



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/07/2021
30/06/2022

Period start date To
Period end date

Charity name: Combe Martin Museum

Charity registration number: 1167141

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of the public by the establishment and maintenance of a museum for items of historical and archaeological interest, archives, photographs, flora and fauna, arts and crafts especially those relating to Combe Martin and the surrounding area.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The museum received a final Government Grant at the start of the year and has been manned by volunteers who have felt able to return. Opening hours have been reduced to 3 hours from 11am to 2pm Monday to Friday due to lack of available volunteers. Opening hours are being constantly reviewed with consideration of the volunteers available. The administrator is now back working in the museum along with online contact being maintained via newsletters etc. Committee meetings have now resumed.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees report that the Government guidelines on Covid 19 restrictions have been strictly adhered to and are monitored for advice as issued. Public access to the museum has been re-instated throughout the year.
	Para 1.38	

Contribution made by volunteers	Para 1.38	Our Collections Team is made up of 2 volunteers, two of whom have looked after the collection throughout the pandemic to make sure that everything was cared for as needed. Volunteers have manned the Museum now that restrictions have been lifted.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Covid and lockdown continues to curtail activities to some extent. The main achievements during the year are that the museum has managed to continue running and to open regularly with the help of dedicated volunteers. Recruitment of volunteers continues with varying amounts of success.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Government grants have now ceased. During the year the charity broke even, ending the year very slightly up on the previous year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity aims to retain sufficient reserves to enable it to meet its fixed commitments (eg. Rent, utilities and wages) for a future period of nine months.
Amount of reserves held	Para 1.22	£14884.
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Source of income during the year consisted of Government grants. Exmoor grant. Local grant. Admissions. Individual donations.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Advertising and interview by the Board

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
--	-----------	--

The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	Adviser - Museum Development Officer Alison Mills The Museum of Barnstaple and North Devon, The Square, Barnstaple. Devon
Other		

Reference and Administrative details

Charity name	Combe Martin Museum
Other name the charity uses	
Registered charity number	1167141
Charity's principal address	Cross Street, Combe Martin. EX34 0DH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Angela Wyeth	Chairperson		
2	Roger Hardiman	Secretary		
3	Fran Beaumont	Treasurer		
4	Shirley Willoughby			
5	Christopher Galloway			
6	Ingrid Hardiman		19 th . July 2021	
7				
8				
9				

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

A. Wyeth

RD Hardiman

Full name(s)

Angela Wyeth

Roger Hardiman

**Position (eg
Secretary, Chair, etc)**

Chair

Date

12-1-2023

Combe Martin Museum
For the Year Ended 30th. Ju

Previous Year 30.6.2021
Trading Protected

INCOME

Retail Activities

Shop sales	419.06	
Book sales	177.30	
	<hr/> 596.36	
<u>Less: Related Costs</u>	<hr/> -45.00	
<u>Gross Profit</u>		551.36

Activity Income

School Visits	0.00	
Beach Activities	0.00	
Seashore Safari	0.00	
Child Arts & crafts	0.00	
Sail Loft Events/Hire	0.00	
Coffee / Tea events	0.00	
Carnival Events	0.00	
Street Events	0.00	
Farmers' Mkt	0.00	
Shirley Willoughby Sales	0.00	
	<hr/>	0.00

Raffle Income

Meat	32.00	
Coffee Morning	0.00	
Tombola	0.00	
100 Club	603.00	
Christmas	0.00	
Photo competition	25.00	
Flags	70.00	
	<hr/>	730.00

Other Income

Admissions	132.00
Friends	824.00
Donations	149.98
Commission	0.00
Till +/-	-3.30
Revenue Grants	14,549.11
Gift Aid	698.60
Copier internet	0.00
Community Shop	0.00

For change	0.00
For Float	0.00
Collecting Boxes	0.00
Deposit Acc Interest	2.77
Re-imbursed	0.00
	<hr/>
	16,353.16

Specific Funding

		<hr/>	0.00
Profit & Other Income A	<hr/>	17,634.52	<hr/>
			<hr/>
			0.00

Combe Martin Museum For the Year Ended 30th June Previous Year 30.6.2021

EXPENDITURE

Property costs

Electrics	1,448.86
Water	117.34
Rent	3,375.00
Building Repairs	247.32
Licences / Insurance	730.62

5,919.14

Operating Costs

Stationery	33.21
Inks	103.60
Equipment Purchases	50.00
Equipment Repairs & Maint.	1,038.16
Cleaning and Caretaking	152.07
Communication	496.95

Travel Costs	24.70	
Refreshments	7.93	
Museum Collection Managm	0.00	
Salary	6,240.00	
Subscriptions	107.60	
Website Maintenance	190.60	
Advertising	0.00	
Training courses	0.00	
Sundries	54.60	
	<hr/>	8,499.42
<u>Direct fund raising costs</u>		
Child Arts & crafts	0.00	
Sea Shore Safaris	0.00	
Prizes	360.00	
Meat Raffle	0.00	
Christmas raffle	0.00	
Coffee Morning Supplies	0.00	
	<hr/>	360.00
Protected Expenditure		
CM Project 1	820.00	
	<hr/>	820.00
Total Expenditure	B	<u><u>15,598.56</u></u>
		<u><u>0.00</u></u>
Profit(Loss) for the Period	(A-B)	<u><u>2,035.96</u></u>
		<u><u>0.00</u></u>

Balance Sheet as at 30th. June 2022

	Previous year as at 30.6.2021	
	Trading	Protected
Revenue Account		
Balance as at 01.July 2021		11390.21
Profit for the period		2035.97
Accumulated Profit		13426.18

Represented By:

Cash at Bank	Current Account	8620.88	
	Deposit account	11748.97	1383.41
	Till Float	50	20419.85
Stock			300
Debtors			750
Current assets			21469.85
Less: Creditors			-1118.67
Provisions			-6925
Net Current Assets			13426.18

lm
ine 2022

Actual Year 30.6.2022
Trading Protected

1,530.78	
627.56	
<hr/>	
2,158.34	
-1,290.95	
<hr/>	867.39

0.00	
0.00	
0.00	
15.00	
20.00	
139.00	
0.00	
0.00	
0.00	
50.00	
<hr/>	224.00

0.00	
122.00	
0.00	
482.00	
0.00	
0.00	
0.00	
<hr/>	604.00

1,575.49
5.00
1,331.03
0.00
10.98
13,667.00
0.00
0.00
800.00

17,391.42

19,086.81

0.00

1,567.57
138.33
3,375.00
123.36
576.83

5,781.09

126.28
231.12
452.15
941.09
886.98
515.10

70.90		
61.77		
156.30		
8,316.00		
291.60		
190.65		
250.00		
0.00		
0.00		
	12,489.94	
<hr/>		
23.33		
0.00		
480.00		
0.00		
0.00		
41.92		
	545.25	
<hr/>		
196.00		
	196.00	
<hr/>		
	<u>19,012.28</u>	<u>0.00</u>
	<u>74.53</u>	<u>0.00</u>

Combined	Current year as at 30.6.2022		
	Trading	Protected	
1383.41	12773.62	13426.18	1383.41
0	2035.97	74.53	
1383.41	14809.59	13500.71	1383.41

	8620.88		2507.17		
	13132.38		15750.89		1383.41
1383.41	50	21803.26	50	18308.06	1383.41
		300		300	
		750		750	
1383.41		22853.26		19358.06	1383.41
		-1118.67		-1012.62	
		-6925		-4844.73	
1383.41		14809.59		13500.71	1383.41
			Paid	Recd	Cl. Bal
		Repairs	0	0	1250
		Crafts	0	0	55.51
		Sea School	0	0	77.9
			0	0	1383.41

Combined

14809.59

74.53

14884.12

2507.17

17134.3

50 19691.47

300

750

20741.47

-1012.62

-4844.73

14884.12