



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Da01y	April	2020		31	March	2021

Section A Reference and administration details

Charity name

Emma Hall Management Committee

Other names charity is known by

Registered charity number (if any)

1167314

Charity's principal address

Emma Colliery Miners Welfare Hall

Main Road

RYTON

Postcode

NE40 3TR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Alan Ashburner	Treasurer		Emma Hall Management Committee
2	Mrs Corinne Ashburner BA			As above
3	Miss Chantelle Louise McCartney			As above
4	Ms Christine Squires			As above
5	Mr John William Redhead Graham	Chair		As above
6	Mrs Kathleen McCartney			As above
7	Mrs Mary Patricia Richardson			As above
8	Mr Hugh Peter Kelly	Secretary		As Above
9				
10				
11				
12				
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17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution dated 1 March 2016
How the charity is constituted (eg. trust, association, company)	CIO Registered 24 May 2016
Trustee selection methods (eg. appointed by, elected by)	Appointment at AGM's

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Further or benefit the residents of Crawcrook and surrounding are, without distinction of sex, sexual orientation, race or political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the objectives of improving the conditions of life for the residents.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Trustees endeavour to maintain, develop and improve the facilities available in the hall to provide a safe, healthy and secure venue for activities aimed at the full population spectrum.
Regular activities include Seniors Keep Fit, Line Dancing, Regular meetings of local Pensioners Association, Toddler Play Sessions, Irish Dance Tuition, Slimming World Group meetings, Soft Play Sessions, Gym Tot Sessions, Tae Kwon Do Group for ages 6 years to adult, Social Dancing, Children's Parties, Local Music and Spoken Word Society, Election Polling Station and ad hoc meetings of other local groups and general community use.

In line with our Objects the facility is available to all, Taking into account the guidelines on provision of Public Benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

ALL members of the Management Committee are volunteers wishing to maintain the facility for the local and wider communities.

In addition to Policies on Trustee Recruitment and Conflict of Interest the Committee have agreed and signed Policies covering:-

Health and Safety

Manual handling

Risk Assessment

Child Protection

Vulnerable Adults

Equality and Diversity

Volunteers

Complaints

Discipline and grievance Procedures.

All policies are kept under regular review.

Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

As our primary income source is from letting the hall to members of the community the Management Committee remain committed to trying to maintain and increase the number and variety of lettings. The Covid outbreak and subsequent lockdown had a drastic effect on our normal activities almost throughout the year but Grants paid by HM Government via Gateshead Council served to enable the committee to maintain the building and its contents to an acceptable level pending a return to "Normal Service"

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Section E

Financial review

Brief statement of the charity's policy on reserves

As the Management Committee have only been operating for a little over four years and having begun from a zero base we had modest funds in reserve but these have been supplemented by Covid Grants paid over the period under review. The Committee are however aware of the need to continue to improve the facility and look to utilise a substantial portion of grants received to assist with major repairs and improvements. This is kept under close scrutiny at regular Committee meetings.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Jack Graham</i>	<i>Alan Ashburner</i>
Full name(s)	John William Redhead Graham	Alan Ashburner
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	19 January 2022	

EMMA HALL MANAGEMENT COMMITTEE. REG CHARITY NO. 1167314
CONSOLIDATED ACCOUNTS FOR 1.4.20 to 31.3.21

Source	Amount	Totals	Destination	Purpose	Amount	Totals
GRANTS RECEIVED			UTILITIES			
CBF Grant Gateshead	£	23,489.88		Gas Supplied	£	2,444.84
				Electricity Supplied	£	1,021.57
				Water Supplied	£	418.30
Sub Total		£		Phone Costs	£	-
HALL USERS				Waste Collection	£	234.00
Little Movers	£	60.00		Sub Total		£
Harbeeps	£	70.00				4,118.71
Toddlers	£	-				
Irish Dance	£	-	INSURANCE	Insurance	£	1,745.80
Slimming World	£	1,600.00			£	78.04
Kalma Baby	£	140.00	CONSULTANCY		£	-
Big Science	£	60.00	LEGALS			£
Tae Kwondo	£	1,680.00				-
Pensioners Association	£	104.00	STATUTORY MAINTAINANCE		£	1,351.01
Elections	£	-				£
Parties	-£	64.00				1,351.01
Dances	£	-	EFFORT COSTS			
Sundry Hires	£	64.00	Refreshments		£	-
			Materials		£	1,084.95
						£
		£				1,084.95
			CLEANING			
		£	Bev Workman	Cleaning	£	1,285.00
		3,714.00	Janitorials		£	318.45
FUND RAISING EVENTS			Contractors		£	4,037.11
	£	-				£
						5,640.56
		£	DEVELOPMENT OF FACILITIES			
		-	Structural		£	7,164.00
DONATIONS			Covid 19 Related		£	721.78
	£	-	MARKETING		£	-
						£
		£				-
		-	EQUIPMENT			0.00
						0.00
		£	SUNDRIES		£	-
TOTAL INCOMES		£		TOTAL EXPENDITURES		£
		27,203.88				21,904.85
Brought Fwd.		£	1 A/c. £11816.34			
		8,818.55	1 A/c. £2301.24	Surplus		£
			Ban k. £14117.58			14,117.58
TOTALS		£				£
		36,022.43				36,022.43

I certify that I have examined the books and vouchers of Emma Hall Management Committee and that the above is in accordance therewith and represents a full and fair position as at 31 March 2021.

Peter N. Milburn. 16 May 2021.

Treasurer. 20 May 2021.



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Emma Hall Management Committee

On accounts for the year
ended

31 March 2021

Charity no
(if any)

1167314

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Peter N. Milburn

Date:

16 May 2021

Name:

Peter Neil Milburn

Relevant professional
qualification(s) or body
(if any):

Address:

28 Brixham Avenue, Low Fell, Gateshead, NE9 6XH

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.