

# HAWKEDON PRIMARY SCHOOL ASSOCIATION

England & Wales · Charity number 1167055

## Details

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**Other names** HPSA

**Status** Registered

**Legal form** Other

**Registered** 2016-05-12

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Hpsa  
Hawkedon Primary School  
Lower Earley  
Reading  
Berkshire  
RG6 3AP

**Phone** 01189667444

**Email** [hpsa@hawkedon.wokingham.sch.uk](mailto:hpsa@hawkedon.wokingham.sch.uk)

**Website** <http://www.hpsa-earley.org.uk>

## Activities

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**Objects:** TO ADVANCE THE EDUCATION OF PUPILS IN THE SCHOOL IN PARTICULAR BY:DEVELOPING EFFECTIVE RELATIONSHIPS BETWEEN THE STAFF, PARENTS AND OTHERS ASSOCIATED WITH THE SCHOOL;ENGAGING IN ACTIVITIES OR PROVIDING FACILITIES OR EQUIPMENT WHICH SUPPORT THE SCHOOL AND ADVANCE THE EDUCATION OF THE PUPILS.

**Activities:** We put on events and activities, for example Summer and Christmas Fayres, school discos, quiz nights, variety show, refreshments at school events, to build the school community and help fund-raise. We use our funds to provide events that help develop relationships between the staff, parents and others associated with the school and also to provide goods/services which support the school.

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- Wokingham

## Finances

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Period end	Income	Expenditure	Assets	Employees
2024-09-30	£17,513	£31,983	-	-
2023-09-30	£30,020	£16,587	-	-
2022-09-30	£13,000	£2,786	-	-
2021-09-30	£6,600	£9,000	-	-
2020-09-30	£9,201	£15,292	-	-

## Trustees

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Name	Role	Appointed
Guy Grandison		2022-10-13
Jen O'Brian		2024-10-01
Katherine Tupper		2022-10-13
Rachel Spencer		2022-10-13

**HAWKEDON PRIMARY SCHOOL ASSOCIATION**

England & Wales - Charity number 1167055

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# Accounts

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**Section A Independent Examiner's Report**

**Report to the trustees/directors/members of**

Charity Name <b>Hawkedon Primary School Association</b>
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**On accounts for the year ended**

<b>30th September 2023</b>	
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Charity no.:	<b>1167055</b>	Company no.:	
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**Set out on pages**

<b>1 to 6</b>	(remember to include the page numbers of additional sheets)
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I report to the charity trustees on my examination of the accounts of the Company for the year ended **30/09/2023**

**Responsibilities and basis of report**

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:  Date:

Name:

Relevant professional qualification(s) or body (if any):

Address:

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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# Charity Commission Annual Return 2023

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HAWKEDON PRIMARY SCHOOL ASSOCIATION

Charity registration number: 1167055

**Most of the information you give in this form will become publicly available on the Register of Charities. Any field that the Charity Commission will not display will be clearly marked.**

**This document is a record of the information provided in the Annual Return 2023.**

## PART A - Charity information

### Financial period

**Financial period start date**

01/10/2022

**Financial period end date**

30/09/2023

### Income and spending

**Income £**

£ 30,020

**Spending £**

£ 16,587

### Number of contracts from government

**How many contracts (other than grant agreements) did your charity receive from central government or a local authority during the financial period for this return?**

0

### Number of grants from government

**How many grants did your charity receive from central government or a local authority during the financial period for this return?**

0

### Income breakdown

**Donations and legacies (excluding Endowments Received)**

£ 0

**Charitable activities**

£ 30,020

**Other trading activities**

£ 0

**Investments**

£ 0

**Other**

£ 0

Grantmaking

**Is grant making the main way your charity carries out its purposes?**

No

Recipients of grants

Please round all figures to the nearest pound (do not enter decimal points or commas).

**Individuals**

£ 0

**Other charities**

£ 0

**Other organisations that are not charities**

£ 0

Trustee payments

**Excluding out of pocket expenses, for what were any of the trustees paid during the financial period for this return?**

e. None of the trustees have been paid

**Did any of the trustees resign and take up employment with your charity in the financial period of this return?**

No

Income from outside the UK

**Did your charity receive income from outside of the United Kingdom in the financial period of this return?**

No

Delivering activities outside the United Kingdom

**Did your charity deliver charitable activities outside of the United Kingdom in the financial period of this return?**

No

Spending outside England & Wales

**Did your charity spend funds outside of the United Kingdom in the financial period of this return?**

No

**Total Spending outside England & Wales**

£

Trading subsidiaries

**Does the charity have any trading subsidiaries?**

No

Charity contact details correct

**Is the contact address displayed from the Register of Charities, correct?**

Yes

Charity headquarters details correct

**Is this the same address that you use as your charity's administrative headquarters?**

Yes

Charity contact address

**Address Line 1**

HPSA

**Address Line 2**

Hawkedon Primary School

**Address Line 3**

LOWER EARLEY

**Address Line 4**

READING

**Address Line 5**

Berkshire

**Postcode**

RG6 3AP

**Country**

Charity Headquarters address

**Address Line 1**

HPSA

**Address Line 2**

Hawkedon Primary School

**Address Line 3**

LOWER EARLEY

**Address Line 4**

READING

**Address Line 5**

Berkshire

**Postcode**

RG6 3AP

**Country**

## Property

**Were any of your charity's properties held by holding or custodian trustees on behalf of your charity (excluding the Official Custodian) during the financial period for this return?**

No

## Membership type

**Is the charity part of a wider group structure with a parent body and subsidiary bodies?**

Unknown

## Employment contract types

**People were permanently employed by your charity**

0

**People were on fixed-terms contracts with your charity**

0

**Self-employed people were working for your charity**

0

## Governance policies

**Internal charity financial controls policy and procedures**

Not applicable

**Safeguarding policy and procedures**

Not applicable

**Financial reserves policy and procedures**

Not applicable

**Complaints policy and procedures**

Not applicable

**Serious incident reporting policy and procedures**

Not applicable

**Internal risk management policy and procedures**

Not applicable

**Trustee expenses policy and procedures**

Not applicable

**Trustee conflicts of interest policy and procedures**

Not applicable

**Investing charity funds policy and procedures**

Not applicable

**Campaigns and political activity policy and procedures**

Not applicable

**Bullying and harassment policy and procedures**

Not applicable

**Social media policy and procedures**

Not applicable

**Engaging external speakers at charity events policy and procedures**

Not applicable

### Safeguarding

**Has your charity provided services to children and/or adults at risk in the financial period of the return?**

No

### Serious Incidents

**Has your charity reported all Serious Incidents (including any historical incidents) that the charity became aware of during the financial period of this return?**

There were no incidents to report

### External risk and impact

#### Donations

Unknown/No Change/Not Applicable

#### Other income - grants

Unknown/No Change/Not Applicable

#### Other income - contracts

Unknown/No Change/Not Applicable

#### Other income - investment

Unknown/No Change/Not Applicable

#### Expenditure on charitable activities

Unknown/No Change/Not Applicable

#### Expenditure on overheads

Unknown/No Change/Not Applicable

#### Number of volunteers

Unknown/No Change/Not Applicable

#### Number of employees

Unknown/No Change/Not Applicable

#### Number of trustees

Unknown/No Change/Not Applicable

#### Fundraising activities

Unknown/No Change/Not Applicable

#### Capacity to deliver services

Unknown/No Change/Not Applicable

#### Total service demand

Unknown/No Change/Not Applicable

### Volunteers

**Excluding trustees, provide an estimate of the number of volunteers who carried out charitable activities on behalf of your charity in the United Kingdom during the financial period of this return?**

15

**Any information you give us will be held securely and processed only in accordance with the rule on data protection. We will not disclose your personal details to anyone unconnected to the Charity Commission unless:**

- **you have consented to their release; or**
- **we are legally obliged to disclose them; or**
- **we regard disclosure as either (a) necessary so that we can properly carry out our statutory functions or (b) necessary in the public interest.**

**We may share and disclose information about you with relevant public authorities, regulatory bodies and agencies, outside the Charity Commission but only if:**

- **we can lawfully do so; and**
- **we decide that disclosure is necessary for national security, crime detection, prevention, and law enforcement, or other issues in the public interest**

**Information we collect about you**

**We will use this information:**

**To enable us to carry out our statutory functions and duties;**

**This will include the following actions:**

- (a) update, consolidate, and improve the accuracy of our records;**
- (b) undertake crime detection and prevention and law enforcement and assist the third parties specified above to investigate or prevent crime and carry out law enforcement;**
- (c) data analysis, testing, research, statistical and survey purposes**

**Information we receive from other sources.**

**Information we receive from other sources**

**We may combine this information with information you give to us and information we collect about you.**

**We may use this information and the combined information for the purposes set out above (depending on the types of information we receive).**

**We will ensure that any such disclosure and use is proportionate; considers your right to respect for your private life; and is done fairly and lawfully in accordance with the data protection principles of the Data Protection Act.**

**The Data Protection Act 1998 regulates the use of 'personal data', which is essentially any information, however stored, about identifiable living individuals.**

**As a 'data controller' under the Act, the Charity Commission must comply with it. Any changes we may make to our privacy statement in the future will be set out in the replacement version of this form.**

**Please check back frequently to see any updates or changes to our privacy policy.**

#### Declaration

**This annual return has not been submitted and no Declaration has been made**