

Aireborough Supported Activities Scheme

Charity number 1167044

Annual Report and Financial Statements for the year ended 31 March 2024



Aireborough Supported Activities Scheme

Annual Report and Financial Statements for the year ended 31 March 2024

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Prepared by West Yorkshire Community Accountancy Service CIO

Aireborough Supported Activities Scheme

Trustees' report for the year ended 31 March 2024

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Christine Parapia	Chairperson	
Dr. Sarah Lee	Vice Chair	
Emma Stenton	Treasurer	
Andrew Mosby		
Nicola Davison		
Suzanne Akeroyd		Appointed 3 July 2023

Project Manager

Jo Galasso

Charity number 1167044 Registered in England and Wales

Registered and principal address

Farnhill
Kelcliffe Lane
Guiseley
Leeds
LS20 9DE

Bankers

Santander UK plc	Shawbrook Bank Limited	Scottish Widows Bar
Bridle Road	Lutea House	67 Morrison Street
Bootle	Warley Hill Business Park	Edinburgh
L30 4GB	Great Warley	EH3 8YJ
	Brentwood	
	CM13 3BE	

Independent examiner

Alan Dodd FCCA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 11 May 2016 and is governed by a constitution as amended on 4 July 2019.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the trustees at a duly convened meeting.

Aireborough Supported Activities Scheme

Trustees' report (continued) for the year ended 31 March 2024

Objectives and activities

The charity's objects

The objects of the charitable incorporated organisation are to promote the health and wellbeing of children and young people with additional needs and their families in the Aireborough area and Leeds district without distinction of sex, political, religious or other opinions. Our objects are to provide welfare and support via recreational activities and short breaks to improve the quality of life of the said children and their families.

The charity's main activities

We run holiday play schemes, activity days and residential short breaks for children & young people with additional needs who live in Leeds.

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit, in particular the relief of those with special needs.

Achievements and performance

We continued to provide valuable provision to children and young people with additional needs – Easter and Summer play schemes and 11 activity days in April, May, August, October, December and February.

We did six residentials - May, June, September; two in October and one in March 2024.

We provided places for 171 children which equated to 7,922 hours provision.

Financial review

The net payments for the year were £35,865, including net payments of £38,843 on unrestricted funds and net receipts of £2,978 on restricted funds.

Reserves policy

The charity's free reserves, at the year end were £98,564.

The Trustees of ASAS have agreed that the cash reserves should be no less than 12 months running costs (the approximate average over the last 3 years is £150K).

ASAS holds assets to fund planned expenditure over the next 3 years and has approximately £408,000 in cash, deposited across 3 financial institutions at present with a minimum rating of 'A' or where all deposits are within the FSA protected amount of £85,000.

ASAS received a substantial donation of £430k several years ago from a charitable trust on the understanding that it would provide financial stability for the charity for many years to come. When we were granted this large donation from The Rene Horton Charitable Trust, this was to futureproof us as the grants and contracts we have don't cover all our annual costs.

This donation was an expendable endowment as the trustees were not under any duty to apply the funds for the purposes of the charity but have the power to convert the funds to 'income'.

Funds in deficit

There were negative balances of £2,772 on the LCC Play scheme 24-25 fund and £840 on the LCC Short breaks scheme 24-25 fund at the year end. The funding for both schemes was received after the year end.

Approved by the board of trustees on 7/10/2024

Christine Parapia (Trustee)

Aireborough Supported Activities Scheme

Independent examiner's report to the trustees of Aireborough Supported Activities Scheme

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2024, which are set out on pages 5 to 8.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alan Dodd FCCA

16/10/2024

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Aireborough Supported Activities Scheme

Receipts and payments account

for the year ended 31 March 2024

	Notes	2024	2024	2024	2024	2023
		Unrestricted	Restricted	Endowment	Total	Total
		funds	funds	funds	funds	funds
		£	£	£	£	£
Receipts						
Grants and Service Level Agreements	(2)	251	111,262	-	111,513	111,262
Donations		1,000	-	-	1,000	16,329
Events and fundraising		692	-	-	692	3,045
Parents and residential contributions		17,022	-	-	17,022	17,995
Bank interest		6,447	-	-	6,447	1,648
Total receipts		<u>25,412</u>	<u>111,262</u>	<u>-</u>	<u>136,674</u>	<u>150,279</u>
Payments						
Salaries and NIC		47,997	74,086	-	122,083	112,166
Pension costs		3,247	103	-	3,350	2,153
Payroll costs		600	-	-	600	600
Freelance workers		-	160	-	160	2,489
Volunteer allowances		150	1,886	-	2,036	1,279
Training and planning		720	744	-	1,464	591
Transport and travel		211	210	-	421	472
Office and running costs		4,389	917	-	5,306	3,395
Events and activity expenses		1,398	8,759	-	10,157	6,057
Membership and subscriptions		12	342	-	354	634
Equipment and materials		246	574	-	820	1,686
Independent examination		1,056	-	-	1,056	660
Insurance		3,704	-	-	3,704	3,378
Rent		405	6,217	-	6,622	6,466
Residential		120	14,286	-	14,406	21,259
Total payments		<u>64,255</u>	<u>108,284</u>	<u>-</u>	<u>172,539</u>	<u>163,285</u>
Net receipts / (payments)		<u>(38,843)</u>	<u>2,978</u>	<u>-</u>	<u>(35,865)</u>	<u>(13,006)</u>
Fund balances brought forward		<u>137,407</u>	<u>(1,440)</u>	<u>308,565</u>	<u>444,532</u>	<u>457,538</u>
Fund balances carried forward	(3)	<u>98,564</u>	<u>1,538</u>	<u>308,565</u>	<u>408,667</u>	<u>444,532</u>

Aireborough Supported Activities Scheme

Statement of assets and liabilities

as at 31 March 2024

	2024	2024	2024	2024	2023
	Unrestricted	Restricted	Endowment	Total	Total
	£	£	£	£	£
Cash funds					
Cash at bank	98,536	1,538	308,565	408,639	444,493
Cash in hand	28	-	-	28	39
Total cash funds	<u>98,564</u>	<u>1,538</u>	<u>308,565</u>	<u>408,667</u>	<u>444,532</u>

Debtors and prepayments	2024
	£
Aviva pension overpayment	157
Insurance prepaid	1,852
Residential prepaid	840
Other prepayments	2,772
	-
	<u>5,621</u>

Assets retained for the charity's own use	£
Laptop	599
Mobile phone	250
Projector	340
HP Printers (2)	426
	<u>1,615</u>

Liabilities	2024
	£
Independent examination	1,056
HMRC PAYE	2,164
NEST pension	16
	<u>3,236</u>

The financial statements were approved by the board of trustees on 7/10/2024

Christine Parapia (Trustee)

Aireborough Supported Activities Scheme

Notes to the accounts

for the year ended 31 March 2024

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Endowment funds represent those assets which must be held permanently by the charity, principally investments. Income arising on the endowment funds can be used in accordance with the objects of the charity and is included as unrestricted income unless restrictions have been imposed by the donor. Any capital gains or losses arising on the investments form part of the fund. Investment management charges and legal advice relating to the fund are charged against the fund.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

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Notes to the accounts continued

for the year ended 31 March 2024

2 Grants and Service Level Agreements	2024 Unrestricted funds £	2024 Restricted funds £	2024 Total funds £	2023 Total funds £
Leeds City Council (LCC):				
Residential short breaks	-	60,000	60,000	60,000
Play scheme grants	-	39,603	39,603	39,603
Activity days	-	11,659	11,659	11,659
	<u>-</u>	<u>111,262</u>	<u>111,262</u>	<u>111,262</u>

3 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
LCC Short breaks 22-23	589	-	589	-	-
LCC Short breaks 23-24	(1,306)	60,000	53,544	-	5,150
LCC Short breaks 24-25	-	-	840	-	(840)
LCC Play scheme 23-24	(2,765)	39,603	36,838	-	-
LCC Play scheme 24-25	-	-	2,772	-	(2,772)
LCC Activity days 22-23	1,042	-	1,042	-	-
LCC Activity days 23-24	-	11,659	11,659	-	-
Arnold Clark Community Fund	1,000	-	1,000	-	-
	<u>(1,440)</u>	<u>111,262</u>	<u>108,284</u>	<u>-</u>	<u>1,538</u>

Fund name

Purpose of restriction

LCC Short breaks 22-23	To provide residential short breaks to disabled children in Leeds.
LCC Short breaks 23-24	To provide residential short breaks to disabled children in Leeds.
LCC Short breaks 24-25	To provide residential short breaks to disabled children in Leeds.
LCC Play scheme 23-24	Towards the play scheme running costs.
LCC Play scheme 24-25	Towards the play scheme running costs.
LCC Activity days 22-23	Towards activity days running costs.
LCC Activity days 23-24	Towards activity days running costs.
Arnold Clark Community Fund	Towards transport costs.

4 Endowment fund	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Rene Horton Charitable Trust	308,565	-	-	-	308,565
	<u>308,565</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>308,565</u>

Fund name

Reason for designation

Rene Horton Charitable Trust	Donation to provide financial stability for the charity.
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5 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.