



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day1	January	2022		Day31	December	2022

Section A Reference and administration details

Charity name Lytham St Annes Art Collection Trust

Other names charity is known by Friends of the Lytham St Annes Art Collection

Registered charity number (if any) 1167075

Charity's principal address 16 Queens Road
Lytham St Annes
Lancashire
Postcode FY8 1HR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Margaret Race	Chair		
2	Veronica McDonnell			
3	Marjorie Gregson			
4	Christine Cockburn			
5	Marion Coupe			
6	Jacqueline Love			
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	By invitation

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the arts and education for the public benefit in all aspects of the Lytham St Annes Art Collection as the Trustees think fit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Committee had 10 meetings throughout the year, the first being via Zoom due to lingering fears of COVID. Letters were sent to members regularly to keep them up to date and informed them of any activities or meetings they could attend. The Friends organised two day trips, one to Saltaire on 22 June and one to Manchester Art Gallery on 15 September, both popular and profitable. In March we helped at the Mayor's Coffee Morning at the Town Hall escorting guests to view the artworks from the Collection which hang on the walls. We again assisted in the same way at a Council event later in the year on 19 November. We organised a Friends event on 29 March at the Town Hall when we celebrated the donation of three watercolours to the Collection, two of the donors were able to attend. On 24 May we held an event at Lytham Hall and Margie Cooper, of Antiques Road Show and Antiques Road Trip fame, spoke to us. A great success and a good profit including a £500 donation on the day. Margie accepted an invitation to become an Honorary member. A Christmas themed event was organised at the Town Hall on 22 November when a new member, an Emeritus Professor, expert in prints, gave an interesting, topical talk. Another very successful gathering enjoyed by all. We ended the year with more money in the bank by ensuring every event made a profit and actively applying for funding. 2 Newsletters (A5 leaflets 20/24 pages) were compiled, printed and sent out to members in May and November containing interesting and informative articles. We actively encouraged individuals to join the Friends and strived to maintain their interest. The number of our members increased when other associations were reporting a decline. One of our aims is to raise awareness of the Collection especially as it is not on display in exhibitions. The local press is not good for publicity these days but we have filled the gap this year, as previously, in our Facebook page with regular postings and our websites are kept up to date. Information has been received and sent out when a visitor to the site shows an interest via our Contact Form. Another way we have spread the word is in that our Vice-chair has regularly given Talks about the Collection both at Friends events and also to other Associations eg Probus Clubs and W.I.'s. We have maintained membership of and interest in BAFM (the British Association of Friends of Museums). A team of five of us have spent many hours continuing the work begun last year which will result in a reprint of our beautiful Collection Catalogue. The present version sold out but needed updating before printing more. We regularly requested updates from Fylde Council, custodians of the Collection, reminding them of our presence. We organised conservation work to be carried out for which the Friends provide the funding. We created a new Christmas Card to add to our range and sold

these, at a profit, along with a new 2023 Calendar.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Summary of the main achievements of the charity during the year

The Friends began the year with 135 members and ended it with 148. We value our members and are keen to keep their interest giving good value for their membership fee. We maintained their interest by providing opportunities for them to meet at planned events and visits to places of interest. As always, we sent out letters to keep them updated and also a Newsletter in May and another in November with accounts of our activities and articles of interest which are in some way connected with the Collection.

We organised two coach trips to places of interest and three events where members were entertained with refreshments and usually a Speaker. One of these involved a television personality who grew up in Lytham St Annes and after the success of the event she accepted our invitation to become an honorary member of the Friends.

All were enjoyed and successful.

We ended the year with approximately £3.5K more in the bank. Annual costs were met – insurance, website maintenance & BAFM membership as well as the usual running costs of printing and postage. Income was generated from subscriptions and donations. A donation of £500 was received at one of our events when we highlighted our work towards the reprint of our Catalogue and how much it would cost. Another donation of £100 was received as a direct result of writing to the local branch of a large company. We received many small donations throughout the year when members added a little more to a payment eg when buying cards or paying to attend an event. Gift Aid was applied for and welcomed. We made a profit on all the events we organised and sold cards at every opportunity, especially at Christmas.

Our Vice-chair gave several talks about the Collection and each talk generated a donation. We have increased interest in and awareness of the Collection with the Talks and by using our Facebook page, gaining more followers, now standing at 537.

Our Friends website is maintained as is our online Catalogue website.

(www.friendsofthelythamstannesartcollection.org and www.lythamstannesartcollection.org respectively). Many individuals have contacted us this year via the Contact Form on the website. Information has been exchanged or questions answered often leading to additions to our research and knowledge of our Collection. Over the years, the Friends have established themselves as the organisation individuals can approach with any queries about the Collection. The Council currently do not seem to make much attempt to make the general public aware of the Collection and so the Friends try to fill the gap.

The team involved in assembling all the added material to update our Catalogue before printing more copies met several times throughout 2022. They have now got to the stage of proof reading.

We have recently become optimistic about the future of our Collection when we received the good news that an exhibition space is to be created at Lytham Hall, Lytham, so that items from the Collection can be displayed. Fylde Council and the management of the Hall will work together on the Project and the Friends look forward to being involved. We felt we shared some of the credit for this as we have constantly campaigned

for the Collection to be made available to the general public.
We ended 2022 feeling we had had a very successful year.

Brief statement of the charity's policy on reserves

The state of our finances is examined and recorded at regular intervals throughout each year. An up to date report of recent income and expenditure and money held is presented at the 10 business meetings and end of year. This enables the committee to be fully aware of and share in the decisions about how money is spent and how income is created.

Details of any funds materially in deficit

none

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Lytham St Annes Art Collection Trust

No (if any)

Receipts and payments accounts

For the period
from

Period start date
1-Jan-22

To

Period end date
31-Dec-22

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Donations	982	-	-	982
Subscriptions	1,305	-	-	1,305
Bank Interest	4	-	-	4
Profit on Sales of Cards	399	-	-	399
Profit on Events	2,375	-	-	2,375
Gift Aid	216	-	-	216
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	5,281	-	-	5,281
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	5,281	-	-	5,281
A3 Payments				
Website Maintenance	670	-	-	670
BAFM Membership Insurance	100	-	-	100
Insurance	266	-	-	266
Printing 2 Newsletters	508	-	-	508
Printing Membership Applic Forms	21	-	-	21
Printing letters to Members	52	-	-	52
Postage	139	-	-	139
Stationery	27	-	-	27
	-	-	-	-
Sub total	1,783	-	-	1,783
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	1,783	-	-	1,783
Net of receipts/(payments)	3,498	-	-	3,498
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	-	-	-	-
Cash funds this year end	3,498	-	-	3,498

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds		-	-
		-	-
		-	-
	Total cash funds	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-

	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use			-
			-
			-
			-
			-
			-
			-
			-
			-

	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities			-
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name

CC16a

Last year
to the nearest £

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**Endowment
funds**

to nearest £

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OK

**Endowment
funds**

to nearest £

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**Current value
(optional)**

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**Current value
(optional)**

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-
-

**When due
(optional)**

Date of
approval
