 Bank current accoun - Asset				
General fund	Unrestricted		35,898.88	15,387.46
Anniversary Fund	Designated		(716.55)	—
Bell Tower Fund	Restricted		1,511.54	1,411.54
Christmas Tree Festival	Designated		627.79	627.79
Church Links Officer Fund	Restricted		886.18	886.18
Evangelism Fund	Restricted		160.06	160.06
Fabric Fund	Restricted		135.65	135.65
Flower Fund	Restricted		95.80	75.80
Garden Fund	Restricted		50.00	—
Organ Fund	Restricted		3,492.73	1,560.73
Rector's Discretionary Fund	Designated		15.00	15.00
Rector's Projects	Restricted		563.34	563.34
Training Fund	Designated		120.00	120.00
Youth Fund	Restricted		404.00	404.00
			43,244.42	**21,347.55**
6590: Cash in hand - Asset				
General fund	Unrestricted		—	64.88
			—	**64.88**
6591: Cash in hand - Flowers - Asset				
Flower Fund	Designated		289.73	76.94
Flower Fund	Restricted		—	252.80
			289.73	**329.74**
6594: Cash in hand - Oasis Cafe - Asset				
Oasis Cafe Fund	Designated		—	225.17
			—	**225.17**
6599: Cash for Banking - Asset				
General fund	Unrestricted		—	496.49
			—	**496.49**
		Cash at bank and in hand	**43,534.15**	**22,463.83**
		Grand Total	**43,534.15**	**22,463.83**

19/3/22

Independent examiner's report to the PCC of Basildon St Martin of Tours

I report on the accounts of the PCC for the year ended 31 December 2021, which are attached.

Respective responsibilities of the PCC and the examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an Independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow procedures laid down in the general directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiners Statement.

My examination was carried out remotely this year and in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act: or
- to prepare accounts, which accord with these accounting records have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Danny Keech
38 Shepard Close
Leigh on Sea
SS9 5YR

19th March 2022

Basildon St Martin of Tours Charity No - 1167400
Receipts and payments
Selected period: 01 January 2021 to 31 December 2021

Note		From 01 January 2021 To 31 December 2021	01 January 2020 31 December 2020
General - General fund (Unrestricted) Fund			
Income and endowments			
Donations and legacies			
	Gift Aid - Bank	14,400.00	12,250.00
	Gift Aid - Envelopes	140.00	891.00
	Other planned giving	1,902.00	1,658.73
	Loose plate collections	4,034.92	2,834.78
	One-off Gift Aid gifts	475.00	2,184.37
	Donations:Appeals etc	1,775.00	1,054.51
	Donations:Candle stand	45.00	—
	Donations:Church use	656.50	—
	Tax recoverable on Gift Aid	4,005.93	4,413.45
	GASDS - Gift Aid Small Donations Scheme	1,217.85	2,089.17
	Total Donations and legacies	*28,652.20*	*27,376.01*
Income from charitable activities			
	Mission giving collections	—	40.00
	Fees for weddings and funerals	629.00	1,114.00
	Total Income from charitable activities	*629.00*	*1,154.00*
Other trading activities			
	Other funds generated	41.08	464.78
	Car parking	4,200.00	2,400.00
	Fetes / Bazaars	1,196.68	—
	Refreshments	52.00	26.10
	Bargain box	2,425.29	1,625.86
	Pastoral Centre Rents	6,932.00	3,335.00
	Renew Counselling Hall Rent	24,700.00	24,700.00
	Total Other trading activities	*39,547.05*	*32,551.74*
Other income			
	Insurance claims	11,468.68	—
	Total Other income	*11,468.68*	—
Total income and endowments		**80,296.93**	**61,081.75**
Expenditure			
Raising funds			
	Costs of fetes & other events	232.00	151.69
	Total Raising funds	*232.00*	*151.69*
Expenditure on charitable activities			
	Mission giving	516.00	1,156.00
	Mission giving collections	—	173.64
	Ministry parish share etc	33,000.70	32,351.20
	Working expenses:Church Links Officer	—	(128.98)
	Organists Fees	390.50	150.00
	Rector's clerical support	1,440.00	—
	Working expenses:Rector	3,284.30	(1,798.66)
	Rectory expenses	—	307.92
	Vicar's telephone	147.00	—
	Church running - Insurance	5,145.79	5,015.40
	Church office - telephone	527.75	—
	Church maintenance	1,561.18	741.83
	Cleaning	93.01	345.98

Basildon St Martin of Tours Charity No - 1167400

Statement of Financial Activities - summary

For the period from 01 January 2021 to 31 December 2021

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Total income	80,296.93	87.98	5,603.60	—	85,988.51	71,141.50
Total expenditure	60,106.88	1,056.91	3,754.40	—	64,918.19	83,210.25
Net income / (expenditure) resources before transfer	20,190.05	(968.93)	1,849.20	—	21,070.32	(12,068.75)
Gross transfers between funds - in	1,607.52	240.00	1,607.52	—	3,455.04	150.40
Gross transfers between funds - out	(1,847.52)	—	(1,607.52)	—	(3,455.04)	(150.40)
Net movement in funds	19,950.05	(728.93)	1,849.20	—	21,070.32	(12,068.75)
Total funds brought forward	15,948.83	1,064.90	5,450.10	—	22,463.83	34,532.58
Total funds carried forward	35,898.88	336.97	7,299.30	—	43,534.15	22,463.83
Unrestricted						
General fund	35,898.88	—	—	—	35,898.88	15,948.83
Designated						
Anniversary Fund	—	(716.55)	—	—	(716.55)	—
Christmas Tree Festival	—	627.79	—	—	627.79	627.79
Flower Fund	—	289.73	—	—	289.73	76.94
Oasis Cafe Fund	—	—	—	—	—	225.17
Rector's Discretionary Fund	—	15.00	—	—	15.00	15.00
Training Fund	—	120.00	—	—	120.00	120.00
Restricted						
Bell Tower Fund	—	—	1,511.54	—	1,511.54	1,411.54
Church Links Officer Fund	—	—	886.18	—	886.18	886.18
Evangelism Fund	—	—	160.06	—	160.06	160.06
Fabric Fund	—	—	135.65	—	135.65	135.65
Flower Fund	—	—	95.80	—	95.80	328.60
Garden Fund	—	—	50.00	—	50.00	—
Organ Fund	—	—	3,492.73	—	3,492.73	1,560.73
Rector's Projects	—	—	563.34	—	563.34	563.34
Youth Fund	—	—	404.00	—	404.00	404.00

19/3/22

Note		From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
	New equipment purchased		800.00	—
	Bell Tower Expenses		2,376.00	—
	Upkeep of services		1,378.71	527.57
	Grounds maintenance		250.00	16.55
	Administration		310.87	4,049.82
	Stationery & Reprographics		2,503.35	2,760.90
	Annual fees		747.00	779.00
	Bank charges		19.30	—
	Church running - electric		4,704.54	10,158.49
	Refreshments		558.88	—
	Pastoral Centre - consumables		20.00	34.70
	Pastoral Centre - maintenance		—	83.10
	Pastoral Centre - administration		—	6.00
	Governance costs/examination fee/ apcm		100.00	—
	Church major repairs - structure		—	1,212.00
	Total Expenditure on charitable activities		*59,874.88*	*57,942.46*
	Total expenditure		**60,106.88**	**58,094.15**
	Excess of income and endowments over Expenditure		20,190.05	2,987.60
	Brought forward balance		15,948.83	13,091.63
	Transfers to/(from)		(240.00)	(130.40)
	Total carried forward balance		**35,898.88**	**15,948.83**

Anniversay - Anniversary Fund (Designated) Fund

	Income and endowments			
	Other trading activities			
	Anniversary dinner		73.15	—
	Total Other trading activities		*73.15*	—
	Total income and endowments		**73.15**	—
	Expenditure			
	Raising funds			
	Costs of Anniversary dinner		789.70	—
	Total Raising funds		*789.70*	—
	Total expenditure		**789.70**	—
	Excess of income and endowments over Expenditure		(716.55)	—
	Brought forward balance		—	(10.40)
	Transfers to/(from)		—	10.40
	Total carried forward balance		**(716.55)**	—

Note		From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
BellTower - Bell Tower Fund (Restricted) Fund				
Income and endowments				
Donations and legacies				
Donations:Appeals etc			100.00	—
	Total Donations and legacies		*100.00*	—
Total income and endowments			**100.00**	—
Excess of income and endowments over Expenditure			100.00	—
Brought forward balance			1,411.54	1,411.54
Total carried forward balance			**1,511.54**	**1,411.54**
CTF - Christmas Tree Festival (Designated) Fund				
Brought forward balance			627.79	627.79
Total carried forward balance			**627.79**	**627.79**
ChrchLkOfr - Church Links Officer Fund (Designated) Fund				
Brought forward balance			—	—
Total carried forward balance			—	—
ChrchLkOfr - Church Links Officer Fund (Restricted) Fund				
Brought forward balance			886.18	886.18
Total carried forward balance			**886.18**	**886.18**
Evangelism - Evangelism Fund (Restricted) Fund				
Brought forward balance			160.06	160.06
Total carried forward balance			**160.06**	**160.06**
Fabric - Fabric Fund (Designated) Fund				
Brought forward balance			—	—
Total carried forward balance			—	—

19/3/22

Note		From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
Fabric - Fabric Fund (Restricted) Fund				
	Brought forward balance		135.65	135.65
	Total carried forward balance		**135.65**	**135.65**
Flowers - Flower Fund (Designated) Fund				
	Expenditure			
	Expenditure on charitable activities			
	Flowers expenses		27.21	—
	Total Expenditure on charitable activities		*27.21*	—
	Total expenditure		**27.21**	—
	Excess of income and endowments over Expenditure		(27.21)	—
	Brought forward balance		76.94	76.94
	Transfers to/(from)		240.00	—
	Total carried forward balance		**289.73**	**76.94**
Flowers - Flower Fund (Restricted) Fund				
	Income and endowments			
	Donations and legacies			
	Donations:Flowers		653.60	143.00
	Total Donations and legacies		*653.60*	*143.00*
	Total income and endowments		**653.60**	**143.00**
	Expenditure			
	Expenditure on charitable activities			
	Flowers expenses		886.40	0.20
	Total Expenditure on charitable activities		*886.40*	*0.20*
	Total expenditure		**886.40**	**0.20**
	Excess of income and endowments over Expenditure		(232.80)	142.80
	Brought forward balance		328.60	65.80
	Transfers to/(from)		—	120.00
	Total carried forward balance		**95.80**	**328.60**

19/3/22

Note		From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
Garden - Garden Fund (Restricted) Fund				
Income and endowments				
Donations and legacies				
One-off Gift Aid gifts			400.00	—
Donations:Appeals etc			195.00	—
Tax recoverable on Gift Aid			55.00	—
	Total Donations and legacies		*650.00*	—
Total income and endowments			**650.00**	—
Expenditure				
Expenditure on charitable activities				
Grounds maintenance			600.00	—
	Total Expenditure on charitable activities		*600.00*	—
Total expenditure			**600.00**	—
	Excess of Income and endowments over Expenditure		50.00	—
	Brought forward balance		—	—
Total carried forward balance			**50.00**	—
MaintProj - Maintenance Projects (Designated) Fund				
	Brought forward balance		—	—
Total carried forward balance			—	—
MaintProj - Maintenance Projects (Restricted) Fund				
	Brought forward balance		—	—
Total carried forward balance			—	—
MjrRefurb - Major Refurbishment Fund (Designated) Fund				
	Brought forward balance		—	—
Total carried forward balance			—	—
MjrRefurb - Major Refurbishment Fund (Restricted) Fund				
	Brought forward balance		—	—
Total carried forward balance			—	—

19/3/22

Note		From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
Organ - Organ Fund (Restricted) Fund				
Income and endowments				
Donations and legacies				
	One-off Gift Aid gifts		2,200.00	9,000.00
	Tax recoverable on Gift Aid		2,000.00	750.00
		Total Donations and legacies	*4,200.00*	*9,750.00*
Total income and endowments			**4,200.00**	**9,750.00**
Expenditure				
Expenditure on charitable activities				
	Organ tuning & maintenance		2,268.00	24,607.58
		Total Expenditure on charitable activities	*2,268.00*	*24,607.58*
Total expenditure			**2,268.00**	**24,607.58**
	Excess of income and endowments over Expenditure		1,932.00	(14,857.58)
	Brought forward balance		1,560.73	16,418.31
Total carried forward balance			**3,492.73**	**1,560.73**
Oasis - Oasis Cafe Fund (Designated) Fund				
Income and endowments				
Other trading activities				
	Oasis Cafe		14.83	166.75
		Total Other trading activities	*14.83*	*166.75*
Total income and endowments			**14.83**	**166.75**
Expenditure				
Raising funds				
	Costs of fetes & other events		240.00	—
	Costs of Oasis Cafe		—	88.32
		Total Raising funds	*240.00*	*88.32*
Expenditure on charitable activities				
	Mission giving		—	420.00
		Total Expenditure on charitable activities	—	*420.00*
Total expenditure			**240.00**	**508.32**
	Excess of income and endowments over Expenditure		(225.17)	(341.57)
	Brought forward balance		225.17	566.74
Total carried forward balance			—	**225.17**

19/3/22

Note	From To	01 January 2021 31 December 2021	01 January 2020 31 December 2020
Discretion - Rector's Discretionary Fund (Designated) Fund			
Brought forward balance		15.00	15.00
Total carried forward balance		**15.00**	**15.00**
Rector - Rector's Projects (Restricted) Fund			
Brought forward balance		563.34	563.34
Total carried forward balance		**563.34**	**563.34**
Training - Training Fund (Designated) Fund			
Brought forward balance		120.00	120.00
Total carried forward balance		**120.00**	**120.00**
Youth - Youth Fund (Restricted) Fund			
Brought forward balance		404.00	404.00
Total carried forward balance		**404.00**	**404.00**
Project587 - Project 58:7 (Restricted) Fund			
Brought forward balance		—	—
Total carried forward balance		**—**	**—**
Shelter - Shelter Box (Restricted) Fund			
Brought forward balance		—	—
Total carried forward balance		**—**	**—**
WaterAid - Water Aid (Restricted) Fund			
Brought forward balance		—	—
Total carried forward balance		**—**	**—**

19/3/22

Basildon St Martin of Tours Charity No - 1167400

Statement of Assets and Liabilities (by fund)
As at: 31 December 2021

			Balance	Previous balance
Cash at bank and in hand				
6501: HSBC 400917 11509217 Bank current accoun - Asset				
General fund	Unrestricted		35,898.88	15,387.46
Anniversary Fund	Designated		(716.55)	—
Bell Tower Fund	Restricted		1,511.54	1,411.54
Christmas Tree Festival	Designated		627.79	627.79
Church Links Officer Fund	Restricted		886.18	886.18
Evangelism Fund	Restricted		160.06	160.06
Fabric Fund	Restricted		135.65	135.65
Flower Fund	Restricted		95.80	75.80
Garden Fund	Restricted		50.00	—
Organ Fund	Restricted		3,492.73	1,560.73
Rector's Discretionary Fund	Designated		15.00	15.00
Rector's Projects	Restricted		563.34	563.34
Training Fund	Designated		120.00	120.00
Youth Fund	Restricted		404.00	404.00
			43,244.42	**21,347.55**
6590: Cash in hand - Asset				
General fund	Unrestricted		—	64.88
			—	**64.88**
6591: Cash in hand - Flowers - Asset				
Flower Fund	Designated		289.73	76.94
Flower Fund	Restricted		—	252.80
			289.73	**329.74**
6594: Cash in hand - Oasis Cafe - Asset				
Oasis Cafe Fund	Designated		—	225.17
			—	**225.17**
6599: Cash for Banking - Asset				
General fund	Unrestricted		—	496.49
			—	**496.49**
		Cash at bank and in hand	**43,534.15**	**22,463.83**
		Grand Total	**43,534.15**	**22,463.83**

19/3/22

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF BASILDON,ST MARTIN OF

England & Wales - Charity number 1167400

Accounts

St Martin of Tours Church, Basildon

The Annual Parochial Church Meeting (APCM) being held on Sunday 23rd May 2021 at 11.30am in St Martin of Tours Church

AGENDA

1. Opening Prayer
2. Appointment of Clerk to the Meetings, Numbers Present, apologies for absence.

Meeting of Parishioners

1. Election of 2 Churchwardens for 1 Year (nominated in advance of the Meeting)

Annual Parochial Church Meeting

1. Approval of the minutes of the Annual Parochial Church Meeting 18th October 2020
2. Any Matters Arising
3. Presentation/ Report of the Church Electoral Roll
4. Deanery Synod Report
5. Receiving the PCC's Financial Statement for year ending 31st December 2020
6. Receiving the Parochial Church Councils (PCCs) Annual Report 2020 on the proceedings of the PCC and the Activities of the Parish, including the fabric, goods and ornaments of the church. ?attached
7. Report of Priest in Charge
8. Election of up to 2 Deanery Synod Representatives for 3 years
9. Appointment of Independent Examiner for 1 year
10. An opportunity to raise any matters of parochial or general church interest to be addressed by the PCC in the year ahead
11. Closing remarks from Chairmen followed by Prayer of thanksgiving for the past year and Blessing for the year to come.

St. Martins of Tours Church, Basildon
Annual Parochial Church Meeting
18th October 2020 held after church services in the Church

Opening prayer - Fr. Tim Brampton

1. Clerk for the meeting – Fr. Tim Brampton volunteered PCC Secretary Lori McGreevy – All members attending were in Favour

2. Election of Church Wardens- Peter Collings and Sylvia Fisher- all in favour

3. Apologies – Julia Fry, Pauline Reid, John Schoefield, and Irene Knight

4. Previous AGM minutes – All PCC present at last meeting and were verified copy signed by Fr. Tim Brampton. All in Favour Finance report will be posted on bulletin board

5. Electoral roll report done by Roger Hobson numbers have increased. Electoral roll results accepted – Read and all in favour

6. Deanery Synod report given by Cynthia Lofthouse and Bob Easby – Read all in favour of accepting the report

7. Treasurers report given by Mike Lowe and one question by Peter Reid regarding costs of Electricity when explained about the reasons for the problem with the bills which had happened during the change of the PCC taking over during the interregnum and Fr. Tim moving in to the rectory and difficulties with switching it over and we are still working on it and hope to have it sorted soon he accepted the answer. Read and all in favour of the Treasurers report.

8. Churchwarden report given by Peter Collings and Sylvia Fisher – read and all in favour.

9. Amendment to the Todays agenda wrong date was noted should of been March 24th 2019 not April for the section on when approval of the minutes of the last AGM. All in favour.

10. Priest in charge report – Fr. Tim Brampton thanked all who took over during the interregnum and has enjoyed his time at St. Martin's and all who have helped him and a special thanks to all the preachers who filled in during this time, Brian Knight, churchwardens, PCC members and the congregation and that will take St. Martins forward.

11. Wendy and Eileen suggested if readings could be sent out for services during the covid restrictions such as sending by post who may not have emails at this time Fr. Tim explained we cannot do this due to guidelines from the Church of England but when able we will begion to do this.

12. Deanery Synod – Cynthia Lofthouse and Bob Easby were elected last year and have agreed to carry on this year but they encouraged the congregation to join because the Deanery Synod needs to bring in younger volunteers many members are older and soon will not be able to do it so the asked if anyone would be interested but no one volunteered at this time. It was agreed on all in favour for Bob and Cynthia to continue as our church representatives.

13. Election of new PCC officers appointed - Peter Reid, Wendy Cox, Alex Iwetan, Daphne Plant, Ron Brown Sue Collings, Rajesh Sundarraj, Samuel Sherine.

14. Independent Examiner appointed Richard Shorter all were in favour for him to continue

15. Sidepersons nominated – Rita Booking, Lori McGreevy, AncelinThankamony, Rajesh Sundarraj, Chris Brampton, Daphne Plant Eileen and John Schofield, Mike Barry, Sylvia Fisher. Voted all in Favour for the position.

16. Matters arising – a) Roger Hobson agreed to look into Wi-Fi to be throughout the church.

b) Chris Brampton of we could find some people with tech support for live streaming

c) Peter Reid suggested that the PCC could online with accounts se we can get a statement the day of the meetings so we are current with the amounts available and Fr. Tim said he will bring this to the PCC.

d) Peter Collings suggested that maybe the younger people in the congregation could help with tech support and if they would volunteer.

e) Fr. Tim spoke about a notice board outside church to get the community more involved with St. Martins and we will need to look into whether we will need a faculty.

ATTENDANCE FOR THE AGM

Peter Reid
Wendy Cox
Eileen Schofield
Brian Knight
Nan Hobson
Roger Hobson
Bob Easby
Rita Brooking
Anne Samuel
Samuel Sherine
Peter Collings
Sue Collings
Chris Brampton
Sylvia Fisher
Rajesh Sundarraj
Ancelin Thankamony
Avril and Peter
Mike Lowe
Olivia Lowe
Daphne Plant
Elkin Neblett
Lorraine Collings

17. Closing Prayer – Fr. Tim Brampton

Treasurer's Report 2020

As Treasurer during most of 2020, I found the experience a unique one as a result of the Covid restrictions although, for the first 3 months, up until 23rd March and lockdown, the financial turnover of St. Martins was very similar to previous years .From the closing of the church to regular unrestricted services however, there has been a drop in Income from giving by Gift Aid banking, Envelopes and Plate collections for the year. The HSBC Bank announced it would no longer provide a cash deposit service which had been useful for St. Martins for collection monies and fund raising sums from Bargain Box and Bazaars. They suggested using the Post Office instead. In fact, smaller, unpredictable sums were coming in every week from envelopes depending on how many weeks givers had accumulated. The outgoings for administrative services for example often meant there were only small cash surpluses in the safe at any one time. Covid purchases, sanitiser etc. and cleaning were additional costs during restricted church use and usually paid for out of an enhanced Petty Cash Fund and without needing to use the bank.

Fund raising has been significantly reduced-particularly from long established Fetes/Socials and Bargain Box. .Pastoral Centre rents have held up quite well in the circumstances at about 50% down and car parking charges have modestly increases by £500. Overall, our income in 2020 is down by a quarter compared with 2019.

Annual Mission giving has been about half that of previous years. We have maintained our Parish Share to the Diocese but there has been a large reduction in expenditure on Grounds Maintenance-almost £500 which is reflected in the appearance of the Church gardens recently although some is said to be under Basildon Council contract. There have been significant savings on electricity and an overall excess of income over resources used of almost £3000.

Major refurbishment works to the organ have proceeded during less severe lockdown periods in the year and are on the verge of completion. All costs have been set against the Restricted Organ Fund which benefited from a £9000 donation The Fund has £1560 remaining and outstanding costs are approximately £700. This means that the Total Funds carried forward is a much smaller figure than the church has been used to without an unspent, large Organ fund to boost it. At the end of 2020 it was £22463

Mike Lowe, Treasurer.

Independent examiner's report to the PCC of Basildon St Martin of Tours

I report on the accounts of the PCC for the year ended 31 December 2020, which are attached.

Respective responsibilities of the PCC and the examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an Independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow procedures laid down in the general directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiners Statement.

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts, which accord with these accounting records have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Martin Newman
66 Golden Cross Rd
Rochford
SS4 3DQ

11th May 2021

Basildon St Martin of Tours Charity No - 1167400
Receipts and payments
Selected period: 01 January 2020 to 31 December 2020

Note		From 01 January 2020 To 31 December 2020	01 January 2019 31 December 2019
General - General fund (Unrestricted) Fund			
Receipts			
Incoming resources from generated funds			
Voluntary income			
	Gift Aid - Bank	12,250.00	15,722.00
	Gift Aid - Envelopes	891.00	2,448.37
	Other planned giving	1,658.73	2,907.40
	Loose plate collections	2,834.78	4,456.39
	One-off Gift Aid gifts	2,184.37	—
	Donations:Appeals etc	1,054.51	676.60
	Donations:Candle stand	—	103.75
	Donations:Church use	—	1,282.00
	Tax recoverable on Gift Aid	4,413.45	5,926.88
	GASDS - Gift Aid Small Donations Scheme	2,089.17	1,969.77
	Total Voluntary income	*27,376.01*	*35,493.16*
Activities for generating funds			
	Other funds generated		
	Car parking	464.78	782.63
	Fetes / Bazaars	2,400.00	1,900.00
	Refreshments	—	1,963.39
	Bargain box	26.10	230.02
	Pastoral Centre Rents	1,625.86	2,777.39
	Renew Counselling Hall Rent	3,335.00	6,445.50
	Total Activities for generating funds	24,700.00	24,250.00
		32,551.74	*38,348.93*
Incoming resources from charitable activities			
	Mission giving collections	40.00	1,067.81
	Fees for weddings and funerals	1,114.00	502.40
	Total Incoming resources from charitable activities	*1,154.00*	*1,570.21*
Other incoming resources			
	Insurance claims	—	1,080.00
	Total Other incoming resources	—	*1,080.00*
Total receipts		**61,081.75**	**76,492.30**
Payments			
Cost of generating funds			
Cost of generating voluntary income			
	Costs of fetes & other events	151.69	969.61
	Total Cost of generating voluntary income	*151.69*	*969.61*
Charitable activities			
	Mission giving	1,156.00	2,136.00
	Mission giving collections	173.64	1,205.45
	Ministry parish share etc	32,351.20	31,620.60
	Working expenses:Church Links Officer	(128.98)	—
	Organists Fees	150.00	880.00
	Working expenses:Clergy	(1,798.66)	2,620.35
	Rectory expenses	307.92	—
	Water rates - Rectory	—	71.54
	Parish mission	—	50.00
	Church running - insurance	5,015.40	4,673.56
	Church office - telephone	—	268.61

Note		From To	01 January 2020 31 December 2020	01 January 2019 31 December 2019
	Church maintenance		741.83	1,594.93
	Cleaning		345.98	664.70
	New equipment purchased		—	557.30
	Upkeep of services		527.57	976.87
	Grounds maintenance		16.55	507.99
	Administration		4,049.82	5,629.50
	Stationery & Reprographics		2,760.90	2,998.73
	Annual fees		779.00	1,086.00
	Church running - electric		10,158.49	13,107.16
	Church running - water		—	103.28
	Refreshments		—	306.97
	Pastoral Centre - consumables		34.70	154.31
	Pastoral Centre - insurance		—	239.98
	Pastoral Centre - maintenance		83.10	—
	Pastoral Centre - administration		6.00	—
	Church major repairs - structure		1,212.00	—
	Total Charitable activities		*57,942.46*	*71,453.83*
	Governance costs			
	Governance costs/examination fee/ apcm		—	112.60
	Total Governance costs		—	*112.60*
	Total payments		**58,094.15**	**72,536.04**
	Excess of Incoming resources over Resources used		2,987.60	3,956.26
	Brought forward balance		13,091.63	9,935.37
	Transfers to/(from)		(130.40)	(800.00)
	Total carried forward balance		**15,948.83**	**13,091.63**

MjrRefurb - Major Refurbishment Fund (Designated) Fund

	Brought forward balance		—	—
	Total carried forward balance		—	—

MjrRefurb - Major Refurbishment Fund (Restricted) Fund

	Brought forward balance		—	—
	Total carried forward balance		—	—

Anniversay - Anniversary Fund (Designated) Fund

	Receipts			
	Incoming resources from generated funds			
	Activities for generating funds			
	Social events		—	675.90
	Total Activities for generating funds		—	*675.90*
	Total receipts		—	**675.90**
	Payments			
	Cost of generating funds			
	Fundraising trading cost of goods sold and other costs			
	Costs of Anniversary dinner		—	686.30
	Total Fundraising trading cost of goods sold and other costs		—	*686.30*
	Total payments		—	**686.30**

Note		From To	01 January 2020 31 December 2020	01 January 2019 31 December 2019
	Excess of Incoming resources over Resources used		—	(10.40)
	Brought forward balance		(10.40)	—
	Transfers to/(from)		10.40	—
	Total carried forward balance		—	**(10.40)**
	BellTower - Bell Tower Fund (Restricted) Fund			
	Receipts			
	Incoming resources from generated funds			
	Voluntary income			
	Donations:Appeals etc		—	132.60
		Total Voluntary income	—	*132.60*
	Total receipts		—	**132.60**
	Payments			
	Charitable activities			
	Bell Tower Expenses		—	99.00
		Total Charitable activities	—	*99.00*
	Total payments		—	**99.00**
	Excess of Incoming resources over Resources used		—	33.60
	Brought forward balance		1,411.54	1,377.94
	Total carried forward balance		**1,411.54**	**1,411.54**
	CTF - Christmas Tree Festival (Designated) Fund			
	Brought forward balance		627.79	627.79
	Total carried forward balance		**627.79**	**627.79**
	ChrchLkOfr - Church Links Officer Fund (Designated) Fund			
	Brought forward balance		—	—
	Total carried forward balance		—	—
	ChrchLkOfr - Church Links Officer Fund (Restricted) Fund			
	Receipts			
	Incoming resources from generated funds			
	Voluntary income			
	Donations:Appeals etc		—	110.00
	Donations:Church Links Officer		—	50.00
	Tax recoverable on Gift Aid		—	53.75
		Total Voluntary income	—	*213.75*
	Total receipts		—	**213.75**
	Payments			
	Charitable activities			
	Working expenses:Church Links Officer		—	1,184.57
	Education		—	225.00
		Total Charitable activities	—	*1,409.57*
	Total payments		—	**1,409.57**

Note		From To	01 January 2020 31 December 2020	01 January 2019 31 December 2019
	Excess of Incoming resources over Resources used		—	(1,195.82)
	Brought forward balance		886.18	2,082.00
	Total carried forward balance		**886.18**	**886.18**

Evangelism - Evangelism Fund (Restricted) Fund

	Brought forward balance		160.06	160.06
	Total carried forward balance		**160.06**	**160.06**

Fabric - Fabric Fund (Designated) Fund

	Brought forward balance		—	—
	Total carried forward balance		**—**	**—**

Fabric - Fabric Fund (Restricted) Fund

	Brought forward balance		135.65	135.65
	Total carried forward balance		**135.65**	**135.65**

Flowers - Flower Fund (Designated) Fund

	Receipts			
	Incoming resources from generated funds			
	Voluntary income			
	Donations:Flowers		—	(120.00)
		Total Voluntary income	—	*(120.00)*
	Total receipts		**—**	**(120.00)**
	Excess of Incoming resources over Resources used		—	(120.00)
	Brought forward balance		76.94	244.13
	Transfers to/(from)		—	(47.19)
	Total carried forward balance		**76.94**	**76.94**

Flowers - Flower Fund (Restricted) Fund

	Receipts			
	Incoming resources from generated funds			
	Voluntary income			
	Donations:Flowers		143.00	948.92
		Total Voluntary income	*143.00*	*948.92*
	Total receipts		**143.00**	**948.92**
	Payments			
	Charitable activities			
	Flowers expenses		0.20	1,796.11
		Total Charitable activities	*0.20*	*1,796.11*
	Total payments		**0.20**	**1,796.11**
	Excess of Incoming resources over Resources used		142.80	(847.19)

Note		From To	01 January 2020 31 December 2020	01 January 2019 31 December 2019
	Brought forward balance		65.80	65.80
	Transfers to/(from)		120.00	847.19
	Total carried forward balance		**328.60**	**65.80**
	MaintProj - Maintenance Projects (Designated) Fund			
	Brought forward balance		—	—
	Total carried forward balance		**—**	**—**
	MaintProj - Maintenance Projects (Restricted) Fund			
	Brought forward balance		—	—
	Total carried forward balance		**—**	**—**
	Organ - Organ Fund (Restricted) Fund			
	Receipts			
	Incoming resources from generated funds			
	Voluntary income			
	One-off Gift Aid gifts		9,000.00	—
	Tax recoverable on Gift Aid		750.00	—
		Total Voluntary income	*9,750.00*	—
	Total receipts		**9,750.00**	**—**
	Payments			
	Charitable activities			
	Organ tuning & maintenance		24,607.58	742.80
		Total Charitable activities	*24,607.58*	*742.80*
	Total payments		**24,607.58**	**742.80**
	Excess of Incoming resources over Resources used		(14,857.58)	(742.80)
	Brought forward balance		16,418.31	17,161.11
	Total carried forward balance		**1,560.73**	**16,418.31**
	Oasis - Oasis Cafe Fund (Designated) Fund			
	Receipts			
	Incoming resources from generated funds			
	Activities for generating funds			
	Oasis Cafe		166.75	3,477.79
		Total Activities for generating funds	*166.75*	*3,477.79*
	Total receipts		**166.75**	**3,477.79**
	Payments			
	Cost of generating funds			
	Fundraising trading cost of goods sold and other costs			
	Costs of Oasis Cafe		88.32	2,639.12
		Total Fundraising trading cost of goods sold and other costs	*88.32*	*2,639.12*
	Charitable activities			
	Mission giving		420.00	800.00
	Church maintenance		—	200.00
	Flowers expenses		—	20.00
		Total Charitable activities	*420.00*	*1,020.00*

Note		From To	01 January 2020 31 December 2020	01 January 2019 31 December 2019
	Total payments		**508.32**	**3,659.12**
	Excess of Incoming resources over Resources used		(341.57)	(181.33)
	Brought forward balance		566.74	748.07
	Total carried forward balance		**225.17**	**566.74**
	Discretion - Rector's Discretionary Fund (Designated) Fund			
	Brought forward balance		15.00	15.00
	Total carried forward balance		**15.00**	**15.00**
	Rector - Rector's Projects (Restricted) Fund			
	Brought forward balance		563.34	563.34
	Total carried forward balance		**563.34**	**563.34**
	Training - Training Fund (Designated) Fund			
	Brought forward balance		120.00	120.00
	Total carried forward balance		**120.00**	**120.00**
	Youth - Youth Fund (Restricted) Fund			
	Brought forward balance		404.00	404.00
	Total carried forward balance		**404.00**	**404.00**
	Ogden - Nigel Ogden Organ Recital Fund (Restricted) Fund			
	Brought forward balance		—	—
	Total carried forward balance		**—**	**—**
	Project587 - Project 58:7 (Restricted) Fund			
	Brought forward balance		—	—
	Total carried forward balance		**—**	**—**

Basildon St Martin of Tours Charity No - 1167400

Statement of Assets and Liabilities (by fund)
As at: 31 December 2020

			Balance	Previous balance
Cash at bank and in hand				
6501: HSBC 400917 11509217 Bank current accoun - Asset				
General fund	Unrestricted		15,387.46	13,052.13
Anniversary Fund	Designated		—	(10.40)
Bell Tower Fund	Restricted		1,411.54	1,411.54
Christmas Tree Festival	Designated		627.79	627.79
Church Links Officer Fund	Restricted		886.18	886.18
Evangelism Fund	Restricted		160.06	160.06
Fabric Fund	Restricted		135.65	135.65
Flower Fund	Restricted		75.80	65.80
Organ Fund	Restricted		1,560.73	16,418.31
Rector's Discretionary Fund	Designated		15.00	15.00
Rector's Projects	Restricted		563.34	563.34
Training Fund	Designated		120.00	120.00
Youth Fund	Restricted		404.00	404.00
			21,347.55	**33,849.40**
6590: Cash in hand - Asset				
General fund	Unrestricted		64.88	39.50
			64.88	**39.50**
6591: Cash in hand - Flowers - Asset				
Flower Fund	Designated		76.94	76.94
Flower Fund	Restricted		252.80	—
			329.74	**76.94**
6594: Cash in hand - Oasis Cafe - Asset				
Oasis Cafe Fund	Designated		225.17	566.74
			225.17	**566.74**
6599: Cash for Banking - Asset				
General fund	Unrestricted		496.49	—
			496.49	**—**
		Cash at bank and in hand	**22,463.83**	**34,532.58**
		Grand Total	**22,463.83**	**34,532.58**

Basildon St Martin of Tours Charity No - 1167400

SOFA SORP 2015

For the period from 01 January 2020 to 31 December 2020

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Total income	**61,081.75**	**166.75**	**9,893.00**	**—**	**71,141.50**	**81,821.26**
Total expenditure	**58,094.15**	**508.32**	**24,607.78**	**—**	**83,210.25**	**80,928.94**
Net income / (expenditure) resources before transfer	**2,987.60**	**(341.57)**	**(14,714.78)**	**—**	**(12,068.75)**	**892.32**
Gross transfers between funds - in	10.00	10.40	130.00	—	150.40	1,207.19
Gross transfers between funds - out	(140.40)	—	(10.00)	—	(150.40)	(1,207.19)
Gains / losses on investment assets	—	—	—	—	—	—
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—	—
Net movement in funds	**2,857.20**	**(331.17)**	**(14,594.78)**	**—**	**(12,068.75)**	**892.32**
Total funds brought forward	**13,091.63**	**1,396.07**	**20,044.88**	**—**	**34,532.58**	**33,640.26**
Total funds carried forward	**15,948.83**	**1,064.90**	**5,450.10**	**—**	**22,463.83**	**34,532.58**
Unrestricted						
General fund	15,948.83	—	—	—	15,948.83	13,091.63
Designated						
Anniversary Fund	—	—	—	—	—	(10.40)
Christmas Tree Festival	—	627.79	—	—	627.79	627.79
Church Links Officer Fund	—	—	—	—	—	—
Fabric Fund	—	—	—	—	—	—
Flower Fund	—	76.94	—	—	76.94	76.94
Maintenance Projects	—	—	—	—	—	—
Major Refurbishment Fund	—	—	—	—	—	—
Oasis Cafe Fund	—	225.17	—	—	225.17	566.74
Rector's Discretionary Fund	—	15.00	—	—	15.00	15.00
Training Fund	—	120.00	—	—	120.00	120.00
Restricted						
Agency collection	—	—	—	—	—	—
Bell Tower Fund	—	—	1,411.54	—	1,411.54	1,411.54
Church Links Officer Fund	—	—	886.18	—	886.18	886.18
Evangelism Fund	—	—	160.06	—	160.06	160.06
Fabric Fund	—	—	135.65	—	135.65	135.65
Flower Fund	—	—	328.60	—	328.60	65.80
Maintenance Projects	—	—	—	—	—	—
Major Refurbishment Fund	—	—	—	—	—	—
Nigel Ogden Organ Recital Fund	—	—	—	—	—	—
Organ Fund	—	—	1,560.73	—	1,560.73	16,418.31
Project 58:7	—	—	—	—	—	—
Rector's Projects	—	—	563.34	—	563.34	563.34
Shelter Box	—	—	—	—	—	—
Water Aid	—	—	—	—	—	—
Youth Fund	—	—	404.00	—	404.00	404.00

MW

SYNOPSIS OF DEANERY SYNOD FEBRUARY 2021

1. The **Area Dean, Jane Richards** opened the meeting by reading Psalm 40 and praying for those who had been affected by the Covid-19 pandemic.

2. **Mary Edwards (Treasurer)** advised that:

   a) All Parochial Church Councils should hold their Annual General Meeting this year **before** the end of May.
   b) Mission returns should be submitted by the end of June.

   Mary said the financial reports were not available yet, but warned that because of the Pandemic, great strain had been put on finances throughout the Deanery and there was every chance that some posts may be lost.

3. **James Gilder, the Diocesan Environmental Officer** gave a talk on the need for churches to become more responsive to environmental issues in their areas.
   James previously farmed in Kenya, taught at the Willows School in Basildon and was a curate in Chingford before taking on his latest role.
   He spoke about the wonderful but fragile world in which we live being devastated by natural disasters, many of which are of our own making.

   It is the poorest nations at the moment who are bearing the burden, with droughts, famine and disease in many parts of the world.

   However, in 2020, forest fires in California destroyed 1.2 Million Acres of forest, ***the whole of Essex is less than 1 million acres!*** and according to the World Wildlife fund, almost 3 Billion animals were killed or displaced in the wildfires in Australia. (***3 Billion seconds is more than 90 years.***)

   So, James emphasised, this is an issue the church should engage with, and our target is for the Church of England to be carbon neutral by 2030.

James suggested:

a) We keep the environment in our mind in prayers and sermons.
b) Make it a point of discussion in PCC meetings.
c) Parish returns should include utility bills. (from which the environmental footprint of the church could be calculated).
d) Parishes change to a Green energy supplier and encourage the congregation to do the same. Some green energy companies give financial rewards to people who encourage others to switch, and this could be a way for parishes to generate extra revenue.
e) Join Eco-Church – who have lots of ideas on how to engage people, and offer bulk buying schemes etc.
f) Think about only heating a small area of the church if only low numbers of people are expected.
g) Make a plan, or talk to James, if consideration is being given to replacing heating systems.

James advised the meeting that by Easter, resources would be available to parishes to help reduce their environmental footprint and possibly to suggest ways in which individual churches might better utilise their existing space.

4. Jane advised that it is hoped the next Deanery Synod meeting will take place on 20 May at St. Mary's Laindon Hills, but warned that circumstances may prevent that.

   She then closed the meeting in prayer.

We hope and trust you are all well and keeping safe in these very testing times. One injection down, one to go!

Kind Regards and best wishes

Cynthia Lofthouse and Bob Easby

St. Martins of Tours Church, Basildon
Annual Parochial Church Meeting
18th October 2020 held after church services in the Church

Opening prayer - Fr. Tim Brampton

1. Clerk for the meeting – Fr. Tim Brampton volunteered PCC Secretary Lori McGreevy – All members attending were in Favour

2. Election of Church Wardens- Peter Collings and Sylvia Fisher- all in favour

3. Apologies – Julia Fry, Pauline Reid, John Schoefield, and Irene Knight

4. Previous AGM minutes – All PCC present at last meeting and were verified copy signed by Fr. Tim Brampton. All in Favour Finance report will be posted on bulletin board

5. Electoral roll report done by Roger Hobson numbers have increased. Electoral roll results accepted – Read and all in favour

6. Deanery Synod report given by Cynthia Lofthouse and Bob Easby – Read all in favour of accepting the report

7. Treasurers report given by Mike Lowe and one question by Peter Reid regarding costs of Electricity when explained about the reasons for the problem with the bills which had happened during the change of the PCC taking over during the interregnum and Fr. Tim moving in to the rectory and difficulties with switching it over and we are still working on it and hope to have it sorted soon he accepted the answer. Read and all in favour of the Treasurers report.

8. Churchwarden report given by Peter Collings and Sylvia Fisher – read and all in favour.

9. Amendment to the Todays agenda wrong date was noted should of been March 24th 2019 not April for the section on when approval of the minutes of the last AGM. All in favour.

10. Priest in charge report – Fr. Tim Brampton thanked all who took over during the interregnum and has enjoyed his time at St. Martin's and all who have helped him and a special thanks to all the preachers who filled in during this time, Brian Knight, churchwardens, PCC members and the congregation and that will take St. Martins forward.

Treasurer's Report 2020

As Treasurer during most of 2020, I found the experience a unique one as a result of the Covid restrictions although, for the first 3 months, up until 23rd March and lockdown, the financial turnover of St. Martins was very similar to previous years .From the closing of the church to regular unrestricted services however, there has been a drop in Income from giving by Gift Aid banking, Envelopes and Plate collections for the year. The HSBC Bank announced it would no longer provide a cash deposit service which had been useful for St. Martins for collection monies and fund raising sums from Bargain Box and Bazaars. They suggested using the Post Office instead. In fact, smaller, unpredictable sums were coming in every week from envelopes depending on how many weeks givers had accumulated. The outgoings for administrative services for example often meant there were only small cash surpluses in the safe at any one time. Covid purchases, sanitiser etc. and cleaning were additional costs during restricted church use and usually paid for out of an enhanced Petty Cash Fund and without needing to use the bank.

Fund raising has been significantly reduced-particularly from long established Fetes/Socials and Bargain Box. .Pastoral Centre rents have held up quite well in the circumstances at about 50% down and car parking charges have modestly increases by £500. Overall, our income in 2020 is down by a quarter compared with 2019.

Annual Mission giving has been about half that of previous years. We have maintained our Parish Share to the Diocese but there has been a large reduction in expenditure on Grounds Maintenance-almost £500 which is reflected in the appearance of the Church gardens recently although some is said to be under Basildon Council contract. There have been significant savings on electricity and an overall excess of income over resources used of almost £3000.

Major refurbishment works to the organ have proceeded during less severe lockdown periods in the year and are on the verge of completion. All costs have been set against the Restricted Organ Fund which benefited from a £9000 donation The Fund has £1560 remaining and outstanding costs are approximately £700. This means that the Total Funds carried forward is a much smaller figure than the church has been used to without an unspent, large Organ fund to boost it. At the end of 2020 it was £22463

Mike Lowe, Treasurer.

Basildon St Martin of Tours Charity No - 1167400
Receipts and payments
Selected period: 01 January 2020 to 31 December 2020

Note		From 01 January 2020 To 31 December 2020	01 January 2019 31 December 2019
General - General fund (Unrestricted) Fund			
Receipts			
Incoming resources from generated funds			
Voluntary income			
	Gift Aid - Bank	12,250.00	15,722.00
	Gift Aid - Envelopes	891.00	2,448.37
	Other planned giving	1,658.73	2,907.40
	Loose plate collections	2,834.78	4,456.39
	One-off Gift Aid gifts	2,184.37	—
	Donations:Appeals etc	1,054.51	676.60
	Donations:Candle stand	—	103.75
	Donations:Church use	—	1,282.00
	Tax recoverable on Gift Aid	4,413.45	5,926.88
	GASDS - Gift Aid Small Donations Scheme	2,089.17	1,969.77
	Total Voluntary income	*27,376.01*	*35,493.16*
Activities for generating funds			
	Other funds generated		
	Car parking	464.78	782.63
	Fetes / Bazaars	2,400.00	1,900.00
	Refreshments	—	1,963.39
	Bargain box	26.10	230.02
	Pastoral Centre Rents	1,625.86	2,777.39
	Renew Counselling Hall Rent	3,335.00	6,445.50
	Total Activities for generating funds	24,700.00	24,250.00
		32,551.74	*38,348.93*
Incoming resources from charitable activities			
	Mission giving collections	40.00	1,067.81
	Fees for weddings and funerals	1,114.00	502.40
	Total Incoming resources from charitable activities	*1,154.00*	*1,570.21*
Other incoming resources			
	Insurance claims	—	1,080.00
	Total Other incoming resources	—	*1,080.00*
Total receipts		**61,081.75**	**76,492.30**
Payments			
Cost of generating funds			
Cost of generating voluntary income			
	Costs of fetes & other events	151.69	969.61
	Total Cost of generating voluntary income	*151.69*	*969.61*
Charitable activities			
	Mission giving	1,156.00	2,136.00
	Mission giving collections	173.64	1,205.45
	Ministry parish share etc	32,351.20	31,620.60
	Working expenses:Church Links Officer	(128.98)	—
	Organists Fees	150.00	880.00
	Working expenses:Clergy	(1,798.66)	2,620.35
	Rectory expenses	307.92	—
	Water rates - Rectory	—	71.54
	Parish mission	—	50.00
	Church running - insurance	5,015.40	4,673.56
	Church office - telephone	—	268.61

Note		From To	01 January 2020 31 December 2020	01 January 2019 31 December 2019
	Church maintenance		741.83	1,594.93
	Cleaning		345.98	664.70
	New equipment purchased		—	557.30
	Upkeep of services		527.57	976.87
	Grounds maintenance		16.55	507.99
	Administration		4,049.82	5,629.50
	Stationery & Reprographics		2,760.90	2,998.73
	Annual fees		779.00	1,086.00
	Church running - electric		10,158.49	13,107.16
	Church running - water		—	103.28
	Refreshments		—	306.97
	Pastoral Centre - consumables		34.70	154.31
	Pastoral Centre - insurance		—	239.98
	Pastoral Centre - maintenance		83.10	—
	Pastoral Centre - administration		6.00	—
	Church major repairs - structure		1,212.00	—
	Total Charitable activities		*57,942.46*	*71,453.83*
	Governance costs			
	Governance costs/examination fee/ apcm		—	112.60
	Total Governance costs		—	*112.60*
	Total payments		**58,094.15**	**72,536.04**
	Excess of Incoming resources over Resources used		2,987.60	3,956.26
	Brought forward balance		13,091.63	9,935.37
	Transfers to/(from)		(130.40)	(800.00)
	Total carried forward balance		**15,948.83**	**13,091.63**

MjrRefurb - Major Refurbishment Fund (Designated) Fund

	Brought forward balance		—	—
	Total carried forward balance		—	—

MjrRefurb - Major Refurbishment Fund (Restricted) Fund

	Brought forward balance		—	—
	Total carried forward balance		—	—

Anniversay - Anniversary Fund (Designated) Fund

	Receipts			
	Incoming resources from generated funds			
	Activities for generating funds			
	Social events		—	675.90
	Total Activities for generating funds		—	*675.90*
	Total receipts		—	**675.90**
	Payments			
	Cost of generating funds			
	Fundraising trading cost of goods sold and other costs			
	Costs of Anniversary dinner		—	686.30
	Total Fundraising trading cost of goods sold and other costs		—	*686.30*
	Total payments		—	**686.30**

Note		From To	01 January 2020 31 December 2020	01 January 2019 31 December 2019
	Excess of Incoming resources over Resources used		—	(10.40)
	Brought forward balance		(10.40)	—
	Transfers to/(from)		10.40	—
	Total carried forward balance		—	**(10.40)**
	BellTower - Bell Tower Fund (Restricted) Fund			
	Receipts			
	Incoming resources from generated funds			
	Voluntary income			
	Donations:Appeals etc		—	132.60
		Total Voluntary income	—	*132.60*
	Total receipts		—	**132.60**
	Payments			
	Charitable activities			
	Bell Tower Expenses		—	99.00
		Total Charitable activities	—	*99.00*
	Total payments		—	**99.00**
	Excess of Incoming resources over Resources used		—	33.60
	Brought forward balance		1,411.54	1,377.94
	Total carried forward balance		**1,411.54**	**1,411.54**
	CTF - Christmas Tree Festival (Designated) Fund			
	Brought forward balance		627.79	627.79
	Total carried forward balance		**627.79**	**627.79**
	ChrchLkOfr - Church Links Officer Fund (Designated) Fund			
	Brought forward balance		—	—
	Total carried forward balance		—	—
	ChrchLkOfr - Church Links Officer Fund (Restricted) Fund			
	Receipts			
	Incoming resources from generated funds			
	Voluntary income			
	Donations:Appeals etc		—	110.00
	Donations:Church Links Officer		—	50.00
	Tax recoverable on Gift Aid		—	53.75
		Total Voluntary income	—	*213.75*
	Total receipts		—	**213.75**
	Payments			
	Charitable activities			
	Working expenses:Church Links Officer		—	1,184.57
	Education		—	225.00
		Total Charitable activities	—	*1,409.57*
	Total payments		—	**1,409.57**

Note		From To	01 January 2020 31 December 2020	01 January 2019 31 December 2019
	Excess of Incoming resources over Resources used		—	(1,195.82)
	Brought forward balance		886.18	2,082.00
	Total carried forward balance		**886.18**	**886.18**

Evangelism - Evangelism Fund (Restricted) Fund

	Brought forward balance		160.06	160.06
	Total carried forward balance		**160.06**	**160.06**

Fabric - Fabric Fund (Designated) Fund

	Brought forward balance		—	—
	Total carried forward balance		**—**	**—**

Fabric - Fabric Fund (Restricted) Fund

	Brought forward balance		135.65	135.65
	Total carried forward balance		**135.65**	**135.65**

Flowers - Flower Fund (Designated) Fund

	Receipts			
	Incoming resources from generated funds			
	Voluntary income			
	Donations:Flowers		—	(120.00)
		Total Voluntary income	—	*(120.00)*
	Total receipts		**—**	**(120.00)**
	Excess of Incoming resources over Resources used		—	(120.00)
	Brought forward balance		76.94	244.13
	Transfers to/(from)		—	(47.19)
	Total carried forward balance		**76.94**	**76.94**

Flowers - Flower Fund (Restricted) Fund

	Receipts			
	Incoming resources from generated funds			
	Voluntary income			
	Donations:Flowers		143.00	948.92
		Total Voluntary income	*143.00*	*948.92*
	Total receipts		**143.00**	**948.92**
	Payments			
	Charitable activities			
	Flowers expenses		0.20	1,796.11
		Total Charitable activities	*0.20*	*1,796.11*
	Total payments		**0.20**	**1,796.11**
	Excess of Incoming resources over Resources used		142.80	(847.19)

Note		From To	01 January 2020 31 December 2020	01 January 2019 31 December 2019
	Brought forward balance		65.80	65.80
	Transfers to/(from)		120.00	847.19
	Total carried forward balance		**328.60**	**65.80**
	MaintProj - Maintenance Projects (Designated) Fund			
	Brought forward balance		—	—
	Total carried forward balance		**—**	**—**
	MaintProj - Maintenance Projects (Restricted) Fund			
	Brought forward balance		—	—
	Total carried forward balance		**—**	**—**
	Organ - Organ Fund (Restricted) Fund			
	Receipts			
	Incoming resources from generated funds			
	Voluntary income			
	One-off Gift Aid gifts		9,000.00	—
	Tax recoverable on Gift Aid		750.00	—
		Total Voluntary income	*9,750.00*	—
	Total receipts		**9,750.00**	**—**
	Payments			
	Charitable activities			
	Organ tuning & maintenance		24,607.58	742.80
		Total Charitable activities	*24,607.58*	*742.80*
	Total payments		**24,607.58**	**742.80**
	Excess of Incoming resources over Resources used		(14,857.58)	(742.80)
	Brought forward balance		16,418.31	17,161.11
	Total carried forward balance		**1,560.73**	**16,418.31**
	Oasis - Oasis Cafe Fund (Designated) Fund			
	Receipts			
	Incoming resources from generated funds			
	Activities for generating funds			
	Oasis Cafe		166.75	3,477.79
		Total Activities for generating funds	*166.75*	*3,477.79*
	Total receipts		**166.75**	**3,477.79**
	Payments			
	Cost of generating funds			
	Fundraising trading cost of goods sold and other costs			
	Costs of Oasis Cafe		88.32	2,639.12
		Total Fundraising trading cost of goods sold and other costs	*88.32*	*2,639.12*
	Charitable activities			
	Mission giving		420.00	800.00
	Church maintenance		—	200.00
	Flowers expenses		—	20.00
		Total Charitable activities	*420.00*	*1,020.00*

Note		From To	01 January 2020 31 December 2020	01 January 2019 31 December 2019
	Total payments		**508.32**	**3,659.12**
	Excess of Incoming resources over Resources used		(341.57)	(181.33)
	Brought forward balance		566.74	748.07
	Total carried forward balance		**225.17**	**566.74**
	Discretion - Rector's Discretionary Fund (Designated) Fund			
	Brought forward balance		15.00	15.00
	Total carried forward balance		**15.00**	**15.00**
	Rector - Rector's Projects (Restricted) Fund			
	Brought forward balance		563.34	563.34
	Total carried forward balance		**563.34**	**563.34**
	Training - Training Fund (Designated) Fund			
	Brought forward balance		120.00	120.00
	Total carried forward balance		**120.00**	**120.00**
	Youth - Youth Fund (Restricted) Fund			
	Brought forward balance		404.00	404.00
	Total carried forward balance		**404.00**	**404.00**
	Ogden - Nigel Ogden Organ Recital Fund (Restricted) Fund			
	Brought forward balance		—	—
	Total carried forward balance		**—**	**—**
	Project587 - Project 58:7 (Restricted) Fund			
	Brought forward balance		—	—
	Total carried forward balance		**—**	**—**

Basildon St Martin of Tours Charity No - 1167400

Statement of Assets and Liabilities (by fund)
As at: 31 December 2020

			Balance	Previous balance
Cash at bank and in hand				
6501: HSBC 400917 11509217 Bank current accoun - Asset				
General fund	Unrestricted		15,387.46	13,052.13
Anniversary Fund	Designated		—	(10.40)
Bell Tower Fund	Restricted		1,411.54	1,411.54
Christmas Tree Festival	Designated		627.79	627.79
Church Links Officer Fund	Restricted		886.18	886.18
Evangelism Fund	Restricted		160.06	160.06
Fabric Fund	Restricted		135.65	135.65
Flower Fund	Restricted		75.80	65.80
Organ Fund	Restricted		1,560.73	16,418.31
Rector's Discretionary Fund	Designated		15.00	15.00
Rector's Projects	Restricted		563.34	563.34
Training Fund	Designated		120.00	120.00
Youth Fund	Restricted		404.00	404.00
			21,347.55	**33,849.40**
6590: Cash in hand - Asset				
General fund	Unrestricted		64.88	39.50
			64.88	**39.50**
6591: Cash in hand - Flowers - Asset				
Flower Fund	Designated		76.94	76.94
Flower Fund	Restricted		252.80	—
			329.74	**76.94**
6594: Cash in hand - Oasis Cafe - Asset				
Oasis Cafe Fund	Designated		225.17	566.74
			225.17	**566.74**
6599: Cash for Banking - Asset				
General fund	Unrestricted		496.49	—
			496.49	**—**
		Cash at bank and in hand	**22,463.83**	**34,532.58**
		Grand Total	**22,463.83**	**34,532.58**

Basildon St Martin of Tours Charity No - 1167400

SOFA SORP 2015

For the period from 01 January 2020 to 31 December 2020

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Total income	**61,081.75**	**166.75**	**9,893.00**	**—**	**71,141.50**	**81,821.26**
Total expenditure	**58,094.15**	**508.32**	**24,607.78**	**—**	**83,210.25**	**80,928.94**
Net income / (expenditure) resources before transfer	**2,987.60**	**(341.57)**	**(14,714.78)**	**—**	**(12,068.75)**	**892.32**
Gross transfers between funds - in	10.00	10.40	130.00	—	150.40	1,207.19
Gross transfers between funds - out	(140.40)	—	(10.00)	—	(150.40)	(1,207.19)
Gains / losses on investment assets	—	—	—	—	—	—
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—	—
Net movement in funds	**2,857.20**	**(331.17)**	**(14,594.78)**	**—**	**(12,068.75)**	**892.32**
Total funds brought forward	**13,091.63**	**1,396.07**	**20,044.88**	**—**	**34,532.58**	**33,640.26**
Total funds carried forward	**15,948.83**	**1,064.90**	**5,450.10**	**—**	**22,463.83**	**34,532.58**
Unrestricted						
General fund	15,948.83	—	—	—	15,948.83	13,091.63
Designated						
Anniversary Fund	—	—	—	—	—	(10.40)
Christmas Tree Festival	—	627.79	—	—	627.79	627.79
Church Links Officer Fund	—	—	—	—	—	—
Fabric Fund	—	—	—	—	—	—
Flower Fund	—	76.94	—	—	76.94	76.94
Maintenance Projects	—	—	—	—	—	—
Major Refurbishment Fund	—	—	—	—	—	—
Oasis Cafe Fund	—	225.17	—	—	225.17	566.74
Rector's Discretionary Fund	—	15.00	—	—	15.00	15.00
Training Fund	—	120.00	—	—	120.00	120.00
Restricted						
Agency collection	—	—	—	—	—	—
Bell Tower Fund	—	—	1,411.54	—	1,411.54	1,411.54
Church Links Officer Fund	—	—	886.18	—	886.18	886.18
Evangelism Fund	—	—	160.06	—	160.06	160.06
Fabric Fund	—	—	135.65	—	135.65	135.65
Flower Fund	—	—	328.60	—	328.60	65.80
Maintenance Projects	—	—	—	—	—	—
Major Refurbishment Fund	—	—	—	—	—	—
Nigel Ogden Organ Recital Fund	—	—	—	—	—	—
Organ Fund	—	—	1,560.73	—	1,560.73	16,418.31
Project 58:7	—	—	—	—	—	—
Rector's Projects	—	—	563.34	—	563.34	563.34
Shelter Box	—	—	—	—	—	—
Water Aid	—	—	—	—	—	—
Youth Fund	—	—	404.00	—	404.00	404.00

MW

SYNOPSIS OF DEANERY SYNOD FEBRUARY 2021

1. The **Area Dean, Jane Richards** opened the meeting by reading Psalm 40 and praying for those who had been affected by the Covid-19 pandemic.

2. **Mary Edwards (Treasurer)** advised that:

   a) All Parochial Church Councils should hold their Annual General Meeting this year **before** the end of May.
   b) Mission returns should be submitted by the end of June.

   Mary said the financial reports were not available yet, but warned that because of the Pandemic, great strain had been put on finances throughout the Deanery and there was every chance that some posts may be lost.

3. **James Gilder, the Diocesan Environmental Officer** gave a talk on the need for churches to become more responsive to environmental issues in their areas.
   James previously farmed in Kenya, taught at the Willows School in Basildon and was a curate in Chingford before taking on his latest role.
   He spoke about the wonderful but fragile world in which we live being devastated by natural disasters, many of which are of our own making.

   It is the poorest nations at the moment who are bearing the burden, with droughts, famine and disease in many parts of the world.

   However, in 2020, forest fires in California destroyed 1.2 Million Acres of forest, ***the whole of Essex is less than 1 million acres!*** and according to the World Wildlife fund, almost 3 Billion animals were killed or displaced in the wildfires in Australia. (***3 Billion seconds is more than 90 years.***)

   So, James emphasised, this is an issue the church should engage with, and our target is for the Church of England to be carbon neutral by 2030.

James suggested:

a) We keep the environment in our mind in prayers and sermons.
b) Make it a point of discussion in PCC meetings.
c) Parish returns should include utility bills. (from which the environmental footprint of the church could be calculated).
d) Parishes change to a Green energy supplier and encourage the congregation to do the same. Some green energy companies give financial rewards to people who encourage others to switch, and this could be a way for parishes to generate extra revenue.
e) Join Eco-Church – who have lots of ideas on how to engage people, and offer bulk buying schemes etc.
f) Think about only heating a small area of the church if only low numbers of people are expected.
g) Make a plan, or talk to James, if consideration is being given to replacing heating systems.

James advised the meeting that by Easter, resources would be available to parishes to help reduce their environmental footprint and possibly to suggest ways in which individual churches might better utilise their existing space.

4. Jane advised that it is hoped the next Deanery Synod meeting will take place on 20 May at St. Mary's Laindon Hills, but warned that circumstances may prevent that.

   She then closed the meeting in prayer.

We hope and trust you are all well and keeping safe in these very testing times. One injection down, one to go!

Kind Regards and best wishes

Cynthia Lofthouse and Bob Easby

Independent examiner's report to the PCC of Basildon St Martin of Tours

I report on the accounts of the PCC for the year ended 31 December 2020, which are attached.

Respective responsibilities of the PCC and the examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an Independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow procedures laid down in the general directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiners Statement.

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts, which accord with these accounting records have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Martin Newman
66 Golden Cross Rd
Rochford
SS4 3DQ

11th May 2021

Basildon St Martin of Tours Charity No - 1167400
Receipts and payments
Selected period: 01 January 2020 to 31 December 2020

Note		From 01 January 2020 To 31 December 2020	01 January 2019 31 December 2019
General - General fund (Unrestricted) Fund			
Receipts			
Incoming resources from generated funds			
Voluntary income			
	Gift Aid - Bank	12,250.00	15,722.00
	Gift Aid - Envelopes	891.00	2,448.37
	Other planned giving	1,658.73	2,907.40
	Loose plate collections	2,834.78	4,456.39
	One-off Gift Aid gifts	2,184.37	—
	Donations:Appeals etc	1,054.51	676.60
	Donations:Candle stand	—	103.75
	Donations:Church use	—	1,282.00
	Tax recoverable on Gift Aid	4,413.45	5,926.88
	GASDS - Gift Aid Small Donations Scheme	2,089.17	1,969.77
	Total Voluntary income	*27,376.01*	*35,493.16*
Activities for generating funds			
	Other funds generated		
	Car parking	464.78	782.63
	Fetes / Bazaars	2,400.00	1,900.00
	Refreshments	—	1,963.39
	Bargain box	26.10	230.02
	Pastoral Centre Rents	1,625.86	2,777.39
	Renew Counselling Hall Rent	3,335.00	6,445.50
	Total Activities for generating funds	24,700.00	24,250.00
		32,551.74	*38,348.93*
Incoming resources from charitable activities			
	Mission giving collections	40.00	1,067.81
	Fees for weddings and funerals	1,114.00	502.40
	Total Incoming resources from charitable activities	*1,154.00*	*1,570.21*
Other incoming resources			
	Insurance claims	—	1,080.00
	Total Other incoming resources	—	*1,080.00*
Total receipts		**61,081.75**	**76,492.30**
Payments			
Cost of generating funds			
Cost of generating voluntary income			
	Costs of fetes & other events	151.69	969.61
	Total Cost of generating voluntary income	*151.69*	*969.61*
Charitable activities			
	Mission giving	1,156.00	2,136.00
	Mission giving collections	173.64	1,205.45
	Ministry parish share etc	32,351.20	31,620.60
	Working expenses:Church Links Officer	(128.98)	—
	Organists Fees	150.00	880.00
	Working expenses:Clergy	(1,798.66)	2,620.35
	Rectory expenses	307.92	—
	Water rates - Rectory	—	71.54
	Parish mission	—	50.00
	Church running - insurance	5,015.40	4,673.56
	Church office - telephone	—	268.61

Note		From To	01 January 2020 31 December 2020	01 January 2019 31 December 2019
	Church maintenance		741.83	1,594.93
	Cleaning		345.98	664.70
	New equipment purchased		—	557.30
	Upkeep of services		527.57	976.87
	Grounds maintenance		16.55	507.99
	Administration		4,049.82	5,629.50
	Stationery & Reprographics		2,760.90	2,998.73
	Annual fees		779.00	1,086.00
	Church running - electric		10,158.49	13,107.16
	Church running - water		—	103.28
	Refreshments		—	306.97
	Pastoral Centre - consumables		34.70	154.31
	Pastoral Centre - insurance		—	239.98
	Pastoral Centre - maintenance		83.10	—
	Pastoral Centre - administration		6.00	—
	Church major repairs - structure		1,212.00	—
	Total Charitable activities		*57,942.46*	*71,453.83*
	Governance costs			
	Governance costs/examination fee/ apcm		—	112.60
	Total Governance costs		—	*112.60*
	Total payments		**58,094.15**	**72,536.04**
	Excess of Incoming resources over Resources used		2,987.60	3,956.26
	Brought forward balance		13,091.63	9,935.37
	Transfers to/(from)		(130.40)	(800.00)
	Total carried forward balance		**15,948.83**	**13,091.63**

MjrRefurb - Major Refurbishment Fund (Designated) Fund

	Brought forward balance		—	—
	Total carried forward balance		—	—

MjrRefurb - Major Refurbishment Fund (Restricted) Fund

	Brought forward balance		—	—
	Total carried forward balance		—	—

Anniversay - Anniversary Fund (Designated) Fund

	Receipts			
	Incoming resources from generated funds			
	Activities for generating funds			
	Social events		—	675.90
	Total Activities for generating funds		—	*675.90*
	Total receipts		—	**675.90**
	Payments			
	Cost of generating funds			
	Fundraising trading cost of goods sold and other costs			
	Costs of Anniversary dinner		—	686.30
	Total Fundraising trading cost of goods sold and other costs		—	*686.30*
	Total payments		—	**686.30**

Note		From To	01 January 2020 31 December 2020	01 January 2019 31 December 2019
	Excess of Incoming resources over Resources used		—	(10.40)
	Brought forward balance		(10.40)	—
	Transfers to/(from)		10.40	—
	Total carried forward balance		—	**(10.40)**
	BellTower - Bell Tower Fund (Restricted) Fund			
	Receipts			
	Incoming resources from generated funds			
	Voluntary income			
	Donations:Appeals etc		—	132.60
		Total Voluntary income	—	*132.60*
	Total receipts		—	**132.60**
	Payments			
	Charitable activities			
	Bell Tower Expenses		—	99.00
		Total Charitable activities	—	*99.00*
	Total payments		—	**99.00**
	Excess of Incoming resources over Resources used		—	33.60
	Brought forward balance		1,411.54	1,377.94
	Total carried forward balance		**1,411.54**	**1,411.54**
	CTF - Christmas Tree Festival (Designated) Fund			
	Brought forward balance		627.79	627.79
	Total carried forward balance		**627.79**	**627.79**
	ChrchLkOfr - Church Links Officer Fund (Designated) Fund			
	Brought forward balance		—	—
	Total carried forward balance		—	—
	ChrchLkOfr - Church Links Officer Fund (Restricted) Fund			
	Receipts			
	Incoming resources from generated funds			
	Voluntary income			
	Donations:Appeals etc		—	110.00
	Donations:Church Links Officer		—	50.00
	Tax recoverable on Gift Aid		—	53.75
		Total Voluntary income	—	*213.75*
	Total receipts		—	**213.75**
	Payments			
	Charitable activities			
	Working expenses:Church Links Officer		—	1,184.57
	Education		—	225.00
		Total Charitable activities	—	*1,409.57*
	Total payments		—	**1,409.57**

Note		From To	01 January 2020 31 December 2020	01 January 2019 31 December 2019
	Excess of Incoming resources over Resources used		—	(1,195.82)
	Brought forward balance		886.18	2,082.00
	Total carried forward balance		**886.18**	**886.18**

Evangelism - Evangelism Fund (Restricted) Fund

	Brought forward balance		160.06	160.06
	Total carried forward balance		**160.06**	**160.06**

Fabric - Fabric Fund (Designated) Fund

	Brought forward balance		—	—
	Total carried forward balance		**—**	**—**

Fabric - Fabric Fund (Restricted) Fund

	Brought forward balance		135.65	135.65
	Total carried forward balance		**135.65**	**135.65**

Flowers - Flower Fund (Designated) Fund

	Receipts			
	Incoming resources from generated funds			
	Voluntary income			
	Donations:Flowers		—	(120.00)
		Total Voluntary income	—	*(120.00)*
	Total receipts		**—**	**(120.00)**
	Excess of Incoming resources over Resources used		—	(120.00)
	Brought forward balance		76.94	244.13
	Transfers to/(from)		—	(47.19)
	Total carried forward balance		**76.94**	**76.94**

Flowers - Flower Fund (Restricted) Fund

	Receipts			
	Incoming resources from generated funds			
	Voluntary income			
	Donations:Flowers		143.00	948.92
		Total Voluntary income	*143.00*	*948.92*
	Total receipts		**143.00**	**948.92**
	Payments			
	Charitable activities			
	Flowers expenses		0.20	1,796.11
		Total Charitable activities	*0.20*	*1,796.11*
	Total payments		**0.20**	**1,796.11**
	Excess of Incoming resources over Resources used		142.80	(847.19)

Note		From To	01 January 2020 31 December 2020	01 January 2019 31 December 2019
	Brought forward balance		65.80	65.80
	Transfers to/(from)		120.00	847.19
	Total carried forward balance		**328.60**	**65.80**
	MaintProj - Maintenance Projects (Designated) Fund			
	Brought forward balance		—	—
	Total carried forward balance		**—**	**—**
	MaintProj - Maintenance Projects (Restricted) Fund			
	Brought forward balance		—	—
	Total carried forward balance		**—**	**—**
	Organ - Organ Fund (Restricted) Fund			
	Receipts			
	Incoming resources from generated funds			
	Voluntary income			
	One-off Gift Aid gifts		9,000.00	—
	Tax recoverable on Gift Aid		750.00	—
		Total Voluntary income	*9,750.00*	—
	Total receipts		**9,750.00**	**—**
	Payments			
	Charitable activities			
	Organ tuning & maintenance		24,607.58	742.80
		Total Charitable activities	*24,607.58*	*742.80*
	Total payments		**24,607.58**	**742.80**
	Excess of Incoming resources over Resources used		(14,857.58)	(742.80)
	Brought forward balance		16,418.31	17,161.11
	Total carried forward balance		**1,560.73**	**16,418.31**
	Oasis - Oasis Cafe Fund (Designated) Fund			
	Receipts			
	Incoming resources from generated funds			
	Activities for generating funds			
	Oasis Cafe		166.75	3,477.79
		Total Activities for generating funds	*166.75*	*3,477.79*
	Total receipts		**166.75**	**3,477.79**
	Payments			
	Cost of generating funds			
	Fundraising trading cost of goods sold and other costs			
	Costs of Oasis Cafe		88.32	2,639.12
		Total Fundraising trading cost of goods sold and other costs	*88.32*	*2,639.12*
	Charitable activities			
	Mission giving		420.00	800.00
	Church maintenance		—	200.00
	Flowers expenses		—	20.00
		Total Charitable activities	*420.00*	*1,020.00*

Note		From To	01 January 2020 31 December 2020	01 January 2019 31 December 2019
	Total payments		**508.32**	**3,659.12**
	Excess of Incoming resources over Resources used		(341.57)	(181.33)
	Brought forward balance		566.74	748.07
	Total carried forward balance		**225.17**	**566.74**
	Discretion - Rector's Discretionary Fund (Designated) Fund			
	Brought forward balance		15.00	15.00
	Total carried forward balance		**15.00**	**15.00**
	Rector - Rector's Projects (Restricted) Fund			
	Brought forward balance		563.34	563.34
	Total carried forward balance		**563.34**	**563.34**
	Training - Training Fund (Designated) Fund			
	Brought forward balance		120.00	120.00
	Total carried forward balance		**120.00**	**120.00**
	Youth - Youth Fund (Restricted) Fund			
	Brought forward balance		404.00	404.00
	Total carried forward balance		**404.00**	**404.00**
	Ogden - Nigel Ogden Organ Recital Fund (Restricted) Fund			
	Brought forward balance		—	—
	Total carried forward balance		**—**	**—**
	Project587 - Project 58:7 (Restricted) Fund			
	Brought forward balance		—	—
	Total carried forward balance		**—**	**—**

Basildon St Martin of Tours Charity No - 1167400

Statement of Assets and Liabilities (by fund)
As at: 31 December 2020

			Balance	Previous balance
Cash at bank and in hand				
6501: HSBC 400917 11509217 Bank current accoun - Asset				
General fund	Unrestricted		15,387.46	13,052.13
Anniversary Fund	Designated		—	(10.40)
Bell Tower Fund	Restricted		1,411.54	1,411.54
Christmas Tree Festival	Designated		627.79	627.79
Church Links Officer Fund	Restricted		886.18	886.18
Evangelism Fund	Restricted		160.06	160.06
Fabric Fund	Restricted		135.65	135.65
Flower Fund	Restricted		75.80	65.80
Organ Fund	Restricted		1,560.73	16,418.31
Rector's Discretionary Fund	Designated		15.00	15.00
Rector's Projects	Restricted		563.34	563.34
Training Fund	Designated		120.00	120.00
Youth Fund	Restricted		404.00	404.00
			21,347.55	**33,849.40**
6590: Cash in hand - Asset				
General fund	Unrestricted		64.88	39.50
			64.88	**39.50**
6591: Cash in hand - Flowers - Asset				
Flower Fund	Designated		76.94	76.94
Flower Fund	Restricted		252.80	—
			329.74	**76.94**
6594: Cash in hand - Oasis Cafe - Asset				
Oasis Cafe Fund	Designated		225.17	566.74
			225.17	**566.74**
6599: Cash for Banking - Asset				
General fund	Unrestricted		496.49	—
			496.49	**—**
		Cash at bank and in hand	**22,463.83**	**34,532.58**
		Grand Total	**22,463.83**	**34,532.58**

Basildon St Martin of Tours Charity No - 1167400

SOFA SORP 2015

For the period from 01 January 2020 to 31 December 2020

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Total income	**61,081.75**	**166.75**	**9,893.00**	**—**	**71,141.50**	**81,821.26**
Total expenditure	**58,094.15**	**508.32**	**24,607.78**	**—**	**83,210.25**	**80,928.94**
Net income / (expenditure) resources before transfer	**2,987.60**	**(341.57)**	**(14,714.78)**	**—**	**(12,068.75)**	**892.32**
Gross transfers between funds - in	10.00	10.40	130.00	—	150.40	1,207.19
Gross transfers between funds - out	(140.40)	—	(10.00)	—	(150.40)	(1,207.19)
Gains / losses on investment assets	—	—	—	—	—	—
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—	—
Net movement in funds	**2,857.20**	**(331.17)**	**(14,594.78)**	**—**	**(12,068.75)**	**892.32**
Total funds brought forward	**13,091.63**	**1,396.07**	**20,044.88**	**—**	**34,532.58**	**33,640.26**
Total funds carried forward	**15,948.83**	**1,064.90**	**5,450.10**	**—**	**22,463.83**	**34,532.58**
Unrestricted						
General fund	15,948.83	—	—	—	15,948.83	13,091.63
Designated						
Anniversary Fund	—	—	—	—	—	(10.40)
Christmas Tree Festival	—	627.79	—	—	627.79	627.79
Church Links Officer Fund	—	—	—	—	—	—
Fabric Fund	—	—	—	—	—	—
Flower Fund	—	76.94	—	—	76.94	76.94
Maintenance Projects	—	—	—	—	—	—
Major Refurbishment Fund	—	—	—	—	—	—
Oasis Cafe Fund	—	225.17	—	—	225.17	566.74
Rector's Discretionary Fund	—	15.00	—	—	15.00	15.00
Training Fund	—	120.00	—	—	120.00	120.00
Restricted						
Agency collection	—	—	—	—	—	—
Bell Tower Fund	—	—	1,411.54	—	1,411.54	1,411.54
Church Links Officer Fund	—	—	886.18	—	886.18	886.18
Evangelism Fund	—	—	160.06	—	160.06	160.06
Fabric Fund	—	—	135.65	—	135.65	135.65
Flower Fund	—	—	328.60	—	328.60	65.80
Maintenance Projects	—	—	—	—	—	—
Major Refurbishment Fund	—	—	—	—	—	—
Nigel Ogden Organ Recital Fund	—	—	—	—	—	—
Organ Fund	—	—	1,560.73	—	1,560.73	16,418.31
Project 58:7	—	—	—	—	—	—
Rector's Projects	—	—	563.34	—	563.34	563.34
Shelter Box	—	—	—	—	—	—
Water Aid	—	—	—	—	—	—
Youth Fund	—	—	404.00	—	404.00	404.00

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