

CHEMOHERO

UNAUDITED

TRUSTEES' REPORT

AND FINANCIAL STATEMENTS

**FOR THE YEAR ENDED
30 APRIL 2021**

**CHARITY NUMBER
1167037**

Contents

	Page
Legal and administrative information	1 - 2
Trustees report	3 - 5
Independent examiners' report	6
Receipts and payments account	7
Statement of assets and liabilities	8
Notes to the financial statements	9 - 11

ChemoHero
Charity Number 1167037

Legal and administrative information

Status

Chemohero is a CIO governed by a formal constitution adopted on 11 May 2016 as amended on 6 November 2019.

Charity number 1167037

Business address Boden Group Facilities
Unit B1 Woodside Court
Barnstaple
Devon
EX31 3TJ

Registered office Boden Group Facilities
Unit B1 Woodside Court
Barnstaple
Devon
EX31 3TJ

Trustees	Nicola Edwards	
	Lisa Wallis	(Deceased 26 August 2021)
	Joanne Down	
	Laura Davies	
	Nicola Baddick	
	Ken Clarke	
	Kelly Roach	
	Robert Wallis	(Resigned 5 October 2020)
	Zoe Smith	(Appointed 11 March 2021)
	Sarah Dowson	(Appointed 11 March 2021)
	Heidi Riley	(Appointed 11 March 2021)

Accountants Thomas Westcott
47 Boutport Street
Barnstaple
Devon
EX31 1SQ

ChemoHero
Charity Number 1167037

Legal and administrative information

Bankers

Barclays Bank
38 Boutport Street
Barnstaple
Devon
EX31 1HH

ChemoHero
Charity Number 1167037

Report of the trustees
for the year ended 30 April 2021

The trustees present their report and the financial statements for the year ended 30 April 2021. The trustees who served during the year and up to the date of this report are set out on page 1 - 2.

Structure, governance and management

Organisational structure

The legal and administrative details are listed on page 1.

Appointment of new Trustees

ChemoHero identifies the need for new Trustees, this may be due to vacancies arising due to resignations or due to a need for Trustees with a specific skill set.

After a selection process the Board of Trustees will then invite their preferred candidate to join the Board of Trustees.

New Trustees are issued a role profile along with the Charity Commission Essential Trustee Guide and Trustee Code of Conduct.

Objectives and activities

Objectives and Activities

The objects of ChemoHero are the preservation and protection of the good health and wellbeing of people with cancer in North Devon (that is, residents mainly residing in the North Devon Council area and Torridge District Council) by the provision of a box which contains items intended to provide relief from symptoms and to generally improve the conditions of life of those in ill-health.

From time to time the Trustees may agree that boxes may be provided upon request to chemotherapy patients who are seeking treatment at other hospitals in the UK, where appropriate.

Main Activities

ChemoHero has continued to raise awareness of the Charity to encourage donations/fundraising.

The charity provides boxes, which contain items to provide relief from symptoms and generally improve the conditions of life of those in ill-health, to people receiving chemotherapy.

The activities satisfy the definition/guidance of 'public benefit' as issued by the Charity Commission.

Achievements and performance

Achievements and Performance

During the year the main achievements of ChemoHero included

- Distributed 314 boxes of kindness between May 2020 and April 2021.
- Received sufficient funding to support the objects of the charity.
- Continued to forge links with numerous businesses based in North Devon and nationally
- Continued to build on relationship with Northern Devon Healthcare Trust

ChemoHero
Charity Number 1167037

Report of the trustees
for the year ended 30 April 2021

- Distributed gifts during the advent period, Valentine's Day and Easter.
- Donations received from Virtual London Marathon Runners, Head Shaves, Sponsored Cycles, Online Dance lessons and Online raffles
- Chosen charity for Affinity Shopping Outlet and Atlas Packaging
- Alongside our boxes of kindness during the pandemic we added sanitising kits to help reduce the risks of vulnerable patients catching Covid-19
- We made a special child's box for a 2-year-old girl receiving chemotherapy in Bristol
- Opened an online shop to sell ChemoHero merchandise
- Started a newsletter to keep people up to date with ChemoHero news
- Interviewed candidates for three vacant positions on our board of trustees.
- Employed a Communications Operations Manager to manage the day to day activities and to support the growth of the Charity

Lisa Wallis

On August 26th 2021, we lost our founder Lisa Wallis to breast cancer. After her cancer diagnosis, she wanted to support cancer patients in North Devon with a box of kindness on their first treatment. ChemoHero has continued to grow since its inception in 2014, and Lisa's legacy will continue to support cancer patients just as Lisa had envisioned. It has been a challenging time for the charity as we try to move forward without our founder. Still, our supporters' support has been incredible, and we have seen a significant increase in donations since the end of August.

Financial review

During the year end 30 April 2021, ChemoHero received income totalling £64,197 (2020: £99,711). This included no restricted donations (2020: £8,069).

During the year the charity had net expenditure totalling £8,552 (2020: net receipts totalling £65,881). As at 30 April 2021 ChemoHero was holding cash balances of £148,814 (2020: £157,366).

During the year the Trustees agreed that there was a need for a Operations and Communications Manager, this role was created in October 2020 on a 12 month contract.

Reserves

The Charity's policy on reserves is to maintain sufficient funds to support the objects of the Charity, including running costs and overheads, for a 12-18 month period without the requirement for additional sponsorship or donation.

Plans for future periods

- To continue to gift our boxes of kindness, to patients starting their treatment in North Devon and Torridge areas
- Fund a part time counsellor to be based at the Fern Centre at NDDH
- Hold a fundraising event in February 2022 in conjunction with another local charity. This will be ChemoHero's first fundraising event since the start of the Pandemic in March 2020.

Report of the trustees
for the year ended 30 April 2021

Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board



Kelly Roach
Trustee

Dated: 17.02.2022

Independent examiner's report to the trustees on the unaudited financial statements of ChemoHero.

Independent examiner's report to the trustees of ChemoHero

I report to the trustees on my examination of the accounts of ChemoHero for the year ended 30 April 2021.

Responsibilities and basis of report

As the charity's trustees of ChemoHero you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the act').

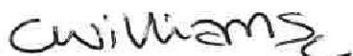
I report in respect of my examination of ChemoHero's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of ChemoHero as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examinations to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Catherine Williams ACA DChA

Independent Examiner

Thomas Westcott
47 Boutport Street
Barnstaple
Devon
EX31 1SQ

Date:

22nd February 2022

ChemoHero
Charity Number 1167037

Receipts and Payments Account

For the year ended 30 April 2021

	Notes	Unrestricted funds £	Restricted funds £	2021 Total £	2020 Total £
Receipts					
Incoming resources from generating funds:					
Donations		58,151	-	58,151	73,198
Activities for generating funds		5,987	-	5,987	-
Investment income		59	-	59	102
Fundraising		-	-	-	21,401
Events		-	-	-	5,010
Total receipts		<u>64,197</u>	<u>-</u>	<u>64,197</u>	<u>99,711</u>
Payments					
Staff costs	2	8,639	-	8,639	226
Computer Costs		1,376	-	1,376	1,224
Insurance		263	-	263	342
Printing, Postage & Stationery		612	-	612	460
Accountancy and payroll fees		732	-	732	1,180
Marketing		43	-	43	3,796
Online Store Products		8,732	-	8,732	-
Materials		29,544	-	29,544	20,081
Event Costs		3,509	-	3,509	5,256
Donation - sonosite scanner		10,329	8,069	18,398	-
Donations		-	-	-	274
Capital expenditure		685	-	685	873
Miscellaneous expenditure		216	-	216	118
Total payments		<u>64,680</u>	<u>8,069</u>	<u>72,749</u>	<u>33,830</u>
Net of receipts/(payments)		(483)	(8,069)	(8,552)	65,881
Cash funds brought forward		149,297	8,069	157,366	91,485
Cash funds carried forward		<u>148,814</u>	<u>-</u>	<u>148,814</u>	<u>157,366</u>

All of the above amounts relate to continuing activities.

The notes on pages 9 to 11 form an integral part of these financial statements.

ChemoHero
Charity Number 1167037

Statement of Assets and Liabilities

As At 30 April 2021

	Notes	£	2021	£	£	2020	£
Cash funds							
Bank and cash		148,814			157,366		
		<u>148,814</u>			<u>157,366</u>		
Assets and liabilities			<u>148,814</u>			<u>157,366</u>	

The financial statements were approved by the trustees on 08.02.2022 and signed on its behalf by

Kelly Roach
Trustee



The notes on pages 9 to 11 form an integral part of these financial statements.

Notes to the financial statements
for the year ended 30 April 2021

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

1.1. Basis of accounting

The financial statements are prepared under the receipts and payments basis and in accordance with FRS102, the Charities SORP (FRS102) and the requirement of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Charities SORP (FRS102) and the Charities Act 2011.

1.2. Cashflow

The charity has taken advantage of the exemption in FRS102 from the requirement to produce a cashflow statement as it is classed as a small charity.

1.3. Fund accounting

Unrestricted funds are donations and other incoming resources received or generated for the objects of the charity without further specific purpose and which the charity may use for its purpose at its discretion.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

1.4. Incoming resources

All incoming resources are included in the statement of financial activities when the charity receives the income. The following specific policies are applied to particular categories of income:

Donations are received by way of grants, donations and gifts and is included in full when received.

The value of services provided by volunteers has not been included.

Income from the charity shop is included in the year in which it is receivable.

Income from investments is included in the year in which it is receivable.

1.5. Resources expended

Expenditure is recognised on a payments basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Notes to the financial statements
for the year ended 30 April 2021

1.6. Defined contribution pension schemes

The pension costs charged in the financial statements represent the contribution payable by the charity during the year.

2. Employees

Employment costs	2021	2020
	£	£
Wages and salaries	8,250	132
Pension costs	389	94
	<u>8,639</u>	<u>226</u>

No employee received emoluments of more than £60,000 (2020 : None).

Number of employees

The average monthly numbers of employees during the year was as follows:

	2021	2020
	Number	Number
Employees	<u>1</u>	<u>-</u>

3. Analysis of net assets between funds

	Unrestricted funds	Total funds
	£	£
Fund balances at 30 April 2021 as represented by:		
Current assets	<u>148,814</u>	<u>148,814</u>
	<u>148,814</u>	<u>148,814</u>

Notes to the financial statements
for the year ended 30 April 2021

4. Unrestricted funds	At 1 May 2020	Incoming resources	Outgoing resources	At 30 April 2021
	£	£	£	£
Unrestricted funds	<u>149,297</u>	<u>64,197</u>	<u>(64,680)</u>	<u>148,814</u>

Purposes of unrestricted funds

Unrestricted funds are used to further the objects of the charity, but are subject to no restrictions on their use within those objects.

5. Restricted funds	At 1 May 2020	Outgoing resources	At 30 April 2021
	£	£	£
Eaton Ltd	<u>8,069</u>	<u>(8,069)</u>	<u>-</u>

Purposes of restricted funds

The Eaton Ltd donation was received specifically for a Sonosite scanner for the hospital. This was purchased in June 2020.