

AIREBOROUGH SUPPORTED ACTIVITIES SCHEME

England & Wales · Charity number 1167044

Details

Status Registered

Legal form CIO

Registered 2016-05-11

Register [View on the Charity Commission register](#)

Contact

Address Farnhill
Kelcliffe Lane
Guiseley
Leeds
LS20 9DE

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Activities

Objects: TO ADVANCE THE HEALTH AND WELLBEING OF CHILDREN AND YOUNG PEOPLE WITH ADDITIONAL NEEDS AND THEIR FAMILIES AND CARERS IN THE AIREBOROUGH AREA AND LEEDS DISTRICT BY THE PROVISION OF RECREATIONAL ACTIVITIES AND SHORT BREAKS TO IMPROVE THEIR QUALITY OF LIFE

Activities: Aireborough Supported Activities Scheme provides services to advance the health and wellbeing of children and young people with additional needs and their families and carers in the Aireborough area and Leeds district by the provision of recreational activities and short breaks to improve their quality of life

Classification

- **How:** Provides Services
- **What:** General Charitable Purposes, Disability
- **Who:** Children/young People, People With Disabilities

Geography

- Leeds City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£143,345	£206,336	-	-
2024-03-31	£136,674	£172,539	-	-
2023-03-31	£150,279	£163,285	-	-
2022-03-31	£129,762	£137,676	-	-
2021-03-31	£131,860	£117,064	-	-

Trustees

Name	Role	Appointed
CHRISTINE PARAPIA	Chair	2016-05-11
DR SARAH GILLIAN LEE		2016-05-11
Deborah Adams		2026-01-06
Helen Joanna Rembacken		2025-01-14
Nicola Davison		2022-01-24
suzanne akeroyd		2023-07-03

AIREBOROUGH SUPPORTED ACTIVITIES SCHEME

England & Wales - Charity number 1167044

Accounts

AIREBOROUGH SUPPORTED ACTIVITIES SCHEME

A CHARITABLE INCORPORATED ORGANISATION
TRUSTEES' REPORT
AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2025

AIREBOROUGH SUPPORTED ACTIVITIES SCHEME

LEGAL AND ADMINISTRATIVE INFORMATION

FOR THE YEAR ENDED 31 MARCH 2025

Trustees

Christine Parapia
Helen Joanna Rembacken
Suzanne Akeroyd
Nicola Davison
Emma Stenton

Dr Sarah Gillian Lee

Charity Number

1167044

Registered Office

Farnhill
Kelcliffe Lane
Leeds
LS20 9DE

Secretary

Jo Galasso (Project Manager)

Bankers

Santander UK PLC
Bridle Road
Bootle
L30 4GB

Shawbrook Bank Limited
Lutea House
Warley Hill Business Park
Great Warley
CM13 3BE
Brentwood

Scottish Widows
67 Morrison Street
Edinburgh
EH3 8YJ

Independent Examiner

Sapphire Accountants
10 Town Gate
Guiseley
Leeds
LS20 9JA

AIREBOROUGH SUPPORTED ACTIVITIES SCHEME

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AIREBOROUGH SUPPORTED ACTIVITIES SCHEME

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2025

The trustees present their annual report and financial statements for the year ended 31 March 2025 .

Objectives and activities

The charity's objects

The objects of the charitable incorporated organisation are to promote the health and wellbeing of children and young people with additional needs and their families in the Aireborough area and Leeds district without distinction of sex, political, religious or other opinions.

Our objects are to provide welfare and support via recreational activities and short breaks to improve the quality of life of the said children and their families.

The charity's main activities

ASAS run holiday play schemes for children & young people 5-18 years who live in the Aireborough area of Leeds (LS5, 16, 18, 19, 20 & 21); Activity days and Residential Short Breaks for children & young people 8-18 years, who live Leeds city wide, all whom have additional needs, including learning and or physical disabilities, behaviours that challenge and children with complex health needs.

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit, in particular the relief of those with special needs.

Achievements and performance

ASAS ran 14 holiday play scheme days in the Easter and Summer school holidays; and a Christmas Activity Day in December.

Eight activity days during half-term holidays in April, May, October and February, and 6 two-night residential short breaks in April, May, two in October and November 2024; and one in March 2025.

We supported 172 children and young people, delivering a total of 6,600 hours of provision.

This year, we expanded our team of permanent part-time staff from three to four, maintained a flexible workforce of 40 casual workers, and engaged over 25 dedicated volunteers.

Financial review

The outgoings for the year were £206,336.30, including net payments of £118,207.82 on unrestricted funds. Total net income was £143,345.10 including of £112,511.09 for restricted funds.

Reserves policy

The charity's free reserves, at the year end were £345,675.80.

The Trustees of ASAS have agreed that the cash reserves should be no less than 12 months running costs (the approximate average over the last 3 years is £181K).

ASAS holds assets to fund planned expenditure over the next 2 years and has approximately £361K in cash, deposited across 4 financial institutions at present with a minimum rating of 'A' or where all deposits are within the FSA protected amount of £85,000.

ASAS received a substantial donation of £430k several years ago from a charitable trust on the understanding that it would provide financial stability for the charity for many years to come. When we were granted this large donation from The Rene Horton Charitable Trust, this was to futureproof us as the grants and contracts we have don't cover all our annual costs.

In light of significant reductions in local authority funding and the escalating cost of operations, we are actively exploring alternative funding streams to safeguard the long-term sustainability of our work, as the existing legacy fund is diminishing at a concerning pace.

This donation was an expendable endowment as the trustees were not under any duty to apply the funds for

This report was approved by the trustees and signed on its behalf by:

Christine Parapia

Chairperson

Date : 14 October 2025

AIREBOROUGH SUPPORTED ACTIVITIES SCHEME

INDEPENDENT EXAMINER'S REPORT

FOR THE YEAR ENDED 31 MARCH 2025

Independent Examiner's Report to the Trustees of Aireborough Supported Activities Scheme

I report to the Charity Trustees on my examination of the accounts of the charity for the year ended 31 March 2025 which consists of the statement of financial activities, balance sheet and the related notes

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.
- I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Name: Ryan Sample
for and on behalf of Sapphire Accountants
Date: 14 October 2025

AIREBOROUGH SUPPORTED ACTIVITIES SCHEME

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2025

Recommended categories by activity	Notes	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total Funds 2025 £	Total Funds 2024 £
Income and endowments from:						
Donations and legacies	2	6,268.14	112,511.09	-	118,779.23	112,513.00
Charitable activities	3	18,960.62	-	-	18,960.62	17,714.00
Investments	4	5,605.25	-	-	5,605.25	6,447.00
Total		30,834.01	112,511.09	-	143,345.10	136,674.00
Expenditure on:						
Raising funds	5	88,709.92	118,207.82	-	206,917.74	172,539.00
Total		88,709.92	118,207.82	-	206,917.74	172,539.00
Net income/(expenditure)		(57,875.91)	(5,696.73)	-	(63,572.64)	(35,865.00)
Net movement in funds		(57,875.91)	(5,696.73)	-	(63,572.64)	(35,865.00)
Reconciliation of funds:						
Total funds brought forward		98,564.00	1,538.00	308,565.00	408,667.00	444,532.00
Total funds carried forward		40,688.09	(4,158.73)	308,565.00	345,094.36	408,667.00

AIREBOROUGH SUPPORTED ACTIVITIES SCHEME

BALANCE SHEET

FOR THE YEAR ENDED 31 MARCH 2025

Recommended categories by activity	Notes	Unrestricted funds £	Endowment funds £	Total Funds 2025 £	Total Funds 2024 £
Fixed assets					
Tangible assets	6	1,615.00	-	1,615.00	1,615.00
Total fixed assets		<u>1,615.00</u>	<u>-</u>	<u>1,615.00</u>	<u>1,615.00</u>
Current assets					
Debtors	7	1,556.36	-	1,556.36	5,621.00
Cash at bank and in hand	8	41,269.53	308,565.00	345,675.80	408,667.00
Total current assets		42,825.89	308,565.00	347,232.16	414,288.00
Creditors: amounts falling due within one year	9	3,752.80	-	3,752.80	7,236.00
Net current assets/(liabilities)		39,073.09	308,565.00	343,479.36	407,052.00
Total net assets		40,688.09	308,565.00	345,094.36	408,667.00
Funds of the Charity					
Unrestricted funds	10	40,688.09		40,688.09	98,564.00
Restricted income funds	10			(4,158.73)	1,538.00
Endowment funds	10		308,565.00	308,565.00	308,565.00
Total funds		<u>40,688.09</u>	<u>308,565.00</u>	<u>345,094.36</u>	<u>408,667.00</u>

The financial statements were approved by the trustees on 14 October 2025 and signed on its behalf by:

Christine Parapia

Chairperson

Date : 14 October 2025

AIREBOROUGH SUPPORTED ACTIVITIES SCHEME

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

1. Accounting Policies

The principal accounting policies adopted by the Charity, which is a public benefit entity, in the preparation of the accounts are as follows.

1.1 Basis of preparation

These accounts have been prepared under the historical cost convention, as modified by the inclusion of charitable properties and fixed asset investments and investment properties at valuation.

These accounts have been prepared in accordance with "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

These accounts are presented in pounds sterling and rounded to the nearest pound.

1.2 Going concern

The Trustees have prepared financial projections, taking into consideration the current economic conditions and have, at the time of approving these accounts, a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus they continue to adopt the going concern basis of accounting in preparing the accounts.

2. Income from Donations and Legacies

Analysis	Unrestricted funds	Restricted income funds	Total funds 2025	Total funds 2024
	£	£	£	£
Donation and gifts	6,268.14	-	6,268.14	1,000.00
Grants and Service Level Agreements	-	112,511.09	112,511.09	111,513.00
Total	6,268.14	112,511.09	118,779.23	112,513.00

3. Income from Charitable Activities

Analysis	Unrestricted funds	Total funds 2025	Total funds 2024
	£	£	£
Events and fundraising	670.62	670.62	692.00
Parents and residential contributions	18,290.00	18,290.00	17,022.00
Total	18,960.62	18,960.62	17,714.00

4. Income from Investments

Analysis	Unrestricted funds	Total funds 2025	Total funds 2024
	£	£	£
Interest income	5,605.25	5,605.25	6,447.00
Total	5,605.25	5,605.25	6,447.00

5. Expenditure on Raising Funds

Analysis	Total funds 2025 £	Total funds 2024 £
Wages and salaries	143,937.33	122,083.00
Pension costs	3,340.74	3,350.00
Payroll costs	600.00	600.00
Freelance Workers	270.00	160.00
Volunteer allowances	1,190.20	2,036.00
Training and planning	1,417.43	1,464.00
Transport and travel	387.23	421.00
Office and running costs	3,917.73	5,306.00
Events and activity expenses	8,856.03	10,157.00
Membership and subscriptions	114.00	354.00
Equipment and materials	1,825.91	820.00
Independent examination	1,056.00	1,056.00
Insurance	3,735.27	3,704.00
Rent	8,973.88	6,622.00
Residential	27,295.99	14,406.00
Total	206,917.74	172,539.00
	413,835.48	345,078.00

6. Tangible Fixed Assets

	Computer Equipment £
6.1 Cost or valuation	
At 01 April 2024	1,615.00
Additions	-
Disposals	-
Revaluations	-
Transfers	-
At 31 March 2025	1,615.00
6.2 Depreciation and impairments	
At 01 April 2024	-
Charge for the year	-
Disposals	-
Revaluations	-
Transfers	-
At 31 March 2025	-
6.3 Net book value	
At 01 April 2024	1,615.00
At 31 March 2025	1,615.00

7. Debtors: Amounts falling due within one year

	Total funds 2025	Total funds 2024
	£	£
Aviva Pension Overpayment	-	157.00
Insurance Prepayment	1,556.36	1,852.00
Residential prepayment	-	840.00
Other prepayments	-	2,772.00
Total	1,556.36	5,621.00

8. Cash at bank and in hand

	Total funds 2025	Total funds 2024
	£	£
Cash at bank and in hand	345,675.80	408,667.00
Total	345,675.80	408,667.00

9. Creditors: Amounts falling due within one year

	Total funds 2025	Total funds 2024
	£	£
Other creditors	-	4,000.00
Independent Examination	780.00	1,056.00
PAYE	2,972.80	2,164.00
Nest Pension	-	16.00
Total	3,752.80	7,236.00

10. Charity funds

10.1 Details of material funds held and movements during the CURRENT reporting period

Fund names	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
Unrestricted funds	98,564.00	30,834.01	88,709.92	-	-	40,688.09
Restricted income funds	1,538.00	112,511.09	118,207.82	-	-	(4,158.73)
Endowment funds	308,565.00	-	-	-	-	308,565.00
Total	408,667.00	143,345.10	206,917.74	-	-	345,094.36

10.2 Details of material funds held and movements during the PREVIOUS reporting period

Fund names	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
Unrestricted funds	137,407.00	25,412.00	64,255.00	-	-	98,564.00
Restricted income funds	(1,440.00)	111,262.00	108,284.00	-	-	1,538.00
Endowment funds	308,565.00	-	-	-	-	308,565.00
Total	444,532.00	136,674.00	172,539.00	-	-	408,667.00

AIREBOROUGH SUPPORTED ACTIVITIES SCHEME

England & Wales - Charity number 1167044

Accounts

Aireborough Supported Activities Scheme

Charity number 1167044

Annual Report and Financial Statements for the year ended 31 March 2024



Aireborough Supported Activities Scheme

Annual Report and Financial Statements for the year ended 31 March 2024

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Prepared by West Yorkshire Community Accountancy Service CIO

Aireborough Supported Activities Scheme

Trustees' report for the year ended 31 March 2024

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Christine Parapia	Chairperson	
Dr. Sarah Lee	Vice Chair	
Emma Stenton	Treasurer	
Andrew Mosby		
Nicola Davison		
Suzanne Akeroyd		Appointed 3 July 2023

Project Manager
Jo Galasso

Charity number 1167044 Registered in England and Wales

Registered and principal address

Farnhill
Kelcliffe Lane
Guiseley
Leeds
LS20 9DE

Bankers

Santander UK plc Bridle Road Bootle L30 4GB	Shawbrook Bank Limited Lutea House Warley Hill Business Park Great Warley Brentwood CM13 3BE	Scottish Widows Bar 67 Morrison Street Edinburgh EH3 8YJ
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Independent examiner

Alan Dodd FCCA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 11 May 2016 and is governed by a constitution as amended on 4 July 2019.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the trustees at a duly convened meeting.

Aireborough Supported Activities Scheme

Trustees' report (continued) for the year ended 31 March 2024

Objectives and activities

The charity's objects

The objects of the charitable incorporated organisation are to promote the health and wellbeing of children and young people with additional needs and their families in the Aireborough area and Leeds district without distinction of sex, political, religious or other opinions. Our objects are to provide welfare and support via recreational activities and short breaks to improve the quality of life of the said children and their families.

The charity's main activities

We run holiday play schemes, activity days and residential short breaks for children & young people with additional needs who live in Leeds.

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit, in particular the relief of those with special needs.

Achievements and performance

We continued to provide valuable provision to children and young people with additional needs – Easter and Summer play schemes and 11 activity days in April, May, August, October, December and February.

We did six residentials - May, June, September; two in October and one in March 2024.

We provided places for 171 children which equated to 7,922 hours provision.

Financial review

The net payments for the year were £35,865, including net payments of £38,843 on unrestricted funds and net receipts of £2,978 on restricted funds.

Reserves policy

The charity's free reserves, at the year end were £98,564.

The Trustees of ASAS have agreed that the cash reserves should be no less than 12 months running costs (the approximate average over the last 3 years is £150K).

ASAS holds assets to fund planned expenditure over the next 3 years and has approximately £408,000 in cash, deposited across 3 financial institutions at present with a minimum rating of 'A' or where all deposits are within the FSA protected amount of £85,000.

ASAS received a substantial donation of £430k several years ago from a charitable trust on the understanding that it would provide financial stability for the charity for many years to come. When we were granted this large donation from The Rene Horton Charitable Trust, this was to futureproof us as the grants and contracts we have don't cover all our annual costs.

This donation was an expendable endowment as the trustees were not under any duty to apply the funds for the purposes of the charity but have the power to convert the funds to 'income'.

Funds in deficit

There were negative balances of £2,772 on the LCC Play scheme 24-25 fund and £840 on the LCC Short breaks scheme 24-25 fund at the year end. The funding for both schemes was received after the year end.

Approved by the board of trustees on 7/10/2024

Christine Parapia (Trustee)

Aireborough Supported Activities Scheme

Independent examiner's report to the trustees of Aireborough Supported Activities Scheme

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2024, which are set out on pages 5 to 8.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alan Dodd FCCA

16/10/2024

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Aireborough Supported Activities Scheme
Receipts and payments account
for the year ended 31 March 2024

	Notes	2024	2024	2024	2024	2023
		Unrestricted	Restricted	Endowment	Total	Total
		funds	funds	funds	funds	funds
		£	£	£	£	£
Receipts						
Grants and Service Level Agreements	(2)	251	111,262	-	111,513	111,262
Donations		1,000	-	-	1,000	16,329
Events and fundraising		692	-	-	692	3,045
Parents and residential contributions		17,022	-	-	17,022	17,995
Bank interest		6,447	-	-	6,447	1,648
Total receipts		<u>25,412</u>	<u>111,262</u>	<u>-</u>	<u>136,674</u>	<u>150,279</u>
Payments						
Salaries and NIC		47,997	74,086	-	122,083	112,166
Pension costs		3,247	103	-	3,350	2,153
Payroll costs		600	-	-	600	600
Freelance workers		-	160	-	160	2,489
Volunteer allowances		150	1,886	-	2,036	1,279
Training and planning		720	744	-	1,464	591
Transport and travel		211	210	-	421	472
Office and running costs		4,389	917	-	5,306	3,395
Events and activity expenses		1,398	8,759	-	10,157	6,057
Membership and subscriptions		12	342	-	354	634
Equipment and materials		246	574	-	820	1,686
Independent examination		1,056	-	-	1,056	660
Insurance		3,704	-	-	3,704	3,378
Rent		405	6,217	-	6,622	6,466
Residential		120	14,286	-	14,406	21,259
Total payments		<u>64,255</u>	<u>108,284</u>	<u>-</u>	<u>172,539</u>	<u>163,285</u>
Net receipts / (payments)		<u>(38,843)</u>	<u>2,978</u>	<u>-</u>	<u>(35,865)</u>	<u>(13,006)</u>
Fund balances brought forward		<u>137,407</u>	<u>(1,440)</u>	<u>308,565</u>	<u>444,532</u>	<u>457,538</u>
Fund balances carried forward	(3)	<u>98,564</u>	<u>1,538</u>	<u>308,565</u>	<u>408,667</u>	<u>444,532</u>

Aireborough Supported Activities Scheme

Statement of assets and liabilities

as at 31 March 2024

	2024	2024	2024	2024	2023
	Unrestricted	Restricted	Endowment	Total	Total
	£	£	£	£	£
Cash funds					
Cash at bank	98,536	1,538	308,565	408,639	444,493
Cash in hand	28	-	-	28	39
Total cash funds	<u>98,564</u>	<u>1,538</u>	<u>308,565</u>	<u>408,667</u>	<u>444,532</u>

Debtors and prepayments	2024
	£
Aviva pension overpayment	157
Insurance prepaid	1,852
Residential prepaid	840
Other prepayments	2,772
	-
	<u>5,621</u>

Assets retained for the charity's own use	£
Laptop	599
Mobile phone	250
Projector	340
HP Printers (2)	426
	<u>1,615</u>

Liabilities	2024
	£
Independent examination	1,056
HMRC PAYE	2,164
NEST pension	16
	<u>3,236</u>

The financial statements were approved by the board of trustees on 7/10/2024

Christine Parapia (Trustee)

Aireborough Supported Activities Scheme

Notes to the accounts

for the year ended 31 March 2024

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Endowment funds represent those assets which must be held permanently by the charity, principally investments. Income arising on the endowment funds can be used in accordance with the objects of the charity and is included as unrestricted income unless restrictions have been imposed by the donor. Any capital gains or losses arising on the investments form part of the fund. Investment management charges and legal advice relating to the fund are charged against the fund.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Aireborough Supported Activities Scheme

Notes to the accounts continued

for the year ended 31 March 2024

2 Grants and Service Level Agreements	2024	2024	2024	2023
	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Leeds City Council (LCC):				
Residential short breaks	-	60,000	60,000	60,000
Play scheme grants	-	39,603	39,603	39,603
Activity days	-	11,659	11,659	11,659
	<u>-</u>	<u>111,262</u>	<u>111,262</u>	<u>111,262</u>

3 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
LCC Short breaks 22-23	589	-	589	-	-
LCC Short breaks 23-24	(1,306)	60,000	53,544	-	5,150
LCC Short breaks 24-25	-	-	840	-	(840)
LCC Play scheme 23-24	(2,765)	39,603	36,838	-	-
LCC Play scheme 24-25	-	-	2,772	-	(2,772)
LCC Activity days 22-23	1,042	-	1,042	-	-
LCC Activity days 23-24	-	11,659	11,659	-	-
Arnold Clark Community Fund	1,000	-	1,000	-	-
	<u>(1,440)</u>	<u>111,262</u>	<u>108,284</u>	<u>-</u>	<u>1,538</u>

Fund name

LCC Short breaks 22-23
LCC Short breaks 23-24
LCC Short breaks 24-25
LCC Play scheme 23-24
LCC Play scheme 24-25
LCC Activity days 22-23
LCC Activity days 23-24
Arnold Clark Community Fund

Purpose of restriction

To provide residential short breaks to disabled children in Leeds.
To provide residential short breaks to disabled children in Leeds.
To provide residential short breaks to disabled children in Leeds.
Towards the play scheme running costs.
Towards the play scheme running costs.
Towards activity days running costs.
Towards activity days running costs.
Towards transport costs.

4 Endowment fund	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Rene Horton Charitable Trust	308,565	-	-	-	308,565
	<u>308,565</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>308,565</u>

Fund name

Rene Horton Charitable Trust

Reason for designation

Donation to provide financial stability for the charity.

5 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

AIREBOROUGH SUPPORTED ACTIVITIES SCHEME

England & Wales - Charity number 1167044

Accounts

Aireborough Supported Activities Scheme

Charity number 1167044

Annual Report and Financial Statements for the year ended 31 March 2023



West Yorkshire Community Accounting Service

Aireborough Supported Activities Scheme

Annual Report and Financial Statements for the year ended 31 March 2023

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Prepared by West Yorkshire Community Accountancy Service CIO

Aireborough Supported Activities Scheme

Trustees' report for the year ended 31 March 2023

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Christine Parapia	Chairperson	
Sarah Lee	Vice Chair	
Emma Stenton	Treasurer	
Andrew Mosby		
Nicola Davison		
Kathleen Hunter		Resigned 3 December 2022
Suzanne Akeroyd		Appointed 3 July 2023

Project Manager

Jo Galasso

Charity number 1167044 Registered in England and Wales

Registered and principal address

Farnhill
Kelcliffe Lane
Guiseley
Leeds
LS20 9DE

Bankers

Santander UK plc	Shawbrook Bank Limited	Scottish Widows Bank
Bridle Road	Lutea House	67 Morrison Street
Bootle	Warley Hill Business Park	Edinburgh
L30 4GB	Great Warley	EH3 8YJ
	Brentwood	
	CM13 3BE	

Independent examiner

Alan Dodd FCCA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 11 May 2016 and is governed by a constitution as amended on 4 July 2019.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the trustees at a duly convened meeting.

Aireborough Supported Activities Scheme

Trustees' report (continued) for the year ended 31 March 2023

Objectives and activities

The charity's objects

The objects of the charitable incorporated organisation are to promote the health and wellbeing of children and young people with additional needs and their families in the Aireborough area and Leeds district without distinction of sex, political, religious or other opinions. Our objects are to provide welfare and support via recreational activities and short breaks to improve the quality of life of the said children and their families.

The charity's main activities

We run holiday play schemes, activity days and residential short breaks for children & young people with additional needs who live in Leeds.

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the relief of those with special needs.

Achievements and performance

We continued to provide valuable provision to children and young people with additional needs – Easter and Summer play schemes and 11 activity days in April, May, August, October, December and February.

We did six residentials - April, May, September; two in October and one in March 2023.

We provided places for 156 children which equated to 7,830 hours provision.

Financial review

The net payments for the year were £13,006, including net payments of £12,593 on unrestricted funds and net payments of £413 on restricted funds.

TPP is a business based in Horsforth and when they were looking for local charities to donate to we were nominated by Stuart Andrew; he has supported ASAS previously and knew of the work we undertake for children with additional needs; we were extremely surprised and pleased to find out we'd been donated £10k and on Friday 27 May 2022 we were invited to a Celebration Event to accept the cheque.

Reserves policy

The charity's free reserves at the year end were £137,407.

The Trustees of ASAS have agreed that the cash reserves should be no less than 12 months running costs (the approximate average over the last 3 years is £140K).

ASAS holds assets to fund planned expenditure over the next 3 years and has approximately £445,000 in cash, deposited across 3 financial institutions at present with a minimum rating of 'A' or where all deposits are within the FSA protected amount of £85,000.

ASAS received a substantial donation of £430k several years ago from a charitable trust on the understanding that it would provide financial stability for the charity for many years to come. When we were granted this large donation from The Rene Horton Charitable Trust, this was to futureproof us as the grants and contracts we have don't cover all our annual costs.

This donation was an expendable endowment as the trustees were not under any duty to apply the funds for the purposes of the charity but have the power to convert the funds to 'income'.

Aireborough Supported Activities Scheme

Trustees' report (continued) for the year ended 31 March 2023

Funds in deficit

There were negative balances of £2,765 on the LCC Play scheme 23-24 fund and £1,306 on the LCC Short breaks scheme 23-24 fund at the year end. The funding for both schemes was received after the year end.

Approved by the board of trustees on 9/10/2023

Christine Parapia (Trustee)

Aireborough Supported Activities Scheme

Independent examiner's report to the trustees of Aireborough Supported Activities Scheme

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2023, which are set out on pages 6 to 9.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alan Dodd FCCA

9/10/2023

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Aireborough Supported Activities Scheme

Receipts and payments account for the year ended 31 March 2023

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Endowment funds £	2023 Total funds £	2022 Total funds £
Receipts						
Grants and Service Level Agreements	(2)	-	111,262	-	111,262	112,472
Donations		16,329	-	-	16,329	3,498
Events and fundraising		3,045	-	-	3,045	1,117
Parents and residential contributions		17,995	-	-	17,995	12,181
Bank interest		1,648	-	-	1,648	494
Total receipts		<u>39,017</u>	<u>111,262</u>	<u>-</u>	<u>150,279</u>	<u>129,762</u>
Payments						
Salaries and NIC		41,388	70,778	-	112,166	89,241
Pension costs		1,670	483	-	2,153	5,076
Payroll costs		250	350	-	600	600
Freelance workers		455	2,034	-	2,489	2,408
Volunteer allowances		170	1,109	-	1,279	729
Training and planning		119	472	-	591	6,360
Transport and travel		94	378	-	472	369
Office and running costs		2,772	623	-	3,395	2,691
Events and activity expenses		6	6,051	-	6,057	3,167
Membership and subscriptions		-	634	-	634	2,011
Equipment and materials		641	1,045	-	1,686	999
Independent examination		220	440	-	660	702
Insurance		3,378	-	-	3,378	3,217
Rent		447	6,019	-	6,466	8,329
Residential		-	21,259	-	21,259	11,777
Total payments		<u>51,610</u>	<u>111,675</u>	<u>-</u>	<u>163,285</u>	<u>137,676</u>
Net receipts / (payments)		<u>(12,593)</u>	<u>(413)</u>	<u>-</u>	<u>(13,006)</u>	<u>(7,914)</u>
Transfers between funds		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>(12,593)</u>	<u>(413)</u>	<u>-</u>	<u>(13,006)</u>	<u>(7,914)</u>
Fund balances brought forward		<u>150,000</u>	<u>(1,027)</u>	<u>308,565</u>	<u>457,538</u>	<u>465,452</u>
Fund balances carried forward	(3)	<u>137,407</u>	<u>(1,440)</u>	<u>308,565</u>	<u>444,532</u>	<u>457,538</u>

Aireborough Supported Activities Scheme

Statement of assets and liabilities

as at 31 March 2023

	2023	2023	2023	2023	2022
	Unrestricted	Restricted	Endowment	Total	Total
	£	£	£	£	£
Cash funds					
Cash at bank	137,368	(1,440)	308,565	444,493	457,000
Cash in hand	39	-	-	39	538
Total cash funds	<u>137,407</u>	<u>(1,440)</u>	<u>308,565</u>	<u>444,532</u>	<u>457,538</u>
Other monetary assets				2023	
				£	
Aviva pension overpayment				134	
Insurance prepaid				1,689	
Residential prepaid				1,306	
Other prepayments				2,765	
				<u>5,894</u>	
Assets retained for the charity's own use at cost				£	
Laptop				599	
Mobile phone				250	
Projector				340	
HP Printers (2)				426	
				<u>1,615</u>	
Liabilities				2023	
				£	
Independent examination				1,056	
HMRC PAYE				233	
NEST pension				108	
				<u>1,397</u>	

The financial statements were approved by the board of trustees on 9/10/2023

Christine Parapia (Trustee)

Aireborough Supported Activities Scheme

Notes to the accounts

for the year ended 31 March 2023

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Aireborough Supported Activities Scheme

Notes to the accounts continued

for the year ended 31 March 2023

2 Grants and Service Level Agreements	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Leeds City Council (LCC):	-			
Residential short breaks	-	60,000	60,000	60,000
Play scheme grants	-	39,603	39,603	39,603
Activity days	-	11,659	11,659	11,659
HMRC Coronavirus Job Retention Scheme	-	-	-	210
Arnold Clark Community Fund	-	-	-	1,000
	<u>-</u>	<u>111,262</u>	<u>111,262</u>	<u>112,472</u>

3 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
LCC Play scheme 22-23	(2,027)	39,603	37,576	-	-
LCC Play scheme 23-24	-	-	2,765	-	(2,765)
LCC Short breaks 22-23	-	60,000	59,411	-	589
LCC Short breaks 23-24	-	-	1,306	-	(1,306)
LCC Activity days 22-23	-	11,659	10,617	-	1,042
Arnold Clark Community Fund	1,000	-	-	-	1,000
	<u>(1,027)</u>	<u>111,262</u>	<u>111,675</u>	<u>-</u>	<u>(1,440)</u>

Fund name	Purpose of restriction
LCC Play scheme 22-23	Towards the play scheme running costs.
LCC Play scheme 23-24	Towards the play scheme running costs.
LCC Short breaks 22-23	To provide residential short breaks to disabled children in Leeds.
LCC Short breaks 23-24	To provide residential short breaks to disabled children in Leeds.
LCC Activity days 22-23	Towards activity days running costs.
Arnold Clark Community Fund	Towards transport costs.

Endowment fund	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Rene Horton Charitable Trust	308,565	-	-	-	308,565
	<u>308,565</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>308,565</u>

Fund name	Fund purpose
Rene Horton Charitable Trust	Donation to provide financial stability for the charity.

4 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

AIREBOROUGH SUPPORTED ACTIVITIES SCHEME

England & Wales - Charity number 1167044

Accounts

Aireborough Supported Activities Scheme

Charity number 1167044

Annual Report and Financial Statements for the year ended 31 March 2022



West Yorkshire Community Accounting Service

Aireborough Supported Activities Scheme

Annual Report and Financial Statements for the year ended 31 March 2022

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Prepared by West Yorkshire Community Accountancy Service CIO

Aireborough Supported Activities Scheme

Trustees' report (continued) for the year ended 31 March 2022

Objectives and activities

The charity's objects

The objects of the charitable incorporated organisation are to advance the health and wellbeing of children and young people with additional needs and their families and carers in the Aireborough area and Leeds district by the provision of recreational activities and short breaks to improve their quality of life.

The charity's main activities

We run holiday play schemes, activity days and residential short breaks for children & young people with additional needs who live in Leeds.

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the relief of those with special needs.

Achievements and performance

We still had some Covid restrictions in place this financial year so had to put limits on group sizes and some of our usual venues weren't available, but we continued to provide valuable provision to children and young people with additional needs – Easter and Summer play schemes and activity days in June, August, October and February. Once restrictions on residential lifted we did two residential in October 2021 and one in March 2022; we were pleased that parents put their trust in us to provide services for their children and protect them as much as we possibly could from the virus.

We provided places for 107 children which equated to 2,868 hours' provision.

Financial review

The net payments for the year were £7,914, including net payments of £206 on unrestricted funds and net payments of £7,708 on restricted funds.

ASAS haven't particularly been affected by the pandemic financially as we had secured a two year grant and three year contract from Leeds City Council – Targeted Short Breaks; throughout the pandemic the commissioners continued to provide the funding and advised us to keep paying staff accordingly so we could keep them for when we needed them, when we started getting back to normal service. Generally we had lower outgoings due to being unable to provide our residentials and activity days were provided instead at a lower cost but same or greater staff costs. We were able to keep all the funding and carry any forward that we hadn't managed to spend which meant last year (year two of the pandemic) we had some additional funds to use.

The trustees have reassessed the charity's ability to continue for at least 12 months from the date that the accounts are approved and conclude that no material uncertainties exist that cast significant doubt on the charity's ability to meet its liabilities as they fall due.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £458,565.

The Trustees of ASAS have agreed that the cash reserves should be no less than 12 months running costs (the approximate average over the last 3 years is £150K).

ASAS holds assets to fund planned expenditure over the next 3 years and has approximately £460,000 in cash, deposited across 3 financial institutions at present with a minimum rating of 'A' or where all deposits are within the FSA protected amount of £85,000.

ASAS received a substantial donation of £430k several years ago from a charitable trust on the understanding that it would provide financial stability for the charity for many years to come.

Aireborough Supported Activities Scheme

Trustees' report (continued) for the year ended 31 March 2022

Funds in deficit

There was a negative balance of £2,027 on the LCC Play scheme 22-23 fund at the year end. The funding was received after year end.

Signed on behalf of the board of trustees on 03/10/2022

Christine Parapia (Trustee)

Aireborough Supported Activities Scheme

Independent examiner's report to the trustees of Aireborough Supported Activities Scheme

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2022, which are set out on pages 6 to 9.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Claire Welling

05/10/2022

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Aireborough Supported Activities Scheme
Receipts and payments account
for the year ended 31 March 2022

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Receipts					
Grants and Service Level Agreements	(2)	-	112,472	112,472	122,099
Donations		3,158	340	3,498	2,178
Events and fundraising		1,117	-	1,117	1,028
Parents and residential contributions		12,181	-	12,181	4,318
Bank interest		494	-	494	2,237
Total receipts		<u>16,950</u>	<u>112,812</u>	<u>129,762</u>	<u>131,860</u>
Payments					
Salaries and NIC		9,689	79,552	89,241	87,863
Pension costs		5,076	-	5,076	262
Payroll costs		-	600	600	600
Freelance woekers		-	2,408	2,408	-
Volunteer allowances		-	729	729	(120)
Training and planning		-	6,360	6,360	425
Transport and travel		-	369	369	302
Office and running costs		2,236	455	2,691	3,386
Events and activity expenses		4	3,163	3,167	18,212
Membership and subscriptions		109	1,902	2,011	96
Equipment and materials		-	999	999	2,011
Accountancy and Independent examination		42	660	702	715
Insurance		-	3,217	3,217	3,312
Rent		-	8,329	8,329	-
Residential		-	11,777	11,777	-
Total payments		<u>17,156</u>	<u>120,520</u>	<u>137,676</u>	<u>117,064</u>
Net receipts / (payments)		(206)	(7,708)	(7,914)	14,796
Fund balances brought forward		<u>458,771</u>	<u>6,681</u>	<u>465,452</u>	<u>450,656</u>
Fund balances carried forward	(3)	<u>458,565</u>	<u>(1,027)</u>	<u>457,538</u>	<u>465,452</u>

Aireborough Supported Activities Scheme

Statement of assets and liabilities

as at 31 March 2022

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	458,027	(1,027)	457,000	465,448
Cash in hand	538	-	538	4
Total cash funds	<u>458,565</u>	<u>(1,027)</u>	<u>457,538</u>	<u>465,452</u>
Other monetary assets			£	
<u>Money owed to the charity</u>				
HMRC overpayment			2,149	
Aviva pension overpayment			217	
LCC play scheme 21-22 funding			<u>2,027</u>	
			<u>4,393</u>	
<u>Prepayments</u>				
Insurance prepaid			1,608	
Residential prepaid			3,358	
Other prepayments			<u>2,130</u>	
			<u>7,096</u>	
Assets retained for the charity's own use at cost			£	
Laptop			599	
Mobile phone			250	
Projector			<u>340</u>	
			<u>1,189</u>	
Liabilities			£	
Independent examination			<u>660</u>	
			<u>660</u>	

The financial statements were approved by the board of trustees on 03/10/2022

Christine Parapia (Trustee)

Aireborough Supported Activities Scheme

Notes to the accounts

for the year ended 31 March 2022

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Aireborough Supported Activities Scheme

Notes to the accounts continued

for the year ended 31 March 2022

2 Grants and Service Level Agreements	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Leeds City Council (LCC):				
Residential short breaks	-	60,000	60,000	60,000
Play scheme grants	-	39,603	39,603	39,603
Activity days	-	11,659	11,659	11,659
Area well being	-	-	-	10,277
HMRC Coronavirus Job Retention Scheme	-	210	210	560
Arnold Clark Community Fund	-	1,000	1,000	-
	<u>-</u>	<u>112,472</u>	<u>112,472</u>	<u>122,099</u>

3 Restricted funds	Balance b/f £	Receipts £	Payments £	Transfers £	Balance c/f £
LCC Short breaks 21-22	2,692	60,000	62,692	-	-
LCC Play scheme 20-21	3,989	-	-	(3,989)	-
LCC Play scheme 21-22	-	39,603	43,489	3,886	-
LCC Play scheme 22-23	-	-	2,130	103	(2,027)
LCC Activity days 21-22	-	11,659	11,659	-	-
JRS - Job Retention Scheme	-	210	210	-	-
Arnold Clark Community Fund	-	1,000	-	-	1,000
Donation	-	340	340	-	-
	<u>6,681</u>	<u>112,812</u>	<u>120,520</u>	<u>-</u>	<u>(1,027)</u>

Fund name	Purpose of restriction
LCC Short Breaks 2020-2021	To provide residential short breaks to disabled children in Leeds.
LCC Play scheme 20-21	Towards the play scheme running costs. A transfer of £3,989 was made into the 2021-22 scheme
LCC Play scheme 21-22	Towards the play scheme running costs. A transfer of £3,989 was received from the 2021-22 scheme. A transfer of £103 was made into the 2022-23 scheme.
LCC Play scheme 22-23	Towards the play scheme running costs. A transfer of £103 was received from the 2021-22 scheme
LCC Activity days 21-22	Towards activity days running costs.
JRS - Job retention scheme	Towards furloughed staff due to Covid 19.
Arnold Clark Community Fund	Towards transport costs.
Donation	Towards purchasing a projector.

4 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

AIREBOROUGH SUPPORTED ACTIVITIES SCHEME

England & Wales - Charity number 1167044

Accounts

Aireborough Supported Activities Scheme

Charity number 1167044

Annual Report and Financial Statements for the year ended 31 March 2021



Aireborough Supported Activities Scheme

Annual Report and Financial Statements for the year ended 31 March 2021

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Prepared by West Yorkshire Community Accounting Service

Aireborough Supported Activities Scheme

Trustees' report for the year ended 31 March 2021

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position
Christine Parapia	Chair
Sarah Lee	Vice chair
Emma Midgeley	Treasurer
Andrew Mosby	
Jenny Jeffels	
Kathleen Hunter	

Advisors

Jo Galasso	Project Manager
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Charity number

The charity was registered with the Charity Commission for England and Wales, number 1167044, on 11 May 2016.

Principal address

Farnhill
Kelcliffe Lane
Guiseley
Leeds
LS20 9DE

Bankers

Santander UK plc Bridle Road Bootle L30 4GB	Shawbrook Bank Limited Lutea House Warley Hill Business Park Great Warley Brentwood CM13 3BE	Scottish Widows Bar 67 Morrison Street Edinburgh EH3 8YJ
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Independent examiner

Claire Welling

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) formed on 11 May 2016 and is governed by a constitution as amended on 4 July 2019.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

Aireborough Supported Activities Scheme

Trustees' report (continued) for the year ended 31 March 2021

Objectives and activities

The charity's objects

The objects of the charitable incorporated organisation are to advance the health and wellbeing of children and young people with additional needs and their families and carers in the Aireborough area and Leeds district by the provision of recreational activities and short breaks to improve their quality of life.

The charity's main activities

We run holiday play schemes, activity days and residential short breaks for children & young people with additional needs who live in Leeds.

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the relief of those with special needs.

Achievements and performance

In 2020 ASAS were successful in securing a Contract with Leeds City Council Targeted Short Breaks to deliver 6 residentials per year for the next 3 years with options to add additional years subject to fulfilling the requirements. We were also successful in our bid for a Grant again from with Leeds City Council Targeted Short Breaks to deliver 10 Activity days and Summer and Easter holiday play schemes for two years.

When the pandemic hit, we had to cancel all our services from March to June 2020. The commissioners were understanding and allowed us to use the funding to make sure we were in a viable position to return to offering services whenever possible, which meant they were happy for us to pay our staff and fulfil any other commitments which was also beneficial.

We carried out an extensive training programme relating to Covid 19 which all staff and Trustees were required to complete. In addition to running without volunteers, Trustees did not make their usual visits to any of the provision to enhance safety.

Regulation: We had to submit a Corporation Tax return to HMRC for the first time and also in November we were inspected by OFSTED in a virtual capacity.

We resumed some services in July 2020 but had to implement Covid security which meant additional work in advance. During the sessions we operated at lower numbers to maintain social distancing and everyone had to sign a declaration prior to arrival to ensure no one came on site who had symptoms or had been in contact with anyone with the virus.

Our usual setting, Green Meadows school, was unavailable for lettings so we used an alternative LCC venue, Herd Farm. However it isn't fully equipped to cater for children with profound disabilities and as an organisation we were unable to offer appropriate training to our staff, so we took the decision not to offer places to children with moving and handling or medical intervention needs, for the health and safety of the children and our staff. Also, as numbers had to be limited, we did not employ the services of our volunteers as we would usually do, but we did try to keep in touch with them and everyone involved to offer our support and maintain communication channels.

We have continued to deliver services in this way and will do for the foreseeable future until government guidelines change. The funding has been spent as required with no claw back from the commissioners.

We have been very honoured that the families we work with have had the confidence to send their children to our provisions especially as many of them are very vulnerable due to their disabilities.

Financial review

The net receipts for the year were £14,796, including net payments of £1,007 on unrestricted funds and net receipts of £15,803 on restricted funds.

Aireborough Supported Activities Scheme

Trustees' report (continued) for the year ended 31 March 2021

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £446,803.

The Trustees of ASAS have agreed that the cash reserves of ASAS should be no less than 12 months running costs (approximate average over last 3 years - £150K).

Coronavirus (COVID 19) and going concern

Whilst the coronavirus has had a financial impact there are no material uncertainties so significant as to cast doubt over the ability of the charity to continue as a going concern.

Signed on behalf of the board of trustees on 27/09/2021

Christine Parapia (Trustee)

Aireborough Supported Activities Scheme

Independent examiner's report to the trustees of Aireborough Supported Activities Scheme Charitable Incorporated Organisation ('the CIO')

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2021, which are set out on pages 6 to 9.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Claire Welling

11/10/2021

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Aireborough Supported Activities Scheme
Receipts and payments account
for the year ended 31 March 2021

	Notes	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Receipts					
Grants and Service Level Agreements	(2)	-	122,099	122,099	110,535
Donations		2,178	-	2,178	2,115
Events and fundraising		1,028	-	1,028	4,263
Parents and residential contributions		4,318	-	4,318	19,695
Bank interest		2,237	-	2,237	3,489
Total receipts		<u>9,761</u>	<u>122,099</u>	<u>131,860</u>	<u>140,097</u>
Payments					
Salaries and NIC	(3)	8,275	79,588	87,863	110,474
Pension costs		122	140	262	1,606
Payroll costs		-	600	600	600
Volunteer allowances		(120)	-	(120)	2,603
Training and planning		5	420	425	2,685
Transport and travel		302	-	302	3,693
Office and running costs		469	2,917	3,386	2,724
Events and activity expenses		31	18,181	18,212	29,097
Membership and subscriptions		96	-	96	324
Equipment and materials		873	1,138	2,011	2,899
Accountancy and Independent examination		715	-	715	660
Insurance		-	3,312	3,312	3,183
Total payments		<u>10,768</u>	<u>106,296</u>	<u>117,064</u>	<u>160,548</u>
Net receipts / (payments)		<u>(1,007)</u>	<u>15,803</u>	<u>14,796</u>	<u>(20,451)</u>
Fund balances brought forward		<u>459,778</u>	<u>(9,122)</u>	<u>450,656</u>	<u>471,107</u>
Fund balances carried forward	(4)	<u>458,771</u>	<u>6,681</u>	<u>465,452</u>	<u>450,656</u>

Aireborough Supported Activities Scheme

Statement of assets and liabilities

as at 31 March 2021

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Santander current account	2,005	6,681	8,686	5,585
Santander savings account	285,159	-	285,159	273,603
Shawbrook bank account	85,131	-	85,131	85,063
Scottish Widows	86,472	-	86,472	86,039
Petty cash	4	-	4	366
Total cash funds	<u>458,771</u>	<u>6,681</u>	<u>465,452</u>	<u>450,656</u>
Other monetary assets			£	
Insurance prepaid			<u>1,528</u>	
			<u>1,528</u>	
Assets retained for the charity's own use			£	
Laptop			599	
Mobile phone			<u>250</u>	
			<u>599</u>	
Liabilities			£	
Independent examination			660	
March 2021 salaries			6,504	
HMRC (March 2021)			1,705	
Pension contributions 2019-20			1,580	
Pension contributions 2020-21			<u>1,519</u>	
			<u>11,968</u>	

Approval of the accounts

The financial statements were approved by the board of trustees on 27/09/2021

Christine Parapia (Trustee)

Aireborough Supported Activities Scheme

Notes to the accounts

for the year ended 31 March 2021

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

2 Grants and Service Level Agreements

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Leeds City Council (LCC) Short Breaks	-	60,000	60,000	66,037
LCC Area Well Being	-	10,277	10,277	1,891
LCC Playscheme Grants	-	39,603	39,603	31,576
LCC Activity Days	-	11,659	11,659	11,031
HMRC Coronavirus Job Retention Scheme	-	560	560	-
	<u>-</u>	<u>122,099</u>	<u>122,099</u>	<u>110,535</u>

3 Staff costs and numbers

	2021	2020
	£	£
Gross salaries	87,759	109,024
Social security costs	4,104	4,450
Employment allowance	(4,000)	(3,000)
	<u>87,863</u>	<u>110,474</u>

The average number employees during the year was 4, being an average of 1.5 full time equivalent (2020: 3.7, 1.4 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme

	2021	2020
	£	£
Costs of the scheme to the charity for the year	262	1,606
Amount of any contributions outstanding at the year end	3,099	1,580

Aireborough Supported Activities Scheme

Notes to the accounts continued

for the year ended 31 March 2021

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
LCC Short Breaks 2019-2020	2,605	-	2,605	-	-
LCC Short Breaks 2020-2021	(957)	60,000	56,351	-	2,692
LCC Area Well Being 2019-20	(10,270)	10,277	7	-	-
LCC Playscheme Grants 20-21	(500)	39,603	35,114	-	3,989
LCC Activity Days	-	11,659	11,659	-	-
HMRC CJRS	-	560	560	-	-
	<u>(9,122)</u>	<u>122,099</u>	<u>106,296</u>	<u>-</u>	<u>6,681</u>

Fund name	Purpose of restriction
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LCC Short Breaks 2019-2020	To provide residential short breaks to children in Leeds.
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LCC Short Breaks 2020-2021	To provide residential short breaks to children in Leeds.
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LCC Area Well Being 2019-20	Towards the general play scheme running costs.
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LCC Playscheme Grants 20-21	Towards the play scheme running costs.
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LCC Activity Days	Towards the activity day running costs.
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HMRC CJRS	Towards salary costs for furloughed staff
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5 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.