

# The Purple Penguin Club



**Be included; family support; social skills and lots of fun!**

Registered Charity number 1167387

[fun@purplepenguinclub.org.uk](mailto:fun@purplepenguinclub.org.uk)

[www.purplepenguinclub.org.uk](http://www.purplepenguinclub.org.uk)

## The Purple Penguin Club

### Annual Charity Report

April 2023 - April 2024



## **Message from Carron Beckwith:**

### **Chairperson 2023-2024**

The Purple Penguin Club have had a hugely successful year supporting many children, young people, and families. The Board of Trustees would like to pass on their thanks and congratulations to both Wendy and Ellen for continuing to build The Purple Penguin Club into the incredible charity it is today. We are also extremely lucky to have a committed and hard-working staff team of supervisors, playworkers and volunteers. The continuing growth in provision with the expanding Sunday Club now means that we can reach more families, children and young people within Barking & Dagenham, giving them much needed respite and support. Our current financial position is enabling us to continually build upon our outstanding staff training and development schedule, as well as organise a range of fun trips and activities for the members. The Board of Trustees are very excited to see the developments in 2024/2025!

## **The George Bose Award:**

The George Bose trophy is awarded annually to a staff member who goes above and beyond for the benefit of the charity. Last year's award winner, Aaron King (right) will be presenting to this year's award winner Fija Khan (Right). She receives this award for the dedication and commitment she has given to Purple Penguin Club since 2021 when she first became employed, Fija is always happy to help and support new staff and volunteers as well as always being keen to complete further training, learn new skills and take on additional responsibility. Fija has recently been promoted into a supervisory role within the organisation.



## **Objectives and Activities**

The past year has seen the charity growing steadily, we are now running regular sessions on both Saturdays and Sundays with both clubs running at full capacity. By having 2 clubs we can better meet the individual needs of more children in the borough, with the Sunday group specially designed for those with complex care needs, those who require a calmer and quieter environment and our younger members who require qualified early years staff onsite. Our Saturday group is for our older age group and those who enjoy a more lively, active environment, with

lots of trips offsite to help promote independence and life skills ready for adulthood. We have a strong staff team at both clubs who we are incredibly proud of.

We were fortunate enough to offer a variety of day visits and overnight stays in the Summer of 2023 including weekend trips to Lambourne End and a 2-night residential trip to Stubbers Activity Centre, this was made possible thanks to the generous funding received from Essex Youth Trust. We were able to offer many exciting activities to the members including canoeing, climbing, orienteering, pony rides, swimming, and team games. We hope to repeat this in the Summer of 2024.

## **Achievements and Performance**

We have continued to build our links and partnerships with The London Borough of Barking & Dagenham staff including the wonderful staff based at the Children and Young People with Disabilities Hub, in addition to the Just Say Parents Forum and of course our friends at AbPhab Youth Club.



We continue to receive funding from the Jack Petchey Foundation which allows us to purchase extra equipment and activities which would not otherwise be possible. Over the past year they have part funded trips to Stubbers

& Lambourne End as well as funding us to purchase a brand new PlayStation 5, controllers and games. They also funded trips to a pizza making workshop at Pizza Express, and the Panto's at Barking and The Habbit Factory. We are incredibly grateful for their support.

Last year's award winners were:

Fiona, **June 2023**

Paris, **October 2023**

Yasser, **March 2024**



During this period, we nominated Sandra Clay (right) for a Jack Petchey Leader award. Sandra is a reliable and dedicated member of our team, and she has worked incredibly hard with one of our members to help increase his confidence which has helped him become more independent. Thanks to this grant funding we have been able to purchase a brand-new PlayStation 5 for the young people at club to enjoy.



## **Volunteering Project 2023**

Our volunteering project, funded by the Neighbourhood Community Infrastructure Levy Panel came to an end in November 2023. This project allowed us to better support the volunteers that we have and provides funding for lots of training including accredited first aid training, safeguarding and health and safety training. We had a visit from 3 panel members from the levy panel in May 2023, who were really impressed with the number of volunteers we had recruited into the programme and their outcomes. Many of these volunteers have now become Playworkers within our organisation and we are excited to welcome them to our permanent team.

## **Financial Review**

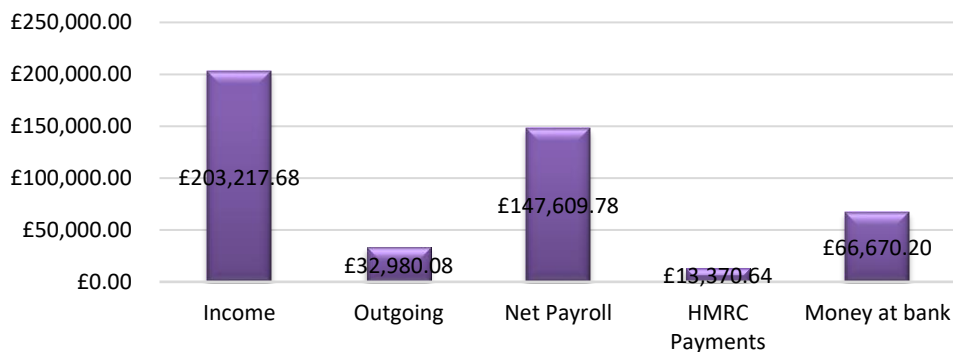
We are finishing the year in a comfortable financial position, which prepares us well for heading into the next year as we have been asked to run additional sessions by the Borough Commissioning Team. Although attracting funding can be challenging; particularly when the effects of the cost-of-living crisis

is still very much being felt by the majority of people across our community, we are extremely fortunate that we are supported by some amazing charitable trusts including The Jack Petchey Foundation and The Essex Youth Trust. We are incredibly grateful for their support.

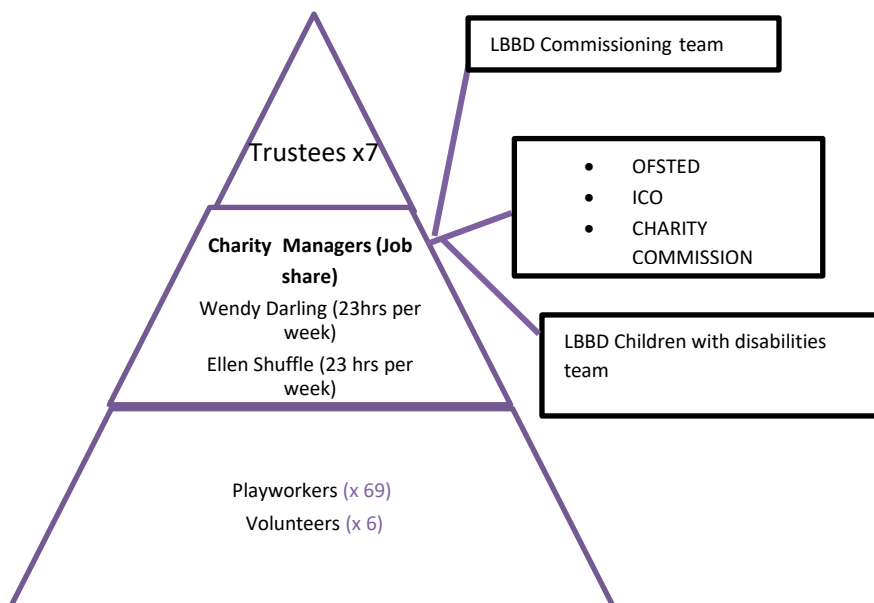
<b>Starting Balance (6/4/23)</b>	£57,413.02		<b>Total Income:</b>	£203,217.68
<b>Income</b>	£203,217.68		<b>Total Expenditure:</b>	£193,960.50
<b>Outgoing</b>	£32,980.08		<b>Profit/Loss*:</b>	£ 9,257.18
<b>Net Payroll</b>	£147,609.78			
<b>HMRC Payments</b>	£13,370.64			
<b>Money at bank</b>	£66,670.20			

\*Due to the way our sessional staff holiday pay is calculated and paid, this figure includes money held in reserve for this payment (sessional staff holiday pay is calculated and paid at 6 monthly intervals)

## Purple Penguin Club 2023 - 2024



## Structure, Governance and Management





## Looking forward:

We are looking forward to another Stubbers weekend residential trip in August 2024 thanks to part funding from Essex Youth Trust. In addition, we are also planning a weekend residential trip to Lambourne End in June 2024. Due to demand, we shall be increasing the amount of sessions we are running annually from 40 to 46 per year at both clubs, to facilitate this we are re-organising our staff training programme which we hope will provide some greater in-depth learning and CPD challenges for our team.





Purple Penguin Club Monthly Accounts 2023- 2024

Apr-2023 (from 6th)					
Brought Forward	<b>£57,413.02</b>				
Income	£4,555.00				
Outgoing	£3,171.29				
Net Payroll	£10,207.46				
Tax/Nl	£1,247.23				
At Bank	<b>£47,342.04</b>				
July-2023					
Income	£9,560.00				
Outgoing	£1,236.21				
Payroll	£10,184.92				
Tax/Nl	£713.93				
At Bank	<b>£39,505.88</b>				
Oct-2023					
Income	£25,225.00				
Outgoing	£2,336.48				
Payroll	£8,450.46				
Tax/Nl	£848.00				
At Bank	<b>£56,327.40</b>				
Jan-2024					
Income	£22,030.00				
Outgoing	£1,767.21				
Payroll	£9,055.23				
Tax/Nl	£813.50				
At Bank	<b>£57,334.93</b>				
Apr-2024 (To 5th)					
Income	£6,370.00				
Outgoing	£5,288.98				
Payroll	£0.00				
Tax/Nl	£0.00				
At Bank	<b>£66,670.20</b>				
For reference use:					
April 2022	Tax/Nl per month £1,247.23				
May 2022	£1,366.76				
June 2022	£1,500.83				
July 2022	£713.93				
August 2022	£1,301.83				
September 2022	£1,157.91				
October 2022	£848.00				
November 2022	£1,148.59				
December 2022	£968.96				
January 2023	£813.50				
February 2023	£1,169.85				
March 2023	£1,133.25				
April 2023	£0.00				
Total Tax/Nl	<b>£13,370.64</b>				

I confirm that I have checked the accounts for the year 2023-2024 and I am satisfied that this is an accurate account of the charity's income and expenditure for the year. I confirm that trustees have been presented with a financial report quarterly for their examination throughout this period.

Arday

Ms Amanda Heary, Charity Treasurer





Section A

Independent Examiner's Report

Report to the trustees

Charity Name  
The Purple Penguin Club

On accounts for the year  
ended

April 2024

Charity no  
(if any)

1167387

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05/04/2024.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~\*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*Mark Lloyd*

Date:

18/11/24

Name:

MARK LLOYD

Relevant professional  
qualification(s) or body

N/A

(if any):

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Address:

129 CAVENDISH GARDENS
BARKING
ESSEX IG11 9DY

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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**Purple Penguin Charity**  
**Accounts for Financial Year 2023-24**

**In examining the accounts for the Purple Penguin Charity for the year 2023-24, I have completed the following course of action:**

- **Inspected the accounts for sampling purpose, from April, July, and March. All agreed with bank statements and account documents including invoices.**
- **Read the Annual Trustees' Report which approved the accounts and the Charity's financial position.**
- **Requested and received a full list of the Trustees.**
- **Examined a sample month's payroll details for March 2024 and found them to be in good order and agreeing with bank statements.**
- **Examined the Agenda of the Trustees' meetings and the minutes of a sample meeting which accorded with the Agenda.**
- **Examined two sample Manager's Reports presented to the Trustees.**
- **Examined two sample Financial Reports presented to the Trustees and noted important issues being considered, namely the payment of the age-related statutory minimum wage; and the salaries to be paid to the two Managers (WD and ES); the setting up of a savings account to maximise income from any "excess" funds that may arise during the course of the year; and possible expansion of the services provided due to increasing demand from the community.**
- **Confirmed with the Charity Commission that the "Carry Forward" from the previous year does not qualify as "income" for the following year, since these accounts are "Receipts and Payments" accounts, not "Accruals" accounts.**
- **Trustees may wish to consider the possible implications of any further expansion, since the resulting income may exceed £250K and incur additional costs in providing full accounting procedures.**

**Mark Lloyd**

**November 2024**