

The PCC of the Ecclesiastical Parish of Heworth York

Report and Accounts
Year ended 31 December 2022

Stewardship 
Active generosity

1 Lamb's Passage, London EC1Y 8AB
www.stewardship.org.uk

THE PCC OF THE ECCLESIASTICAL PARISH OF HEWORTH YORK
LEGAL AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 DECEMBER 2022

ADDRESS FOR CORRESPONDENCE	Heworth Vicarage Melrosegate York YO31 0RP
GOVERNING DOCUMENT	PCC Powers Measure 1956 and the Church Representation Rules 2011
CHARITY REGISTRATION NUMBER	1167059
TRUSTEES RESPONSIBLE FOR MANAGING THE CHARITY	Sarah Barwick (appointed May 2023) Martin Bloomfield Zoe Buckingham (appointed May 2022) Ruth Carter-Smye (appointed May 2023) Kat Dale (appointed May 2022, resigned May 2023) Judith Gill Matthew Jenkins (appointed May 2023) Heather Langthoren (resigned May 2022) Edith Mansfield Jeremy Muldowney Michael Perkins (appointed February 2022) Nigel Poulton (appointed May 2023) Sheila Robson Alys Tarr (appointed May 2023) Sue Waller (appointed May 2022)
BANKERS	HSBC UK Bank plc CCLA Investment Management Limited
INDEPENDENT EXAMINER	Jaimée Young Stewardship 1 Lamb's Passage LONDON EC1Y 8AB

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THE PCC OF THE ECCLESIASTICAL PARISH OF HEWORTH YORK

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 DECEMBER 2022

The PCC has pleasure in submitting the Report and Accounts for the year ended 31 December 2022.

Objects of the charity

The charity is responsible for co-operating with the incumbent, in promoting in the ecclesiastical parish, the whole mission of the Church be it pastoral, evangelistic, social or ecumenical. The PCC is also responsible for maintaining certain church property situated within the parish, namely Holy Trinity church building and the Church Hall.

Review of the charity's main activities and achievements

To further the above objects and vision, the charity's main activities and achievements were as follows:

Services and discipleship

We have a regular 10am service in church on a Sunday, a monthly midweek Communion Service and our Ecumenical Services with the Methodists on every fifth Sunday of the month.

Our Sunday Services have grown and developed over the course of 2022, with more people able to help with worship the style of music has necessarily changed and while not everyone in the building has known every song every week, it has been good to worship together and to try to include and allow everyone to access the musical worship as best they can.

Having Trinity Praise come back into the building (having been on Zoom for two years during the pandemic) has also been really encouraging. The team have worked hard to try to make these services accessible to all ages, from pre-school all the way up to those in their nineties. I always look forward to these services as a time when our whole church community can worship together as one big family.

We have also welcomed in regular church family, guests and visitors at special and seasonal services such as our Easter and Christmas services - a particular highlight was seeing the church filled with almost 200 people for our much-loved Christingle service.

Over the course of 2022, within our Sunday services we have had a sermon series on the life of Jesus, prayer, the book of James, lesser known heroes of the bible and the book of Joshua and it has been great to delve even deeper into these topics in our home-groups. Those of us who came from the Belfrey knew that we wanted to meet in the mid-week to deepen our discipleship and were greatly encouraged when, within just a couple of months, so many had joined that we realised we needed to create a new group.

We acknowledged early on that prayer is always going to be key within our mission statement for Serving Jesus, Serving Heworth and so one of the very first things we did was to set up a monthly prayer meeting on the first Monday of every month where we pray for the world around us as well as our church and each other. These have been small in number, with around ten people on average attending, but it has been a joy to gather with a few faithful others and lift our needs and the needs of our community and our world to God in prayer.

Mission & outreach

In 2022 we were gifted with a large anonymous donation and we have also been very blessed that our regular giving has also increased as the size of our congregation has increased. We have also committed to giving away 10% of the large gift away when the need arises, and as such were able to help Restore (before they became a mission partner) to cover part of their short-fall when a large donor withdrew their funding at short notice.

In addition to supporting our mission partners, we also want to reach out into our own community. We do this through interacting with the Heworth and Tang Hall Primary Schools, going in regularly for collective worship (assemblies), leading R.S lessons and leading services at Christmas, Easter and leavers' services. We also reach out to families through our toddler group and the drop-ins which take place around major Christian Festivals

We have also been working with some of the other churches in and around Heworth and together attempted to offer a 'warm space' every day of the week. Our warm space met on a Sunday and also morphed into a collection and sorting location for Refugee Action York as we sought to help provide for around 200 refugees who arrived in York at the end of the year. The Warm Space wasn't particularly well attended, however it was a sign of our intention to love and serve our community and many (both inside and outside of the church) commented on what a wonderful thing it was to offer. In the end we packed 126 of the 319 boxes provided, which was a mammoth task, but a real demonstration of what it looks like to Serve Jesus and Serve Heworth.

We had a great Christmas Fair and Summer Fair this year. We welcomed hundreds of people into our buildings and were a real blessing to those who came.

The success of the summer fair has led to plans for a 'Love Heworth' project in the week leading up to the Summer Fair where we can bless our community and encourage people to serve one another and love our neighbours as ourselves. We hope that this week of serving others will culminate in a Summer Fair which is bigger and better and more of a blessing to those who come than ever.

We are also grateful to the Brownies and Rainbows for their contributions and voluntary work as part of the church events.

In planning the activities the PCC has applied the guidance on public benefit issued by the Charity Commission.

Children, youth and families

In 2022, we hosted 3 drop-in events aimed at primary-school aged children and their families. We hosted an Easter themed one in April, then building on the great format of that, launched two new events in October (Shine) and December (Glow) - all of which have increased in popularity and been successful community events.

These events offer a range of free activities and crafts for families to engage and explore a faith story/theme, as well as with refreshments and space to chat throughout and is a great example of how we can share our faith in the community. We owe a big thanks to the team who plan, produce and prepare all of the crafts which make this event so popular, the people who run the various stations and serve refreshments and those who bake delicious goodies ahead of these events. We are already excited to repeat these fantastic events in the next year!

On Tuesday mornings, we hold our weekly babies and toddlers group in the church hall from 10-11.30am. This is a free-of charge, relaxed group, with space for children to play and grown-ups to relax and chat over a cup of tea!

Since restarting the group (formally known as Play and Praise) in April 2022, we have had many families through the doors. We have particularly seen our numbers increase in the new school year from an average of 12 to an average of 20 children each week, which has helped us to create and maintain a really special community.

It's a great opportunity to meet with families from church and the wider community - with the majority of families attending not usually connecting with the church regularly. We are immensely grateful to the committed team who make this group possible.

In July 2022, we set up a youth and children's group (following a gap of such provision) for primary and secondary school aged children (5-16) which meets in the church hall during the service (excluding Trinity Praise Sundays.) This usually involves between 3 and 13 children and young people, as well as 2-3 leaders.

Building maintenance

Fire extinguishers in the hall and church were serviced and the electrical testing of portable appliances (PAT) was carried out in April 2022.

At the hall, the gutters were cleaned out and sections of the railings were replaced and/or repaired.

Heating in the hall was serviced in November.

Then in January and February the pressure in the heating boiler at the hall kept dropping. This meant going into the hall every other day, in order to adjust the pressure. The fault was identified and replaced along with a radiator in the right hand side room which was leaking.

The hall continues to be well used during the week, by the school almost every day, and various leisure activities in an evening and parties most Saturdays.

Financial review

During the year income increased by £147,100, to £184,700, and expenditure increased by £7,000, to £52,800. As a result the cash held by the charity increased by £131,800, to £159,600, of which all but £59 is unrestricted and can be used for any charitable purpose.

The team from Belfrey also came with a very generous donation from the Belfrey's Northern Church Planting Fund to be used to help the church continue to grow. We have also been receiving money through Stewardship from an anonymous donor to also help with the development of the church.

Reserves policy

The PCC has determined that the charity should aim to hold unrestricted cash of no less than 3 months operating costs (which equates to approximately £13,000) so that the charity could continue to operate should income and / or expenditure vary adversely. At the year end, the charity held unrestricted cash of £159,600 and the charity is holding excess funds for the purpose of employing a youth worker and an administrator (refer to note 6 to the accounts).

Governance

The charity is registered with the Charity Commission and operates under the Charities Act 2011. The governing documents for the charity are the Parochial Church Councils (Powers) Measure 1956 (as amended) and the Church Representation Rules 2011.

The appointment of PCC members is governed by, and set out in, the Church Representation Rules. The PCC comprises ex-officio members (which includes clergy and churchwardens), elected members and co-opted members. The PCC organises elections annually before the Annual Parochial Church Meeting (APCM) to fill vacancies. The members of the PCC are the charity's trustees for the purposes of charity law.

Responsibility for setting policy and for making operating decisions rests with the PCC which meets regularly to monitor the activities of the charity. Responsibility for the day to day operation of the charity has been delegated to a management team led by the incumbent.

Other matters

With regard to the PCC's obligations to safeguard children and vulnerable adults, the members of the PCC confirm that they have complied with their duties under section 5 of the Safeguarding and Clergy Discipline Measure 2016. Users of the Church Hall are required to either have their own appropriate safeguarding policy or acknowledge that they have read our safeguarding policy and confirm that they agree to abide by it. Our Parish policy is discussed yearly by the PCC and is updated and approved accordingly.

The PCC offered £18,000 as Parish Share for the year to 31 December 2022 and this was paid in full.

The last quinquennial inspection was held in 2019 and all works have been completed.

Responsibilities of trustees


Charity law requires the PCC to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

The PCC is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

Approval

This report was approved by the trustees and signed on their behalf by:


MPerkins (Jul 2, 2024 16:10 GMT+1)
Michael Perkins
Date: Jul 2, 2024

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
THE PCC OF THE ECCLESIASTICAL PARISH OF HEWORTH YORK

I report to the trustees on my examination of the accounts of The PCC of the Ecclesiastical Parish of Heworth York ('the charity') for the year ended 31 December 2022 on pages 7 to 10 following.

Responsibilities and basis of report

As the trustees of the charity, the members of the PCC are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

J. Young
J. Young (Jul 30, 2024 11:42 GMT+1)

Jaimée Young

Stewardship
1 Lamb's Passage
LONDON
EC1Y 8AB

Date: Jul 30, 2024

THE PCC OF THE ECCLESIASTICAL PARISH OF HEWORTH YORK
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2022

Notes	<u>Unrestricted Funds</u>		Restricted Funds	Total 2022	Total 2021
	General Funds	Designated Funds			
	£	£	£	£	£
<i>Income receipts</i>					
Donations	34,584	-	-	34,584	20,956
Gift aid receipts	2,965	-	-	2,965	3,821
Legacies	231	-	-	231	-
Fundraising	1,069	-	-	1,069	-
Other grants	132,000	-	-	132,000	6,000
Fees for services (e.g., weddings, funerals)	4,909	-	-	4,909	1,712
Income from letting of facilities	-	7,025	-	7,025	4,229
Investment income	613	-	-	613	435
Other	1,277	-	-	1,277	440
<i>Total receipts</i>	177,647	7,025	-	184,672	37,593
<i>Payments</i>					
Parish share	18,000	-	-	18,000	12,500
Payments in relation to charitable activities undertaken directly	2 23,883	7,533	240	31,656	33,287
Grants paid in relation to charitable activities undertaken by others	3 3,178	-	-	3,178	22
<i>Total payments</i>	45,061	7,533	240	52,834	45,809
Net of receipts / (payments) before transfers	132,586	(508)	(240)	131,838	(8,216)
Transfers between funds	6 (84,941)	89,506	(4,564)	-	-
Net movement in funds	47,644	88,998	(4,804)	131,838	(8,216)
Cash funds as at last year end	29,452	(6,518)	4,863	27,797	36,013
Cash funds at this year end	A 77,096	82,480	59	159,635	27,797

The notes on pages 9-10 form part of these accounts.

THE PCC OF THE ECCLESIASTICAL PARISH OF HEWORTH YORK
STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31 DECEMBER 2022

		<u>Unrestricted Funds</u>		Restricted funds	Total 2022	Total 2021
		General funds	Designated funds			
		£	£	£	£	£
A Cash funds						
Cash at bank with immediate access	Note 5	77,096	3,116	59	80,271	8,484
Notice deposits		-	79,364	-	79,364	19,313
		<u>77,096</u>	<u>82,480</u>	<u>59</u>	<u>159,635</u>	<u>27,797</u>
B Other monetary assets						
Gift aid due to charity		6,256	-	-	6,256	1,756
		<u>6,256</u>	<u>-</u>	<u>-</u>	<u>6,256</u>	<u>1,756</u>
C Liabilities						
Falling due within one year:						
Fee for Independent Examination		1,200	-	-	1,200	-
Accrued expenses		711	-	-	711	-
		<u>1,911</u>	<u>-</u>	<u>-</u>	<u>1,911</u>	<u>-</u>
D Assets retained for charity's own use						
Current values of equipment have not been estimated by the members of the PCC because reliable valuations are not available (and disclosure is not mandatory).						
Consecrated property, beneficed property and moveable church furnishings which require a special faculty for disposal are in any case excluded from the list of charity assets.						
E Investment assets						
		Fund to which asset belongs	Bid market Value 2022 £	Bid market Value 2021 £		
CBF Church of England Investment Fund		Unrestricted	15,174	17,111		
			<u>15,174</u>	<u>17,111</u>		

The accounts were approved by the trustees and signed on their behalf

by MPerkins
MPerkins (Jul 2, 2024 16:10 GMT+1)
Michael Perkins

date Jul 2, 2024

The notes on pages 9-10 form part of these accounts.

THE PCC OF THE ECCLESIASTICAL PARISH OF HEWORTH YORK

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	<u>Unrestricted Funds</u>		Restricted	Total	Total
	General	Designated	Funds	2022	2021
	funds	funds			
	£	£	£	£	£
2 Payments in relation to charitable activities undertaken directly					
<i>Clergy and staffing</i>					
Running costs for clergy accommodation	563	-	-	563	60
Clergy expenses	363	-	-	363	-
Cost of training	575	-	-	575	-
<i>Church running costs</i>					
Repairs, maintenance and equipment	8,892	4,308	240	13,439	22,328
Utilities	3,330	2,859	-	6,189	4,345
Insurance	3,999	366	-	4,364	4,239
Church activities	766	-	-	766	-
Other legal and professional fees	1,747	-	-	1,747	-
Administration and support	3,649	-	-	3,649	2,315
	<u>23,883</u>	<u>7,533</u>	<u>240</u>	<u>31,656</u>	<u>33,287</u>

Michael Perkins (who is a clergy member of the PCC) received a stipend from the Diocese; however it should be noted that some of the Parish share is used to help pay the stipends. He was provided with accommodation (which is customary for clergy) and incurred expenses whilst serving as clergy and these costs are also disclosed in the above note.

3 Grants and gifts paid to others

Organisations:					
Restore York Ltd	1,200	-	-	1,200	-
Organisations < £1,000	1,978	-	-	1,978	22
	<u>3,178</u>	<u>-</u>	<u>-</u>	<u>3,178</u>	<u>22</u>

4 Transactions with related parties

Edith Mansfield and Jeremy Muldowney occasionally served as vergers for funerals and were paid £65 and £50 respectively for serving in that capacity, not for serving as trustees; these payments are permitted by the charity's governing document.

THE PCC OF THE ECCLESIASTICAL PARISH OF HEWORTH YORK

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2022

5 Acting as agent

On occasion the charity receives money on behalf of other charities, which it banks and then pays out to these charities. This income is received as agent for these other charities and the income, and the related payments, are excluded from the Receipts and Payments account; any money that has not been distributed by the year end is recognised as a creditor and excluded from the bank figure.

During the year the charity acted as agent for charities as a result of funeral collections and, in that capacity received and paid out £417 [2021: £1,030]

6 Movement of funds

	Opening balance £	Receipts £	Payments £	Transfers £	Closing balance £
General funds	29,452	177,647	(45,061)	(84,941)	77,096
Designated funds					
Employment costs	-	-	-	79,000	79,000
Holy Trinity Church Hall	(10,835)	7,025	(7,269)	11,079	-
St Wulstans Gardening Fund	20	-	-	(20)	-
Holy Trinity Gardening Fund	(1,309)	-	(264)	1,573	-
Holy Trinity Share Fund	3,480	-	-	-	3,480
StWs J&A Winterbotton	2,127	-	-	(2,127)	-
	<u>22,934</u>	<u>184,672</u>	<u>(52,594)</u>	<u>4,564</u>	<u>159,576</u>
Restricted funds					
Holy Trinity Archbishop Grant(Youth/childrens wor)	240	-	(240)	-	-
Holy Trinity Church and Clock Fund	59	-	-	-	59
Holy Trinity Projects 15/16	4,152	-	-	(4,152)	-
St Wulsan's Flower Fund	69	-	-	(69)	-
St Wulstans Gardening Fund	(190)	-	-	190	-
St Wulstan's Project Fund	356	-	-	(356)	-
St Wustans Memorial Fund (Fabric)	0	-	-	(0)	-
StWs Archbishop Grant	178	-	-	(178)	-
	<u>4,863</u>	<u>-</u>	<u>(240)</u>	<u>(4,564)</u>	<u>59</u>
Total funds	<u>27,797</u>	<u>184,672</u>	<u>(52,834)</u>	<u>-</u>	<u>159,635</u>

Holy Trinity Projects 15/16 relates to a historical project which was completed in a previous year. This project had been partly funded from the release of shares from an investment. The investment was not restricted so the remaining funds for this project have been transferred back to general funds.

The funds relating to St Wulstans had been cleared in a previous year when the accounts were separated so the residual balances have now been cleared.