

EAST YORKSHIRE FOODBANK

**ANNUAL REPORT AND STATEMENT OF ACCOUNTS
FOR THE YEAR ENDED
31 MARCH 2024**

CHARITY REGISTRATION NUMBER 1167071

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EAST YORKSHIRE FOODBANK
LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY NUMBER 1167071

START OF FINANCIAL YEAR 1st April 2023

END OF FINANCIAL YEAR 31st March 2024

TRUSTEES
Angela Matthews - Chair
Dave Tunstall - Treasurer
Helen Sail
Jude Harrison
Moirra Brown
Tony Frost

Trustees are appointed following the provisions laid out in the Charity's governing instrument.

GOVERNING INSTRUMENT East Yorkshire Foodbank is a Charitable Incorporated Organisation with a Constitution dated 13 May 2016.

CORRESPONDENCE ADDRESS
East Yorkshire Foodbank
Unit C, Waltham House
Beverley
HU17 8DY

BANKERS
Barclays Bank PLC
Leicester
LE87 2BB

INDEPENDENT EXAMINER
Stephen Baker ACA MAAT
Westlands Chartered Accountants
McMillan House
6 Wolfreton Drive
Anlaby
HU10 7BY

Trustees Annual Report for the Year ending 31st March 2024



East Yorkshire Foodbank
Unit C , Waltham House
Beverley
HU17 8DY
[E: info@eastyorkshire.foodbank.org.uk](mailto:info@eastyorkshire.foodbank.org.uk)
www.eastyorkshire.foodbank.org.uk

In the year to 31 March 2024 East Yorkshire Foodbank distributed food to make 139,000 meals. This is an increase of 42% on the previous year's 98,000 meals. Referrals were made by 43 different agencies such as social services, primary schools, mental health charities and Citizens Advice. Working families, pensioners as well as those currently unemployed were all helped.

The trustees are extremely grateful to the staff, volunteers and supporters of the Foodbank for their support to enable the Foodbank to achieve its objectives of relieving financial hardship by providing emergency food, essential toiletries and household items to individuals and families in need and providing support or signposting to relevant information and other advisory services.

Together staff and volunteers continue to work hard to raise the profile of the Foodbank, collect donations and fundraise. Week after week dedicated volunteer teams are involved in the sorting, packaging and delivery of food parcels. The fantastic coming together of individuals, community groups, local and national businesses and local authority agencies is at the heart of the Foodbank being able to support as many people as it does.

The trustees also recognise and appreciate the tremendous assistance, financial and otherwise, provided by the Trussell Trust. Grant monies received have enabled much needed food purchases to be made and volunteer development and training events to be arranged. The Financial Inclusion Grant received has also enabled advice and information to continue to be provided to Foodbank clients on topics including debt advice and housing as well as supporting clients to navigate our complex benefits system.

We have continued to need to purchase large amounts of food to meet demand and the volume of food which journeyed through the warehouse in the 2023/2024 financial year was an eye watering 118,000 kilos.

The principle challenge continues to be securing ongoing donations and funding to meet need but together we continue to rise to this challenge. The efforts of our staff and volunteers in securing grants and donations have enabled the Foodbank to maintain its exit reserves and the staff and trustees are committed to diversifying the Foodbank's sources of funding.

Thank you to everybody who has supported East Yorkshire Foodbank in the financial year to 31 March 2024. Without your support we could not achieve what we have achieved.

A handwritten signature in black ink, appearing to read "Angela Matthews", is written over a horizontal line.

Signed: Angela Matthews (Chair)
Date: 09/09/2024

INDEPENDENT EXAMINERS REPORT ON THE ACCOUNTS

Report to the trustees/members of East Yorkshire Foodbank on the accounts for the year ended 31st March 2024 set out on pages 4 to 8

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the 1993 (the Act) as amended by s. 28 of the Charities Act 2006) and that an independent examination is needed.

It is my responsibility to:

- . examine the accounts (under section 43 of the Act, as amended).
- . to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended), and
- . to state whether particular matters have come to my attention.

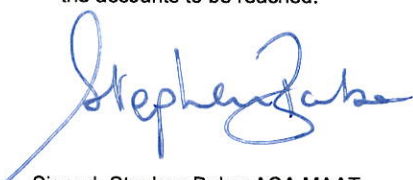
BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that:
 - . proper accounting records are kept (in accordance with section 41 of the Act); and
 - . accounts are prepared which agree with the accounting records and comply with accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


Signed: Stephen Baker ACA MAAT
Westlands Chartered Accountants
McMillan House
6 Wolfreton Drive
Anlaby
HU10 7BY

2 September 2024

EAST YORKSHIRE FOODBANK
Receipts & Payments for the year ended 31 March 2024

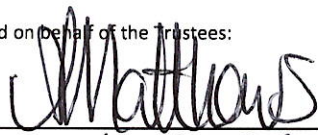
Receipts					2024	2023
	Notes	<u>General</u>	<u>Designated</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
Grant		22,487	-	151,962	174,449	124,998
Donations		47,925	-	-	47,925	33,634
Charity checkout and website		17,164	-	-	17,164	25,879
Donations under gift aid		22,527	-	-	22,527	6,490
HMRC Charities		8,976	-	-	8,976	4,724
Fundraising including Club 200		4,306	-	-	4,306	4,609
Interest received		8	-	-	8	-
		123,393	-	151,962	275,355	200,334
Payments						
Charitable expenses	2a	37,263	-	153,372	190,635	135,125
Premises expenses	2b	38,285	-	-	38,285	29,496
Fundraising	2c	1,761	-	-	1,761	540
Administration expenses	2d	36,875	-	-	36,875	36,986
Governance costs - accountancy		936	-	-	936	946
		115,120	-	153,372	268,492	203,093
Surplus / (Deficit) for the year		8,273	-	(1,410)	6,863	-2,759
Transfers		(55,000)	55,000	-	-	-
Funds brought forward		109,337	-	12,646	121,983	124,742
Funds carried forward		62,610	55,000	11,236	128,846	121,983

EAST YORKSHIRE FOODBANK
Statement of Assets and Liabilities at 31 March 2024

		<u>2024</u>	<u>2023</u>
Fixed Assets			
Motor Vehicles		27,202	36,744
Current assets			
VAT debtor		-	-
Cash at bank		108,815	85,869
Cash in hand		-	-
		<u>108,815</u>	<u>85,869</u>
Current liabilities			
Trade creditors		6,721	180
Accountancy accruals		450	450
		<u>7,171</u>	<u>630</u>
		<u><u>128,846</u></u>	<u><u>121,983</u></u>
Represented by			
Unrestricted funds		62,610	109,337
Designated funds	4	55,000	-
Restricted funds	5	11,236	12,646
		<u>128,846</u>	<u>121,983</u>

Accepted on behalf of the Trustees:

Signed



Angela Matthews (Chair)

Date:

09/09/2024

EAST YORKSHIRE FOODBANK
Notes to the accounts for the year ended 31 March 2024

1 BASIS OF ACCOUNTING

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners, and they meet the appropriate legal requirements

	2024	2024	2024	2024	2023
	General	Designated	Restricted	Total	Total
	£	£	£	£	£
2a Charitable expenditure					
Food costs and related	27,417	-	107,956	135,373	47,024
Financial Inclusion costs	-	-	43,916	43,916	32,583
Trussel Trust	-	-	-	-	4,699
Storage	2,812	-	-	2,812	-
Van insurance, MOT & repairs	4,493	-	1,500	5,993	9,105
Electric van purchase	-	-	-	-	38,337
Equipment hire	2,541	-	-	2,541	3,357
Donations made	-	-	-	-	20
	37,263	-	153,372	190,635	135,125
2b Premises expenses					
Rent and rates	26,722	-	-	26,722	23,426
Repairs	241	-	-	241	272
Utilities	11,322	-	-	11,322	5,798
	38,285	-	-	38,285	29,496
2c Fundraising expenses					
Fundraising expenses	1,534	-	-	1,534	-
Subscription Gocardless	227	-	-	227	540
	1,761	-	-	1,761	540
2d Administration expenses					
Wages	28,567	-	-	28,567	26,351
Training	625	-	-	625	1,423
Health & safety	1,193	-	-	1,193	1,436
Telephone & internet	1,876	-	-	1,876	1,585
Admin expenses	1,278	-	-	1,278	-
Marketing promotion	153	-	-	153	527
Stationery	457	-	-	457	220
Legal and professional	-	-	-	-	279
Sundry	1,217	-	-	1,217	418
Insurance	3,044	-	-	3,044	814
Depreciation	3,170	-	-	3,170	3,933
Profit on sale of asset	(4,705)	-	-	(4,705)	-
	36,875	-	-	36,875	36,986

EAST YORKSHIRE FOODBANK

Notes to the accounts for the year ended 31 March 2024 (continued)

3 Fixed asset note

Brought forward	47,760
Additions	923
Disposal	12,000
	<u>36,683</u>
Depreciation brought forward	11,016
Charge for the year	3,170
Elimination on disposal	4,705
	<u>9,481</u>
Net book value at 31 March 2024	<u>27,202</u>
Net book value at 31 March 2023	<u>36,744</u>

Depreciation policy - Motor vehicles - 25% on reducing balance

Capital grant income have been offset against depreciation in accordance with the depreciation policy.

4 Designated (Unrestricted)

	Opening Balance 2023 £	Receipts £	Payments £	Transfers	Closing Balance 2024 £
Provision for winding up	-	-	-	55,000	55,000
	-	-	-	55,000	55,000

A provision has been made for the winding up of the Charity, should the need arise.

5 Restricted Funds

	Opening Balance 2023 £	Receipts £	Payments £	Transfers £	Closing Balance 2024 £
Trussell Trust : £44,072 for Financial Inclusion Project	10,862	44,072	43,916	-	11,018
ERVAS: £1,245 is for white goods	1,500	1,245	2,527	-	218
Trussell Trust: for staff training	284	-	284	-	-
Trussell Trust : £18,000 is for food	-	18,000	18,000	-	-
East Riding of Yorkshire Council :£10,000 is for food costs	-	10,000	10,000	-	-
Groundworks : £2,125 is for food	-	2,125	2,125	-	-
ASDA ; £1,300 is for food	-	1,300	1,300	-	-
Groundworks : £1,000 is for food	-	1,000	1,000	-	-
City Health Care ; £1,000 is for food	-	1,000	1,000	-	-
Trussell Trust/Tesco Top up; £1,377 is for food	-	1,377	1,377	-	-
Trussell Trust/Tesco Top up; £1,050 is for food	-	1,050	1,050	-	-
Trussell Trust : £18,000 is for food	-	18,000	18,000	-	-
York Foodbank: £30,000 is for food	-	30,000	30,000	-	-
East Riding of Yorkshire Council :£10,000 is for food costs	-	10,000	10,000	-	-
Sainsbury's : £500 is for food	-	500	500	-	-
Trussell Trust/Tesco Top up; £588 is for food	-	588	588	-	-
Trussell Trust/Tesco Top up; £945 is for food	-	945	945	-	-
City Health Care ; £2,500 is for food	-	2,500	2,500	-	-
Groundworks : £375 is for food	-	375	375	-	-
East Riding of Yorkshire Council :£3,585 is for food costs	-	3,585	3,585	-	-
Two Ridings Community: £1,500 is for van costs	-	1,500	1,500	-	-
ASDA : £300 is for non food essential items	-	300	300	-	-
Skipton Building Society : £2500 is for non food items	-	2,500	2,500	-	-
	<u>12,646</u>	<u>151,962</u>	<u>153,372</u>	<u>-</u>	<u>11,236</u>

EAST YORKSHIRE FOODBANK

Notes to the accounts for the year ended 31 March 2024 (continued)

6 Trustees and other related parties

No payments were made to trustees or any persons connected with them during this financial period.

No material transaction took place between the organisation and a trustee or any person connected with them. (2023: none)

7 Risk assessment

The Trustees actively review the major risks which the charity faces on a regular basis and believe that they have sufficient reserves to enable the charity to continue in the event of adverse conditions.

The Trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

8 Reserves Policy

The Trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs.

This is based on the charity's size and the level of financial commitments held. The Trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The trustees will endeavour not to set aside funds unnecessarily.