

**CHEMOHERO**

**UNAUDITED**

**TRUSTEES' REPORT**

**AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED  
30 APRIL 2022**

**CHARITY NUMBER  
1167037**

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**ChemoHero**  
**Charity Number 1167037**

## **Legal and administrative information**

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### **Status**

Chemohero is a CIO governed by a formal constitution adopted on 11 May 2016 as amended on 6 November 2019.

**Charity number** 1167037

**Registered office** Boden Group Facilities  
Unit B1 Woodside Court  
Barnstaple  
Devon  
EX31 3TJ

<b>Trustees</b>	Nicola Edwards	(Resigned 7 February 2023)
	Lisa Wallis	(Deceased 26 August 2021)
	Joanne Down	
	Laura Davies	
	Nicola Baddick	
	Ken Clarke	(Deceased 10 June 2022)
	Kelly Roach	(Resigned 7 February 2023)
	Heidi Riley	
	Zoe Smith	
	Sarah Dowson	
	Lucy Warner	(Appointed 11 October 2022)
	Deborah Miles	(Appointed 6 January 2023)
	Anthony Beckley	(Appointed 6 January 2023)

**Accountants** Westcotts  
47 Boutport Street  
Barnstaple  
Devon  
EX31 1SQ

**Bankers** Barclays Bank  
38 Boutport Street  
Barnstaple  
Devon  
EX31 1HH

**Report of the trustees**  
**for the year ended 30 April 2022**

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The trustees present their report and the financial statements for the year ended 30 April 2022. The trustees who served during the year and up to the date of this report are set out on page 1.

**Structure, governance and management**

*Organisational structure*

The legal and administrative details are listed on page 1.

*Appointment of new Trustees*

ChemoHero identifies the need for new Trustees, this may be due to vacancies arising due to resignations or due to a need for Trustees with a specific skill set.

After a selection process the Board of Trustees will then invite their preferred candidate to join the Board of Trustees.

New Trustees are issued a role profile along with the Charity Commission Essential Trustee Guide and Trustee Code of Conduct.

**Objectives and activities**

*Objectives and Activities*

The objects of ChemoHero are the preservation and protection of the good health and wellbeing of people with cancer in North Devon (that is, residents mainly residing in the North Devon Council area and Torridge District Council) by the provision of a box which contains items intended to provide relief from symptoms and to generally improve the conditions of life of those in ill-health.

From time to time the Trustees may agree that boxes may be provided upon request to chemotherapy patients who are seeking treatment at other hospitals in the UK, where appropriate.

*Main Activities*

ChemoHero has continued to raise awareness of the Charity to encourage donations/fundraising.

The Charity provides boxes, which contain items to provide relief from symptoms and generally improve the conditions of life of those in ill-health, to people receiving chemotherapy SACT (Systemic Anti Cancer Treatment).

The activities satisfy the definition/guidance of "public benefit" as issued by the Charity Commission.

**Report of the trustees**  
**for the year ended 30 April 2022**

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**Achievements and performance**

*Achievements and Performance*

Lisa Wallis

On August the 26th 2021, our founder, Lisa Wallis, passed away from cancer in our local hospice. This has had a big effect on everyone involved with the charity. The Board of Trustees wants to always make sure that Lisa's story is always at the forefront of everything that we do as we continue Lisa's legacy.

During the year the main achievements of ChemoHero included

- Distributed 327 boxes of kindness. 16 of these boxes were sent to people having treatment outside of North Devon and included 2 children.
- Alongside our boxes of kindness, we also provided a blanket for each patient from the British Blanket Company and an insulated drinks bottle from Chilly's/SHO.
- Following the relaxation of the COVID-19 restrictions, we were able to have volunteers back helping the charity with stock control and box packing.
- Received sufficient funding to support the objectives of the charity. Some of the fundraising events our supporters took part in included the Virtual London Marathon, sponsored haircut, sponsored walks, the Barnstaple marathon, sponsored bike ride from Lands End to John O'Groats, a Christmas mega raffle and skydives
- Continued to forge links with numerous businesses based in North Devon and nationally.
- Continued to build on the relationship with Northern Devon Healthcare Trust.
- Distributed gifts during the Christmas advent period, Valentine's Day and Easter.
- Agreed to fund a part-time counsellor for the Cancer Support Centre at the Fern Centre at The North Devon District Hospital.
- Held the first ever 'Pound the Pound' cross-country endurance run jointly with the Calvert Trust Exmoor. The event raised over £5,000, which was split between the two charities.
- Barnstaple Town Council supported us over the Christmas period in 2021 with Christmas lights in the ChemoHero design which were used in Barnstaple High Street. Local businesses made wreaths in our orange and blue colours and we collected donations during the Christmas light switch-on event.
- The Barnstaple Round Table chose ChemoHero as their charity for the 2021 Barnstaple fireworks display and created a ChemoHero themed display and a tribute to our founder Lisa Wallis. The evening raised £6,000.
- ChemoHero were chosen as the charity for the first ever Bideford Soap Box Derby, with the event raising just over £10,000.
- One of the cars taking part in the British Cross-Country Championships had ChemoHero livery on it.
- Chosen charity for Atlas Packaging, The Original Factory Store, Affinity Devon

**Report of the trustees**  
**for the year ended 30 April 2022**

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**Financial review**

During the year end 30 April 2022, ChemoHero received income totalling £115,749 (2021: £64,197). This included £150 restricted donations (2021: NIL).

During the year the charity had net receipts totalling £46,646 (2021: net expenditure totalling £8,552). As at 30 April 2022 ChemoHero was holding cash balances of £195,460 (2021: £148,814).

*Reserves*

The Charity's policy on reserves is to maintain sufficient funds to support the objects of the Charity, including running costs and overheads, for a 12-18 month period without the requirement for additional sponsorship or donation.

We have plans in 2023 to create a treatment journal for patients and to fund well-being/activity groups for those people affected by cancer. These plans have been delayed due to Covid-19. In June 2022, we started to fund a part-time counsellor at the Cancer Support Centre at the North Devon District Hospital. We plan to continue funding this for the foreseeable future.

**Plans for future periods**

- To continue to gift our boxes of kindness to patients starting their treatment in North Devon and Torridge areas and outside of North Devon at the discretion of the Trustees.
- To continue funding a part-time counsellor based at the Fern Centre at North Devon District Hospital.
- To fund enrichment group activities for those affected by cancer, such as pottery and walking.
- To hold another Pound the Pound run in March 2023.
- To hold a Celebration ball in December 2022.
- Continue to have volunteers helping to pack boxes.



**ChemoHero**  
**Charity Number 1167037**

**Report of the trustees**  
**for the year ended 30 April 2022**

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**Statement of trustees' responsibilities**

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board



**Kelly Roach**  
**Trustee**

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**Independent examiner's report to the trustees on the unaudited financial statements of ChemoHero.**

**Independent examiner's report to the trustees of ChemoHero**

I report to the trustees on my examination of the accounts of ChemoHero for the year ended 30 April 2022.

**Responsibilities and basis of report**

As the charity's trustees of ChemoHero you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the act').

I report in respect of my examination of ChemoHero's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of ChemoHero as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examinations to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Catherine Williams FCA DChA**

**Independent Examiner**

**Westcotts**

**47 Boutport Street**

**Barnstaple**

**Devon**

**EX31 1SQ**

**Date:**

*13<sup>th</sup> February 2023*



**ChemoHero**  
**Charity Number 1167037**

**Receipts and Payments Account**

**For the year ended 30 April 2022**

	Notes	Unrestricted funds £	Restricted funds £	2022 Total £	2021 Total £
<b>Receipts</b>					
Incoming resources from generating funds:					
Donations		105,563	150	105,713	58,151
Activities for generating funds		7,702	-	7,702	5,987
Investment income		15	-	15	59
Fundraising		-	-	-	-
Events		2,319	-	2,319	-
<b>Total receipts</b>		<b>115,599</b>	<b>150</b>	<b>115,749</b>	<b>64,197</b>
<b>Payments</b>					
Staff costs	2	17,167	-	17,167	8,639
Equipment		642	-	642	-
Computer Costs		1,181	-	1,181	1,376
Insurance		263	-	263	263
Printing, Postage & Stationery		1,139	-	1,139	612
Accountancy and payroll fees		576	-	576	732
Legal fees		1,361	-	1,361	-
Marketing		1,238	-	1,238	43
Online Store Products		4,213	-	4,213	8,732
Materials		38,157	-	38,157	29,544
Donation expenses		576	-	576	-
Event Costs		2,102	150	2,252	3,509
Donations - scanner		-	-	-	18,398
Card Machine fees		270	-	270	-
Capital expenditure		-	-	-	685
Miscellaneous expenditure		68	-	68	216
<b>Total payments</b>		<b>68,953</b>	<b>150</b>	<b>69,103</b>	<b>72,749</b>
<b>Net of receipts/(payments)</b>		<b>46,646</b>	<b>-</b>	<b>46,646</b>	<b>(8,552)</b>

The notes on pages 10 to 12 form an integral part of these financial statements.

**ChemoHero**  
**Charity Number 1167037**

**Receipts and Payments Account**

**For the year ended 30 April 2022**

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Cash funds brought forward	148,814	-	148,814	157,366
Cash funds carried forward	<u>195,460</u>	<u>-</u>	<u>195,460</u>	<u>148,814</u>

All of the above amounts relate to continuing activities.

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**The notes on pages 10 to 12 form an integral part of these financial statements.**

ChemoHero  
Charity Number 1167037

**Statement of Assets and Liabilities**

**As At 30 April 2022**

	Notes	£	2022	£	£	2021	£
Cash funds							
Bank and cash		195,460			148,814		
		195,460			148,814		
Assets and liabilities			195,460			148,814	

The financial statements were approved by the trustees on 07.02.2023 and signed on its behalf by

Kelly Roach  
Trustee



The notes on pages 10 to 12 form an integral part of these financial statements.

**Notes to the financial statements**  
**for the year ended 30 April 2022**

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**1. Accounting policies**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

**1.1. Basis of accounting**

The financial statements are prepared under the receipts and payments basis and in accordance with FRS102, the Charities SORP (FRS102) and the requirement of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Charities SORP (FRS102) and the Charities Act 2011.

**1.2. Cashflow**

The charity has taken advantage of the exemption in FRS102 from the requirement to produce a cashflow statement as it is classed as a small charity.

**1.3. Fund accounting**

Unrestricted funds are donations and other incoming resources received or generated for the objects of the charity without further specific purpose and which the charity may use for its purpose at its discretion.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

**1.4. Incoming resources**

All incoming resources are included in the statement of financial activities when the charity receives the income. The following specific policies are applied to particular categories of income:

Donations are received by way of grants, donations and gifts and is included in full when received.

The value of services provided by volunteers has not been included.

Income from the charity shop is included in the year in which it is received.

Income from investments is included in the year in which it is receivable.

**1.5. Resources expended**

Expenditure is recognised on a payments basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

**Notes to the financial statements**  
**for the year ended 30 April 2022**

**1.6. Defined contribution pension schemes**

The pension costs charged in the financial statements represent the contribution paid by the charity during the year.

**2. Employees**

<b>Employment costs</b>	<b>2022 £</b>	<b>2021 £</b>
Wages and salaries	16,667	8,250
Pension costs	500	389
	<u>17,167</u>	<u>8,639</u>

No employee received emoluments of more than £60,000 (2021 : None).

**Number of employees**

The average monthly numbers of employees during the year was as follows:

	<b>2022 Number</b>	<b>2021 Number</b>
Employees	<u>1</u>	<u>1</u>

**3. Analysis of net assets between funds**

	<b>Unrestricted funds £</b>	<b>Total funds £</b>
Fund balances at 30 April 2022 as represented by:		
Current assets	195,460	195,460
	<u>195,460</u>	<u>195,460</u>

Notes to the financial statements  
for the year ended 30 April 2022

4. Unrestricted funds	At			At
	1 May 2021	Incoming resources	Outgoing resources	30 April 2022
	£	£	£	£
Unrestricted funds	148,814	115,599	(68,953)	195,460

**Purposes of unrestricted funds**

Unrestricted funds are used to further the objects of the charity, but are subject to no restrictions on their use within those objects.

5. Restricted funds	At			At
	1 May 2021	Incoming resources	Outgoing resources	30 April 2022
	£	£	£	£
Seldons	-	150	(150)	-

**Purposes of restricted funds**

Seldons donation was received specifically for Seamoore unit nurses.