



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 April 2021 Period start dateTo

31 March 2022Period end date

Charity name: Charles Booth Centre

Charity registration number:1166944

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To run a Community Centre and to promote for the benefit of the inhabitants of the Parish of Thringstone and the surrounding Parishes of Whitwick, Swannington, Worthington, Osgathorpe, Coleorton and Belton ("area of benefit") without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Charity continues to manage the centre for the benefit of local inhabitants. Since the pandemic the Centre once again became a venue for social events such as the regular bingo and quiz night and coffee mornings. Our pre-school is open Monday to Friday during the working day. Local community groups such as slimming groups, sports clubs, music and amateur dramatic societies, art and craft groups and U3A language classes rent rooms on a weekly basis and local residents regularly book our function room for private parties which is a good source of income for the Centre.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	It is confirmed that the Trustees have had regard to the guidance issued by the Charity commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	Throughout 2021-22 a small group of committed local residents volunteered to run our regular monthly coffee mornings which raised funds for other charities.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Our main achievement has been to maintain the community centre for the local community, providing jobs to local people and a friendly welcoming environment to all of our users.</p> <p>A notable achievement during 2021-22 was the installation of a mobility lift which gives greater flexibility to our users and allows those with mobility issues to access the upstairs hall for events, parties and performances.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
	Para 1.41	

Investment performance against objectives		
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Our business plan predicted losses of £10000/year for the first 3 years of operation moving towards breaking even in 2020-21. The pandemic meant that this was delayed but after reopening we aimed to break even in 2021-22, a year later than originally planned. We have undertaken a large building development project this year (the funds for which were raised in the previous accounting year) and despite this expenditure our accounts show a positive balance at the end of March 2022.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	There is no policy for retaining reserves, however surplus funds have been invested on the advice of an independent financial advisor and are readily accessible
Amount of reserves held	Para 1.22	At year end March 2023 - 3 investment accounts £2099, £88376 and £27619 plus a Business Instant Access account holding £22526.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A - There are no funds in deficit
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A - There are no uncertainties about the charity continuing as a going concern

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The sources of income this year have been: income from our user groups for renting rooms and from individual village residents for booking rooms for parties and events; Covid relief grants from our local county council during early part of 2021, JRS grants to furlough our staff during early 2021; plus we have received funds from grant applications for specific items (projector and floor cleaner).
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Rising energy prices are our current greatest risk. The community centre is a large old building that takes a lot of energy to heat and we have many elderly user groups in addition to our pre-school so the building needs to be kept warm.

Other		
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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO constitution – Charity Commission approved model
How is the charity constituted? (e.g., unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g., election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Existing Trustees may be re-elected at Annual General Meetings. Individuals may be proposed in writing by inhabitants of the area of benefit at least two weeks in advance of an Annual General Meeting and if deemed acceptable may be elected at the Annual General Meeting. User Groups may nominate an individual to represent them and if deemed acceptable may be appointed by existing trustees. Individuals may be co-opted by existing trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Charles Booth Centre
Other name the charity uses	None
Registered charity number	1166944

Charity's principal address	The Green Thringstone Coalville Leicestershire LE67 8NU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Amanda Berry	Chair		Re-elected user group trustee at AGM
2	Pauline Pollard	Secretary		Re-elected at AGM
3	Markas Marriot			Re-elected user group trustee at AGM
4	Anthony Dandy			Re-elected at AGM
5	Geoff Cox			Elected at AGM
6	Hywel Tidley			Elected at AGM
7	Katy Reddington		28/5/21-31/3/22	Co-opted by board of trustees
8	Lydia Clark-Betts		28/5/21-31/3/22	Co-opted by board of trustees
9				
10				
11				
12				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this	

falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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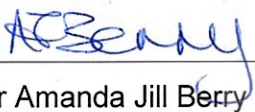
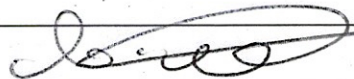
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Dr Amanda Jill Berry	Antony Joseph Dandy
Position (e.g., Secretary, Chair, etc)	Chair	Trustee

Date 29/1/2023

CHARLES BOOTH CENTRE
REGISTERED CHARITY NO. 1166944

INDEPENDENT EXAMINATION OF THE
CHARITY'S ACCOUNTS FOR THE
YEAR ENDED 31ST MARCH 2022

SCOTT BROWNLOW, ACMA
JANUARY 2023

Independent examiner's report to the trustees of the Charles Booth Centre (Registered Charity Number 1166944)

I report to the trustees on my examination of the accounts of the Charles Booth Centre (the Trust) for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

As part of the independent examination I have made recommendations to the Trust how I feel financial systems and procedures can be improved in order to improve internal control systems and procedures. These issues are not of such significance to require me to qualify the accounts, nor do these needs to be specifically brought to the attention of the Charity Commission in any detailed way. The recommendations made by this independent examination will be formally reported to the Trustees for consideration for implementation.

Otherwise, I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Scott Brownlow

Scott Brownlow, ACMA, CGMA
Chartered Management Accountant
26 Archdale Close, Birstall, Leicester, LE4 3LA

Date: 21st January 2023

Charles Booth Centre

Receipts and Payments Account for the Financial Year Ended 31st March 2022

<u>Receipts</u>	<u>Notes</u>	<u>£</u>	<u>Payments</u>	<u>Notes</u>	<u>£</u>
Bar Sales		17,159.76	Bar Supplies / Costs		11,598.85
Room Hire	1	49,285.52	Staff Wages	3	37,608.75
Social Events Income	2	2,417.90	Social Events Expenditure	2	849.08
Grants - General		39,362.00	Energy	4	8,239.55
Grants - COVID-19		8,000.00	COVID-19 Payments		0.00
Community Grants for Distribution		0.00	Community Grants Distributed		750.00
Building Development Grants		0.00	Building Development Costs		1,168.20
Lift Development Income		30.00	Lift Development Costs		33,501.03
Photocopying & Laminating		1.40	Office Equipment, Telephone Charges		2,126.56
Donations		778.00	Building & Grounds Maintenance		7,849.32
Fraudulent Transactions Refunded		5,300.06	Fraudulent Transactions		5,038.91
Bank Interest		2.66	Rates		115.00
Interest on COIF Investments		3,366.28	Cleaning & Office Supplies		2,297.02
Miscellaneous Receipts		2,043.17	Miscellaneous Payments		3,398.87
					<u>114,541.14</u>
			Surplus of Receipts over Payments		13,205.61
			In Year		
		<u>127,746.75</u>			<u>127,746.75</u>

Charles Booth Centre

Balance Sheet as at 31st March 2022

	<u>Notes</u>	<u>£</u>	<u>£</u>
<u>Investments</u>			
CCLA Investments - Account 928490001B	5	2,099.35	
CCLA Investments - Account 928490002B	5	88,375.55	
CCLA Investments - Account 928490001T	5	<u>27,619.24</u>	118,094.14
 <u>Current Assets</u>			
Debtors	6	4,528.00	
Bank - Treasurers Account	8	33,253.12	
Bank - Business Bank Instant Account		<u>22,525.77</u>	60,306.89
Cash Floats			915.00
Cash In Hand Awaiting Banking At Year End			58.54
			<u>179,374.57</u>
Less Creditors	7		(58.10)
			<u><u>179,316.47</u></u>
		<u>£</u>	<u>£</u>
<u>Represented by:</u>			
Accumulated Funds b/f @ 1st April 2021			171,782.72
Add: Surplus of Receipts over Payments In Year			13,205.61
Sub-Total			<u>184,988.33</u>
Less: Investment Loss in Value during Year - COIF	5		(5,671.86)
Accumulated Funds c/f @ 31st March 2022			<u><u>179,316.47</u></u>

Charles Booth Centre

Notes to the Accounts for the Year Ended 31st March 2022

Note 1 - Room Hire

Room hire comprises:

	<u>£</u>
Room Hire	22,499.43
TPADS	1,715.00
Pre-School	23,055.59
Darren's Band	1,020.00
Returnable Deposits	995.50
	<u>49,285.52</u>

Note 2 - Social Events

Social events comprises:

	<u>Income</u>	<u>Expenditure</u>
	<u>£</u>	<u>£</u>
Thringstone Music Festival	0.00	(0.00)
Thringo Bingo	454.50	(0.00)
Monthly Quiz	110.00	(12.00)
Annual Quiz	0.00	(0.00)
Sunday Ecomarket	86.48	(0.00)
Santa Fun Run	139.92	(317.03)
Raffle Income	0.00	(0.00)
Concert Tour Venture	50.00	(0.00)
CBC Fundraisers - Free Use	1,577.00	(520.05)
	<u>2,417.90</u>	<u>(849.08)</u>

Note 3 - Staff Wages

	<u>£</u>
Staff Wages	44,973.94
Less: Contribution Towards Staff Wages	(7,365.19)
Net Staff Wages Cost	<u>37,608.75</u>

Note 4 - Energy

Energy comprises:

	<u>£</u>
Gas	2,701.14
Electricity	3,283.37
Water	2,255.04
	<u>8,239.55</u>

Note 5 - Investments

In March 2019, Leicestershire County Council, as part of the transfer agreement, transferred investment units to the Charity. These are managed by the CCLA and quarterly interest is paid on these investments through both the COIF Charities Fixed Interest Fund and the COIF Charities Investment Fund. March 2022 year-end valuations below have been provided by the Chair (Amanda Berry) and evidence seen of year-end statements. Valuations have been stated at bid market value. Any losses or gains on investment values are shown in the balance sheet.

	<u>£</u>	
CCLA Investments - Account 928490001B	2,099.35	1,680.69 Units
CCLA Investments - Account 928490002B	88,375.55	70,751.38 Units
CCLA Investments - Account 928490001T	27,619.24	1,420.56 Units
TOTAL VALUE OF INVESTMENTS AT YEAR-END	<u>118,094.14</u>	
	<u>£</u>	
Value at previous year-end (31.3.21)	123,766.00	
New Investments	0.00	
	<u>123,766.00</u>	
Loss in investment value in year	-£5,671.86	

Note 6 - Debtors

Invoices issued by Centre but unpaid at year-end date:

	<u>£</u>
038-21 Bambinobelles	30.00
053-21 Bambinobelles	90.00
077-21 Bobbin Lace	100.00
093-21 New Life Church	100.00
104-21 New Life Church	170.00
109-21 Bobbin Lace	50.00
129-21 Bobbin Lace	175.00
135-21 C.S.R.F.	20.00
137-21 The Meadows Nursing Home	100.00
146-21 Slimming World	50.00
149-21 Bobbin Lace	100.00
150-21 Stephanie Young - Yoga	75.00
151-21 TPADS	300.00
152-21 Art Group	30.00
153-21 Dora Singing Bowl Meditation	82.50
154-21 U3A Spanish	60.00
155-21 U3A Curling	88.00
156-21 Ashby Concert Band	330.00
157-21 RBL	40.00
158-21 Church Café	20.00

159-21 U3A Whitwick and District Committee	20.00
160-21 Cheerleaders	155.00
161-21 Women's Institute	20.00
162-21 CSRF	20.00
163-21 F.J. Fielding	350.00
164-21 Coalville Stroke Club	18.00
165-21 Darren's Band	102.00
166-21 Charles Booth Pre-School	1,767.50
167-21 Minshaw	65.00
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	4,528.00
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Note 7 - Creditors

	<u>£</u>
NEST IT - Staff Pension	58.10
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	58.10
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Note 8 - Bank Current Account

See separate reconciliation.

Charles Booth Centre
Bank Reconciliation as at 31st March 2022

	<u>£</u>	<u>£</u>
Balance at bank as at 31st March 2022		33,253.12
Add: amounts not yet credited		<u>0.00</u>
Sub-Total		33,253.12
<u>Less Unpresented Cheques:</u>		
	<u>(NIL)</u>	<u>(0.00)</u>
Adjusted Bank Balance @ 31st March 2022		<u><u>33,253.12</u></u>