



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 April 2022 Period start date To 31 March 2023 Period end date

Charity name: Charles Booth Centre

Charity registration number: 1166944

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To run a Community Centre and to promote for the benefit of the inhabitants of the Parish of Thringstone and the surrounding Parishes of Whitwick, Swannington, Worthington, Osgathorpe, Coleorton and Belton ("area of benefit") without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Charity continues to manage the centre for the benefit of local inhabitants. The Centre is a venue for social events such as the regular coffee mornings and warm-hub. Our pre-school is open Monday to Friday during the working day. Local community groups such as art and craft, wellbeing, sport, language, music and amateur dramatic societies rent rooms on a weekly basis and local residents regularly book our function rooms for private parties which is a good source of income for the Centre.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	It is confirmed that the Trustees have had regard to the guidance issued by the Charity commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	Throughout 2022-23 a small group of committed local residents volunteered to run our regular monthly coffee mornings which raised funds for other charities. We also have a volunteer gardener and one of our trustees puts in many additional volunteer hours doing DIY and maintenance to improve the building. The local scouts who meet on our premises help with our Santa fun run and also help around the garden.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Our main achievement has been to maintain the community centre for the local community, providing jobs to local people and a friendly welcoming environment to all of our users. Notable achievements during 2022-23 were the improvement of our bars and downstairs kitchen facilities which allow better flexibility for user groups and those hiring the venue for parties. We opened our doors to vulnerable village residents during the cold winter months as a warm hub where people could come for a warm drink and a chat and this has been particularly welcomed by locals.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	

Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We have had a full year of bookings and events which has been a good source of income plus we have secured some small grants towards minor projects. We have completed an extensive programme of building improvements, refurbishing both bars and the downstairs kitchen which has meant dipping into our surplus funds, but these have been completed within budget and have made a big difference to the working environment for our staff and for the user experience of our customers. Bank balance at year end March 2023 is £5313.17 plus £965.36 petty cash.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	There is no policy for retaining reserves, however surplus funds have been invested on the advice of an independent financial advisor and are readily accessible
Amount of reserves held	Para 1.22	At year end March 2023 - 3 investment accounts £1972.79, £83047.97 and £26583.93 plus a Business Instant Access account holding £17260.71.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A - There are no funds in deficit
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A - There are no uncertainties about the charity continuing as a going concern

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The sources of income this year have been: income from our user groups for renting rooms and from individual village residents for booking rooms for parties and events; small individual grants towards boxing classes, warm hub and funding towards village Jubilee party.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Rising energy prices are our current greatest risk. The community centre is a large old building that takes a lot of energy to heat and we have many elderly user groups in addition to our pre-school so the building needs to be kept warm. We are in the final stages of a national lottery grant to replace our old boiler and windows.

Other		
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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	CIO constitution – Charity Commission approved model
How is the charity constituted?	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g., election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Existing Trustees may be re-elected at Annual General Meetings. Individuals may be proposed in writing by inhabitants of the area of benefit at least two weeks in advance of an Annual General Meeting and if deemed acceptable may be elected at the Annual General Meeting. User Groups may nominate an individual to represent them and if deemed acceptable may be appointed by existing trustees. Individuals may be co-opted by existing trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Charles Booth Centre
Other name the charity uses	None

Registered charity number	1166944
Charity's principal address	The Green Thringstone Coalville Leicestershire LE67 8NU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Amanda Berry	Chair		Re-elected user group trustee at AGM
2	Pauline Pollard	Secretary		Re-elected at AGM
3	Markas Marriot			Re-elected user group trustee at AGM
4	Anthony Dandy			Re-elected at AGM
5	Geoff Cox		1/4/22-27/9/22	Re-elected at AGM
6	Hywel Tidley			Re-elected at AGM
7	Katy Reddington			Elected at AGM
8	Lydia Clark-Betts			Elected at AGM
9				
10				
11				
12				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this	

falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

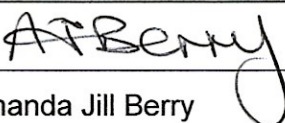

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Dr Amanda Jill Berry	Antony Joseph Dandy
Position (e.g., Secretary, Chair, etc)	Chair	Trustee

Date 14/2/24

CHARLES BOOTH CENTRE
REGISTERED CHARITY NO. 1166944

INDEPENDENT EXAMINATION OF THE
CHARITY'S ACCOUNTS FOR THE
YEAR ENDED 31ST MARCH 2023

SCOTT BROWNLOW, ACMA
FEBRUARY 2024

Independent examiner's report to the trustees of the Charles Booth Centre (Registered Charity Number 1166944)

I report to the trustees on my examination of the accounts of the Charles Booth Centre (the Trust) for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

As part of the independent examination I have made recommendations to the Trust how I feel financial systems and procedures can be improved in order to improve internal control systems and procedures. These issues are not of such significance to require me to qualify the accounts, nor do these needs to be specifically brought to the attention of the Charity Commission in any detailed way. The recommendations made by this independent examination will be formally reported to the Trustees for consideration for implementation.

Otherwise, I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Scott Brownlow

Scott Brownlow, ACMA, CGMA
Chartered Management Accountant
26 Archdale Close, Birstall, Leicester, LE4 3LA

Date: 11th February 2024

Profit and Loss

Charles Booth Centre

For the year ended 31 March 2023

2023

Turnover

Allotment takings	42.00
Bar Card takings	13,822.38
Bar Cash takings	9,988.93
Donation Received	3,002.85
Equipment Hire	42.00
Event takings	2,689.99
Interest Income	34.94
Large event Hire	4,778.05
Office rent	5,050.00
One off Room/Hall Hire	2,824.75
Other Income	850.00
Pre School	18,420.00
Regular Hall/Room Hire	23,971.61
Storage Hire	330.00
Total Turnover	85,847.50

Cost of Sales

All Other Bar costs	345.59
Cost of Bar Stock - Alcohol	12,716.16
Cost of Bar Stock - Nuts/Crisps etc	792.02
Direct Expenses	4,219.45
Misc purchases	126.00
Staff pensions paid	527.19
Staff wages	43,390.26
Total Cost of Sales	62,116.67

Gross Profit **23,730.83**

Administrative Costs

Audit & Accountancy fees	2,196.00
Bank Fees	229.96
Charitable and Political Donations	1,255.15
Cleaning & Office Supplies	13,738.57
Electric	3,368.46
Event expenses	3,838.61
Gas	4,140.02
Grants made	750.00
Insurance	1,866.92
IT Software and Consumables	745.11
Lift development costs	2,248.50
Plant and machinery depreciation	2,794.14
Printing & Stationery	284.58

2023

Rates	284.56
Repairs & Maintenance	14,566.84
Staff Training	2,881.53
Subscriptions	416.78
Telephone & Internet	1,463.17
Water Rates	1,757.54
Total Administrative Costs	58,826.44
Operating Profit	(35,095.61)
Other Income	
CBC free use 3rd party takings	1,291.30
Dividends received on investments	3,106.24
Event Income - Miscellaneous	50.00
Grants Received	6,223.33
Increase/decrease in investments	(6,489.45)
Transfer Petty Cash to Treasurer's	(3,795.04)
Total Other Income	386.38
Profit on Ordinary Activities Before Taxation	(34,709.23)
Profit after Taxation	(34,709.23)

Balance Sheet

Charles Booth Centre

As at 31 March 2023

31 MAR 2023

Fixed Assets

Tangible Assets

Less Accumulated Depreciation on Plant and Machinery	(2,794.14)
Plant and Machinery	11,170.14
Total Tangible Assets	8,376.00

Total Fixed Assets **8,376.00**

Current Assets

Cash at bank and in hand

Business Bank instant account - CHARLES BOOTH CENTRE	17,260.71
Petty Cash	965.36
Treasurers account - CHARLES BOOTH CENTRE	5,313.17
Total Cash at bank and in hand	23,539.24

Accounts Receivable	4,109.12
Investment - COIF 128490001B	1,972.79
Investment COIF - 128490002B	83,047.97
Investments COIF - 128490001T	26,583.93
Total Current Assets	139,253.05

Creditors: amounts falling due within one year

Accounts Payable	1,421.81
Accruals	1,800.00
Returnable deposit received	950.00
Returnable deposit repaid	(1,150.00)
Total Creditors: amounts falling due within one year	3,021.81

Net Current Assets (Liabilities) **136,231.24**

Total Assets less Current Liabilities **144,607.24**

Net Assets **144,607.24**

Capital and Reserves

Current Year Earnings	(34,709.23)
Retained Earnings	179,316.47
Total Capital and Reserves	144,607.24

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