

Registered number: 09679802

Charity number: 1167388

Nottingham Industrial Museum

UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 JULY 2021

Prepared By:
Martin Nye Limited
Chartered Certified Accountants
186 High Street
Winslow
Buckinghamshire
MK18 3DQ

Nottingham Industrial Museum

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021**

TRUSTEES

Mr. A. O'Dell
Mr. A. Osakwe
Dr. D. Cheshire
Ms. R. Smith
Mr. P. Griffin
Mr. J. Bowker
Mr. C. Raynor
Mrs M. Raynor
Mr. G. Lamb
Mr. C. Lilliman
Mr. C. Wheeler

REGISTERED OFFICE

The Courtyard
Wollaton Hall and Deer Park
Nottinghamshire
NG8 2AE

COMPANY NUMBER

09679802

CHARITY NUMBER

1167388

BANKERS

CAF Bank

SOLICITORS

Nelsons Solicitors

ACCOUNTANTS

Martin Nye Limited
Chartered Certified Accountants
186 High Street
Winslow
Buckinghamshire
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ACCOUNTS
FOR THE YEAR ENDED 31 JULY 2021

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Nottingham Industrial Museum

FOR THE YEAR ENDED 31 JULY 2021

TRUSTEES' REPORT

The trustees present their report and accounts for the year ended 31 July 2021

PRINCIPAL ACTIVITIES

The principal activity of the charity in the year under review was the operation of an industrial museum .

STRUCTURE GOVERNANCE AND MANAGEMENT

OBJECTIVES AND ACTIVITIES

The Charity's objectives are to advance the education of the public by the maintenance of a museum containing a unique collection of working steam and diesel engines as well as examples of textile and transport technologies and exhibits reflecting the local industries of Nottinghamshire such as mining, railways, bicycles, motorcycles, lace, telecommunications, pharmaceuticals, tobacco and printing. In shaping the objectives for the year and planning the activities, the Board has considered the Charity Commission's guidance on public benefit. The Museum provides public benefit through a range of activities. The board wishes to thank all our volunteers for their support, without their continued support, the museum would be unable to function as a resource available to the public.

ACHIEVEMENTS AND PERFORMANCE

Nottingham Industrial Museum (NIM) is operated on an arm's length basis from Nottingham City Council by volunteers. The Charity NIM has operated as a company Limited by Guarantee since 31st May 2016 (Company number 09679802), registered in England and Wales. The Registered office of the Charity is The Courtyard, Wollaton Hall and Deer Park, Nottinghamshire, NG8 2AE. (Charity Number 1167388). The museum continues to be open to members of the public, in line with the Licence and Management agreement with Nottingham City Council. The museum has retained many existing volunteers and attracted new ones. Finances remain stable. The board implemented many changes to improve local awareness of the museum, through social media and websites. We have introduced a number of initiatives and events to engage with the public and enhance their experience. During the year, the Board continued to explore sponsorship from local business to support us with materials, printing, raffle/gifts/prizes and sundries with some success. Further achievements include:

- The marketing team has worked extremely hard to increase the profile of the Industrial Museum through social media. We have a vibrant Facebook page. We've had positive feedback from the public on TripAdvisor, placing Nottingham Industrial Museum 2nd of 105 things to do in Nottingham and 1st out of 25 other museums within Nottingham.
- We have had good coverage on radio, newspapers and magazines
- We are currently developing a range of merchandise
- We are planning STEM events to interact with our younger visitors.
- Covid-19 has restricted the charity's activities over the last year. The Trustees consider that the impending easing of lockdown restrictions will result in the museum's activities returning to the levels of previous years.

FOR THE YEAR ENDED 31 JULY 2021

TRUSTEES' REPORT

FINANCIAL REVIEW

As at 31st July 2021, the Charity had £22,531 (2020 - £31,462) in the unrestricted fund, this reduction arose due to a deficit being incurred during the year. £5,000 (2020 - £5,628) of unrestricted funds has been designated for future contingencies, see reserves policy. The charity's income from all sources amounted to £32,937 (2020 - £49,450), of this £2,409 was in the form of restricted grants. A deficit of £6,672 (2020 - £4,983) was incurred. £22,949 (2020 - £22,099) of the current year's donations are in respect of the fair value of facilities provided by Nottingham City Council, this is mirrored by a charge in the accounts.

Reserves policy and going concern

To maintain sufficient Reserves to cover the cost of winding up the Museum, Limited Company and Trust, £5,000 (2020 - £5,628) was provided for as at 31st July 2021. Estimate of current winding up costs to be reviewed annually, to maintain sufficient funds to cover likely contingencies.

The Trustees have examined the charity's requirement for reserves in light of the main risks to the charity. Trustees are committed to generating sufficient funds to support the current activities to meet the requirements of the charity, which include, providing a financial cushion against risk and future uncertainties.

RISK MANAGEMENT

The Trustees carry out an annual review of both the financial and operational risks that the charity may face.

STRUCTURE GOVERNANCE AND MANAGEMENT GOVERNING DOCUMENT

Nottingham Industrial Museum is a charity which operates through a company limited by guarantee, incorporated on 10th July 2015 and registered with the Charity Commission on 31st May 2016. The company's governing document is the Memorandum and Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £1.

RECRUITMENT AND APPOINTMENT OF TRUSTEES

The directors of the company are also charity trustees for the purpose of charity law. The Board of Trustees, currently numbering four, administers the charity. The charity is actively looking to recruit additional Trustees and volunteers. The board has overall responsibility for policy, finance and for the provision of facilities needed to enable the Museum to fulfil its objects. Under the requirements of the company's Articles of Association, at Annual General Meetings, one-third of the directors or, if their number is not three or a multiple of three, the number nearest to one-third, must retire from office by rotation. Retiring directors can offer themselves for re-election. New directors appointed by resolution of the other directors must retire at the next annual general meeting, and must not be considered in determining the directors who are to retire by rotation.

FOR THE YEAR ENDED 31 JULY 2021

TRUSTEES' REPORT

The Trustees who served during the year and also those in office at the date of signing the accounts were:

- Mr. A. O'Dell (resigned 11-06-2021)
- Mr. C. Raynor (resigned 16-09-2021)
- Mrs. M. Raynor (resigned 16-09-2021)
- Mr. P. Griffin (resigned 23-02-2021)
- Mr. J. Bowker (resigned 18-12-2020)
- Mr. A. Osakwe (resigned 17-05-2021)
- Ms. R. Smith (resigned 14-04-2021)
- Dr. D. Cheshire (appointed 02-06-2021)
- Mr. G. Lamb (appointed 02-06-2021)
- Mr. C. Lilliman (appointed 02-06-2021)
- Mr. C. Wheeler (appointed 02-06-2021)

STATEMENT OF TRUSTEES RESPONSIBILITIES

The Trustees (who are also directors of the Nottingham Industrial Museum for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (the United Kingdom Generally Accepted Accounting Practice). Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the Charitable Company for that period. In preparing those financial statements the Trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Observe the methods and principles in the Charity SORP (statement of recommended practice)
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business. The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charitable Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

FOR THE YEAR ENDED 31 JULY 2021

TRUSTEES' REPORT

The report was prepared in accordance with the special provisions within Part 15 of the Companies Act 2006.
This report was approved by the Board of Trustees on 21 December 2021

Mr. C. Wheeler
Trustee



INDEPENDENT EXAMINER'S STATEMENT

FOR THE YEAR ENDED 31 JULY 2021

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF NOTTINGHAM INDUSTRIAL MUSEUM

I report on the accounts of the company for the year ended 31 July 2021 .

This report is made solely to the trustees as a body, in accordance with the Charities Act 2011. My examination has been undertaken so that I might state to the trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the trustees as a body, for my examination, for this report, or for the opinions I have formed.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINERS STATEMENT

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINERS STATEMENT

In connection with my examination, no matter has come to my attention (other than that disclosed below):

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

INDEPENDENT EXAMINER'S STATEMENT
FOR THE YEAR ENDED 31 JULY 2021

have not been met; but

(2) in my opinion, for a proportion of the year, the maintenance of accounting records was unsatisfactory in that the records were not maintained on the company's computerised accounting system, records of prime entry were incomplete and not maintained correctly. The lockdown required due to the Covid pandemic exacerbated the situation in that controls regarding the authorisation of expenditure were not always adhered to. The situation was addressed and more robust controls and procedures have been implemented.

Mrs. V. J. Bishop BA(Hons) FCCA

Date: 21 December 2021

Martin Nye Limited
Chartered Certified Accountants
186 High Street
Winslow
Buckinghamshire
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VJB

Nottingham Industrial Museum

**Statement of Financial Activities
for the year ended 31 July 2021**

	Unrestricted funds	Restricted funds	2021 Total	2020 Total
	£	£	£	£
Income				
Income from generated funds				
Donations and legacies	23,603	-	23,603	23,219
Income from Investments	1	-	1	8
Income from charitable activities	6,924	2,409	9,333	26,223
Total Income and endowments	30,528	2,409	32,937	49,450
Expenses				
Costs of generating funds				
Expenditure on Raised funds	25,988	150	26,138	28,617
Expenditure on Charitable activities	13,471	-	13,471	25,816
Total Expenses	39,459	150	39,609	54,433
Net gains on investments				
Net Income	(8,931)	2,259	(6,672)	(4,983)
Gains/(losses) on revaluation of fixed assets				
Net movement in funds:				
Net income for the year	(8,931)	2,259	(6,672)	(4,983)
Total funds brought forward	31,462	1,160	32,622	37,605
Net funds carried forward	22,531	3,419	25,950	32,622

This statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

Nottingham Industrial Museum

BALANCE SHEET AT 31 JULY 2021

	Notes	2021 £	2020 £
FIXED ASSETS			
Tangible assets	2	6,456	5,384
CURRENT ASSETS			
Stock		380	744
Debtors (amounts falling due within one year)	4	1,541	1,705
Cash at bank and in hand		19,500	26,959
		<u>21,421</u>	<u>29,408</u>
CREDITORS: Amounts falling due within one year	5	<u>1,927</u>	<u>2,170</u>
NET CURRENT ASSETS		<u>19,494</u>	<u>27,238</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>25,950</u>	<u>32,622</u>
CAPITAL AND RESERVES			
Unrestricted funds	7		
General fund		17,531	25,834
Designated funds		5,000	5,628
Restricted funds	8	<u>3,419</u>	<u>1,160</u>
		<u>25,950</u>	<u>32,622</u>

For the year ending 31 July 2021 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

**Approved by the board of trustees on 21 December 2021 and
signed on their behalf by**



Mr. C. Wheeler
Trustee

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 JULY 2021**

1. ACCOUNTING POLICIES

1a. Basis Of Accounting

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Financial Reporting Standard applicable in the United Kingdom and the Republic of Ireland (FRS102) and with the Charities Act 2011.

The presentation currency is £ Sterling.

1b. Company Information

Nottingham Industrial Museum Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is The Courtyard, Wollaton Hall and Deer Park, Nottinghamshire, NG8 2AE. The charity constitutes a public benefit entity as defined by FRS102.

The principal activity of the charity is the operation of a museum.

1c. Going Concern

These financial statements have been prepared on the going concern basis. The trustees consider that there are no material uncertainties about Nottingham Industrial Museum's ability to continue as a going concern. There are no material uncertainties affecting the current year's accounts.

1d. Incoming Resources

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income, it is probable that the charity will receive the income, and the value to the charity can be quantified with reasonable accuracy.

Donated goods are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale. Where it is not practical to measure the value of the resource with sufficient reliability, the income is included in the financial period when the resource is sold. Donated facilities and services that are consumed immediately are recognised as income with an equivalent amount recognised as an expense, when they can be measured reliably on the basis of the value of the gift to the charity. The value of the contribution made by volunteers is not included in the accounts.

Donated goods which are capitalised as tangible fixed assets are measured on their fair value where the fair value can be quantified with reasonable accuracy.

1e. Resources Expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

1f. Allocation And Apportionment Of Costs

All costs relate to the single activity of the charitable company and are recognised accordingly.

1g. Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds are funds set aside by the trustees out of unrestricted general funds for the specific future purposes or projects.

1h. Depreciation

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

Plant and Machinery	reducing balance 25%
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1i. Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell (net realisable value).

1j. Corporation Tax

The Charity is exempt from Corporation Tax on its charitable activities.

1k. Government Grants

Grants which relate to revenue are recognised in income on a systematic basis over the period in which the entity recognises the related costs for which the grant is intended to compensate.

Grants relating to assets are recognised in income on a systematic basis over the expected useful life of the asset.

1l. Cash At Bank And In Hand

Cash at bank and in hand are basic financial assets and include cash in hand, deposits held at call with banks and other short-term liquid investments with original maturities of three months or less.

1m. Financial Instruments

The company only has financial assets and financial liabilities of a kind that qualify as Basic Financial Instruments. Financial instruments are recognised in the company's Balance Sheet when the company becomes party to the contractual provisions of the instrument. Basic financial instruments are initially recognised at transaction value and subsequently measured at settlement value.

1n. Judgements And Key Sources Of Estimation Uncertainty

In the application of the company's accounting policies, the directors are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both the current and future periods.

1o. Heritage Assets

Heritage assets are tangible or intangible assets which have historical, artistic, scientific, technological, geological or environmental qualities that are held and maintained principally for their contribution to knowledge or culture. Heritage assets are initially recognised at their fair value where practicable.

Fair value can often be estimated by reference to recent market transactions in identical assets or in assets that are substantially the same as the asset being measured. Fair value may be determined by the appraisal of market-based evidence by trustees or staff who have relevant skills, knowledge and experience or by a professionally qualified valuer. Where no market-based evidence exists, depreciated replacement cost may be used to estimate the fair value of certain properties held as heritage assets. If a reliable estimate cannot be made of the asset's fair value or the cost of valuation is likely to exceed the benefits provided by the information, the asset is not recognised in the accounts.

2. TANGIBLE FIXED ASSETS

	Plant and Machinery Etc. £	Total £
Cost		
At 1 August 2020	10,823	10,823
Additions	<u>2,695</u>	<u>2,695</u>
At 31 July 2021	<u>13,518</u>	<u>13,518</u>
Depreciation		
At 1 August 2020	5,439	5,439
For the year	<u>1,623</u>	<u>1,623</u>
At 31 July 2021	<u>7,062</u>	<u>7,062</u>
Net Book Amounts		
At 31 July 2021	<u><u>6,456</u></u>	<u><u>6,456</u></u>
At 31 July 2020	<u><u>5,384</u></u>	<u><u>5,384</u></u>

As per the Licence agreement between the charity and Nottingham City Council, the charity maintains a large collection of artifacts for display to the public on behalf of the Council. These include steam engines, radios, gramophones, printing presses, bicycles, motorcycles and tractors. These artifacts are considered to be Heritage Assets. It is considered that ownership of these assets remain that of the Council and therefore a value has not been attributed to them and they have not been recognised in the accounts.

Nottingham Industrial Museum

3. STOCK	2021	2020
	£	£
Stock comprises:		
Stock	380	744
	<u>380</u>	<u>744</u>

4. DEBTORS	2021	2020
	£	£
Amounts falling due within one year:		
Trade debtors	-	337
Other debtors	1,541	1,368
	<u>1,541</u>	<u>1,705</u>

5. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Trade creditors	1,049	1,491
Other creditors	878	679
	<u>1,927</u>	<u>2,170</u>

Included in other creditors is £nil (2020 - £35) in respect of monies received on account. During the year ended 31st July 2019 the charity received a Heritage Lottery Fund grant of £12,370. This has been treated as a revenue grant in these accounts. £nil of the grant has been recognised in this accounting period (2020 - £3,486, 2019 - £8,884) on the basis that it is to be matched to consultancy fees incurred in respect of Lucy Anstill and Toni Thomcraft-Smith.

6. LIMITED BY GUARANTEE

The company is limited by guarantee and does not have a share capital. Each member gives a guarantee to contribute a sum not exceeding £1, to the company should it be wound up. At 31 July 2021 there were 4 members.

Nottingham Industrial Museum

7. UNRESTRICTED FUNDS

	Brought forward	Incoming resources	Outgoing resources	Transfers	Carried forward
	£	£	£	£	£
General fund	25,834	30,528	(39,459)	628	17,531
Contingency Fund	5,628	-	-	(628)	5,000
	<u>31,462</u>	<u>30,528</u>	<u>(39,459)</u>	<u>-</u>	<u>22,531</u>

8. RESTRICTED FUNDS

	Brought forward	Incoming resources	Outgoing resources	Transfers	Carried forward
	£	£	£	£	£
Restricted grant fund	1,160	2,409	(150)	-	3,419
	<u>1,160</u>	<u>2,409</u>	<u>(150)</u>	<u>-</u>	<u>3,419</u>

Restricted grant fund

Restricted grant funds not yet utilised

9. RELATED PARTY TRANSACTIONS

There were no related party transactions during the year (2020 - none).

A Trustee was reimbursed £781 (2020- £700) in respect of mileage. 7 (2020 - 13) trustees and volunteers were reimbursed for out of pocket expenses including, refreshments, volunteer welfare, purchases, stationery, postage, machine repairs, train fares and travel etc. amounting to £8,305 (2020 - £3,877). Reimbursed expenses are incurred in order for Trustees and volunteers to fulfil their duties and are not considered payment for goods and services or the remuneration of a Trustee, nor do they count as any kind of personal benefit.

10. PAYMENT TO EXAMINER

An accrual of £840 (£700 plus VAT) is included in the accounts in respect of payment to the examiner (2020 - £630) which includes a fee for the provision of software training.

11. TRUSTEES' REMUNERATION AND BENEFITS

No Trustees received remuneration or other benefits for the year ended 31st July 2021 (2020 - Nil).

The company relies on volunteers and has no staff.

Nottingham Industrial Museum

**Incoming Resources
for the year ended 31 July 2021**

	2021	2020
	£	£
Incoming resources		
Incoming resources from generated funds		
Voluntary Income		
Donations	396	1,120
Donations - Facilities and services	22,949	22,099
Other income	258	-
	<u>23,603</u>	<u>23,219</u>
	<u>23,603</u>	<u>23,219</u>
	<u>1</u>	<u>8</u>
Charitable Activity		
Admission fees	2,687	10,364
Bric-a-brac and retail	4,202	6,449
Activities	-	- 103
Venue hire	35	1,090
Other income	-	3,181
Grants receivable	<u>2,409</u>	<u>5,036</u>
	9,333	26,223
	<u>9,333</u>	<u>26,223</u>
	<u>32,937</u>	<u>49,450</u>

Nottingham Industrial Museum

**Expenses
for the year ended 31 July 2021**

	2021	2020
	£	£
Expenses		
Costs of generating funds		
Costs Of Generating Voluntary Income		
Opening stock	744	756
Purchases	1,111	2,509
Repairs and renewals	1,112	2,952
Volunteer welfare	602	1,045
Expenses - facilities and services	22,949	22,099
Closing stock	(380)	(744)
	<u>26,138</u>	<u>28,617</u>
	<u>26,138</u>	<u>28,617</u>
Charitable Activities		
Volunteer training	318	-
Printing, postage and stationery	355	329
Computer costs	1,987	766
Travel	825	801
Advertising	730	414
Subscriptions	270	144
Telephone and internet	1,096	549
Depreciation	1,623	1,726
Volunteer gifts and entertaining	413	-
Cleaning	528	-
Consultancy fees	1,100	18,088
Bank charges	341	244
	<u>9,586</u>	<u>23,061</u>
	<u>9,586</u>	<u>23,061</u>
Governance Costs		
Accountancy	864	630
Sundry	39	-
Insurance	1,542	1,561
Legal fees	1,440	564
	<u>3,885</u>	<u>2,755</u>
	<u>3,885</u>	<u>2,755</u>
	<u>39,609</u>	<u>54,433</u>
	<u>39,609</u>	<u>54,433</u>