

Trustees' Annual Report for the period								
From		Period start date			To		Period end date	
		01	July	2020			30	June

Section A Reference and administration details

Charity name	Imba House		
Other names charity is known by	n/a		
Registered charity number (if any)	1167280		
Charity's principal address	34 Meeting House Lane		
	Balsall Common		
	Coventry		
	Postcode CV7 7FX	West Midlands UK	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mark Esling			Imba House Trustee Board
2	Margaret Walls			
3	Julie Forrest	Treasurer		
4	Vincent Gumbo			
5	Sarah Kirk			
6	Anne Lycett	Secretary		
7	Taurai Collen Mhlanga	Chair		
8	Hannah Shaw			
9	Margaret Walls			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution (dated 23 May 2016)
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Elected by Board of Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

"For the public benefit, the relief and assistance of disabled children and young people aged 0-25 years and their families living in and around the Glenview District of Harare, Zimbabwe, in particular but not exclusively by (a) specialist care and education provision (b) raising awareness of disability (c) providing specialist equipment, advice and training."

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The organisation carries out the following activities in support of its purposes:

- The trustees organise events to raise awareness of and to fundraise for the charity.
- The trustees also assist other supporters both individuals and organisations such as schools and businesses to similarly raise funds by giving presentations at or provide communications materials for these events.
- The organisation has supported the setting up of a mirror charitable organisation with its own board of trustees in Zimbabwe to enable operational activities and decisions to be more effectively overseen from a governance perspective. This is particularly important given the political climate in Zimbabwe and the prevalence of corruption. We must ensure that any grant monies that are provided to the centre go directly to it and to the benefit of the children who attend the centre and their families rather than rely on individuals to carry out this role.
- The organisation reviews the priorities of the centre through communication with both the centre and the charity trust board in Zimbabwe. These priorities are ranked by the trustees and a number of funding grants have been made by the organisation to the centre via the Zimbabwean trustee board. A project justification is completed including financials and evidence of impact which is then reviewed and either approved or rejected by the UK organisation's trustees
- The organisation also directly provides equipment to the centre through shipments or via visits by the trustees to Zimbabwe.
- In pursuance of their activities and responsibilities as trustees, the trustees have full regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

During the financial year 2020-21 the organisation held two main funding raising events (tennis competition and an afternoon tea). The capability to deliver events was significantly impacted by Covid pandemic restrictions.

Communication with the trustees in Zimbabwe and staff at the centre has been maintained but has been more challenging due to the impact of Covid with the Centre being closed for extended periods.

One of the UK trustees made a self-funded visit to Zimbabwe in December 2020 to visit the Centre and to undertake maintenance of existing wheelchair and other equipment, as well as providing maintenance training to volunteers at the Centre.

Funding grants have again been made to enable the provision of Christmas food parcels, the distribution of which was made during the visit of the UK trustee. Around 30 families supported by the Centre were provided with food and other household essentials such as soap, toothpaste and toothbrushes.

Equipment to enable disabled tennis participation was also donated during 2020-21 for use by the children and young people at the Centre to encourage physical activity and participation in sport.

Section E Financial review

Brief statement of the charity's policy on reserves

The trustees' policy is to retain sufficient unrestricted funds (currently a figure of £1000 which represents around 10% of its annual income) to cover known commitments. The reserves policy is reviewed annually by the trustees.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

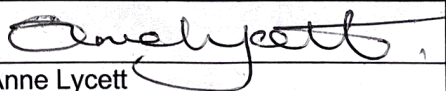
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Taurai Collen Mhlanga	Anne Lycett
Position (eg Secretary, Chair, etc)	Chair	Secretary



Receipts and payments accounts

CC16a

For the period
from

01-Jul-20

To

30-Jun-21

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	386	-	-	307	102
Fundraising	980	-	-	811	806
Interest	7	-	-	7	44
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	1,373	-	-	1,373	952
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	1,373	-	-	1,373	952
A3 Payments					
Cost of fundraising	-	-	-	-	-
Food parcels	500	-	-	500	650
Specialist disability equipment and other equipment for the centre	-	-	-	-	-
Sundry items	37	-	-	37	47
	-	-	-	-	-
	-	-	-	-	-
Sub total	537	-	-	537	697
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Container purchase	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	537	-	-	537	697
Net of receipts/(payments)	836	-	-	836	255
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	8,538	-	-	8,538	8,283
Cash funds this year end	9,374	-	-	9,374	8,538

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
		9,374	-	-
		-	-	-
		-	-	-
	Total cash funds	9,374	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds	Restricted funds	Endowment funds

B2 Other monetary assets

Details	to nearest £	to nearest £	to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

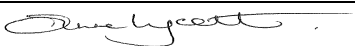
B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Storage Container	1450	1,450	980
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Anne Lycett	25-Apr-22