

Bridestowe Village Hall CIO (1167031)

Annual Financial Reports covering the period 01/04/20 – 31/03/21

The attached financial reports cover the month-by-month operation of the charity.

The balance sheet and working cashflow spreadsheet reflect the total income and expenditure of the charity throughout the year showing opening balances, assets & liabilities and closing balances.

The financial reports have been prepared and reconciled to the figures provided on the bank statements.

The financial reports have been prepared by Phil Down (trustee) and checked by David Street (trustee / treasurer) in accordance with the Charity Commission requirements.

These accounts were presented to the trustees for their approval and adopted at the Annual General Meeting held on 26th May 2021.

Phil Down

David Street

Bridestowe Village Hall C.I.O. Income & Expenditure Summary 01/04/2020 - 31/03/2021

Income	£	£	Expenditure	£	£
Current A/c b/fwd	7,888.46		Mortgage Payments	2,911.74	
Savings A/c b/fwd	3,672.45		Running Costs	5,918.66	
59 Club A/c b/fwd	934.00		Repairs & Replacements	7,327.79	
CB 40+100 A/cs b/fwd	<u>151.34</u>	12,646.25	Insurance	1,052.00	
			Other	<u>1,025.48</u>	18,235.67
			Current A/c c/fwd	4,789.77	
			Savings A/c c/fwd	23,122.68	
			59 Club A/c c/fwd	<u>1,743.00</u>	29,655.45
Hall Hire	2,891.50				
Rent	6,164.80				
Grants	21,353.00				
Insurance Claim	1,950.00				
Other	<u>2,885.57</u>	35,244.87			
To balance		<u>47,891.12</u>			<u>47,891.12</u>
Charity Bank Mortgage A/c					
CB Mortgage b/fwd	-41,504.60		CB Mortgage per statement 31/03/2021	<u>-42,081.67</u>	-42,081.67
Prior year adjustment (1)	-752.54				
Mortgage Interest	-2,736.27				
Mortgage repayments (2)	<u>2,911.74</u>				
	<u>-42,081.67</u>				

Notes

1. There was a difference in the mortgage account reconciliation for 2019-20 which has not been identified.
2. From May 2020 to the end of the financial year mortgage repayments have been made on an interest-only basis due to the pandemic.

Bridestowe Village Hall		Current A/c												
Main	Sub Heading	April 2020	May	June	July	August	September	October	November	December	January 2021	February	March Total	
RECEIPTS														
Hall Hire		345	136.00		184.00	397.50	260.00	464.00	376.00	373.00		316.00	40.00	2,891.50
Hall Deposit			75.00	75.00		75.00	-105.00	75.00		75.00	75.00		75.00	420.00
Treetops Rent				2500.00			521.75	523.05	524.00	524.00	524.00	524.00	524.00	6,164.80
Treetops Electric				160.35								240.32		400.67
Short Mat B Ins					81.77									81.77
Fundraising			48.76			7.17			8.07			5.64		69.64
59 Club														0.00
Grants											934.00	7,573.00	2,496.00	11,003.00
From Deposit A/c								4,000.00	2,000.00	120.42		31.18		6,151.60
Cheque dep 22/10								88.00		400.00				488.00
DCC Localities						350.00								350.00
Insurance claim					1950.00									1,950.00
Total Receipts		345	259.76	2735.35	2215.77	829.67	676.75	5,150.05	2,908.07	1,492.42	1,533.00	8,690.14	3,135.00	29,970.98
PAYMENTS														
Mortgage		408.75	224.82	232.31	232.32	224.82	247.30	209.83	232.31	239.81	217.33	232.31	209.83	2,911.74
Bulb		150	150.00	150.00	130.34	130.34	130.34	130.34	130.34	130.34	130.34	130.34	130.34	1,623.06
BT		153.36			34.76			160.94			193.45			542.51
Oil			136.40						404.27			704.34		1,245.01
Bottled Gas														0.00
WDBC Rates														0.00
SWW		259.52		238.69			69.03			152.08			363.36	1,082.68
Webhosting		12.59	12.59		25.18		34.17	25.18		12.59	25.18		25.18	172.66
Insurance		86.94	86.94	86.94	86.94	86.94	86.94	86.94	86.94	86.94	86.94	86.94	95.66	1,052.00
	Chammings		109.80											109.80
	Mark Cox						570.00		2,022.00	492.00				3,084.00
	Other					220.00			3,360.00					3,580.00
Grass Cutting			112.00	72.00		96.00	80.00	80.00	56.00				40.00	536.00
Window Cleaning			30.00				30.00		30.00			30.00		120.00
ADT Alarm		23	23.00	31.50	31.50	31.50	31.50	31.50	31.50	31.50	31.50	31.50	31.50	361.00
Argos Fire Protec.							121.02			114.72				235.74
New Equipment	A Young						332.48							332.48
	A Moore					381.57		20.72						402.29
Small Misc.							151.70							151.70
Transfer									78.00					78.00
WDBC									20.00					20.00
Transfer to Savings		30	30.00	30.00	30.00	5,030.00	30.00	30.00	30.00	30.00	30.00	7,603.00	2,526.00	15,429.00
Total Payments		1124.16	915.55	841.44	571.04	6,201.17	1,914.48	775.45	6,481.36	1,289.98	714.74	8,818.43	3,421.87	33,069.67
Cashflow +/-		-779.16	-655.79	1893.91	1644.73	-5,371.50	-1,237.73	4,374.60	-3,573.29	202.44	818.26	-128.29	-286.87	
Opening Cash Bal		7888.46	7109.30	6453.51	8347.42	9,992.15	4,620.65	3,382.92	7,757.52	4,184.23	4,386.67	5,204.93	5,076.64	
Closing Cash Bal		7109.30	6453.51	8347.42	9992.15	4,620.65	3,382.92	7,757.52	4,184.23	4,386.67	5,204.93	5,076.64	4,789.77	
Savings A/c						18,842.76	18,903.07			12,963.33			23,122.68	
59 Club						1,676.00	1,622.00			1,682.09			1,743.00	
Charity Bank A/cs						151.52	151.52							

- Other Income
- Running Costs
- Mtce & Replacements
- Other Expenses

BVH Deposit a/c

	£	£
Bal b/fwd 01/04/2020	3,672.45	
Transfers from Current Account	15,429.00	
Transfers to Current Account		6,000.00
Interest	21.23	
Grant Income	10,000.00	
Bal c/fwd 31/03/2021		23,122.68
	29,122.68	29,122.68

BVH 59 Club a/c

Bal b/fwd 01/04/2020	934.00	
Subscriptions	1,404.00	
Prizes		595.00
Bal c/fwd 21/03/2021		1,743.00
	2,338.00	2,338.00

Charity Bank 40+100 a/cs

Bals b/fwd	151.34	
Interest	0.26	
Transferred to Current Account		151.60
Accounts Closed	0.00	0.00
	151.60	151.60

Other Income

Other Expenses

Bridestowe Village Hall – Annual General Meeting

Chairperson Report

23rd May 2021

As a result of the Covid 19 Pandemic things at Bridestowe Village Hall have been somewhat quiet with little to report since the last AGM – partly this has been due to the long periods of ‘lock down’ which had curtailed large events and it had only been possible to accommodate much smaller events e.g. toddler groups, small business meetings. Many of our regular hirers have not been to the Hall since early March 2020 and are unlikely to return before September 2021 at the earliest.

Fortunately the Hall has been eligible for a small number of Government Grants and this has really helped cover running costs and paid for some ongoing maintenance issues.

During the last twelve months the Trustees and Committee members have joined forces to make sure that the Hall has been looked after and kept secure and Covid 19 compliant. This included carrying out a full risk assessment and compiling a cleaning schedule for Hirers to follow. This was all done in line with ACRE guidelines.

A weekly rota was set up in late March 2020. Each Trustee took responsibility for checking the Hall twice in the week when they were on the rota, cleaning and tidying the Hall and making sure that the Hirers were complying with the Covid-19 guidelines which included a full cleaning regime. Overall this worked very well with Hirers rising to the challenge and doing their bit to keep the Hall clean and safe.

Appropriate notices were put up and hand wash/paper towels/new hand dryers were installed.

The monthly Committee meetings continued via Zoom and this made sure that we all stayed in contact and any issues effecting the Hall were reviewed regularly and action taken where necessary. Finances were reviewed on an ongoing basis and a recent thorough cash flow forecast indicates that the Hall is in a reasonable financial position. This should enable the Hall to keep going until we return to a more normal operating position.

Between March 23rd 2020 and before the Hall reopened on July 4th 2020 the whole Hall was deep cleaned and the Margaret Moore Suite and Small Meeting Room were locked to minimise the work required to keep the place clean.

On 4th July 2020 the Hall was reopened and some regular hirers returned. There were a small number of events that included small children’s parties and small wedding parties. There were also two new hirers who have become regular users of the Hall.

Following the second lock down the Trustees continued with the weekly cleaning and maintenance rota and monthly checks. The Trustees were pleased to welcome back the Toddler Group at Treetops in March 2021.

The fire doors in the Margaret Moor Suite were damaged in high winds and although the Hall Insurance Policy covered some of the costs of replacement, a further sum of c £2,000 was also needed to cover the outlay to replace the doors.

During the last 12 months various improvements have been made to the Hall including treating the woodwork on the outside of the Hall – the back of the Hall and the lantern still need treating and it is

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hoped this will be done in the summer. Electrical works have been carried out which have included an efficiency check, fixing the lighting systems including emergency lighting and putting motion sensitive lights in the Ladies and Gents so they turn off automatically after a short time. The main gates at the entrance to the Hall car park have also been replaced.

Devon Wildlife Trust kindly donated a tree to the Hall – a silver birch – and this has been planted in the triangle of grass at the entrance to the car park so all visitors can see it as they drive into the Hall.

The 59 Lottery Club has been revamped and the prize is now £100 a month for one lucky winner. The winner is decided by the bonus ball drawn by the National Lottery in the final Saturday of the month. It is hoped that by offering a more substantial prize more members will be attracted to join.

We are monitoring the Government guidelines and hope that the Hall can fully reopen from the end of June. This leaves little time to plan for the traditional village Ram Roast (and of course there wasn't one in 2020 – the first time in over 25 years) but it is hoped that some kind of village event can be organised in July or August that will involve the whole village e.g. a BBQ and raffle/stalls/children's games.

Weddings and Parties are being booked for 2022 and 2023. It is hoped that Weddings booked for the second half of 2021 will be able to go ahead.

I would like to thank all the Trustees for committing time and effort to ensure the hall has been kept in good order during the last challenging twelve months – they play a key community role without which the Hall could not operate. We are always looking for new members to keep the Hall alive and central to the Bridestowe Community.

There have been no new Trustee or Committee Members in the last Financial Year. As ever we would also welcome new Trustees/Committee Members or Volunteers so if anyone is interested I (or any of the Trustees) would be delighted to hear from you.

We look forward to welcoming both old and new hirers to the Hall through the rest of 2021 and into 2022.

Esther Winter

Chairperson