

**ST MARTIN'S COMMUNITY CENTRE**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2021**

**CHARITY NUMBER: 1167326**

**ST MARTIN'S COMMUNITY CENTRE**  
**ABBOTTS PARK**  
**LONDON**  
**SW2 3QB**

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**ST MARTIN'S COMMUNITY CENTRE**

**LEGAL & ADMINISTRATIVE DETAILS  
YEAR ENDED 31<sup>ST</sup> MARCH 2021**

**ADDRESS FOR CORRESPONDENCE**

ABBOTTS PARK  
LONDON  
SW2 3QB

**REGISTERED CHARITY NUMBER**

1167326

**GOVERNING DOCUMENT**

CONSTITUTION  
29<sup>TH</sup> MAY 2002

**TRUSTEES**

Ms Afryea Adofo  
Mrs Jennifer Felix  
Mrs Marguerita Gloria Alexander  
Mr Stephen Eusell, Ms Jasmine Eusell  
Mr Terence Curtis, Ms Shelia Vaughan  
Ms Donna Oates, Ms Paulette Walker,

**PRINCIPAL BANKERS**

BARCLAYS BANK  
LEICESTER  
LE87 2BB

**INDEPENDENT EXAMINER**

FRESH FIRE ORGANISATION  
GENERATOR BUSINESS CENTRE  
95 MILES ROAD  
MITCHAM  
CR4 3FH

**ST MARTIN'S COMMUNITY CENTRE  
TRUSTEES' REPORT  
YEAR ENDED 31<sup>ST</sup> MARCH 2021**

The trustees are pleased to present their report for the year ended 31<sup>st</sup> March 2021 for the charity, St Martin's Community Centre with charity number 1167326.

The Trustees of the charity are: Ms Afryea Adofo  
Mrs Jennifer Felix  
Mrs Marguerita Gloria Alexander  
Ms Donna Oates, Ms Paulette Walker  
Mr Stephen Eusell, Ms Shelia Vaughan  
Mr Terence Curtis, Ms Jasmine Eusell

The principal address of the charity is : Abbots Park  
London  
SW2 3QB

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Charity governing document is a declaration of trust that was executed 29<sup>th</sup> May 2002 .The Charity is governed by a board on which the trustees are represented. It meets regularly to review, plan activities and monitor the financial position. They are supported by a management committee.

**OBJECTIVES AND ACTIVITIES**

The Charity Objects to promote the benefit of the inhabitants of St Martins Estate and the surrounding area (together called the area of benefit) by the relief of poverty, distress and sickness, the furtherance of health, the advancement of education and the provision of recreation and leisure time facilities in the interest of social welfare and with the object of improving the conditions of life for the said inhabitants. The trustees confirm that they have had due regard to the guidance issued by the Charity Commission on public benefit before deciding what activities the charity should undertake.

**ACHIEVMENTS AND PERFORMANCE**

The community centre continues to be widely utilized by the community and neighbouring residents. The community centre hires out the main hall which accommodates up to 100 people, two meeting rooms for trainings and courses, a multi- purpose crèche room. It also has two fully equipped kitchens, two storage rooms for equipment and a large garden to the side of the building. The garden is mainly used by the Olive Tree day nursery, Butterfly After School and children's parties.

## **ST MARTIN'S COMMUNITY CENTRE**

### **Trustee report contd.**

The current service users of the St Martin's Community centre are as follows:

Bethany Church Ministry  
Butterfly After School Club  
Lambeth Islamic Centre  
Lighthouse Chapel International  
Olive Tree Day Nursery (Term Time Only)  
St Martin's Senior Citizen's Club  
Saturday School (Term time only)  
True Vine

### **FINANCIAL REVIEW**

The income of the charity is above £90,000. This is a good amount for this year of the charity the costs have been well managed over this period. The organisation is still in a good position to manage its costs. The funds have been used in maintaining the centre premises, employing staff to manage the running of the centre and enable the users in a comfortable and safe environment while using the facilities.

### **FUTURE DEVELOPMENTS**

The charity plans to maximise the use of the centre in its services to the community. They plan to continue maintaining the upkeep of the building to keep a safe clean environment with up to date facilities. The present independent examiner supports the financial operations by making it more effective

### **RESERVE POLICY**

It is the policy of the Charity to maintain unrestricted funds, which are the reserves of the charity at about 3 months of unrestricted expenditure. This provides sufficient funds to cover any emergency expenditures that may arise from time to time. The charity will seek to maintain this level throughout the year.

### **RISK MANAGEMENT**

The charity have assessed all the major risks to which the charity is exposed to, in particular those related to operations and finances of the charity, and are satisfied that systems are in place to mitigate exposure to major risks.

### **TRUSTEE RESPONSIBILITIES**

Under the Charities Act 2011, the trustees are required to prepare a statement of accounts for each accounting year which gives a true and fair view of the state of the church. They are required to:

1. Select suitable accounting policies and apply them consistently.
2. Make judgements and estimates that are reasonable and prudent.
3. State whether the applicable accounting standards have been followed.
4. Prepare financial statements on an ongoing basis.

**ST MARTIN'S COMMUNITY CENTRE**  
**Trustee's Report continued**

They are responsible for keeping proper records which disclose with reasonable accuracy the finances of St Martin's Community centre at any time and to ensure that such accounts comply with the Charities Act 2011. They also have a responsibility to safeguard the assets of St Martins Community Centre and to take reasonable steps to detect fraud or other irregularities.

Approved by the Trustees on 21<sup>st</sup> July 2021 and signed on their behalf by:

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Independent Examiner's Report  
To the Trustees

**ST MARTIN'S COMMUNITY CENTRE**

I report on the accounts of St Martin's Community Centre for the year ended 31<sup>st</sup> March 2021 set out on the following pages which have been prepared on the basis of the accounting policies shown in the corresponding pages.

**Respective responsibilities of trustees and examiner**

The trustees of the St Martin's Community Centre are responsible for the preparation of accounts: they consider that the audit requirement under section 144(2) of the Charities Act 2011 (the 2011 Act), does not apply. It is my responsibility to :

- Examine the accounts under section 145 of the 2011 Act.
- Follow the procedures laid down in the General Directions given by the Charity Commissioners made under section 145(5)(b) of the 2011 Act.
- State whether particular matters have come to my attention.

**Basis of Independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by St Martin's Community Centre and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In the course of my examination, no matter has come to my attention;

- (1) which gives me reasonable cause to believe that, in any material aspect, the trustees have not met the requirements to ensure that:
  - proper accounting records are kept( in accordance with section 130 of the 2011 Act
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the 2011 Act: or
- (2) to which , in my opinion , attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Chuks Ajuka BSc(Man), FICB PMDip  
FRESH FIRE ORGANISATION  
Unit 5 Generator Business Centre  
95 Miles road  
Mitcham  
Surrey  
CR4 3FH

# ST MARTIN'S COMMUNITY CENTRE

## Statement of Financial Activities for the year ended 31st March 2021

	Note	Unrestricted Funds	Total Funds	
		£	2021 £	2020 £
<b>Incoming Resources from generated funds</b>				
Income	2	65456	65456	91686
Investment income	3	0	0	0
		65456	65456	91686
<i>Other Income</i>				
Other		0	0	0
		65456	65456	91686
<b>Total Incoming Resources</b>				
<b>Resources Expended</b>				
<b>Charitable activities in furtherance of objectives</b>				
Charitable Activities	6	48,187	48,187	76536
Other	4	6000	6000	10393
		54,187	54,187	86929
<b>Total Resources Expended</b>				
<b>Net movement in funds</b>		<b>11,269</b>	<b>11,269</b>	<b>4757</b>
<b>Reconciliation of Funds</b>				
Total Funds brought forward		23881	23881	19124
<b>Adjustments</b>				
<b>Total Funds carried forward</b>		<b>35,150</b>	<b>35,150</b>	<b>23881</b>

The above funds are all classed as to purpose

All movements of funds and all recognised gains and losses are included above.

The notes on the accounts form part of these accounts.



**ST MARTIN'S COMMUNITY CENTRE**  
**Balance Sheet as at 31st March 2021**

	<b>Note</b>	<b>2021</b>	<b>2020</b>
		<b>£</b>	<b>£</b>
<b>Fixed Assets</b>			
Tangible fixed assets	<b>5</b>	2005	2505
		<hr/>	<hr/>
		2005	2505
		<hr/>	<hr/>
<b>Current Assets</b>			
Cash at bank and in hand		33625	21856
Debtors & prepayment	<b>9</b>	0	0
		<hr/>	<hr/>
		33625	21856
<b>Creditors: amounts falling due within one year</b>			
Creditors & accruals	<b>8</b>	480	480
		<hr/>	<hr/>
<b>Net Current Assets</b>		33145	21376
		<hr/>	<hr/>
<b>Net Assets</b>		35150	23881
<b>Unrestricted Funds</b>		35150	23881
		<hr/>	<hr/>
<b>TOTAL FUNDS</b>		<b>35150</b>	23881
		<hr/>	<hr/>

Approved by the trustees on 21st July 2021 and signed on their behalf :

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The notes on these accounts form part of these accounts

**ST MARTIN'S COMMUNITY CENTRE**  
**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31<sup>ST</sup> March 2020**

**1) Accounting Policies**

These accounts have been prepared under the historic cost convention with items Recognised at cost or transaction values otherwise stated in the relevant note(s) to These accounts. The accounts have been prepared in accordance with:

The Statement of Recommended Practice: Accounting and Reporting by Charities  
Preparing their accounts in accordance with the Financial Reporting Standard  
Applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014.

1.1 **Going Concern:** The accounts are prepared on a going concern basis.

1.2 The accounts present a true and fair view and no change have been made to the accounting policies adopted.

1.3 No changes to the accounting estimates have occurred in the reporting period

1.4 No material prior year error have been identified in the reporting period.

*Recognition of Income*

These are included in the Statement of Financial Activities (SOFA) when:

- The charity becomes entitled to resources;
- It is more likely than not that the trustees will receive the resources;
- The monetary value can be measured with sufficient reliability.

*Grants and Donations*

Grants and Donations are only included in the SOFA when the general income recognition criteria are met (5.10 to 512 FRS102 SORP)

*Tax reclaim on donations and gifts*

Gift Aid receivable is included in the income when there is a valid declaration from the donor. Any gift aid amount recovered on a donation is considered to be part of that gift and is treated in addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

## **EXPENDITURE AND LIABILITIES**

*Liability Recognition*

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

*Grants and Support Costs*

Support costs have been allocated between the governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

**ST MARTIN'S COMMUNITY CENTRE**  
**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2020**

*Creditors*

The charity has creditors which are measured at settlement amounts less any trade discounts.

**ASSETS**

*Tangible Fixed Assets for use by the charity*

They are capitalised if they can be used for more than one year. They are valued at cost. The depreciation is calculated at 20% reducing balance method.

*Debtors*

Debtors are measured on initial recognition at settlement amount. Subsequently they are measured at cash.

**ST MARTIN'S COMMUNITY CENTRE**  
**Notes to the accounts for year ended 31st March 2021**

**2 Income**

	Unrestricted Funds £	Total funds 2021 £	2020 £
Income			
Rental fees	65456	65456	91686
Total	65456	65456	91686

**3 Investment income**

	Unrestricted Funds £	Total funds 2021/£	2020/£
Bank Interest	0	0	0

**4 Other**

	2021/£	2020/£
Admin Support	6000	4325
Volunteer expenses	0	3841
Website costs	0	2227
Total	6000	10393

**5 Fixed Assets**

Cost/£	Equipment	Fix & Fitts	Total
At 01/04/20	2435	1675	4110
Additions	0	0	0
At 31/03/21	2435	1675	4110
<b>Depreciation</b>			
At 01/04/20	1002	603	1605
Charge for year	286	214	500
At 31/03/21	1288	817	2105
<b>Net book value 31/03/</b>	<b>1147</b>	<b>858</b>	<b>2005</b>
<b>Net book value 01/04</b>	<b>1433</b>	<b>1072</b>	<b>2505</b>

**ST MARTIN'S COMMUNITY CENTRE****Notes to the accounts for year ended 31st March 2021****6 Cost of Activities in furtherance of Charity's Objectives**

	2021/£	2020/£
Rates	2224	1231
Stationary	0	1495
Insurance	0	0
Light & Heat	904	10608
Professional fees	0	480
PAYE	1101	6399
Telephone & fax	0	649
Wages & Salaries	22532	24048
Training	0	231
Depreciation	500	627
Repairs & maintenance	368	3682
Waste services	0	2643
Cleaning supplies	872	1922
Pension	2119	2094
Refreshments	0	180
Event costs	0	273
Caretaker costs	15607	17302
Refundable deposit	1960	2615
Bank charges	0	57
<b>Total</b>	<b>48187</b>	<b>71104</b>

**Trustee Remuneration**

There were 3 employees during the financial year. No employee earned >£25,000. Trustee Donna Oates was paid £22532 for services rendered as a Co-ordinator for the charity.

**8 Creditors: amounts falling due withi one year**

	2021/£	2020/£
Accounting services	480	450
Wages & salaries		
	<b>480</b>	<b>450</b>

**9 Debtors and Prepayments**

	2021/£	2020/£
Debtors	0	0

