



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From: 31 January 2020 To: 31 January 2021**

**Charity name: Arts Cabinet**

**Charity registration number: 1167368**

### **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance education in the arts and culture for the public benefit by: <ul style="list-style-type: none"><li><input type="checkbox"/> Raising awareness of the wide range of contemporary art practices</li><li><input type="checkbox"/> Providing workshops, seminars, talks, exhibitions and other such events on the said subjects</li><li><input type="checkbox"/> Any other such charitable ways as the trustees see fit in furtherance of this object.</li></ul>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Built the organisation through engagement with Higher Education, as a key priority:</p> <ul style="list-style-type: none"><li><input type="checkbox"/> King's College London</li><li><input type="checkbox"/> Goldsmiths College London</li><li><input type="checkbox"/> University of Agder, Norway with whom we continued our work as project partners of Erasmus+</li><li><input type="checkbox"/> Formation of further academic and artists networks (The University of the Aegean, Greece, The University of Amsterdam, The Netherlands);</li><li><input type="checkbox"/> We consolidated a new partnership with the Leverhulme Centre for Wildfires, the Environment and Society and received funding to develop a major programme involving artists and scientists to produce new research and work about Wildfires.</li></ul> <p>We concluded our first online Editorial on Migration and initiated the first online editorial with King's College on Social Justice.</p> <p>Continued to ensure that the online content was made as widely available as possible to make knowledge</p>

		transferable and accessible.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees had full regard to Charity Commission guidance on public benefit at all times.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	From April 2020 to July 2021, 1 new volunteer worked with Arts Cabinet, in addition to the permanent unpaid Founding Director: <input type="checkbox"/> 1 volunteer from Goldsmiths College
Other		N/A

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The main achievements in this period were</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> The consolidation of Arts Cabinet's collaboration with King's College London (through a signed MoU in January 2020), to work together on projects that connect researchers and artists and promote new knowledge and new understandings of critical issues, for the benefit of students, other researchers and artists, as well as communities with an interest in the social sciences and their cross-over with Art. As noted above, concluded our first online Editorial on Migration and initiated the first online editorial with King's College on Social Justice.</li> <li><input type="checkbox"/> Initiating the new partnership with the Leverhulme Centre for Wildfires, the Environment and Society. This will enable us to develop a major programme involving artists and scientists to produce new research and work about Wildfires as one of the key elements of climate change.</li> <li><input type="checkbox"/> Successful participation in the first events of 'Encounters' a 3-year Erasmus+ project to 2022, within</li> </ul>

		<p>an international consortium of Higher Education and Art partners across Europe, to deliver public programmes involving artists and researchers in the UK, digitally and in Europe (Greece, Norway); These programmes will involve student exchange, public engagement and a wide dissemination programme that aims to conclude in London in 2022 with a public conference</p> <p>□ Expanding the collaboration with Goldsmiths College in London to offer opportunities for students to be part of the activities and learning programmes developed by Arts Cabinet.</p>
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### **Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Our priority this year was to secure strategic partnership with Higher Education. This was achieved (see above).
Performance of fundraising activities against objectives set	Para 1.41	Arts Cabinet started to receive funds through its participation with higher education partners, principally the Erasmus+ project with the University of Agder. Further funding is expected through our partnership with the Leverhulme Centre for Wildfires, the Environment and Society and from the Editorial on Social Justice we are developing with Kings College London.
Investment performance against objectives	Para 1.41	N/A
Other		N/A

### **Financial Review**

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the period, the organisation had a balance of £9326.02.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	N/A
Amount of reserves held	Para 1.22	N/A
Reasons for holding zero reserves	Para 1.22	The organisation does not produce public events (only in partnership), does not have employment engagements, and does not fund activity. We therefore did not need to hold reserves in this period.

Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### **Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Fundraising activities with Higher Education partners (as described above).
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	The principal risk is breakdown in our partnerships with higher education institutions. We manage this risk through active relationship management and working with a range of partners.
Other		N/A

## **Structure, Governance and Management**

Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

### **Additional information (optional)**

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The charity trustees will make available to each new charity trustee, on or before his or her first appointment: (a) A copy of the current version of this constitution; and (b) A copy of the CIO's latest Trustees' Annual Report and statement of accounts.
The charity's	Para 1.51	N/A

organisational structure and any wider network with which the charity works		
Relationship with any related parties	Para 1.51	N/A
Other		N/A

## Reference and Administrative details

Charity name	Arts Cabinet
Other name the charity uses	None
Registered charity number	1167368
Charity's principal address	C/O The Arab British Centre 1 Gough Square London EC4A 3DE

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stuart MacDonald	Secretary and Treasurer		
2	Anthony Downey			
3	Carla Figueira			
4	Nicholas Sharp			
5	Jeff Haywood	Chair		
6	Mark O'Neill			
7	Svetlana Sequeira Costa		31 March 2020 - 31 January 2021	
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9				
10				
11				
12				
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14				
15				
16				
17				
18				
19				
20				

### Corporate trustees - names of the directors at the date the report was approved

Director name		
Jeff Haywood		
Stuart MacDonald		
Anthony Downey		
Carla Figueira		
Nicholas Sharp		
Mark O'Neill		
Svetlana Sequeira Costa		

### Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

Svetlana Sequeira Costa

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

## Other optional information

N/A



## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Stuart MacDonald

Position (eg  
Secretary, Chair, etc)

Secretary

Date

12 November 2021





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name <b>ARTS CABINET</b>	No (if any) <b>1167368</b>
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## Receipts and payments accounts

For the period from	Period start date 01/02/2020	To	Period end date 31/01/2021
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	12,254	-	-	12,254	3,500
Bank interest	1	-	-	1	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	12,255	-	-	12,255	3,500
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	12,255	-	-	12,255	3,500
<b>A3 Payments</b>					
Sponsor payments	1,676	-	-	1,676	-
Website costs	1,520	-	-	1,520	1,493
Room rental	288	-	-	288	90
Subscription	75	-	-	75	300
Travel & subsistence	507	-	-	507	519
Bank charges	27	-	-	27	2
Insurance	341	-	-	341	-
Accountancy	370	-	-	370	-
Design costs	750	-	-	750	-
IT costs	159	-	-	159	-
<b>Sub total</b>	5,713	-	-	5,713	2,404
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	5,713	-	-	5,713	2,404
<b>Net of receipts/(payments)</b>	6,542	-	-	6,542	1,096
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	2,784	-	-	2,784	1,688
<b>Cash funds this year end</b>	9,326	-	-	9,326	2,784

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		9,326	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	9,326	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Stuart MacDonald		