



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **01/07/2020**
Period end date

Period start date To **30/06/2021**

Charity name: Combe Martin Museum

Charity registration number: 1167141

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of the public by the establishment and maintenance of a museum for items of historical and archaeological interest, archives, photographs, flora and fauna, arts and crafts especially those relating to Combe Martin and the surrounding area.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Trustees report that, due to the Covid 19 lockdown and subsequent restrictions, this year's activities have mainly been stopped with the museum being closed for much of the year. The museum has been sustained by Government Grants throughout the year. Once restrictions were lifted, volunteers who felt able to manned an information point in the porch in October & November 2020 and June 2021 on a part time basis as the availability of volunteers allowed. Online contact was maintained by the administrator and various volunteers with newsletters, online committee meetings and online competitions being arranged.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees report that the Government guidelines on Covid 19 restrictions have been strictly adhered to and as a result, activities have been severely restricted and public access to the museum has largely been denied throughout the year.
	Para 1.38	
Contribution made by volunteers	Para 1.38	Our Collections Team is made up of 4 volunteers, two of whom have looked after the collection throughout the

		pandemic to make sure that everything is cared for as needed. Volunteers have manned the outside porch when restrictions and available volunteers allowed.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During lockdown, two initiatives were launched:-</p> <p>LILAC 2020 – An invitation to submit photos and narratives relating to activities and views on life in lockdown as seen through individuals' personal perspectives.</p> <p>Set Sail – Ideas and plans to keep in touch with people in the community who may be on their own and feeling isolated and general Community mindfulness.</p> <p>The Trustees feel that within the restraints of Covid legislation, the museum has done the best they could regarding engaging the public in learning about the local area.</p>

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Due to support from Government grants the charity's financial position at the end of the year was slightly up on the previous year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity aims to retain sufficient reserves to enable it to meet its fixed commitments (eg. Rent, utilities and wages) for a future period of nine months.
Amount of reserves held	Para 1.22	£14809.
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

	Para 1.47	Source of income during the year consisted of Government grants.
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The charity's principal sources of funds (including any fundraising)		Exmoor grant.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Advertising and interview by the Board

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
		Adviser – Museum Development Officer Alison Mills

Relationship with any related parties	Para 1.51	The Museum of Barnstaple and North Devon, The Square, Barnstaple. Devon
Other		

Reference and Administrative details

Charity name	Combe Martin Museum
Other name the charity uses	
Registered charity number	1167141
Charity's principal address	Cross Street, Combe Martin. EX34 0DH

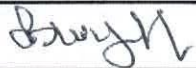
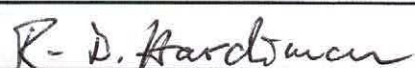
Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Angela Wyeth	Chairperson		
2	Roger Hardiman	Secretary		
3	Fran Beaumont	Treasurer		
4	Shirley Willoughby			
5	Christopher Galloway			
6				
7				
8				

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Angela Wyeth	Roger Hardiman
Position (eg Secretary, Chair, etc)	Chair	SECRETARY
Date	10-2-22	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Combe Martin Museum

1167141

Receipts and payments accounts

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For the period from	Period start date	To	Period end date
	01/07/2020		30/06/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Retail Activities	552	-	-	552	1,838
Activity Income	-	-	-	-	1,748
Raffle Income	730	-	-	730	2,957
Admissions	132	-	-	132	2,302
Grants	14,549	-	-	14,549	13,000
Other Income	1,672	-	-	1,672	4,297
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	17,635	-	-	17,635	26,142
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	17,635	-	-	17,635	26,142
A3 Payments					
Proper Costs	5,919	-	-	5,919	6,361
Operating Costs	8,500	820	-	9,320	14,142
Direct Fund Raising Costs	360	-	-	360	1,109
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	14,779	820	-	15,599	21,612
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	14,779	820	-	15,599	21,612
Net of receipts/(payments)	2,856	- 820	-	2,036	4,530
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	11,390	1,383	-	12,773	8,244
Cash funds this year end	14,246	563	-	14,809	12,774

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Accounts	19,600	2,203	
	Stock	300	-	
		-	-	-
	Total cash funds	19,900	2,203	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
B2 Other monetary assets	Debtors	750	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
	Creditors	1119	-	
	Provisions	6925	-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	<i>Buyeh</i>	ANGELA WYETH	10.2.22	
	<i>R. D. Hardiman</i>	ROGER HARDIMAN	11.2.22	