

EAST YORKSHIRE FOODBANK

**ANNUAL REPORT AND STATEMENT OF ACCOUNTS
FOR THE YEAR ENDED
31 MARCH 2022**

CHARITY REGISTRATION NUMBER 1167071

EAST YORKSHIRE FOODBANK

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EAST YORKSHIRE FOODBANK
LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY NUMBER	1167071
START OF FINANCIAL YEAR	1st April 2021
END OF FINANCIAL YEAR	31st March 2022
TRUSTEES	Alison Heyes (Chair) Kate Leaf - resigned 14th March 2022 Dave Tunstall Clare Atkinson - resigned 12th April 2021 Jo Ramsay David Bird Tony Frost John Whalley - appointed 14th March 2022 Helen Sail - appointed 14th March 2022 Angela Matthews - appointed 14th March 2022 Trustees are appointed following the provisions laid out in the Charity's governing instrument.
GOVERNING INSTRUMENT	East Yorkshire Foodbank is a Charitable Incorporated Organisation with a Constitution dated 13 May 2016.
CORRESPONDENCE ADDRESS	East Yorkshire Foodbank Unit C Waltham House Riverview Road Beverley HU17 8DY
BANKERS	Barclays Bank Leicester LE87 2BB
INDEPENDENT EXAMINER	Stephen Baker ACA MAAT Westlands Chartered Accountants McMillan House 6 Wolfreton Drive Anlaby HU10 7BY



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Trustees Annual Report for the Year ending 31st March 2022

The last twelve months have continued to be difficult for many of us. The pandemic changed many of our lives with the loss of loved ones, jobs and the comfort of the familiar.

East Yorkshire Foodbank has adapted and evolved to ensure we can continue to support those in our community who are facing food poverty. At the start of the pandemic many of our volunteers had to step down and shielding came into force. Although restrictions were lifted in 2021/22 we respected the views of clients and volunteers and took a cautious approach to reducing social distancing.

We fed 4758 adults and 5276 children in the year 1/4/21 to 31/3/22. This was an increase on the previous year of 9.4%.

Due to the significant increase in demand we needed to make multiple food purchases during the year. Thanks to the support of our individual donors, local community groups, businesses and local authority agencies we were able to raise the much needed funds through donations and grants. We are also grateful for the support of the Trussell Trust.

We would like to take this opportunity to acknowledge the great partnerships we have with the local advisory and government agencies to ensure we are able to reach those who need our services. These partnerships will become even more important as we work with them to also address the causes of poverty.

We have seen trustees leave us over the last twelve months and welcomed new ones. Thank you to all of them for their time, support and guidance.

Thank you to all the volunteers who work week in and week out to support the foodbank. They bring an amazing professionalism to their volunteer roles. Also thank you to Mandy Thomlinson and Richard Newby for their continued dedication and hard work for the food bank.

We look forward to being able to make a continued difference to adults and children facing food poverty in the coming year. This is only possible with the continued support of individuals, businesses and government agencies all working together.

We can only reiterate how very grateful we are to all the volunteers. They are the frontline and keep us running year round.

Alison Heyes (Chair), David Bird, Jo Ramsay, David Tunstall, Tony Frost, Helen Sail, Angela Matthews, John Whalley

Signed: Alison Heyes (Chair)
Date: 20/09/22

INDEPENDENT EXAMINERS REPORT ON THE ACCOUNTS

Report to the trustees/members of East Yorkshire Foodbank on the accounts for the year ended 31st March 2022 set out on pages 4 to 7

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the 1993 (the Act) as amended by s. 28 of the Charities Act 2006) and that an independent examination is needed.

It is my responsibility to:

- . examine the accounts (under section 43 of the Act, as amended).
- . to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended), and
- . to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that:
 - . proper accounting records are kept (in accordance with section 41 of the Act); and
 - . accounts are prepared which agree with the accounting records and comply with accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Signed: Stephen Baker ACA MAAT
Westlands Chartered Accountants
McMillan House
6 Wolfreton Drive
Anlaby
HU10 7BY

Date: 20 September 2022

EAST YORKSHIRE FOODBANK
Receipts & Payments for the year ended 31 March 2022

Receipts					
	Notes	<u>General</u>	<u>Restricted</u>	<u>2022 Total</u>	<u>2021 Total</u>
Grant		9,385	45,419	54,804	58,192
Tesco top up		-	-	-	2,308
Donations		10,975	-	10,975	17,896
Charity checkout and website		24,679	-	24,679	46,508
Donations under gift aid		14,462	-	14,462	28,847
HMRC Charities		8,415	-	8,415	9,328
Fundraising including Club 200		9,394	-	9,394	6,147
		<u>77,310</u>	<u>45,419</u>	<u>122,729</u>	<u>169,226</u>
Payments					
Charitable expenses	2a	10,199	63,442	73,641	34,623
Premises expenses	2b	25,295	-	25,295	9,239
Fundraising	2c	108	-	108	360
Administration expenses	2d	32,786	-	32,786	27,920
Governance costs - accountancy		477	-	477	502
		<u>68,865</u>	<u>63,442</u>	<u>132,307</u>	<u>72,644</u>
Surplus for the year		8,445	-18,023	-9,578	96,582
Funds brought forward		114,144	20,176	134,320	37,738
Funds carried forward		<u>122,589</u>	<u>2,153</u>	<u>124,742</u>	<u>134,320</u>

EAST YORKSHIRE FOODBANK
Statement of Assets and Liabilities at 31 March 2022

		<u>2022</u>	<u>2021</u>
Fixed Assets			
Motor Vehicles		13,192	12,588
Current assets			
VAT debtor		9,191	2,260
Cash at bank		103,481	119,872
Cash in hand		-	-
		<u>112,672</u>	<u>122,132</u>
Current liabilities			
Trade creditors		672	-
Accountancy accruals		<u>450</u>	<u>400</u>
		1,122	400
		<u><u>124,742</u></u>	<u><u>134,320</u></u>
Represented by			
Unrestricted funds		122,993	114,144
Restricted funds	4	1,749	20,176
		<u><u>124,742</u></u>	<u><u>134,320</u></u>

Accepted on behalf of the Trustees:

Signed
Date:

Alison Heyes (Chair)

EAST YORKSHIRE FOODBANK
Notes to the accounts for the year ended 31 March 2022

1 BASIS OF ACCOUNTING

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners, and they meet the appropriate legal requirements

	<u>General</u>	<u>Restricted</u>	<u>2022</u> <u>Total</u>	<u>2021</u> <u>Total</u>
	£	£	£	£
2a Charitable expenditure				
Food costs and related	1,892	61,559	63,451	22,228
Trussell Trust	378	-	378	360
Storage	1,182	860	2,042	8,780
Van insurance, MOT & repairs	6,242	-	-	3,255
Equipment hire	-	1,023	1,023	-
Donations made	505	-	505	-
	<u>10,199</u>	<u>63,442</u>	<u>67,399</u>	<u>34,623</u>
2b Premises expenses				
Rent and rates	19,492	-	19,492	8,097
Repairs	2,090	-	2,090	632
Utilities	3,713	-	3,713	510
	<u>25,295</u>	<u>-</u>	<u>25,295</u>	<u>9,239</u>
2c Fundraising expenses				
Fundraising expenses	-	-	-	-
Subscription Gocardless	108	-	108	360
Hall hire	-	-	-	-
	<u>108</u>	<u>-</u>	<u>108</u>	<u>360</u>
2d Administration expenses				
Wages	22,066	-	22,066	20,594
Training	659	-	659	-
Health & safety	-	-	-	600
Telephone & internet	1,955	-	1,955	393
Marketing promotion	646	-	646	576
Stationery	563	-	563	300
Legal and professional	1,253	-	1,253	-
Sundry	37	-	37	144
ICO registration fee	35	-	35	35
Insurance	1,251	-	1,251	1,754
Depreciation	3,937	-	3,937	3,147
Fixtures, fittings and equipment	384	-	384	377
	<u>32,786</u>	<u>-</u>	<u>32,786</u>	<u>27,920</u>

EAST YORKSHIRE FOODBANK
Notes to the accounts for the year ended 31 March 2022 (continued)

3 Fixed asset note

Plant and equipment brought forward	15,735
Additions	<u>4,541</u>
	20,276
Depreciation brought forward	3,147
Motor depreciation charge for the year	<u>3,937</u>
	7,084
Net book value at 31 March 2022	13,192
Net book value at 31 March 2021	<u><u>12,588</u></u>

4 Restricted Funds

	Opening Balance 2021 £	Receipts £	Payments £	Closing Balance 2022 £
East Riding of Yorkshire Council :£10,000 is for food costs	-	10,000	10,000	-
ERVAS: £100 is for pots and pans	-	100	100	-
Groundwork UK: £4,750 is for food	-	4,750	4,750	-
Reckitt Benckiser :£2,275 brought forward is for toiletries	2,275	-	2,275	-
Two Ridings; £860 brought forward is for rent and storage	860	-	860	-
ERVAS: £17,041 brought forward is for food	17,041	-	17,041	-
ERVAS : £16,750 is for food during school holidays	-	16,750	16,750	-
Trussel Trust : £2,772 is for the pallet lifter	-	2,772	1,023	1,749
ERVAS : £11,047 is for children who have free school meals	-	<u>11,047</u>	<u>11,047</u>	-
	<u>20,176</u>	<u>45,419</u>	<u>63,846</u>	<u>1,749</u>

4 Trustees and other related parties

No payments were made to trustees or any persons connected with them during this financial period.
No material transaction took place between the organisation and a trustee or any person connected with them. (2021: none)

5 Risk assessment

The Trustees actively review the major risks which the charity faces on a regular basis and believe that they have sufficient reserves to enable the charity to continue in the event of adverse conditions.

The Trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

6 Reserves Policy

The Trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The Trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The trustees will endeavour not to set aside funds unnecessarily.