

Trustees' Annual Report for the period

Period start date		Period end date	
From	Day 01	Month 01	Year 2020
To	Day 31	Month 12	Year 2020

Section A Reference and administration details

Charity name CHUDLEIGH KNIGHTON VILLAGE HALL

Other names charity is known by NONE

Registered charity number (if any) 1167250

Charity's principal address CHUDLEIGH KNIGHTON VILLAGE HALL

PLYMOUTH ROAD

CHUDLEIGH KNIGHTON

Postcode TQ13 0HJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mike Rosslee	Chair		AGM
2	David Horn	Secretary		AGM
3	Phillip Baker	Treasurer		AGM
4	Tamsin Crossland	Booking Secretary		AGM
5	Lucie Malcolm			AGM
6	Gillian Horn			AGM
7	Arthur Bray			AGM
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. instrument, constitution)

Conveyance

How the charity is constituted
(eg. trust, association, company)

CIO

Trustee selection methods
(eg. appointed by, elected by)

Elected at AGM by community

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

- Good relationship with Parish Council
- The Trustees all give their time voluntarily and receive no remuneration or other benefits.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The provision and maintenance of a village hall for the use of the inhabitants of Chudleigh Knighton and the surrounding districts (no boundary restrictions) without distinction of political, religious or other opinions.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- Due to the COVID-19 pandemic use of the hall has been greatly reduced through 2020. However normally the following activities would be taking place:
- The hall is let out with the object of improving the life of local inhabitants.
- The hall has been hired for the purposes of health and fitness, leisure, first aid training, drama, bingo, a twice monthly friendship group for the over 50s.
- It is also used by the Parish Council for Council and Committee meeting which are open to the public as spectators.
- The snooker room is used regularly every week.
- There is a twice weekly outreach Post Office open in the hall.
- There is a free bookswap library including DVDs and jigsaws.
- Annual community pantomime
- Annual carol singing
- Polling station hosting

When hiring out the hall we take into account the Charity Commission's guidance on public benefit.

The Hall is let to any group or individual regardless of age, gender, race, creed or disability for any lawful activity which is for the benefit and/or enjoyment of the public. It is also let to members of the community for private children's parties etc.

Additional details of objectives and activities (Optional Information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Due to the COVID-19 pandemic use of the hall has been greatly reduced from the beginning of the first lockdown in March 2020.

However frontline care and counselling by FND FriEiNDs carried on and the vital service of the outreach Post Office carried on uninterrupted.

First Aid training by Devon First Aid carried on also as a vital service, all with required social distancing etc.

Appropriate Signage and hand sanitising facilities were provided by the committee.

The Village Hall has during the year provided a facility for the Parish Council to install an emergency heart defibrillator for the village on the outside of the building.

Rentals have been much reduced due to COVID. However, we qualified for the Government COVID Business grant of £10,000 through Telgnbridge District Council which we applied for and received. This has successfully made up for any shortfall in rentals.

General maintenance has carried on and been kept up to date.

Hennock Parish Council, though unable to hold meetings in the hall due to COVID, generously provided grants to cover some of the lost rentals it would normally have paid.

The library room remained open to provide villagers with a facility to borrow books, dvds and jigsaw puzzles, returned items being suitably quarantined between loans.

During the year we applied for a grant from Vlrldor Landfill to replace the antiquated heating boiler with a much more efficient one and to convert the old caretaker's flat area into a Quiet Room. This will provide a comfortable facility for people to sit and read or rest. It also provides a calm area for organisations such as FND FriEiNDs to carry out one to one counselling.

Section E Financial review

Brief statement of the charity's policy on reserves

We seek to maintain a minimum average balance of £5,000. This year we finished the year with a balance of over £10,000 in the bank in spite of reduced income. This provides for a good cushion against increased costs or reduced rentals due to unforeseen events. This has been maintained in 2020 in spite of COVID.

Details of any funds materially in deficit

Further financial review details (Optional Information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of funding is from hire of the hall, and a small amount from Feed-in-Tariff. The Feed in Tariff brings in considerably more money than is paid out for electricity.

Due to unforeseen structural problems during the Quiet Room project, the Viridor grant had to be augmented from reserves to cover the extra work. However, this had no significant impact on our reserves.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

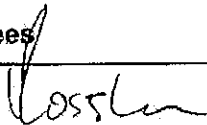
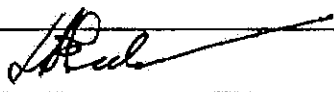
Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

	
MICHAEL ROSSLEE	L PHILIP BAKER
Chair	Hon Treasurer

9th April 2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
CHUDLEIGH KNIGHTON VILLAGE HALL

No (if any)
1167250

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/01/2020

To

Period end date
31/12/2020

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
HIRE OF HALL	4,816	-	-	4,816	6,643
SNOOKER	1,277	-	-	1,277	2,312
FUNDRAISING	-	-	-	-	340
REFUNDS FROM EDF ETC.	-	-	-	-	383
DONATIONS	100	151	-	251	-
FEED IN TARRIF	480	-	-	480	425
TDC COVID BUSINESS RATES GRANT	10,000	-	-	10,000	-
GRANTS PARISH COUNCIL	150	-	-	150	789
Sub total (Gross income for AR)	16,802	151	-	16,953	10,892
A2 Asset and Investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	
Total receipts	16,802	151	-	16,953	10,892
A3 Payments					
BUILDING WORKS	7,870	-	-	7,870	-
REPAIRS AND RENEWALS	1,059	-	-	1,059	1,481
FIRE SAFETY MAINTENANCE	335	-	-	335	287
GROUNDS MAINTENANCE	80	-	-	80	80
CLEANING WAGES AND MATERIALS	1,672	-	-	1,672	1,504
TELEPHONE AND INTERNET	368	-	-	368	393
LIGHT & HEAT	2,681	-	-	2,681	687
WATER RATES	231	-	-	231	606
POSTAGE & STATIONERY	42	-	-	42	8
ACCOUNTANCY	156	-	-	156	150
INSURANCE	1,866	-	-	1,866	1,831
LICENCES	192	-	-	192	272
EQUIPMENT PURCHASES	368	-	-	368	404
REFUNDED RENTAL	150	-	-	150	-
WEBSITE	50	-	-	50	57
DONATION TO FOODBANK	200	-	-	200	-
Sub total	17,319	-	-	17,319	7,770
A4 Asset and Investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	
Total payments	17,319	-	-	17,319	7,770
Net of receipts/(payments)	- 517	151	-	366	3,122
A5 Transfers between funds	1,240	1,240	-	-	-
A6 Cash funds last year end	12,110	1,149	-	13,258	10,137
Cash funds this year end	12,832	60	-	12,892	13,258

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	TRUSTEE ACCOUNT	12,832	-	-
	TREASURERS ACCOUNT	-	60	-
	CASH	-	-	-
	Total cash funds	12,832	60	-

(agree balances with receipts and payments account(s))

OK

OK

OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

MICHAEL ROSSLEE
L PHILIP BAKER

09/04/2021
09/04/2021



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
CHUDLEIGH KNIGHTON VILLAGE HALL

**On accounts for the year
ended**

31ST December 2020

**Charity no
(if any)**

1167250

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2020**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below *~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

26/05/2021

Name:

Ian Barrett

**Relevant professional
qualification(s) or body
(if any):**

FCA FCIE

Address:

22 Union Street

Newton Abbot

TQ12 2JS

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.