



Trustees' Annual Report for the period

Period start date

1st September 2023

Period end date

31st August 2024

From

Section A

Reference and administration details

Charity name

Holbrook Swim

Other names charity is known by

Registered charity number (if any)

1167034

Charity's principal address

C/O 5 Lewis Lane

Stutton

Ipswich, Suffolk

Postcode

IP9 2TF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Pamela Tunbridge	Chair		
2	Emily Allinson	Trustee		
3	Simone Ferguson	Trustee/Secretary		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant	Mr R Lawson	Pucks Piece, Manningtree Road, Stutton, Ipswich, Suffolk IP9 2SR

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <i>eg. trust deed, constitution</i>	Constitution
How the charity is constituted <i>eg. charity incorporated company</i>	Charity Incorporated Company
Trustee selection methods <i>eg. appointed, elected by</i>	Elected by Committee Members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Summary of the objects of the charity set out in its governing document

The promotion of community participation in healthy recreation among children and young people living in the Holbrook area by providing facilities for the teaching, development and practice of swimming at all levels of ability.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The swimming programme is for children in full time education and aims to establish healthy and safe behaviour in a happy environment. Children are taught water safety, development of water confidence and swimming ability by following structured and progressive activities. Classes work towards gaining stages of ASA Awards with an emphasis on water skills and safety. All instructors are experienced, fully qualified, DBS checked and have undergone safeguard training.

Holbrook Swim provides swimming classes on Monday and Wednesday evenings at the Royal Hospital School, Holbrook.

Classes take place between 6:00pm and 7:30pm on Mondays and Wednesdays, with most lessons lasting half an hour.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main
achievements of the charity
during the year**

Holbrook Swim ran various swimming sessions, ranging from beginners to advanced, throughout Autumn 2023 – Summer 2024.

Section E Financial review

Brief statement of the charity's policy on reserves

Holbrook Swim CIO does not have a reserves policy

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.


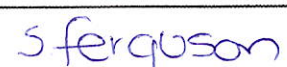
Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Pam Tunbridge Simone Ferguson

Position (eg Secretary, Chair, etc)

Chair Trustee/Secretary

Date

JAN 14 2025

Mrs. P Tunbridge
C/O 5 Lewis Lane
Stutton
Ipswich
IP9 2TF

18 November 2024

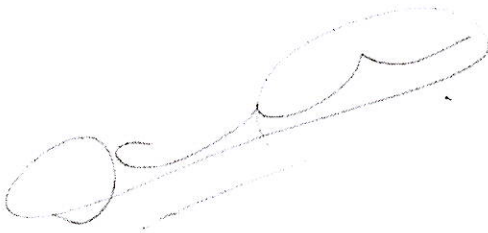
Dear Pam,

Holbrook Swim: Financial Report for the period ending 31st August 2024

I have carried out an examination on the books and records for the above, and found the accounts showed a true and fair view of Holbrook Swim's financial state of affairs as at the 31st August 2024.

The records were in good order and the finances accounted for correctly on the spreadsheet cashbook.

Yours sincerely,



Richard Lawson

Richard Lawson FCCA
Pucks Piece, Manningtree Road, Stutton, Ipswich, Suffolk, IP9 2SR
T: 01473 327802 M: 07813 976291 E: richard.lawson@aims.co.uk W: www.aims.co.uk

AIMS is a national association of independent accountancy practices operating under licence granted by AIMS Partnership Ltd.
G R Lawson Limited t/a AIMS Accountants for Business, registered in England and Wales No: 7218590
Registered office as above.