



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	April	2021		31	March	2022

Section A Reference and administration details

Charity name

Emma Hall Management Committee

Other names charity is known by

Registered charity number (if any)

1167314

Charity's principal address

Emma Colliery Miners Welfare Hall

Main Road

RYTON

Postcode

NE40 3TR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Alan Ashburner	Treasurer		Emma Hall Management Committee
2	Mrs Corinne Ashburner BA			As above
3	Miss Chantelle Louise McCartney			As above
4	Ms Christine Squires			As above
5	Mr John William Redhead Graham	Chair		As above
6	Mrs Kathleen McCartney			As above
7	Mrs Mary Patricia Richardson			As above
8	Mr Hugh Peter Kelly	Secretary		As Above
9	Mrs Karen Surtees			As Above
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution dated 1 March 2016
How the charity is constituted (eg. trust, association, company)	CIO Registered 24 May 2016
Trustee selection methods (eg. appointed by, elected by)	Appointment at AGM's

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

Further or benefit the residents of Crawcrook and surrounding are, without distinction of sex, sexual orientation, race or political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the objectives of improving the conditions of life for the residents.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Trustees endeavour to maintain, develop and improve the facilities available in the hall to provide a safe, healthy and secure venue for activities aimed at the full population spectrum.

Regular activities include Regular meetings of local Pensioners Association, Toddler Play Sessions, Irish Dance Tuition, Slimming World Group meetings, Soft Play Sessions, Tae Kwon Do Group for ages 6 years to adult, Social Dancing, Children's Parties, Local Music and Spoken Word Society, Election Polling Station and ad hoc meetings of other local groups and general community use.

In line with our Objects the facility is available to all, Taking into account the guidelines on provision of Public Benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

ALL members of the Management Committee are volunteers wishing to maintain the facility for the local and wider communities.

In addition top Policies on Trustee Recruitment and Conflict of Interest the Committee have agreed and signed Policies covering:-

- Health and Safety
- Manual handling
- Risk Assessment
- Child Protection
- Vulnerable Adults
- Equality and Diversity
- Volunteers
- Complaints
- Discipline and grievance Procedures.

All policies are kept under regular review.

Summary of the main achievements of the charity during the year

As our primary income source is from letting the hall to members of the community the Management Committee remain committed to trying to maintain and increase the number and variety of lettings.

The effects of the Covid outbreak and subsequent lockdowns had a drastic effect on our normal activities with some users reluctant to resume activities or closing down completely.

Grants paid by HM Government via Gateshead Council served to lessen the impact of this over the year.

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Section E

Financial review

Brief statement of the charity's policy on reserves

As the Management Committee have only been operating for a little over five years and having begun from a zero base we had modest funds in reserve but these have been supplemented by Covid Grants. The Committee are however aware of the need to continue to improve the facility and look to utilise a substantial portion of grants received to assist with major repairs and improvements.

This is kept under close scrutiny at regular Committee meetings.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Hugh Kelly	Alan Ashburner
Full name(s)	Hugh Peter Kelly	Alan Ashburner
Position (eg Secretary, Chair, etc)	Vice Chair	Treasurer
Date	12 January 2023	

EMMA HALL MANAGEMENT COMMITTEE. REG CHARITY NO. 1167314
CONSOLIDATED ACCOUNTS FOR 1.4.21 to 31.3.22

Source	Amount	Totals	Destination	Purpose	Amount	Totals
GRANTS RECEIVED			UTILITIES			
CBF Grant Gateshead	£ 8,000.00			Gas Supplied	£ 2,785.56	
				Electricity Supplied	£ 1,254.61	
				Water Supplied	£ 323.42	
Sub Total		£ 8,000.00		Phone Costs	£ -	
HALL USERS				Waste Collection	£ 234.00	
Little Movers	£ 90.00			Sub Total		£ 4,597.59
Harbeeps	£ 1,062.50					
Kick Boxing	£ 680.00			INSURANCE		
Irish Dance	£ 368.00			Insurance	£ 1,744.70	£ 1,744.70
Slimming World	£ 2,697.00			CONSULTANCY	£ -	£ -
Kalma Baby	£ 490.00			LEGALS	£ -	£ -
Big Science	£ 660.00					
Tae Kwondo	£ 2,170.00			STATUTORY MAINTAINANCE	£ 1,025.23	£ 1,025.23
Pensioners Association	£ 1,196.00					
Elections	£ 248.00					
Parties	£ 462.00			EFFORT COSTS		
Dances	£ 600.00			Refreshments	£ -	
Sundry Hires	£ 140.00			Materials	£ -	
Bloom	£ 1,018.00					£ -
Supastrikers	£ 160.00			CLEANING		
		£ 12,041.50		Carol Ellwood	£ 4,690.00	
				Janitorials	£ 630.68	
FUND RAISING EVENTS				Contractors	£ 4,009.59	
	£ -					£ 9,330.27
		£ -		DEVELOPMENT OF FACILITIES		
				Structural	£ -	£ -
DONATIONS				Covid 19 Related	£ -	£ -
	£ -			MARKETING	£ -	£ -
		£ -				
				EQUIPMENT		0.00 0.00
TOTAL INCOMES		£ 20,041.50		SUNDRIES	£ -	£ -
Brought Fwd.		£ 14,117.58		TOTAL EXPENDITURES		£ 16,697.79
TOTALS		£ 34,159.08				
				1 A/c. £15160.05		
				2 A/c. £ 2301.24		
				Ban k. £17461.29		
				Operating A/c.	£8,118.02	
				Grants A/c.	£9,343.27	
				TOTAL	£17,461.29	

I certify that I have examined the books and vouchers of Emma Hall Management Committee and that the above is in accordance therewith and represents a full and fair position as at 31 March 2022

SIGNED: *Peter N Milburn*

Peter N Milburn. 14 May 2022.

Signed.

Alan Ashburner.

I reasurer. 19 May 2022.