



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day1	January	2021		Day31	December	2021

Section A Reference and administration details

Charity name Lytham St Annes Art Collection Trust

Other names charity is known by Friends of the Lytham St Annes Art Collection

Registered charity number (if any) 1167075

Charity's principal address 16 Queens Road

Lytham St Annes

Lancashire

Postcode FY8 1HR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Margaret Race	Chair		
2	Veronica McDonnell			
3	Marjorie Gregson			
4	Christine Cockburn			
5	Marion Coupe			
6	Jacqueline Love			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	By invitation

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the arts and education for the public benefit in all aspects of the Lytham St Annes Art Collection as the Trustees think fit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Committee met 10 times. The first 4 were via Zoom for which more advanced preparation was done for them to be successful.

Regular postings on Facebook maintained public interest in the Collection. The Friends have created a following.

Both websites were kept up to date and much activity was experienced via the Contact Form. Enquiries received from all over the world. Information was both received and given out, dealt with by our researchers.

Being a member of BAFM, we submitted articles to both regional and national journals. Chair attended a Zoom regional meeting – good to ‘meet’ other members.

Organised events and activities which could be undertaken if affected again by COVID. Created a Walk Leaflet featuring the Art Colony in Lytham during the late 19th Century. Ran a Christmas Card Competition and printed the winning entries to sell at Christmas. Two successful, enjoyable events involving a talk and refreshments were organised in May and October. One talk was given by a committee member about the Collection and she has become a popular speaker and gave talks to other local organisations, spreading the word about the Collection.

Letters were sent out to members throughout the year keeping them informed and 2 Newsletters, A5 leaflets 20/24 pages, were printed and sent out in May and November, very interesting, receiving positive feedback.

Formed a team to work on the update and reprint of our Catalogue of the Collection which sold out. The team of five met several times and put in many hours to make sure the content of the reprint was up to date and accurate.

Handed over 3 watercolours, donations to the Collection which had been given via the Friends, one by a member and another through our Contacts Page.

Improved the running of the Friends by creating a President & a Vice-Chair.

Initiated meetings with individuals who have some say in what happens to and around the Collection. Trying to communicate effectively with Fylde Council, custodians of the Collection. No public displays of the Collection have occurred since they decided to stop using the Fylde Gallery. The Friends regret their action and try to fill the gap with other activities to maintain public interest and actively encourage actions for a space to be soon found for future exhibitions.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

The Friends kept working effectively throughout the year 2021 in spite of COVID still hovering during the first few months. Events were planned for the first half of the year which could go ahead even if restrictions were imposed. Managed to end the year with £1,000+ more in the bank. Annual costs were met – Insurance, website maintenance & BAFM membership as well as the usual running costs of printing and postage. Income was generated from Gift Aid and subscriptions. Efforts were made and proved fruitful to maintain the number of members which fell only by a handful due to age related causes. Members were kept informed through the letters we sent out during the year and by reading the two very interesting and informative Newsletters sent to members in May and November.

Profits were made on the two events we organised but there were limited opportunities to sell cards mostly due to enduring COVID restrictions.

Much success has been achieved through the Contact Forms on our websites. Visitors to both sites contact us to ask for information and/or to give us information and we were able to add to our knowledge of items in the Collection. Also through this line of communication we were given a work of art which we passed on to be added to the Collection.

Over the years, the Friends have established themselves as the organisation individuals can approach with any queries about the Collection. This continued throughout 2021. The Council currently do not make the general public aware of the Collection in any of their promotional literature and so the Friends fill the gap.

As a committee we worked more effectively having made one of its members Vice-Chair, recognising her abilities which make her ideal for the position. Also invited a key member of the Friends to become our President, anticipating benefits to be seen in the future.

A Promotional Folder was created, a well presented pack of relevant documents and information about the Friends' activities and past achievements. This was to enable the Friends to make key individuals be informed about and made aware of the value of the Friends by giving them a pack. It proved effective when meeting certain members of the Council.

Our speaker gave several talks about the Collection both to our own members and to those of other organisations. Each talk was made different, cleverly tailored to appeal to the interest of the audience.

We ended the year feeling we had very definitely fulfilled our objectives in a successful and meaningful way as we constantly aim to do.

Section E

Financial review

Brief statement of the charity's policy on reserves

The state of our finances is examined and recorded at regular intervals throughout each year to coincide with the 10 business meetings. This enables the committee to be fully aware of and share in the decisions about how money is spent and how income is created.

Details of any funds materially in deficit

none

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Lytham St Annes Art Collection Trust

No (if any)

Receipts and payments accounts

For the period from	Period start date 1-Jan-21	To	Period end date 31-Dec-21
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Donations	256	-	-	256
Subscriptions	1,145	-	-	1,145
Bank Interest	2	-	-	2
Profit on Sales of Cards	356	-	-	356
Profit on Events	751	-	-	751
Gift Aid	332	-	-	332
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	2,842	-	-	2,842
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	2,842	-	-	2,842
A3 Payments				
Website Maintenance	665	-	-	665
BAFM Membership Insurance	100	-	-	100
Insurance	266	-	-	266
Printing 2 Newsletters	436	-	-	436
Printing Walk Leaflet	95	-	-	95
Printing letters to Members	68	-	-	68
Postage	86	-	-	86
Stationery	23	-	-	23
	-	-	-	-
Sub total	1,738	-	-	1,738
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	1,738	-	-	1,738
Net of receipts/(payments)	1,104	-	-	1,104
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	-	-	-	-
Cash funds this year end	1,104	-	-	1,104

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds		-	-
		-	-
		-	-
	Total cash funds	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-

	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use			-
			-
			-
			-
			-
			-
			-
			-
			-

	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities			-
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name

CC16a

Last year
to the nearest £

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**Endowment
funds**

to nearest £

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OK

**Endowment
funds**

to nearest £

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**Current value
(optional)**

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**Current value
(optional)**

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**When due
(optional)**

Date of
approval
