

## **Structure, Governance and Management**

### **Type of Governing document**

- Constitution dated 25th May 2016

### **How is the charity Constituted?**

- CIO

### **Trustee selection methods including details of any constitutional provisions e.g.**

- Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting to the charity trustees.

### **Objectives and Activities**

Summary of the purposes of the charity as set out in its governing document

As set out in the charities constitution dated 25th May 2016, our purpose is to relieve the suffering of cats in need of care and attention and, in particular to provide rescue homes or other facilities for the reception, care & treatment of such cats.

### **Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.**

The focus of our activities remains to provide foster care for cats whilst finding them their adopted homes and to promote humane behaviour to all animals

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit

In planning our activities for the year we have kept in mind the charity commissions guidance on public benefit at our trustees meetings.

### **Achievements and Performance**

2022 has been an incredibly busy year. Kitten season started remarkably early in 2022 and we had to put out a call for additional foster parents with one of our vet practices. This saw another 5 kitten Fosterers come on board to assist us through the busy season, we thought that 2021 was busy but 2022 was our busiest year since we opened in 2016.

- 369 cats & kittens were adopted
- 27 ferals were neutered
- 16 cats were reunited with their owners
- 13 cats received medical assistance
- 8 neutering vouchers were issued

We were able to increase the number of volunteers in 2022, however, the number is still below the pre-Covid number. We increased our number of Fosterers by 18, which includes the 5 kitten Fosterers mentioned above. In 2022 we had 29 fosterers on our books.

During this time we also worked closely with Animal Rescues in Birmingham who reached out to our charity to ask for assistance in rehoming Feral Cats and Kittens.

We reached out to another local charity & a local food bank, donating pet food that had previously been donated to us, and that we would not be able to use.

The Feral and Street Cat unit was busy in 2022 and due to expansion of the site, it was decided that it would make sense for it to be set up as an Independent Charity and we decoupled from them in October of this year.

Our biggest achievement in this year, was being able to successfully rehome over 400 cats and kittens. We were also able to lay the foundations for our new Admin Office and Mother and Baby Unit.

### **Financial Review**

Review of the charity's financial position at the end of the period

The Charity holds cash in the bank of £22413, which is made up of £6271 restricted funds and £16143 unrestricted funds,

### **Details of funds materially in deficit**

Not applicable

### **The charity's principal sources of funds (including any fundraising)**

The main source of funding was from donations and adoptions, we also received grants from Jean Sainsbury Animal Welfare trust for help towards vet fees, food and litter, and Pets at Home foundation for help towards vet fees and Food.

We were able to hold a Spring Fayre in April and a Black Cat/Halloween Fayre in October, these were well supported by the general public.

### **How expenditure has supported the key objectives of the charity.**

Our largest expenditure in 2022 was for vet fees, medications and food, without which we could not continue our work.

Name of the Trustees who manage the charity:

Name

Ginny Parratt – Founding Trustee

Claire Randall Cooke - Treasurer

Amy Parratt - Trustee

Cats in Distress  
Registered Charity 1167332  
Receipts and Payments Account  
for the period Dec 2022

Income Received: Restricted	Gross	Net
Grants	14212	14212
<b>Total Grants Received</b>	<b>14212</b>	<b>14212</b>
<b>Expenditure:</b>		
Vet Fees, Meds and Microchips	7217	7217
Cattery Consumables, Food and Assoc costs	725	725
<b>Total Expenses</b>		<b>7941</b>
Opening balance at Bank (1/1/22)		0
Total Net Income (Grants)		14212
		<b>14212</b>
Less Expenses		<b>7941</b>
<b>Closing Bank at 31/12/22 (Restricted funds)</b>		<b>6271</b>
<b>Total Restricted Funds carried forward</b>		<b>6271</b>

Cats in Distress  
Registered Charity 1167332  
Receipts and Payments Account  
for the period Dec 2022

<b>Income Received: Unrestricted</b>	<b>Gross</b>	<b>Expenses</b>	<b>Net</b>
Donations/Adoptions	58931	0	58931
Commission Received	2281	0	2281
Events	3620	-325	3295
Gift Aid	8634	0	8634
Grants	8000	0	8000
<b>Total Received</b>	<b>81466</b>	<b>-325</b>	<b>81140</b>

**Expenditure:**

Vet Fees, Meds and Microchips	44599
Cattery Consumables, Food and Assoc costs	8612
Cleaning, PPE, Clothing	644
Admin and Running Costs	3857
Cat Eqpt (Carriers etc)	899
Insurance, Rent and Utilities	2324
Mileage	2634
Buildings	40641
Purchases/Sundries	0
<b>Total Expenses</b>	<b>104210</b>

Net Income (income less expenses)	-	23,070
<b>Profit for Year to Date</b>	-	<b>23,070</b>

Opening balance at Bank (1/1/22)	39213
Total Net Income	81140
	<b>120353</b>
Less Expenses	<b>104210</b>
Unbanked Cash Donations	0
Unbanked Cheques	0
Accts Payable	0.00
<b>Closing Bank at 31/12/22</b>	<b>16143</b>
<b>Total Unrestricted Funds carried forward</b>	<b>16143</b>

Cats in Distress  
Registered Charity 1167332  
Receipts and Payments Account  
for the period Dec 2022

<b>Income Received: TOTAL</b>	<b>Gross</b>	<b>Expenses</b>	<b>Net</b>
Donations/Adoptions	58931	0	58931
Commission Received	2281	0	2281
Events	3620	-325	3295
Gift Aid	8634	0	8634
Grants	22212	0	22212
<b>Total Received</b>	<b>95678</b>	<b>-325</b>	<b>95352</b>
Expenditure:			
Vet Fees, Meds and Microchips			51816
Cattery Consumables, Food and Assoc costs			9336
Cleaning, PPE, Clothing			644
Admin and Running Costs			3857
Cat Eqpt (Carriers etc)			899
Insurance, Rent and Utilities			2324
Mileage			2634
Buildings			40641
Purchases/Sundries			0
<b>Total Expenses</b>			<b>112151</b>
Net Income (income less expenses)			-16799
Profit for Year to Date			-16799
<b>Opening balance at Bank (1/1/22)</b>			<b>39213</b>
Total Net Income			95352
<b>Gross total</b>			<b>134565</b>
Less Expenses			112151
Unbanked Cash Donations			0
Unbanked Cheques			0
Accts Payable			0
<b>Closing Bank at 31/12/22</b>			<b>22413</b>
<b>Total Funds carried forward</b>			<b>22413</b>
<b>Restricted Funds @ 31/12</b>			<b>6271</b>
<b>Unrestricted Funds @ 31/12</b>			<b>16143</b>
<b>Balance back</b>			<b>22413</b>



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

CATS IN DISTRESS

**On accounts for the year  
ended**

31 Dec 2022

**Charity no  
(if any)**

1167332

**Set out on pages**

1-2

(remember to include the page numbers of additional sheets.)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 12 / 2022**.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

J. Usher

**Date:**

14 Jul 2023

**Name:**

MRS J USHER

**Relevant professional  
qualification(s) or body  
(if any):**

NA

**Address:**

39 Osprey Road

Warminster

Wilts, BA12 8GD

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**