

EAST YORKSHIRE FOODBANK

**ANNUAL REPORT AND STATEMENT OF ACCOUNTS
FOR THE YEAR ENDED
31 MARCH 2023**

CHARITY REGISTRATION NUMBER 1167071

EAST YORKSHIRE FOODBANK

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EAST YORKSHIRE FOODBANK
LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY NUMBER	1167071
START OF FINANCIAL YEAR	1st April 2022
END OF FINANCIAL YEAR	31st March 2023
TRUSTEES	David Bird - Chair Dave Tunstall - Treasurer Angela Matthews - Deputy chair Helen Sall Jude Harrison Moirá Brown Tony Frost Trustees are appointed following the provisions laid out in the Charity's governing instrument.
GOVERNING INSTRUMENT	East Yorkshire Foodbank is a Charitable Incorporated Organisation with a Constitution dated 13 May 2016.
CORRESPONDENCE ADDRESS	East Yorkshire Foodbank Unit C, Waltham House Beverley HU17 8DY
BANKERS	Barclays Bank PLC Leicester LE87 2BB
INDEPENDENT EXAMINER	Stephen Baker ACA MAAT Westlands Chartered Accountants McMillan House 6 Wolfreton Drive Anlaby HU10 7BY



Trustees Annual Report for the Year ending 31st March 2023

East Yorkshire Foodbank
Unit C, Waltham House
Beverley
HU17 8DY
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The cost of living crisis has meant increased pressure on the Foodbank service and our staff and volunteers have once again risen to this challenge with fantastic effort and dedication.

We fed 6668 adults and 4245 children in the year 1/4/22 to 31/3/23. This is a small increase on the previous year which was a record.

This year we have hugely increased our service in Bridlington – an area we identified as needing more support. This has put a particular pressure on our drivers and we have invested in an electric van to help our carbon footprint in delivering this service.

In July 2022 we went live with our Financial Inclusion Project. This provides Citizens Advice Bureau staff to clients to assist in debt management and claims for benefits. In this financial year alone, this project has helped 229 clients claim benefits and or have debt wiped off. This has saved them over £ 300,000 .

87 tonnes of food were distributed which is an increase of 5 tonnes. Thanks to the support of our individual donors, local community groups, businesses and local authority agencies we were able to raise the much needed funds through donations and grants. We are also grateful for the support of the Trussell Trust.

We would like to take this opportunity to acknowledge the great partnerships we have with the local advisory and government agencies to ensure we are able to reach those who need our services. These partnerships will become even more important as we work with them to also address the causes of poverty.

We have seen trustees leave us over the last twelve months and welcomed new ones. Thank you to all of them for their time, support and guidance.

Thank you to all the volunteers who work week in and week out to support the foodbank. They bring an amazing professionalism to their volunteer roles. Also thank you to Mandy Thomlinson and Richard Newby for their continued dedication and hard work for the food bank. To further support our staff, we are now an accredited Living Wage Employer.

We look forward to being able to make a continued difference to adults and children facing food poverty in the coming year. This is only possible with the continued support of individuals, businesses and government agencies all working together.

We can only reiterate how very grateful we are to all the volunteers. They are the frontline and keep us running year round.

David Bird (chair), Angela Matthews, Helen Sail, Jude Harrison, Dave Tunstall, Moira Brown, Tony Frost

A blue ink signature of David Bird, consisting of a stylized 'D' and 'B' followed by a horizontal line.

Signed: David Bird (Chair)
Date: 3/10/2023

INDEPENDENT EXAMINERS REPORT ON THE ACCOUNTS

Report to the trustees/members of East Yorkshire Foodbank on the accounts for the year ended 31st March 2023 set out on pages 4 to 7

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the 1993 (the Act) as amended by s. 28 of the Charities Act 2006) and that an independent examination is needed.

It is my responsibility to:

- . examine the accounts (under section 43 of the Act, as amended).
- . to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended), and
- . to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that:
 - . proper accounting records are kept (in accordance with section 41 of the Act); and
 - . accounts are prepared which agree with the accounting records and comply with accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Signed: Stephen Baker ACA MAAT
Westlands Chartered Accountants
McMillan House
6 Wolfreton Drive
Anlaby
HU10 7BY

Date: 31.01.2023

EAST YORKSHIRE FOODBANK
Receipts & Payments for the year ended 31 March 2023

Receipts	Notes			2023	2022
		<u>General</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
Grant		3,796	121,202	124,998	54,804
Donations		33,634	-	33,634	10,975
Charity checkout and website		25,879	-	25,879	24,679
Donations under gift aid		6,490	-	6,490	14,462
HMRC Charities		4,724	-	4,724	8,415
Fundraising including Club 200		4,609	-	4,609	9,394
		<u>79,132</u>	<u>121,202</u>	<u>200,334</u>	<u>122,729</u>
Payments					
Charitable expenses	2a	32,703	102,422	135,125	73,641
Premises expenses	2b	22,796	6,700	29,496	25,295
Fundraising	2c	540	-	540	108
Administration expenses	2d	35,803	1,183	36,986	32,786
Governance costs - accountancy		946		946	477
		<u>92,788</u>	<u>110,305</u>	<u>203,093</u>	<u>132,307</u>
Surplus for the year		-13,656	10,897	-2,759	-9,578
Funds brought forward		122,993	1,749	124,742	134,320
Funds carried forward		<u>109,337</u>	<u>12,646</u>	<u>121,983</u>	<u>124,742</u>

EAST YORKSHIRE FOODBANK
Statement of Assets and Liabilities at 31 March 2023

	<u>2023</u>	<u>2022</u>
Fixed Assets		
Motor Vehicles	36,744	13,192
Current assets		
VAT debtor	-	9,191
Cash at bank	85,869	103,481
Cash in hand	-	-
	<u>85,869</u>	<u>112,672</u>
Current liabilities		
Trade creditors	180	672
Accountancy accruals	450	450
	<u>630</u>	<u>1,122</u>
	<u>121,983</u>	<u>124,742</u>
 Represented by		
Unrestricted funds	109,337	122,993
Restricted funds	12,646	1,749
	<u>121,983</u>	<u>124,742</u>

Accepted on behalf of the Trustees:

Signed _____ David Bird (Chair)
Date:

EAST YORKSHIRE FOODBANK
Notes to the accounts for the year ended 31 March 2023

1 BASIS OF ACCOUNTING

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners, and they meet the appropriate legal requirements

	2023	2023	2023	2022
	<u>General</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	£	£	£	£
2a Charitable expenditure				
Food costs and related	19,552	27,472	47,024	63,451
Financial Inclusion costs	-	32,583	32,583	-
Trussel Trust	4,699	-	4,699	378
Storage	-	-	-	2,042
Van insurance, MOT & repairs	6,605	2,500	9,105	6,242
Electric van purchase	219	38,118	38,337	-
Equipment hire	1,608	1,749	3,357	1,023
Donations made	20	-	20	505
	<u>32,703</u>	<u>102,422</u>	<u>135,125</u>	<u>73,641</u>
2b Premises expenses				
Rent and rates	19,226	4,200	23,426	19,492
Repairs	272	-	272	2,090
Utilities	3,298	2,500	5,798	3,713
	<u>22,796</u>	<u>6,700</u>	<u>29,496</u>	<u>25,295</u>
2c Fundraising expenses				
Fundraising expenses	-	-	-	-
Subscription Gocardless	540	-	540	108
	<u>540</u>	<u>-</u>	<u>540</u>	<u>108</u>
2d Administration expenses				
Wages	26,351	-	26,351	22,066
Training	240	1,183	1,423	659
Health & safety	1,436	-	1,436	-
Telephone & internet	1,585	-	1,585	1,955
Marketing promotion	527	-	527	646
Stationery	220	-	220	563
Legal and professional	279	-	279	1,253
Sundry	418	-	418	37
ICO registration fee	-	-	-	35
Insurance	814	-	814	1,251
Depreciation	3,933	-	3,933	3,937
Fixtures, fittings and equipment	-	-	-	384
	<u>35,803</u>	<u>1,183</u>	<u>36,986</u>	<u>32,786</u>

EAST YORKSHIRE FOODBANK
Notes to the accounts for the year ended 31 March 2023 (continued)

3 Fixed asset note

Brought forward	20,276
Additions	27,484
Disposal	-
	<u>47,760</u>
Depreciation brought forward	7,084
Charge for the year	3,932
	<u>11,016</u>
Net book value at 31 March 2023	36,744
Net book value at 31 March 2022	<u>13,192</u>

Depreciation policy - Motor vehicles - 25% on reducing balance

Capital grant income have been offset against depreciation in accordance with the depreciation policy.

4 Restricted Funds

	Opening Balance 2022 £	Receipts £	Payments £	Closing Balance 2023 £
East Riding of Yorkshire Council :£10,000 is for food costs	-	10,000	10,000	-
Trussell Trust : £49,964 for Financial Inclusion Project	-	49,964	39,102	10,862
Groundwork UK: £750 is for food	-	750	750	-
Two Ridings; £4,160 is for food costs	-	4,160	4,160	-
ERVAS: £1,500 is for white goods	-	1,500	-	1,500
Trussell Trust: £1,610 is for staff training	-	1,610	1,326	284
Trussell Trust : £2,772 is for the pallet lifter	1,749	-	1,749	-
City Health Care; £2,000 is for food costs	-	2,000	2,000	-
Beverley Town Council: £1,000 is for food costs	-	1,000	1,000	-
Marks and Spencer: £1,000 is for food costs	-	1,000	1,000	-
Trussell Trust: £2,500 is for energy costs	-	2,500	2,500	-
Trussell Trust:£2,500 is for motoring costs	-	2,500	2,500	-
JJH Rausing Trust - £4,200 is for rent and storage	-	4,200	4,200	-
ERVAS: £400 is for toiletries	-	400	400	-
New Philanthropy - £1,500 is for toiletries	-	1,500	1,500	-
Masons: £38,118 for a new electric van	-	38,118	38,118	-
	<u>1,749</u>	<u>121,202</u>	<u>110,305</u>	<u>12,646</u>

4 Trustees and other related parties

No payments were made to trustees or any persons connected with them during this financial period.

No material transaction took place between the organisation and a trustee or any person connected with them. (2020: none)

5 Risk assessment

The Trustees actively review the major risks which the charity faces on a regular basis and believe that they have sufficient reserves to enable the charity to continue in the event of adverse conditions.

The Trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

6 Reserves Policy

The Trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The Trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The trustees will endeavour not to set aside funds unnecessarily.

