



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	1	April	2020		31	March	2021

## Section A Reference and administration details

<b>Charity name</b>	Bowdon Festival
<b>Other names charity is known by</b>	Bowdon Youth Festival
<b>Registered charity number (if any)</b>	1167136
<b>Charity's principal address</b>	c/o Barbers Lane Cottage, Barbers Lane, Antrobus, Cheshire
<b>Postcode</b>	CW9 6JP

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Susan Sinagola	Chairman		
2	Graham Sinagola			
3	John Lambie	Entry Secretary		
4	Glenys Lambie	Entry Secretary		
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointment

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

For the public benefit, to advance, improve, develop and maintain public education in, and appreciation of, the art and science of music, speech & drama in all their aspects in particular but not exclusively by providing an annual Festival of public performance by amateurs with professional adjudication for performers and through the presentation of public concerts, masterclasses and recitals.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Trustees have complied with the duty in Section 4 of the Charities Act 2006 to have regard to public benefit guidance published by the Charity Commission.

In pursuing our aims for the public benefit, the Trustees believe that our Youth Festivals impact on people’s lives positively.

For the participants in the Youth Festival we involve young people in a creative, enjoyable and fulfilling educational activity, providing them with performance experience and the opportunity to develop further through supportive feedback from independent Adjudicators who are experts in their field. The Youth Festival is open to all young performers and the event is open to the public to attend as audience.

The programme is developed for the Youth Festival with support from volunteers who are either professional musicians or accredited Drama teachers.

Entry fees are for the Festival are subsidised by patrons and fundraising activities to keep them as low as possible and contribute around a third of the costs of running the annual Festival.

As well as the Trustees and Organising Committee, a large number of volunteers help over the Festival period to administer all the events. Training is provided in advance of the Festival. Most find the volunteering opportunity a very worthwhile and rewarding experience.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

No Bowdon Youth Festival could be held in this year due to coronavirus.

We received a minimal late entry fee for the prior year and received some sums for the purchase of trophies by parents.

We kept our outgoings to an absolute minimum, only paying British & International Federation of Festivals membership fees and insurance, and website fees.

We made a small loss.

The Trustees put in a great deal of time considering the fast moving situation at the time decisions had to be made about engaging Adjudicators and Accompanists and renting premises. Their prompt actions limited the impact of the pandemic on the finances of the Festival.

However our inability to stage a Festival was very sad for participants, volunteers, Trustees and Adjudicators. It may have a long term impact on the charity. Key relationships in the teams and with music and drama teachers have been in abeyance for months.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The Trustees have considered the financial risks inherent in their activities, the need to maintain adequate working capital and the need to retain funds to finance future development opportunities. Consequently their policy is to maintain Reserves of at least one year's Youth Festival costs plus £5k.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

<b>Signature(s)</b>	S J Sinagola	GT Sinagola
	Susan Sinagola	Graham Sinagola
<b>Position (eg Secretary, Chair, etc)</b>	Chairman	Trustee
<b>Date</b>	12.5.21	

**BOWDON FESTIVAL**  
**Year to 31 March 2021**

		2021	2020
<b>Income</b>	£	£	£
<i>Youth Festival</i>			
Entry fees (net)		9.20	4,138.32
Choir Night Donations		0.00	574.50
Programme Sales		0.00	855.80
Programme Adverts		0.00	465.00
Patrons & Sponsors		0.00	5,042.34
Gift Aid		0.00	0.00
<i>Total Income</i>		<b>9.20</b>	11,075.96

**Expenditure**

<i>Youth Festival</i>			
Adjudicators	0.00		2,929.10
Accompanists	0.00		946.40
BIFF fees & insurance	376.00		215.00
Piano hire	0.00		1,119.60
Piano tuning	0.00		320.00
Venue hire & catering	0.00		1,926.72
Printing	0.00		780.16
Miscellaneous	0.00		249.66
Stationery	0.00		110.21
Prizes	0.00		800.00
Trophies	-224.00		24.57
Hosting & RMF Fees	90.00		211.11
<i>Total Costs</i>	<b>242.00</b>		9,632.53

*One off costs*

Purchase of Assets	0.00		0.00
<i>Total Costs</i>	<b>0.00</b>		0.00

Total Costs		<b>242.00</b>	9,632.53
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<b>Net surplus/deficit</b>		<b>-232.80</b>	1,443.43
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**Balance Sheet**

	2021	2020
		£
<b>Assets</b>		
Bank	19,617.50	19,850.30
Cash	0.00	0.00
Gift aid receivable	0.00	0.00
	19,617.50	19,850.30

Reserves		
Opening Reserves	19,850.30	18,406.87
Net income	-232.80	1,443.43
Closing Reserves	19,617.50	19,850.30

Approved by the Trustees and signed on their behalf by

Susan J Sinagola