RIBBLE VALLEY GATEWAY TRUST

England & Wales · Charity number 1167261

Details

Other names	RVGT
Status	Registered
Legal form	CIO
Registered	2016-05-23
Register	View on the Charity Commission register

Contact

Address	St. James Church St. James Street Clitheroe Lancashire BB7 1HH
Phone	07454022950
Email	secretary@rvgt.org.uk
Website	contact@rvgt.org.uk

Activities

Objects: THE OBJECTS OF THE CIO ARE FOR THE BENEFIT OF PEOPLE IN THE AREA CURRENTLY ADMINISTERED BY THE RIBBLE VALLEY BOROUGH COUNCIL:-TO PREVENT OR RELIEVE POVERTY INCLUDING BUT NOT EXCLUSIVELY BY THE PROVISION OF FOOD PARCELS, GUIDANCE AND SUPPORT;TO RELIEVE THOSE IN NEED BY REASON OF YOUTH, AGE, ILL HEALTH, DISABILITY, FINANCIAL HARDSHIP OR OTHER DISADVANTAGE INCLUDING BUT NOT EXCLUSIVELY THROUGH THE PROVISION OF RESIDENTIAL ACCOMMODATION, AND SUPPORT SERVICES AND ADVICE TO HOMELESS PERSONS OF 16-24;TO ADVANCE CHRISTIAN FAITH AND PRACTICE INCLUDING BUT NOT EXCLUSIVELY TO PROMOTE COLLECTIVE AND PERSONAL TRAINING, OUTREACH SERVICES AND ECUMENICAL WORSHIP AND MISSION.NOTHING IN THIS CONSTITUTION SHALL AUTHORISE AN APPLICATION OF THE PROPERTY OF THE CIO FOR THE PURPOSES WHICH ARE NOT CHARITABLE.

Activities: Ribble Valley Foodbank - providing food and toiletries to residents coping with financial emergencies.Gateway Trust Counselling - for residents with psychological/emotional needs which impede social and economic participation.Ribble Valley Art for All - art classes for people with special needs.Love Clitheroe is a group involving local churches working to promote christianity and charity

Classification

- **How:** Provides Services
- **What:** The Advancement Of Health Or Saving Of Lives, Disability, The Prevention Or Relief Of Poverty, Religious Activities, Arts/culture/heritage/science
- **Who:** Other Defined Groups, The General Public/mankind

Geography

- **Area of benefit:** LOCAL
- Lancashire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£118,919	£136,895	-	-
2024-03-31	£86,175	£111,120	-	-
2023-03-31	£130,067	£63,928	-	-
2022-03-31	£93,570	£59,717	-	-
2021-03-31	£133,764	£34,901	-	-

Trustees

Name	Role	Appointed
PATRICIA DIANE STEER FCII	Chair	2022-04-05
Alan John Edward Meyer		2020-02-01
Dr Nicholas Charles Shelley		2023-02-27
Peter Brierley		2026-02-18
Rev Samuel Cheesman		2026-02-17

RIBBLE VALLEY GATEWAY TRUST

England & Wales - Charity number 1167261

Accounts

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Trustees' Annual Report for the period

	Period start date				Period end date		
From	01	04	2024	To	31	03	2025

Section A Reference and administration details

Charity name	Ribble Valley Gateway Trust
Other names charity is known by	RVGT
Registered charity number (if any)	1167261
Charity's principal address	The Nazareth Room, St James Church
	St James Street
	Clitheroe
	Postcode **BB7 1HH**

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Canon Ruth Haldane	Chair		Co-opted
2	Dr Nicholas Shelley	Lead Trustee for Safeguarding, Link Trustee for Gateway Trust Counselling		St. James' Church, Clitheroe
3	Alan Meyer	Health and Safety Officer		Clitheroe Christians in Partnership
4	Rev Norman Ivison	Communications Officer		St. James' Church, Clitheroe
5	Sue Dugdale	Foodbank link Trustee		Churches in Longridge
6	Patricia Diane Steer	Secretary to RVGT and Art4All Link Trustee		St Paul's Church Low Moor

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Association
Trustee selection methods (eg. appointed by, elected by)	Nominated by local churches and Christian groups in Clitheroe, Ribble Valley plus up to 2 co-optees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Trust has established an inclusive organisational structure based on active and enduring links with Christian churches in Clitheroe and Longridge. This is reflected in strong levels of volunteering, donations of food and finance and promotion of the Trust's services within the Ribble Valley communities.

The Trust has practical links with around 40 referral agencies and two local authorities.

The Trust has adopted formal policies regarding safeguarding, risk management and health and safety and has put in place broader policies and handbooks including staff and volunteer handbooks and a Trustee handbook.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the charity are for the benefit of people primarily in the area currently administered by the Ribble Valley Borough Council :-

To prevent or relieve poverty including but not exclusively by the provision of food parcels, guidance and support;

To help combat social exclusion and support those who are disadvantaged or with special needs;

	To advance Christian faith and practice including, but not exclusively, to promote collective and personal training, outreach services and ecumenical worship and mission.
Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)	**Ribble Valley Foodbank:** - **Work with local partners to Change Communities**, so that we reduce the need for the Ribble Valley Foodbank locally, helping people to access targeted support that addresses the underlying reason for their crisis. - **Work with and within the local community to Change Minds** and increase levels of understanding and empathy amongst the public, locally and UK-wide, to build a movement that is willing to take action to create a just and compassionate society without the need for food banks. - **Work with the Trussell Trust and other partners to Change Policy**, as we provide stronger evidence of the drivers of extreme poverty (or 'destitution') and pushing for positive solutions that will help tackle these. - **Prevention or relief of poverty** including but not exclusively by the provision of food parcels, guidance and support with specific reference to locality needs. Clients are provided with food parcels and signposting. **Gateway Trust Counselling :** weekly or fortnightly one hour counselling sessions offered by professionally qualified persons to individuals who self-refer having been signposted by doctors, churches, businesses, friends, family and other care agencies. **Ribble Valley Art4All :** weekly art classes led by an Art Teacher and Volunteers for students who are disadvantaged or who have special needs and their carers.. Each service is provided to the public at large subject to the recipient's need for the specific service being clarified on referral in line with Charity Commission guidance.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Ribble Valley Gateway Trust does not provide grants to third parties.

Grants and donations received for each service are restricted to the service specified unless earmarked as unrestricted.

The Trust's services are mainly delivered through volunteers under the leadership of three part time Managers who are paid for their services and are accountable to the Chair and Trustees.

Section D Achievements and performance

Ribble Valley Foodbank

1. 1862 parcels for adults and children in total were provided (1316 the previous year), providing food for 4781 people (3505 the previous year)..
2. Financial Inclusion Advice Café successfully running at one of the Foodbank centres. Services include Benefits, Health, Mental Health, Housing, Citizen's Advice, Debt, Drug and Alcohol Addiction.
3. Financial Inclusion officer appointed, in partnership with another local foodbank. Based at one centre.
4. Regular awareness sessions from the above for volunteers.
5. Continued partnership work with the Trussell Trust and other partners to tackle the issues that bring people to the foodbank.
6. Our Foodbank Manager left us in July 2024, and interim management was put in place. We appointed a Foodbank Manager to begin at the start of the financial year 2025.

Gateway Trust Counselling

1. Continuing to provide hour long sessions, we have completed 578 hours of counselling over this year.
2. We now have 2 students doing their 100 hour placement with us with 4 counsellors who are now fully qualified after their placement with us and are still on staff.
3. Alison Groves and the deputy manager ended their employment with us and we have appointed Jacqui Craine as the manager to begin employment just after the financial year end in April 2025. Student mentoring is overseen by the manager.
4. We now have 11 counsellors volunteering with us and we are counselling both online and in person on Mondays, Wednesdays and Thursdays.
5. We continued to work with social prescribers and a number of other NHS professionals who are signposting and supporting their clients to make the self-referral to Gateway Trust Counselling.
6. The funding for our formal rental agreement to use the rooms in St James' Church has been renewed by the Lancaster Foundation for 2025-28.
7. We have updated the welcoming role so that where possible each welcomer works with the same counsellor on a fortnightly basis, helping the team to bond. There is a small team to cover absence when required.
8. We continue to seek out and apply for grants to help us with our future funding streams.

Ribble Valley Art4All

1. Weekly art classes continue to be held at The Salvation Army during term times for 26 students. We run 2 classes, from 10am to 12 midday and 1pm to 3 pm.
2. We have 25 Volunteers who support classes on a rota basis.
3. We have formed a small finance group to help with administration and fund raising activities holding monthly planning meetings.
4. We have a second teacher who works with textiles, teaching, sewing, weaving and embroidery skills
5. A secretary has been employed on a part time basis to help with administrative work and grant applications.
6. Due to art funding grants we were able to plan and go on a day trip to Salts Mill, Saltaire where we had a workshop and visited

the David Hockney exhibition. From this we created our own Hockney inspired work and held an exhibition at Clitheroe Castle for 1 month.

7. Successful grant applications and fundraising initiatives over the last year have helped ensure the ongoing financial viability o the service. However fund raising remains a continued priority.

RVGT trustees, policies and management

1. The RVGT is very grateful for the contributions made by each person who has served as a Trustee with the RVGT both those who are serving as trustees and those who have retired.
2. New trustees have been appointed either by the Ribble Valley churches or have been co-opted on. Each trustee has taken on responsibility for a specific aspect of the work of the RVGT, often linked to their skills, experience, and interests. These are: Chair of Trustees (Ruth Haldane) Link Trustee for Foodbank (Sue Dugdale), Link Trustee for Counselling and Lead Trustee for Safeguarding (Nick Shelley), Secretary to Trustees and Link Trustee for Art-for-All (Diane Steer), Health and Safety (Alan Meyer), Communications (Norman Ivison).
3. The Trustee Handbook has also been reviewed and updated and provides key information on the Trust and the roles and responsibilities of the Trustees.
4. The RVGT has benefited from the advice and support of Jo Jowett who is an experienced independent trustee who has provided invaluable advice, support and training on all aspects of running a Charitable Trust.
5. All key policies are regularly reviewed and updated, where appropriate.
6. Good financial processes and controls are key to responsible financial management and ensuring the integrity of the RVGT's transactions and financial records. Rachel Massey has been replaced by Tax Assist Accountants who manage the finance processes and controls.
7. The Trustees are currently looking to appoint more trustees to strengthen the work of the RVGT and spread responsibilities.

Section E Financial review

Brief statement of the charity's policy on reserves	There is no formal reserves policy, but the trustees aim to follow good charitable practice to hold at least 3-6 months funding in reserves.
Details of any funds materially in deficit	None.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about: • the charity's principal sources of funds (including any fundraising); • how expenditure has supported the key objectives of the charity; • investment policy and objectives including any ethical investment policy adopted.	Principal sources of income are grants, donations and gifts from Counselling clients. Grants and donations are generally restricted to the specific service for which they are earmarked by the grantor or donor. In each instance such funds are used to meet the running costs of that service including rents, insurance, training, subscriptions and staffing costs for each of the projects. The RVGT is responsible for certain expenditure that benefits all of the projects eg insurance premium, external adviser charges, external accountant costs, and financial administrator costs etc. These costs are recharged back to the projects on a fair and equitable basis. The Trustees' strategy is to encourage the proactive promotion of each service to attract local donations and to be alert to opportunities for grant applications so that each service is financed sufficiently to meet at least the next twelve months' costs.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Ruth Kathleen Haldane	
Full name(s)	Ruth Kathleen Haldane	
Position (eg Secretary, Chair, etc)	Chair	
Date	14 January 2026	

CHARITY COMMISSION FOR ENGLAND AND WALES

Charity Name	No (if any)
Ribble Valley Gateway Trust	1167261

Receipts and payments accounts

CC16a

For the period from	Period start date 01/04/2024	To	Period end date 31/03/2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	-	26,127	-	26,127	10,605
Donations	-	85,687	-	85,687	66,156
Clients	-	7,105	-	7,105	9,414
	-		-	-	
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total *(Gross income for AR)*	-	118,919	-	118,919	86,175
A2 Asset and investment sales, (see table).					
Transfer out Cookery Club	-		-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	-	118,919	-	118,919	86,175
A3 Payments					
Equipment & Maintenance	-	113	-	113	14,354
Rent	-	17,416	-	17,416	7,308
Salaries & Supervision	-	48,937	-	48,937	60,992
Expenses & Materials	-	27,590	-	27,590	12,600
Office	-	4,972	-	4,972	4,965
Insurance & Overheads	-	17,020	-	17,020	10,901
Client Services		20,848	-	20,848	-
			-	-	-
Other	-	-	-	-	
Sub total	-	136,895	-	136,895	111,120
A4 Asset and investment purchases. (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	-	136,895	-	136,895	111,120
Net of receipts/(payments)	-	- 17,977	-	- 17,977	- 24,945
A5 Transfers between funds			-	-	-
A6 Cash funds last year end		235,883	-	235,883	260,828
Cash funds this year end	-	217,906	-	217,906	235,883

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Foodbank Account	-	170,731	
	Counselling Account	-	25,550	
	Art4All Account		21,625	
		-	-	-
	Total cash funds	-	217,906	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval

CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees	Charity Name Ribble Valley Gateway Trust
On accounts for the year ended	31.03.2025 — **Charity no (if any)** 1167261
Set out on pages	Form CC16a (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete* [ ] *if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:	B. Crowley	**Date:**	15.09.25
Name:	BEN CROWLEY		
Relevant professional qualification(s) or body	ASSOCIATION OF TAXATION TECHNICIANS		

(if any):	
Address:	93 KEMPLE VIEW, CLITHEROE
	BB7 2QJ

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

RIBBLE VALLEY GATEWAY TRUST

England & Wales - Charity number 1167261

Accounts

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Trustees' Annual Report for the period

	Period start date				Period end date		
From	01	04	2023	To	31	03	2024

Section A Reference and administration details

Charity name	Ribble Valley Gateway Trust
Other names charity is known by	RVGT
Registered charity number (if any)	1167261
Charity's principal address	99 Chatburn Road
	Clitheroe
	Postcode **BB7 2BD**

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Colin White	Chair		Co-opted
2	Dr Nick Shelley	Lead Trustee for Safeguarding, Link Trustee for Gateway Trust Counselling and Foodbank		St. James' Church, Clitheroe
3	Alan Meyer	Health and Safety Officer		Clitheroe Christians in Partnership
4	Rev Norman Ivison	Communications Officer		St. James' Church, Clitheroe
5	John Keating	Foodbank link Trustee	Until Jan '24	Churches in Longridge
6	Diane Steer	Secretary to RVGT and Art4All Link Trustee		St Paul's Church Low Moor
8				
13				
14				
15				
16				
17				
18				
19				
20				

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Association
Trustee selection methods (eg. appointed by, elected by)	Nominated by local churches and Christian groups in Clitheroe, Ribble Valley plus up to 2 co-optees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Trust has established an inclusive organisational structure based on active and enduring links with Christian churches in Clitheroe and Longridge. This is reflected in strong levels of volunteering, donations of food and finance and promotion of the Trust's services within the Ribble Valley communities.

The Trust has practical links with around 40 referral agencies and two local authorities.

The Trust has adopted formal policies regarding safeguarding, risk management and health and safety and has put in place broader policies and handbooks including staff and volunteer handbooks and a Trustee handbook.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the charity are for the benefit of people primarily in the area currently administered by the Ribble Valley Borough Council :-

To prevent or relieve poverty including but not exclusively by the provision of food parcels, guidance and support;

To help combat social exclusion and support those who are disadvantaged or with special needs;

	To advance Christian faith and practice including, but not exclusively, to promote collective and personal training, outreach services and ecumenical worship and mission.
Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)	**Ribble Valley Foodbank:** - **Work with local partners to Change Communities**, so that we reduce the need for the Ribble Valley Foodbank locally, helping people to access targeted support that addresses the underlying reason for their crisis. - **Work with and within the local community to Change Minds** and increase levels of understanding and empathy amongst the public, locally and UK-wide, to build a movement that is willing to take action to create a just and compassionate society without the need for food banks. - **Work with the Trussell Trust and other partners to Change Policy**, as we provide stronger evidence of the drivers of extreme poverty (or 'destitution') and pushing for positive solutions that will help tackle these. - **Prevention or relief of poverty** including but not exclusively by the provision of food parcels, guidance and support with specific reference to locality needs. Clients are provided with food parcels and signposting. **Gateway Trust Counselling :** weekly or fortnightly one hour counselling sessions offered by professionally qualified persons to individuals who self-refer having been signposted by doctors, churches, businesses, friends, family and other care agencies. **Ribble Valley Art4All :** weekly art classes led by an Art Teacher and Volunteers for students who are disadvantaged or who have special needs and their carers.. Each service is provided to the public at large subject to the recipient's need for the specific service being clarified on referral in line with Charity Commission guidance.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Ribble Valley Gateway Trust does not provide grants to third parties.

Grants and donations received for each service are restricted to the service specified unless earmarked as unrestricted.

The Trust's services are mainly delivered through volunteers under the leadership of three part time Managers who are paid for their services and are accountable to the Chair and Trustees.

Section D Achievements and performance

Ribble Valley Foodbank

1. 3505 parcels for adults and children in total were provided, up by 54% on the previous year.
2. Introduction of Financial Inclusion Advice Café at one of the Foodbanks, with over 1000 drop ins between July 2023 and March 2024.Services include Benefits, Health, Mental Health, Housing, Debt, Drug and Alcohol Addiction.
3. Financial Inclusion Café model started in the second foodbank.
4. Regular awareness sessions from the above for volunteers.
5. Continued partnership work with the Trussell Trust and other partners to tackle the issues that bring people to the foodbank.

Gateway Trust Counselling

1. Continuing in providing hour long sessions, we have worked with 260 clients since opening.
2. We now have 2 students doing their 100 hour placement with us with 4 counsellors who are now fully qualified after their placement with us and are still on staff.
3. We now have a deputy manager who is in charge of new client assessments and allocation. She is working 8 hours a week, splitting in half the 16hrs with Alison Groves the service manager to date. Student mentoring is also shared between the two managers.
4. Counsellor numbers are up to 11 and we are open for another day each week. We now have counselling happening each day Monday to Thursday.
5. We are now working with social prescribers and a number of other NHS professionals who are signposting and supporting their clients to make the self-referral to GTC.
6. We are receiving an average of 3-5 enquiries a week and have a fluctuating waiting averaging 12 weeks wait. This means we are maintaining our closed catchment area of the Ribble Valley.
7. The funding for our formal rental agreement to use the rooms in St James' Church has recently be renewed by the Lancaster Foundation for 2025-28.
8. The negotiations with a local Eye Movement Desensitisation and Reprocessing therapist (EMDR) for assistance with traumatised clients has progressed. We will be funding small (max 5) group sessions with some of our clients, to help educate and skill them to desensitise them, when triggered. This may lead to specific clients being put forward to have 1:1 EMDR sessions to work on specific issues. We will offer funding for 6-12 sessions. Both projects are test projects which we will then bid for grant founding to continue, should they live up to expectations.
9. We purchased a course for 7 counsellors from NICAMB Mastering the Treatment of Trauma. This 12hr course has been watched in 1hr sessions and then we have met together to discuss the content and share experience. This has been to designed to skill the newer counsellors in working with traumatised clients. It has also been extremely beneficial for the team as a group.
10. We are increasing our welcomer numbers to shorten shift lengths and provide 2 welcomers per slot so that there is a small team and an ease of absence cover, often within the team.
11. We have begun working with a Grant bid writer to help us with our future funding streams.

Ribble Valley Art4All

1. Weekly art classes continue to be held at The Salvation Army during term times for 26 students. We run 2 classes, from 10am to 12 midday and 1pm to 3 pm.
2. We have 25 Volunteers who support classes on a rota basis.
3. We have formed a small finance group to help with administration and fund raising activities holding monthly planning meetings.
4. We have a second teacher who works with textiles, teaching, sewing, weaving and embroidery skills
5. A secretary has been employed on a part time basis to help with administrative work and grant applications.
6. Due to art funding grants we have been able to plan and go on a day trip to The Lowry where we had a workshop and visited Lowry's exhibition. From this we created our own Clitheroe Lowry inspired work and held an exhibition at Clitheroe Castle for 1 month
7. Successful grant applications and fund raising initiatives over the last year have helped ensure the ongoing financial viability o the service. However fund raising remains a continued priority.

RVGT trustees, policies and management

1. The RVGT is very grateful for the contributions made by each person who has served as a Trustee with the RVGT both those who are serving as trustees and those who have retired.
2. New trustees have been appointed either by the Ribble Valley churches or have been co-opted on. Each trustee has taken on responsibility for a specific aspect of the work of the RVGT, often linked to their skills, experience, and interests. These are: Link Trustee for Foodbank (Nick Shelley), Link Trustee for Counselling and Lead Trustee for Safeguarding (Nick Shelley), Secretary to Trustees and Link Trustee for Art-for-All (Diane Steer), Health and Safety (Alan Meyer), Communications (Norman Ivison).
3. The Trustee Handbook has also been reviewed and updated and provides key information on the RVGT and the roles and responsibilities of the Trustees.
4. The RVGT has benefited from the advice and support of Jo Jowett who is an experienced independent trustee who has provided invaluable advice, support and training on all aspects of running a Charitable Trust.
5. All key policies are regularly reviewed and updated, where appropriate.
6. Good financial processes and controls are key to responsible financial management and ensuring the integrity of the RVGT's transactions and financial records. Sue Clark retired as Treasurer in December '23 and has been replaced by Rachel Massey. The treasurer manages the finance processes and controls.
7. The Trustees are currently looking to appoint more trustees to strengthen the work of the RVGT and spread responsibilities.

Section E Financial review

Brief statement of the charity's policy on reserves	There is no formal reserves policy, but the trustees aim to follow good charitable practice to hold at least 3-6 months funding in reserves.
Details of any funds materially in deficit	None.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about: • the charity's principal sources of funds (including any fundraising); • how expenditure has supported the key objectives of the charity; • investment policy and objectives including any ethical investment policy adopted.	Principal sources of income are grants, donations and gifts from Counselling clients. Grants and donations are generally restricted to the specific service for which they are earmarked by the grantor or donor. In each instance such funds are used to meet the running costs of that service including rents, insurance, training, subscriptions and staffing costs for each of the projects. The RVGT is responsible for certain expenditure that benefits all of the projects eg insurance premium, external adviser charges, external accountant costs, and financial administrator costs etc. These costs are recharged back to the projects on a fair and equitable basis. The Trustees' strategy is to encourage the proactive promotion of each service to attract local donations and to be alert to opportunities for grant applications so that each service is financed sufficiently to meet at least the next twelve months' costs.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Ruth Kathleen Haldane	
Full name(s)	Ruth Kathleen Haldane	
Position (eg Secretary, Chair, etc)	Chair	
Date	15 January 2025	

CHARITY COMMISSION FOR ENGLAND AND WALES

Charity Name	No (if any)
Ribble Valley Gateway Trust	1167261

Receipts and payments accounts

CC16a

For the period from	Period start date 01/04/2023	To	Period end date 31/03/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	-	10,605	-	10,605	11,220
Donations	-	66,156	-	66,156	105,093
Clients	-	9,414	-	9,414	16,266
Other	-		-	-	
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total *(Gross income for AR)*	-	86,175	-	86,175	132,579
A2 Asset and investment sales, (see table).					
Transfer out Cookery Club	-		-	-	- 2,512
	-	-	-	-	-
Sub total	-	-	-	-	- 2,512
Total receipts	-	86,175	-	86,175	130,067
A3 Payments					
Equipment & Maintenance	-	14,354	-	14,354	3,341
Rent	-	7,308	-	7,308	14,018
Salaries & Supervision	-	60,992	-	60,992	33,473
Expenses & Materials	-	12,600	-	12,600	4,261
Office	-	4,965	-	4,965	2,804
Insurance & Overheads	-	10,901	-	10,901	6,031
	-	-	-	-	-
	-	-	-	-	-
Other	-	-	-	-	
Sub total	-	111,120	-	111,120	63,928
A4 Asset and investment purchases. (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	-	111,120	-	111,120	63,928
Net of receipts/(payments)	-	- 24,945	-	- 24,945	66,139
A5 Transfers between funds			-	-	-
A6 Cash funds last year end		260,828	-	260,828	194,689
Cash funds this year end	-	235,883	-	235,883	260,828

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Foodbank Account	-	192,424	
	Counselling Account	-	26,915	
	Art4All Account		16,544	
		-	-	-
	Total cash funds	-	235,883	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval

CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A **Independent Examiner's Report**

Report to the trustees/ members of	Charity Name Ribble Valley Gateway Trust
On accounts for the year ended	31.3.24 — **Charity no (if any)** 1167261
Set out on pages	Form CC16a (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

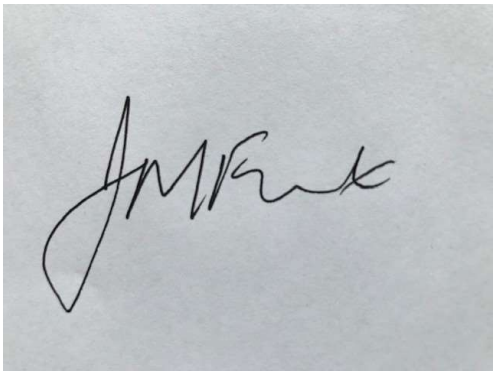
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* *Please delete the words in the brackets if they do not apply.*

Signed: 

Date: 16.7.24

Name: Jonathan frank

Relevant professional qualification(s) or body (if any): Chartered Accountant, ICAEW

Address:	38 Whalley Road
	Clitheroe
	BB7 1AW

Section B Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

RIBBLE VALLEY GATEWAY TRUST

England & Wales - Charity number 1167261

Accounts

Trustees' Annual Report for the period

	Period start date				Period end date		
From	01	04	2022	To	31	03	2023

Section A Reference and administration details

Charity name	Ribble Valley Gateway Trust
Other names charity is known by	RVGT
Registered charity number (if any)	1167261
Charity's principal address	15 The Acres
	Barrow,
	Clitheroe
	Postcode **BB7 9BH**

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Colin White	Chair		Co-opted
2	Rev. Andrew Froud		Until Oct ‘22	St. Mary Magdalene Parish Church, Clitheroe
3	Rev. Michele Jarmany		Until May ‘22	Clitheroe United Reformed Church
4	Rev. Mark Woodward		Until Sept ‘22	Clitheroe Community Church
5	Kathryn Weston		Until Feb ‘23	St. James’ Church, Clitheroe
6	Sion Hall		Until Oct ‘22	St. Michael and St. John’s RC Church, Clitheroe
8	Jill Downes	Secretary to RVGT	Until Feb ‘23	St. Paul’s Church, Low Moor
	Dr Nick Shelley	Safeguarding officer	From Feb ‘23	St. James’ Church, Clitheroe
13	Alan Meyer	Health and Safety Officer		Clitheroe Christians in Partnership
14	Jean Holmes		Until Sept ‘22	Co-opted
15	Rev Norman Ivison	Communications Officer	From Feb ‘23	St. James’ Church, Clitheroe
16	John Keating	Foodbank link Trustee	From May ‘22	Churches in Longridge
17	Diane Steer	Secretary to RVGT	From Sept ‘22	St Paul’s Church Low Moor
18				
19				
20				

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Association
Trustee selection methods (eg. appointed by, elected by)	Nominated by local churches and Christian groups in Clitheroe, Ribble Valley plus up to 2 co-optees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Trust has established an inclusive organisational structure based on active and enduring links with Christian churches in Clitheroe and Longridge. This is reflected in strong levels of volunteering, donations of food and finance and promotion of the Trust's services within the Ribble Valley communities.

The Trust has practical links with around 40 referral agencies and two local authorities.

The Trust has adopted formal policies regarding safeguarding, risk management and health and safety and has put in place broader policies and handbooks including staff and volunteer handbooks and a Trustee handbook.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the charity are for the benefit of people primarily in the area currently administered by the Ribble Valley Borough Council :-

To prevent or relieve poverty including but not exclusively by the provision of food parcels, guidance and support;

To help combat social exclusion and support those who are disadvantaged or with special needs;

To promote good mental health and well-being;

	To advance Christian faith and practice including, but not exclusively, to promote collective and personal training, outreach services and ecumenical worship and mission.
Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)	**Ribble Valley Foodbank:** - **Work with local partners to Change Communities**, so that we reduce the need for the Ribble Valley Foodbank locally, helping people to access targeted support that addresses the underlying reason for their crisis. - **Work with and within the local community to Change Minds** and increase levels of understanding and empathy amongst the public, locally and UK-wide, to build a movement that is willing to take action to create a just and compassionate society without the need for food banks. - **Work with the Trussell Trust and other partners to Change Policy**, as we provide stronger evidence of the drivers of extreme poverty (or 'destitution') and pushing for positive solutions that will help tackle these. - **Prevention or relief of poverty** including but not exclusively by the provision of food parcels, guidance and support with specific reference to locality needs. Clients are provided with food parcels and signposting. **Gateway Trust Counselling :** weekly or fortnightly one hour counselling sessions offered by professionally qualified persons to individuals who self-refer having been signposted by doctors, churches, businesses, friends, family and other care agencies. **Ribble Valley Art4All :** weekly art classes led by an Art Teacher and Volunteers for students who are disadvantaged or who have special needs and their carers.. Each service is provided to the public at large subject to the recipient's need for the specific service being clarified on referral in line with Charity Commission guidance.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Ribble Valley Gateway Trust does not provide grants to third parties.

Grants and donations received for each service are restricted to the service specified unless earmarked as unrestricted.

The Trust's services are mainly delivered through volunteers under the leadership of three part time Managers who are paid for their services and are accountable to the Chair and Trustees.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

Ribble Valley Foodbank

1. Appointment of a new project manger
2. Review of strengths and areas for development
3. Creation of the Draft Ribble Valley Foodbank Strategic Plan 2023 – 2024
4. New referral system, supported for referees with training.
5. Closer working with key agencies.
6. Pilot Mental Health Project weekly in one of the Foodbanks.
7. Fresh fruit and vegetable voucher scheme embedded.
8. Continued partnership development with churches, schools, and other groups both as referrers and donators.
9. Continued engagement with local supermarkets as locations for public donations.
10. Continued development of role of the RVGT Trustee and the new Foodbank Manager
11. 31,886 Kg of food, toiletries and household cleaning items were distributed in 2022/23.
12. 2,281 parcels for adults and children in total were provided, up by 579 on the previous year.

Gateway Trust Counselling

1. Continuing in providing hour long sessions, we have worked with 200 clients since opening.
2. We now have 1 student doing their placement with us and enquiries pending from 3 more due to start soon.
3. Three students have successfully completed their placements with us and qualified to level 4 Diploma. They remain on staff.
4. Counsellor numbers are up to 10 and we are open for another day each week. We now have counselling happening each day Monday to Thursday.
5. We maintain links with the Ribble Valley Mental Health Nurse Practitioner and a counsellor at Minds Matter in Clitheroe. They often signpost patients to us if they feel that we are an appropriate option for them. Which also means than for the first-time doctors in Clitheroe practices are signposting our service to patients.
6. We are receiving an average of 3-5 enquiries a week and have a fluctuating waiting averaging 12 weeks wait.
7. We are now strict about clients being residents of the Ribble Valley Borough Council District to manage numbers and waiting times.
8. Our formal rental agreement to use the rooms in St James' Church continues and we have had a sink installed to help staff and reduce safety risks which existed due to carrying water and pots up and downstairs.
9. To serve the people in our community who have deep and complex needs, due to trauma, we have begun negotiations with a local Eye Movement Desensitisation and Reprocessing therapist (EMDR). We intend to fund sessions with this specialist for clients we feel would be helped by this therapy. This is expected to offer faster processing for those coming with increasing complexity of need.
10. With increased demand for trauma counselling, we are formulating a bursary system, in which our counsellors can apply for funding to extent their skills particularly in trauma counselling, to better serve our clients.
11. We are increasing our welcomer numbers to shorten shift lengths and provide welcomers in our new extended time slots. We also

have reserve welcomers to cover shifts when people are unable to work their shift.

12. We have begun working with a Grant bid writer to help us with our future funding streams.

Ribble Valley Art4All

1. Weekly art classes continue to be held at The Salvation Army during term times for 26 students. We run 2 classes, from 10am to 12 midday and 1pm to 3 pm.
2. We have 18 Volunteers who support classes on a rota basis.
3. We have formed a small finance group to help with administration and fund raising activities holding monthly planning meetings.
4. Due to art funding grants we have been able to acquire a photocopier and have been able to pay for an artist to come and work with the students over 2 weeks.
5. Successful grant applications and fund raising initiatives over the last year have helped ensure the ongoing financial viability of the service. However fund raising remains a continued priority.

RVGT trustees, policies and management

1. A number of Trustees retired from their roles over the last twelve months either because their nine year service period had been reached or because of personal circumstances making it impracticable to continue to serve as a Trustee in the Ribble Valley. The RVGT is very grateful for the contributions made by each person who has served as a Trustee with the RVGT and who has now retired.
2. New trustees have been appointed either by the Ribble Valley churches or have been co-opted on. Each trustee has taken on responsibility for a specific aspect of the work of the RVGT, often linked to their skills, experience, and interests. These are: Link Trustee for Foodbank (John Keating), Link Trustee for Counselling and Safeguarding /DBS Officer (Nick Shelley), Secretary to trustees and Link Trustee for Art-for-All (Diane Steer), Health and Safety (Alan Meyer), Communications (Norman Ivison).
3. As there has been a significant turn-over in trustees, a training day was arranged to provide training to all trustees. The Trustee Handbook has also been reviewed and updated and provides key information on the RVGT and the roles and responsibilities of the Trustees.
4. The RVGT has benefited from the advice and support of Jo Jowett who is an experienced independent trustee who has provided invaluable advice, support and training on all aspects of running a Charitable Trust.
5. All key policies have been reviewed and updated. In particular the Foodbank policies and procedures have been updated and aligned with Trussell Trust standard policies and these have been reviewed by the Trussell Trust.
6. We were delighted to appoint Ruth Thompson, a very experienced ex-Head Teacher and Project Manager, as Foodbank Manager in January ‘23. Ruth has brought significant experience, skills and energy to the role and has given fresh strategic direction and leadership to the work of the Foodbank in the Ribble Valley. She has also developed strong connections with local agencies. She has been tasked with developing a far broader role for the work of the Foodbank helping to address broader aspects of poverty and need. John Keating has a played

an important role in supporting Ruth on behalf of the Trustees in her role.

7. Good financial processes and controls are key to responsible financial management and ensuring the integrity of the RVGT's transactions and financial records. We are fortunate and grateful to Sue Clark who acts as Treasurer to the RVGT and who manages these processes and controls.
8. The Trustees are currently looking to appoint one or two more trustees to strengthen the work of the RVGT and spread responsibilities.

Section E Financial review

Brief statement of the charity's policy on reserves	There is no formal reserves policy, but the trustees follow good charitable practice to hold at least 6-9 months funding in reserves.
Details of any funds materially in deficit	None.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about: • the charity's principal sources of funds (including any fundraising); • how expenditure has supported the key objectives of the charity; • investment policy and objectives including any ethical investment policy adopted.	Principal sources of income are grants, donations and gifts from Counselling clients. Grants and donations are generally restricted to the specific service for which they are earmarked by the grantor or donor. In each instance such funds are used to meet the running costs of that service including rents, insurance, training, subscriptions and the part time employment of a Foodbank Manager, and Gateway Trust Counselling Manager and the Art4All co-ordinator respectively. The RVGT is responsible for certain expenditure that benefits all of the projects eg insurance premium, external adviser charges, external accountant costs, and financial administrator costs etc. These costs are recharged back to the projects on a fair and equitable basis. The Trustees' strategy is to encourage the proactive promotion of each service to attract local donations and to be alert to opportunities for grant applications so that each service is financed sufficiently to meet at least the next twelve months' costs.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Colin White	
Full name(s)	Colin White	
Position (eg Secretary, Chair, etc)	Chair	

Date	9th October ‘23

CHARITY COMMISSION FOR ENGLAND AND WALES

Charity Name	No (if any)
Ribble Valley Gateway Trust	1167261

Receipts and payments accounts

CC16a

For the period from	Period start date 4/1/2022	To	Period end date 3/31/2023

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Grants	-	11,220	-	11,220	10,508
Donations	-	105,093	-	105,093	72,615
Clients	-	16,266	-	16,266	10,447
Other	-		-	-	
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total(Gross income for AR)	-	132,579	-	132,579	93,570
A2 Asset and investment sales, (see table).					
Transfer out Cookery Club	-	- 2,512	-	- 2,512	
	-	-	-	-	-
Sub total	-	- 2,512	-	- 2,512	-
Total receipts	-	130,067	-	130,067	93,570
A3 Payments					
Equipment	-	3,341	-	3,341	7,868
Rent	-	14,018	-	14,018	8,880
Salaries & Supervision	-	33,473	-	33,473	32,165
Expenses & Materials	-	4,261	-	4,261	3,317
Office	-	2,804	-	2,804	2,515
Insurance & Overheads	-	6,031	-	6,031	4,972
	-	-	-	-	-
	-	-	-	-	-
Other	-	-	-	-	
Sub total	-	63,928	-	63,928	59,717
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	-	63,928	-	63,928	59,717
Net of receipts/(payments)	-	66,139	-	66,139	33,853
A5 Transfers between funds			-	-	-
A6 Cash funds last year end		194,689	-	194,689	160,836
Cash funds this year end	-	260,828	-	260,828	194,689

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Foodbank Account	-	205,870	205,870
	Counselling Account	-	39,874	39,874
	Art4All Account		15,084	15,084
		-	-	-
	Total cash funds	-	260,828	260,828
	(agree balances with receipts and payments account(s))	OK	OK	Agreement Error

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval

CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A **Independent Examiner's Report**

Report to the trustees/ members of

Charity Name
Ribble Valley Gateway Trust

On accounts for the year ended

31.3.23

Charity no (if any)

1167261

Set out on pages

Form CC16a

(remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03 / 2023**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

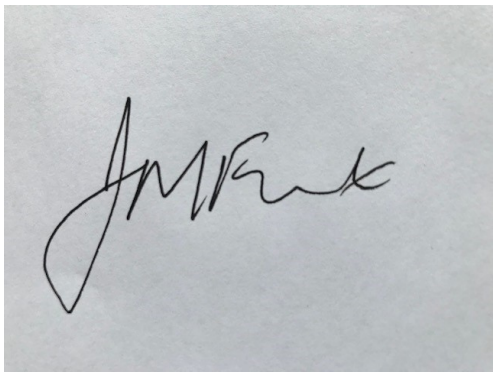
I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:



Date:

08.9.23

Name:

Jonathan frank

Relevant professional qualification(s) or body (if any):

Chartered Accountant, ICAEW

Address:

38 Whalley Road

Clitheroe

BB7 1AW

Section B **Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

RIBBLE VALLEY GATEWAY TRUST

England & Wales - Charity number 1167261

Accounts

Trustees' Annual Report for the period

	Period start date				Period end date		
From	01	04	2021	**To**	31	03	2022

Section A Reference and administration details

Charity name	Ribble Valley Gateway Trust
Other names charity is known by	
Registered charity number (if any)	1167261
Charity's principal address	15 The Acres
	Barrow,
	Clitheroe
	Postcode **BB7 9BH**

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Colin White	Chair		Co-opted
2	Rev. Andrew Froud			St. Mary Magdalene Parish Church, Clitheroe
3	Rev. Michele Jarmany			Clitheroe United Reformed Church
4	Rev. Mark Woodward			Clitheroe Community Church
5	Kathryn Weston			St. James' Church, Clitheroe
6	Sion Hall			St. Michael and St. John's RC Church, Clitheroe
8	Jill Downes	Minute Secretary		St. Paul's Church, Low Moor
12	David Butterworth		Until 27/10/21	Trinity Methodist Church, Clitheroe
13	Alan Meyer			Clitheroe Christians in Partnership
14	Jean Holmes			Co-opted
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Association
Trustee selection methods (eg. appointed by, elected by)	Nominated by local churches and Christian groups in Clitheroe, Ribble Valley plus up to 2 co-optees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Trust has established an inclusive organisational structure based on active and enduring links with Christian churches in Clitheroe and Longridge. This is reflected in strong levels of volunteering, donations of food and finance and promotion of the Trust's services within the Ribble Valley communities.

The Trust has practical links with around 40 referral agencies and two local authorities.

The Trust has adopted formal policies regarding safeguarding, risk management and health and safety and has put in place broader policies and handbooks including staff and volunteer handbooks and a Trustee handbook.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the charity are for the benefit of people primarily in the area currently administered by the Ribble Valley Borough Council :-

To prevent or relieve poverty including but not exclusively by the provision of food parcels, guidance and support;

To help combat social exclusion and support those who are disadvantaged or with special needs;

	To promote good mental health and well-being; To advance Christian faith and practice including, but not exclusively, to promote collective and personal training, outreach services and ecumenical worship and mission.
Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)	**Ribble Valley Foodbank** – providing food parcels, guidance and encouragement to individuals and families experiencing financial constraints through teams of volunteers in Clitheroe and Longridge led by a Manager accountable to the Trustees; To signpost clients to other services within the Ribble Valley and wider Lancashire area **Clitheroe Cookery Club –** weekly sessions to provide advice in cooking cost effective and nutritious meals led by teams of volunteers; **Gateway Trust Counselling –** weekly or fortnightly one hour counselling sessions offered by professionally qualified persons to individuals who are referred by doctors, churches, businesses and other care agencies. **Ribble Valley Art4All –** weekly art classes led by a retired art teacher and volunteers for students with learning difficulties and other special needs. Each service is provided to the public at large subject to the recipient's need for the specific service being clarified on referral in line with Charity Commission guidance.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Ribble Valley Gateway Trust does not currently provide grants to third parties.

Grants and donations received for each service are restricted to the service specified unless earmarked as unrestricted.

The Trust's services are mainly delivered by approximately 110 volunteers under the leadership of three part time Managers who are paid for their services and are accountable to the Chair and Trustees.

The majority of the volunteers serve in regular 4 hour sessions at the Ribble Valley Foodbank in a team led by a volunteer Team Leader and in two hour sessions at the Warehouse.

Volunteers also serve at Gateway Trust Counselling, Cookery Club and with Ribble Valley Art4All.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

Ribble Valley Foodbank

1. Over the last year the foodbank has returned to normal operating protocols post Covid 19 Pandemic, with both Longridge and Clitheroe foodbanks open every week (Monday and Friday- Clitheroe and Friday only for Longridge). They have been well supported and assisted on a weekly basis by the teams of volunteers managing the donations and subsequent distributions from and to the warehouse, with teams packing and delivering to Clitheroe and Longridge twice a week, and separate teams collecting donated food and weighing and sorting it.
2. Networking with churches, schools, job centres and social care agencies in the Ribble Valley, through the referral of clients and the donation of food and finance, to service people facing financial crisis.
3. 1,701 clients received three days' emergency food in 2021/22 – a slight reduction from 1987 the previous year, but significantly up from 2019/20: 1,089.
4. Good partnerships in place with local churches (where Foodbank Centres are usually situated), and with the Little Green Bus from whom the Foodbank rents warehouse space.
5. Close communications with the RVGT Link Trustee and with team leaders, with whom the Foodbank Manager is able to discuss all aspects of day-to-day Foodbank management.
6. We have had a number of new volunteers start with us over the past 12 months across all areas and roles of the foodbank. I am pleased to report that we currently have 83 volunteers, which is an increase of 11 volunteers since the previous year.This is broken down as follows:-
   Clitheroe foodbank – 37
   Longridge Foodbank – 28
   Warehouse team – 18.
7. Active engagement with the local community through press, social media and organisations. Local people and businesses have been very supportive throughout the year and donations of both food and money have increased.
8. Approximately 40 active referral agencies, with some working closely with the Foodbank.
9. Food donations from a wide variety of sources – supermarkets, schools, churches, businesses, voluntary and public sector organisations.
10. 33052kg of food and toiletries were distributed in 2020/21, which is a reduction of 10kg of food from the previous year.
11. Approximately 9,000kg of food remained in the warehouse at the end of the financial year 2021/22.
12. At the beginning of June 2022, the Foodbank began a fresh fruit and vegetable scheme with clients attending the foodbank. This scheme works in partnership with 2 local greengrocers, Burneys and Walkers who are both situated on Clitheroe market. The clients receive a voucher to the value of £5 for a single person and £10 for a family. Thus far this has received excellent feedback and we continue with the scheme throughout 2022 and into 2023.

Clitheroe Cookery Club

1. The Cookery Club was unable to operate during 2020/21 due to covid restrictions. It re-commenced in Autumn 2021/22.

2. The Cookery Club opted to leave the RVGT in May ’22 and now runs as an independent church sponsored club.

Gateway Trust Counselling

1. Continuing in providing hour long sessions, we have worked with 160 clients since opening.
2. We now have two students doing their placement with us and another due to start soon.
3. Counsellor numbers are up to 10 and we are open for another day each week.
4. We now have close links with the Ribble Valley Mental Health Nurse Practitioner and a counsellor at Minds Matter in Clitheroe. They have requested that they refer patients to us if they feel that we are an appropriate option for them.
5. Due to being on the ‘Our Lancashire’ website we are also receiving requests from business employees, such as Post-Office workers and Building society staff, who are getting our name from a list provided by their employers. Some of these sessions are funded by the business themselves.
6. We are receiving an average of 3-5 enquiries a week and have a fluctuating waiting list since last summer.
7. To speed up the time between assessment and beginning counselling most fully qualified counsellors are offering fortnightly sessions, rather than weekly, in this way they can work with a larger number of clients. Thankfully, it has been found to be a very positive move for clients, giving them time to process and reflect between sessions.
8. We now have a formal rental agreement to use the rooms in St James’ Church and have invested in a suite of office furniture to create a very comfortable working environment, which we share with CAP (Christians Against Poverty).
9. The counselling room has also had new quality and best access for all furniture installed.
10. All rooms have been painted and made to look inviting and calm.
11. We have also installed an entry phone at an existing fire door which we now use as our point of entrance. This solves the problem of clients having to walk through the church to enter and exit the building, which often meant walking through large gatherings or past people they may know. The existing door will soon be replaced and have a window installed in its replacement, making entering the building feel even more safe for our clients.
12. We have become Foodbank voucher providers, which has been a very valuable resource already.

Ribble Valley Art4All

1. Due to the further lockdown at the start of 2021 we were once again closed but continued to do doorstep visits and deliver projects to students homes. As conditions allowed, some volunteers and the Art4All manager worked with students in their gardens and were able talk and listen to any fears or worries that students had. Photos of everyone’s achievements have been published on Art4All Facebook site sharing their joy.
2. As lockdown eased in 2021 Art4All resumed classes from the 16th April 2021 running 2 classes morning 10am to 12 and afternoon 1pm to 3pm. Strict measures were in place to make the classroom and teaching as COVID safe as possible. A full risk

assessment has been carried out and approved by The Salvation Army and Gateway Trust.

3. Successful grant applications and fund raising initiatives over the last two years have helped ensure the ongoing financial viability of the service. However fund raising remains a continued priority.

RVGT policies and management

1. The Trustees have reviewed and implemented key policies during the year including safeguarding, and health and safety policies. A formal safeguarding training programme has also been developed for all employees, volunteers and trustees and this has been rolled out across the projects. One of the Trustees has been appointed to act as safeguarding officer for the Trust and a second Trustee has been given responsibility for reviewing Health and Safety across the projects
2. A finance administrator was appointed during the year to manage and control banking and finances and to ensure that all financial processes were subject to best practice controls and procedures.
3. An external adviser has been working with the RVGT to assist the Trustees in meeting Charity Commission best practise requirements. As a result, the RVGT now has formalised employee and volunteer policies and handbooks. In addition, there is now a handbook for trustees. Work is underway to formalise strategies for each of the projects as well as for the RVGT. The Trustees are planning on reviewing risk management processes and procedures during the coming year.
4. Five of the existing trustees will be retiring over the next twelve to eighteen months and the trustees have put in place a formalised recruitment process to find suitable individuals who could replace those retiring.
5. A formal Risk Management process is now in place and risks are being identified and managed by the Trustees.

Section D Achievements and performance

Section E Financial review

Brief statement of the charity's policy on reserves	There is no formal reserves policy, but the trustees follow good charitable practice to hold at least 6-9 months funding in reserves.
Details of any funds materially in deficit	None.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal sources of income are grants, donations and Tesco top up payments which relate to the weight of food donated to the Ribble Valley Foodbank in the Clitheroe Tesco store.

Grants and donations are generally restricted to the specific service for which they are earmarked by the grantor or donor. In each instance such funds are used to meet the running costs of that service including rents, insurance, training, subscriptions and the part time employment of a Foodbank Manager, and Gateway Trust Counselling Manager and the Art4All co-ordinator respectively.

The RVGT is responsible for certain expenditure that benefits all of the projects eg insurance premium, external adviser charges, external accountant costs, and financial administrator costs etc. These costs are recharged back to the projects on a fair and equitable basis.

The Trustees' strategy is to encourage the proactive promotion of each service to attract local donations and to be alert to opportunities for grant applications so that each service is financed sufficiently to meet at least the next twelve months' costs.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Colin White	
Full name(s)	Colin White	

Position (eg Secretary, Chair, etc)	Chair	

Date	12/9/22

CHARITY COMMISSION FOR ENGLAND AND WALES

Charity Name	No (if any)
Ribble Valley Gateway Trust	1167261

Receipts and payments accounts

CC16a

For the period from	Period start date 01/04/21	To	Period end date 31/03/22

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	-	10,508	-	10,508	29,992
Donations	-	72,615	-	72,615	99,279
Clients	-	10,447	-	10,447	4,493
Other	-		-	-	
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total *(Gross income for AR)*	-	93,570	-	93,570	133,764
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	-	93,570	-	93,570	133,764
A3 Payments					
Equipment	-	7,868	-	7,868	442
Rent	-	8,880	-	8,880	3,090
Salaries & Supervision	-	32,165	-	32,165	26,541
Expenses & Materials	-	3,317	-	3,317	2,890
Office	-	2,515	-	2,515	359
Insurance & Overheads	-	4,972	-	4,972	1,579
	-	-	-	-	-
	-	-	-	-	-
Other	-	-	-	-	
Sub total	-	59,717	-	59,717	34,901
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	-	59,717	-	59,717	34,901
Net of receipts/(payments)	-	33,853	-	33,853	98,863
A5 Transfers between funds			-	-	-
A6 Cash funds last year end		160,836	-	160,836	61,973
Cash funds this year end	-	194,689	-	194,689	160,836

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Foodbank Account	-	141,034	141,034
	Counselling Account	-	40,957	40,957
	Art4All Account		10,186	10,186
	Cookery Club Account	-	2,512	2,512
	Total cash funds	-	194,689	194,689
	(agree balances with receipts and payments account(s))	OK	OK	Agreement Error

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval

CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A **Independent Examiner's Report**

Report to the trustees/ members of	Charity Name Ribble Valley Gateway Trust
On accounts for the year ended	31.3.22 — **Charity no (if any)** 1167261
Set out on pages	Form CC16a (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

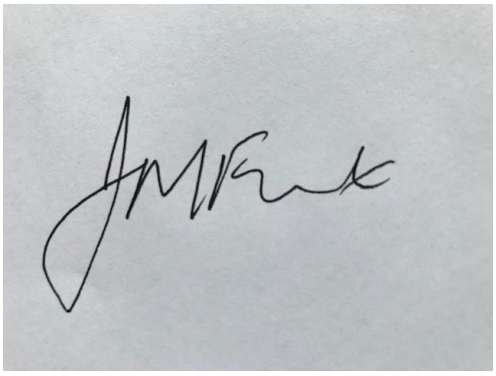
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: 

Date: 12.9.22

Name: Jonathan frank

Relevant professional qualification(s) or body (if any): Chartered Accountant, ICAEW

Address:	38 Whalley Road
	Clitheroe
	BB7 1AW

Section B Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

RIBBLE VALLEY GATEWAY TRUST

England & Wales - Charity number 1167261

Accounts

Trustees' Annual Report for the period

	From	To
Period start date	01 04 2020	31 03 2021
Period end date		

Section A Reference and administration details

Charity name

Ribble Valley Gateway Trust

Other names charity is known by

Registered charity number (if any)

1167261

Charity's principal address

15 The Acres

Barrow,

Clitheroe

Postcode
BB7 9BH

Names of the charity trustees who manage the charity

Trustee name
Office (if any)
Dates acted if not for whole year
Name of person (or body) entitled to appoint trustee (if any)

1

Colin White
Chair

Co-opted

2

Rev. Andrew Froud

St. Mary Magdalene Parish Church, Clitheroe

3

Rev. Michele Jarmany

Clitheroe United Reformed Church

4

Rev. Mark Woodward

Clitheroe Community Church

5

Kathryn Weston

St. James’ Church, Clitheroe

6

Sion Hall

St. Michael and St. John’s RC Church, Clitheroe

8

Rita Heyes

Until 14/9/20
Trinity Methodist Church, Clitheroe

9

Jill Downes
Minute Secretary

St. Paul’s Church, Low Moor

10

Brenda Wise

Until 30/11/20
Clitheroe Salvation Army

11

Steven Lancaster

Until 30/11/20
The Grand at Clitheroe

12

David Butterworth

From 14/9/20
Trinity Methodist Church, Clitheroe

13

Alan Meyer

Clitheroe Christians in Partnership

14

Jean Holmes

From 1/3/21
Co-opted

15

16

17

18

19

20

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name
Dates acted if not for whole year

N/A

Names and addresses of advisers (Optional information)

Type of adviser
Name

Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

CIO Constitution

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Association

Trustee selection methods
(eg. appointed by, elected by)

Nominated by local churches and Christian groups in Clitheroe, Ribble Valley plus up to 2 co-optees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Trust has established an inclusive organisational structure based on active and enduring links with Christian churches in Clitheroe and Longridge. This is reflected in strong levels of volunteering, donations of food and finance and promotion of the Trust's services within the Ribble Valley communities.

The Trust has practical links with around 40 referral agencies and two local authorities.

The Trust has adopted formal policies regarding safeguarding, risk management and health and safety and is in the process of putting in place broader policies including staff and volunteer handbooks.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the charity are for the benefit of people primarily in the area currently administered by the Ribble Valley Borough Council :-

To prevent or relieve poverty including but not exclusively by the provision of food parcels, guidance and support;

To help combat social exclusion and support those who are disadvantaged or with special needs;

To promote good mental health and well-being;

To advance Christian faith and practice including, but not exclusively, to promote collective and personal training, outreach services and ecumenical worship and mission.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Ribble Valley Foodbank – providing food parcels, guidance and encouragement to individuals and families experiencing financial constraints through teams of volunteers in Clitheroe and Longridge led by a Manager accountable to the Trustees;

Clitheroe Cookery Club – weekly sessions to provide advice in cooking cost effective and nutritious meals led by teams of volunteers;

Gateway Trust Counselling – weekly or fortnightly one hour counselling sessions offered by professionally qualified persons to individuals who are referred by doctors, churches and other care agencies.

Ribble Valley Art4All – weekly art classes led by a retired art teacher and volunteers for students with learning difficulties and other special needs.

Each service is provided to the public at large subject to the recipient’s need for the specific service being clarified on referral in line with Charity Commission guidance.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Ribble Valley Gateway Trust does not currently provide grants to third parties.

Grants and donations received for each service are restricted to the service specified unless earmarked as unrestricted.

The Trust's services are mainly delivered by approximately 110 volunteers under the leadership of three part time Managers who are paid for their services and are accountable to the Chair and Trustees.

The majority of the volunteers serve in regular 4 hour sessions at the Ribble Valley Foodbank in a team led by a volunteer Team Leader and in two hour sessions at the Warehouse.

Volunteers also serve with Clitheroe Cookery Club, at Gateway Trust Counselling and with Ribble Valley Art4All.

During lockdown these programmes have had to adapt (or temporarily close) in line with government guidance and covid-safe contact.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

Ribble Valley Foodbank

1. Over the last year the foodbank has been running a delivery service from their warehouse in Clitheroe, with teams packing and delivering to Clitheroe and Longridge twice a week, and separate teams collecting donated food and weighing and sorting it.
2. Networking with churches, schools, job centres and social care agencies in the Ribble Valley, through the referral of clients and the donation of food and finance, to service people facing financial crisis.
3. 1,987 clients received three days' emergency food in 2020/21 – almost twice as many as in the previous year (2019/20: 1,089).
4. Good partnerships in place with local churches (where Foodbank Centres are usually situated), and with the Little Green Bus from whom the Foodbank rents warehouse space.
5. Close communications with the RVGT Link Trustee and with team leaders, with whom the Foodbank Manager is able to discuss all aspects of day-to-day Foodbank management.
6. Many volunteers stood down at the beginning of the pandemic, but new people stepped in and we currently have 62 active volunteers (17 on the warehouse team, 17 on the packing team, 22 on the delivery team, 4 who collect donated food, and 2 who help with our social media accounts). Volunteers work in small, discrete cohorts in order to maintain social distancing and minimise the risk of infection.
7. Active engagement with the local community through press, social media and organisations. Local people and businesses have been very supportive throughout the pandemic, and donations of both food and money have increased.
8. Approximately 40 active referral agencies, with some working closely with the Foodbank.
9. Food donations from a wide variety of sources – supermarkets, schools, churches, businesses, voluntary and public sector organisations.
10. 42,853kg of food and toiletries were distributed in 2020/21.
11. Approximately 7,000kg of food remained in the warehouse at the end of the financial year 2020/21.
12. The Foodbank is planning our return to Trinity Methodist Church in Clitheroe and St Paul's Church in Longridge, and aim to reopen to clients as soon as it is safe and appropriate to do so.

Clitheroe Cookery Club

1. The Cookery Club was unable to operate during 2020/21 due to covid restrictions.
2. We anticipate re-commencing after the summer, subject to any covid restrictions that may still limit re-opening.

Gateway Trust Counselling

1. Continued provision of one-hour counselling sessions from St. James' Church, Clitheroe.
2. Opening of an independent bank account and a giving.net facility on our website.
3. Agreement of use of our service by the Diocese of Blackburn with protocol and donation amounts agreed.
4. Continued client referrals received from churches, doctors and other care agencies with increased confidence in the service and its outcomes.
5. Higher profile of our service at Ribble Valley Foodbank to encourage clients to use our service.
6. Over 90 clients counselled since opening.
7. Plans to find permanent accommodation for the service in the near future.
8. Recommitment for the ongoing future and adjustment of amounts awarded, to include covering of the rent of any building we may move into, by one funding source and continued grant funding of the three-year grant awarded 2018-2021.
9. Addition of one more volunteer counsellor bringing our volunteer counsellor number to five.
10. Transition from all face to face sessions to online or phone sessions, for existing and new clients, in response to the Covid 19 pandemic.

Ribble Valley Art4All

1. Despite the closure of the class in March 2020 due to COVID 19 we have managed to keep going through planning art projects, visiting students with socially distanced measures and giving out resources. We have contacted each student through phone calls and used our facebook page to share all the students achievements during this period.
2. Classes were resumed for one term from September to December running in two small classes. For a lot of our students it was the first time that students had been out of their houses since the previous March and their appreciation and enjoyment was tangible. We have several verbal quotes from students and their carers on our Facebook site 'Art4All Ribble Valley'.
3. Due to the further lockdown at the start of 2021 we were once again closed but continued to do doorstep visits and deliver projects to students homes. As conditions allowed, some volunteers and the Art4All manager worked with students in their gardens and were able talk and listen to any fears or worries that students had. Photos of everyone's achievements have been published on Art4All Facebook site sharing their joy.
4. As lockdown is easing we are resuming classes from the 16th April 2021 running 2 classes morning 10am to 12 and afternoon 1pm to 3pm. Strict measures are in place to make the classroom and teaching as COVID safe as possible. A full risk assessment has been carried out and approved by The Salvation Army and Gateway Trust.
5. Successful grant applications and fund raising initiatives over the last two years have helped ensure the ongoing

financial viability of the service. However fund raising remains a continued priority.

RVGT policies

1. The Trustees have reviewed key policies during the year including safeguarding, and health and safety policies (particularly in respect to reducing the risk of Covid transmission). A formal safeguarding training programme has also been developed for all employees, volunteers and trustees. One of the Trustees has been appointed to act as safeguarding officer for the Trust.
2. The Trust has arranged for external advisers to assist in putting in place more formalised employee and volunteer policies and handbooks. In addition work is underway to review and put in place policies appropriate to the size and nature of the Trust and its activities.
3. The Trust has also put in place separate on-line banking accounts for each of the RVGT projects. Each bank account has dual approvals for all transactions. All expense payments are independently approved before payment. Each of the RVGT projects is responsible for budgeting its costs and for raising sufficient finance for its operations. The trustees review the operations, income and spend against budget for each project every three to four months.

Section E Financial review

Brief statement of the charity's policy on reserves	There is no formal reserves policy, but the trustees follow good charitable practice to hold at least 6-9 months funding in reserves.
Details of any funds materially in deficit	None.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about: • the charity's principal sources of funds (including any fundraising); • how expenditure has supported the key objectives of the charity; • investment policy and objectives including any ethical investment policy adopted.	Principal sources of income are grants, donations and Tesco top up payments which relate to the weight of food donated to the Ribble Valley Foodbank in the Clitheroe Tesco store. In addition the Foodbank and Counselling projects have received grants from Asda which are managed through the Trussell Trust. Grants and donations are generally restricted to the specific service for which they are earmarked by the grantor or donor. In each instance such funds are used to meet the running costs of that service including rents, insurance, training, subscriptions and the part time employment of a Foodbank Manager, and Gateway Trust Counselling Manager and the Art4All co-ordinator respectively. The Trustees' strategy is to encourage the proactive promotion of each service to attract local donations and to be alert to opportunities for grant applications so that each service is financed sufficiently to meet at least the next twelve months' costs.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Colin White

Full name(s)

Colin White

Position (eg Secretary, Chair, etc)

Chair

Date

7/6/21

CHARITY COMMISSION FOR ENGLAND AND WALES

Charity Name	No (if any)
Ribble Valley Gateway Trust	1167261

Receipts and payments accounts

For the period from	Period start date 4/1/2020	To	Period end date 3/31/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Grants	-	29,992	-	29,992
Donations	-	99,279	-	99,279
Clients	-	4,493	-	4,493
Other	-		-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total*(Gross income for AR)*	-	133,764	-	133,764
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	-	133,764	-	133,764
A3 Payments				
Equipment	-	442	-	442
Rent	-	3,090	-	3,090
Salaries & Supervision	-	26,541	-	26,541
Expenses & Materials	-	2,890	-	2,890
Office	-	359	-	359
Insurance & Professional	-	1,579	-	1,579
	-	-	-	-
	-	-	-	-
Other	-	-	-	-
Sub total	-	34,901	-	34,901
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	-	34,901	-	34,901
Net of receipts/(payments)	-	98,863	-	98,863
A5 Transfers between funds			-	-
A6 Cash funds last year end		61,973	-	61,973
Cash funds this year end	-	160,836	-	160,836

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	Foodbank Account	-	98,952
	Counselling Account	-	50,820
	Art4All Account		8,344
	Cookery Club Account	-	2,720
	Total cash funds	-	160,836
	(agree balances with receipts and payments account(s))	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

Categories	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-

Categories	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use			-
			-
			-
			-
			-
			-
			-
			-
			-

Categories	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities			-
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name
Colin White	Colin White

CC16a

[redacted]

Last year
to the nearest £
12,098
46,323
2,265
1,082
-
-
-
-
61,768

-
-
61,768

6,782
23,084
5,043
343
617
-
-
35,869

-
35,869
25,899
-
36,074
61,973

[redacted]

Endowment funds to nearest £
98,952
50,820
8,344
2,720
160,836

Agreement Error

Endowment funds to nearest £
-
-
-
-
-
-

Current value (optional)
-
-
-
-
-

Current value (optional)
-
-
-
-
-
-
-
-
-

When due (optional)

Date of approval
6/7/2021

CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A **Independent Examiner's Report**

Report to the trustees/ members of	Charity Name: RIBBLE VALLEY GATEWAY TRUST
On accounts for the year ended	31.3.21 — **Charity no (if any)** 1167261
Set out on pages	FORM CC16a (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:	[signature] — **Date:** 7.6.21
Name:	JONATHAN FRANK
Relevant professional qualification(s) or body (if any):	CHARTERED ACCOUNTANT ICAEW
Address:	38 WHALLEY ROAD CLITHEROE BB7 1AW

Section B	Disclosure
	Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).
Give here brief details of any items that the examiner wishes to disclose.	