

**REPORT OF THE TRUSTEES AND**  
**UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 JULY 2022**  
**FOR**  
**ST PETER'S HOUSE CHAPLAINCY**

Jane Cooksey Limited  
15/16 Boarshurst Bus. Park,  
Boarshurst Lane, Greenfield  
Oldham  
Lancashire  
OL3 7ER

**ST PETER'S HOUSE CHAPLAINCY**

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**FOR THE YEAR ENDED 31 JULY 2022**

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## **ST PETER'S HOUSE CHAPLAINCY**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31 JULY 2022**

The trustees present their report with the financial statements of the charity for the year ended 31 July 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

The objects of the CIO are:

(1) To advance Christian Religion for the benefit of the public in the Metropolitan District of Manchester or elsewhere by:

- the work and ministry of the persons appointed to undertake religious services and faith-based pastoral support, give spiritual direction and be chaplains (including lay workers) at any of the institutions of Higher Education in the Metropolitan District of Manchester (and their affiliated institutions); and

- advice and counselling on the education and wellbeing of students, staff and members of such institutions of Higher Education.

(2) The promotion of religious harmony for the public benefit in the Metropolitan District of Manchester area or elsewhere.

##### **Public benefit**

The Trustees have considered the Charity Commission's guidance on Public Benefit.

As a charity established for Christian chaplaincy to the higher education institutions (HEIs) in Manchester, the public benefit provided is largely to students and staff of those HEIs, some 85,000 people. This restriction arises from our objectives, and is appropriate given our resources, and the chaplaincy provision made in other university towns.

In furtherance of its objectives, in 2021-22 the charity:

- Employed a chaplaincy team and provided office and meeting accommodation.
- Offered a Christian Chaplaincy team, so advancing the Christian Religion for the benefit of the public in the area.
- Provided pastoral care to students, particularly where their problems have a religious component.
- Provided a multi-faith prayer room and chapel.
- Offered weekday prayers and services
- Offered a student focused volunteer programme to engage with students
- Provided a place where university students and staff can congregate and encounter both one another and the divine.
- Offered a community café where values of faith are expressed.
- Provided a Wholeness Programme that offers tuition in physical and spiritual wellbeing.
- Developed a financial hardship project that supports students with food and wellbeing resources.
- Ran St Peter's House as a chaplaincy centre
- Offered office space for a variety of charitable and faith based organisations.
- Provided advice to the Universities and the Student Unions on matters of faith and the religious requirements of the students.
- Developed a Multi-Faith Chaplaincy team, so promoting religious harmony in the area.
- Developed a Religious Literacy Training Programme.

## **ST PETER'S HOUSE CHAPLAINCY**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31 JULY 2022**

#### **OBJECTIVES AND ACTIVITIES**

##### **Volunteers**

##### **Volunteering**

Volunteering continues to be one of the key ways in which we engage with the Universities, with volunteers working in these five areas:

- Milk & Honey Café
- Bee Keeping
- Gardening
- Wholeness
- Volunteer Chaplains

We have been well supported by both Universities through the MMU Student Union volunteer hub and the Volunteering Programme at Manchester University.

## **ST PETER'S HOUSE CHAPLAINCY**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31 JULY 2022**

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Chaplaincy to Students and Staff**

St. Peter's House continues to be a vibrant place with staff and students accessing the chaplaincy in a variety of ways. The chaplaincy team are present daily to support students and University staff, and also through offering pastoral care, prayer, vocational guidance multi-faith work, volunteering and spiritual support.

##### **Staffing**

The staff team this year has seen changes as the building has reopened following the Covid-19 lockdowns.

Rev'd Ben Edson	Director – left 30 <sup>th</sup> June 23
Hannah Skinner	Director of Engagement and Development, Director from 30 <sup>th</sup> June 23
Tracey Saltsman	Team PA and Finance Assistant – left Feb 23
Chris Collins	Milk & Honey Cafe Manager & from March 22 General Building Manager
Andrea Franchi	Cleaner
Mary Sharples	Chaplaincy Assistant & Engagement Officer Sep. 21
Annie Lin	Chaplaincy Assistant to Mandarin Students Sep. 21 - June 22
Ben Limb	Head Chef, Milk & Honey Cafe Left Sep. 21
Beth Williams	Chaplaincy Studies Placement Volunteer Oct 21
Abbey Ruskin	Head Chef, Milk & Honey Cafe Oct. 21 - Feb 22
Daniel Wigginton	Assistant Chef, Milk & Honey Cafe Sep. 21 - Mar 22
Ben Limb	Head Chef, Milk & Honey Cafe Returned Mar 22
Ngwafu Tansie	Assistant Chef, Milk & Honey Cafe Apr. 22
Jide Macaulay	Chaplain June 22 – Mar 23

##### **Universities**

St. Peter's House Chaplaincy continues to enjoy an excellent relationship with the educational institutions that are served by the charity. Over this past year we have strengthened the relationship with the RNCM and also started to offer Chaplaincy to University Academy 92.

##### **Building**

Although we have been transitioning to life after lockdown, footfall has still been high. Just under 60,000 have entered the building with three-quarters of these people using the Milk and Honey Cafe.

The building will soon be 50 years old and is showing signs of its age. In 2021, the Board commissioned OMI Architects to carry out a feasibility study of the future of the building with a view to ascertaining the costs of making it fit-for-purpose for the future. The feasibility study identified the immediate need to improve the passive fire protection and this has been actioned. It also confirmed that over £2m would need to be spent on the building to make it fully accessible and energy efficient and also to carry out necessary legacy repairs. In view of this, at a meeting in March 2023, the Board confirmed its position that it wished to pass responsibility for the future of the building to the Beneficial Owners, Manchester Diocese and Manchester Methodist Circuit. The Board has since written to the beneficial owners to communicate this decision and is awaiting a response from them.

##### **Volunteering**

Volunteering is a significant way that in which we engage with the Universities and the Student community. During this year we have worked with 172 Volunteers who have contributed 4,576 volunteer hours across the following five areas:

- Milk & Honey Cafe
- Bee Keeping
- Gardening
- Wholeness
- The Well

## **ST PETER'S HOUSE CHAPLAINCY**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31 JULY 2022**

The majority of these hours are in Milk & Honey Cafe where students learn practical skills, build their confidence, increase their wellbeing and find a place of belonging. 85% of our volunteers are from the student community of Manchester, with 63% of them attending the University of Manchester and the remaining 37% attending Manchester Metropolitan University. The Chaplaincy team walk alongside the volunteers as they help them navigate the challenges of student life.

Another area of volunteering that has developed this year has been preparing food for the Well Packs. Many of our volunteers who engage in this way do so through our newly formed accessible volunteering programme. We have also been supported by Just Love, a Christian Student Society, who also assisting with the preparation of the Well Packs.

The Chaplaincy has been well supported by both Universities through the MMU Student Union Volunteer Hub, the Volunteering Programme at Manchester University and Manchester University Student's Union.

Our links with the Manchester Deaf Centre, The DePaul Trust, Work Fit (The employment arm of the Down Syndrome Association), Manchester College and Pure Innovations remain strong. Our volunteering opportunities enable people from all walks of life to volunteer alongside each other. The student experience can be homogenous, and the volunteering programme creates bridging social capital enabling students to encounter a breadth of people from across the city.

Feedback from our volunteers has been positive:

"I've become more confident speaking English, and my accent bothers me less now because, being behind the till, I've learned that everyone still understands me. I feel grateful for the opportunity to contribute to a good cause. Being treated well by staff and other volunteers has made a positive difference in my week."

"I always feel so good after I've done a shift. I feel energised and full up of that feel-good feeling. Having regular shifts has also helped give structure to my week."

"It has helped me with my confidence in talking to customers and not getting too stressed when it gets a bit busier."

#### **Milk & Honey Cafe**

Milk & Honey Cafe continues to draw many people into the Chaplaincy, allowing them to engage with our programme and the wider Chaplaincy offer. Alongside the significant bridging capital that is built through the volunteering programme, we also use Milk & Honey to support various student groups.

This year we have developed a Milk & Honey Keyring scheme providing discounted food and free hot drinks to:

- Article 26 Scholars: The Article 26 Scholarship is open to students who are seeking asylum, or a dependent or partner of someone seeking asylum or who has been granted Discretionary / Limited Leave to Remain or some other form of temporary status.
- Independent Students: Independent students are students who are estranged from their parents.

In addition, through our partnership with the Rees Foundation we have been able to provide the same offer to care experienced students.

The Cafe menu is 100% plant based, as we seek to express our values of environmental sustainability through our food. Alongside the cafe menu, we have also developed a specific catering menu that we offer internally when bookings require catering.

In terms of bookings, Milk & Honey is used as a venue by many University and external groups for private events. These include The LGBT Foundation, Rainbow Noir (The Proud Trust's BAME LGBT+ group), The International Society and an AA group. All these organisations have spoken warmly about the welcome that they have received from St. Peter's House.

#### **Multi-Faith**

Internally, St. Peter's House has a number of honorary Chaplains from different faith traditions. This enables us to offer a progressive and inclusive approach to faith. The honorary Chaplains are:

- Rabbi Robyn Ashworth-Stein - Jewish
- Fatimah Ashrif - Muslim

## **ST PETER'S HOUSE CHAPLAINCY**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31 JULY 2022**

- Rachel Kirkwood - Quaker
- Sukhbir Singh - Sikh

Alongside our honorary multi-faith Chaplains we also have a number of honorary Christian Chaplains. They are:

- Rev. Azariah France-Williams
- Rev. Rev Bec Wilkinson
- Omolade Femi-Ajao

This year we have worked with the University Officer Training Corps to ensure that the Annual Act of Remembrance was multi-faith, reflecting the University context and recognising the sacrifice of all lives lost in war.

#### **Worship**

The Chaplaincy continues to offer regular weekly worship and quiet space for reflection. Campus Communion was restarted and whilst numbers are small the attendance is faithful. At the weekends St. Peter's Church meets in the Auditorium every fortnight and towards the end of the year a church called 'The Ramp' started to meet in the Auditorium on Sunday evenings.

#### **Partnership with The Council for Christians & Jews.**

The Council for Christians and Jews was set up after the second world war and has been leading interfaith dialogue for over 80 years. CCJ's Campus Leadership Programme is the UK's leading national programme promoting dialogue between Christians & Jews (and all faiths) at university. It aims to combat antisemitism and all forms of religious intolerance on campus and to promote healthy, balanced, and informed dialogue about Israel-Palestine amongst students. During the year we entered into a partnership with CCJ establishing the base for the Campus Leadership Project Manager at St. Peter's House.

In the Summer of 2022 we interviewed and appointed Beth Williams and Beth Henwood as Campus Leadership Managers (Job Share). Their role is to manage CCJ's existing nationwide Campus Leadership project and to work with faith societies in Manchester Universities to encourage dialogue between different faith groups on campus.

#### **The Well**

Over the course of the year The Well transitioned from a Covid 19 support project to a piece of work supporting students impacted by the cost of living crisis. Each week we provide a Well Pack that contains all the recipes and ingredients needed to make seven nutritious meals, plus various other food items. These are provided to students who have either been referred by support services within the Universities or who have self-referred. The Well takes a person centred approach and each week the service users receive a phone call and the Well pack is given to them by a member of the team and pastoral support is offered.

Over the course of the year we have provided 22,240 meals to 554 people. On average this means that we provided 40 meals to each person who has been referred.

292 of these people have been from Manchester Metropolitan University, 251 of these students self-referred and 41 were referred by staff members. The staff members who make referrals are either counsellors, mental health advisors or inclusion advisors.

Of the 214 people from Manchester University 144 were self-referral and 70 were from staff.

Staff referrals received from the University of Manchester are from a variety of places including Social Prescribers, Student Support Workers, The Student Union and staff members working with independent students and care experienced students.

The crisis that we are responding to can be seen in the following referrals from University staff members

“The student is accessing mental health support from the Counselling, Mental Health & Wellbeing Service. They have limited access to funds, they are not eating and asking friends for food. X is in a state of poor mental and physical health - crisis in terms of not eating for days at a time.”

## **ST PETER'S HOUSE CHAPLAINCY**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31 JULY 2022**

"They are an international student who is struggling with accessing their bank accounts and thus find themselves in financial difficulties. Until this matter is sorted out, he cannot access funds in his account and is struggling with money for food."

"Student had not eaten for three days and was experiencing crisis."

"She currently cannot access her bank account or finances and is having issues with SFE that has impacted her financially. She has experienced homelessness in the past and her current financial issues are affecting her mental health, due to the fear that she may become homeless again."

"She has been struggling with her mental health and is currently sofa surfing due to a breakdown in her relationship with her parents. She has no income currently and can't afford to buy food."

The students are spread over the following academic years:

Year 1 36%  
Year 2 28%  
Year 3 18%  
Post Graduate 18%

Highlighting that, either as the students move through University they are becoming more resilient, or that the least resilient students are not making it through to their final year.

We have sought regular feedback from the students on the difference that The Well has made and they have said:

"I'm able to eat a proper meal and not go hungry for a few days each week."

"The Well helps me to eat healthier and also give me tremendous support in providing food, reducing my living cost."

"I'm in my final year of university and have been struggling with money the whole way through my degree as my family can't help me financially. Since coming to The Well it's been one huge weight off my shoulder as I would skip meals to save money which would make me so tired and have a negative impact on my degree."

"I wouldn't have been able to eat if it wasn't for The Well."

The support has not only helped financially but also mentally I was a bit relieved from stress.

"It really has helped me and my friends to have a good food, by giving such nutritious food great quality and quantity wise. I am very thankful for the team."

We asked the students how effective The Well has been in meeting their immediate needs since they were referred/self-referred. 97% rated The Well 5/5 and 3% rated it 4/5. 100% of service users said that they would recommend The Well to a friend who needed support.

#### **The Programme**

The programme has continued to be a broad, varied and inclusive offering that each week includes Pilates, Yoga, Worship, Mindful Movement and Meditation. Alongside the weekly programme is a monthly programme which includes a Mandarin Community Festival Night, Let's Talk Mandarin, Cook School and Death Cafes. The programme has engaged with 1,630 People over the 26 weeks that it runs, with 85 % of these being students from The University of Manchester and 15% from Manchester Metropolitan University. This disparity is due to the partnership that we have with Sporticipate at the University of Manchester - a programme that seeks to encourage students into exercise - who include our Yoga and Pilates on their programme.

Poor student mental health particularly in recent years has been well documented and the programme responds to this alongside the ongoing offer of pastoral care and religious guidance for students. The programme is facilitated by a blend of the Chaplaincy Team and external practitioners who run specific classes on behalf of St. Peter's House.



## **ST PETER'S HOUSE CHAPLAINCY**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31 JULY 2022**

As well as the regular programme of activities we also run one-off events. These are often partnership events, one example was the annual Transgender Day of Remembrance event, attended by over 70 people.

The work with Mandarin speaking students, that has been a regular part of the work of St. Peter's House, drew to a close this year as the funding ended.

#### **Tenants**

It has been a challenging year with regards to finding new tenants as organisations have adjusted to the financial challenges arising after Covid-19. The following organisations have had offices at St. Peter's House this year:

- GM Higher - A organisation that works to increase access to Higher Education.
- DePaul Trust - Support for Homeless Young People (including students)
- Jubilee Church

The Spark Rooms - a hub for social entrepreneurs, charities and not-for profit organisations based at St. Peter's House - has continued to develop. Through the Spark Rooms office space has been provided to a range of charities and student start-ups. The organisations that have been based in The Spark Rooms this year are:

- Thirty Pound Gentleman
- Proper Job Theatre
- Invisible Manchester
- South Manchester Food Bank

#### **Finance**

Jane Cooksey Ltd continues as our accountant.  
Garrie Naden is the Treasurer.

#### **FINANCIAL REVIEW AND SIGNIFICANT SUBSEQUENT EVENT REGARDING CLOSURE OF OPERATIONS**

In the current year 2021/22 there was a deficit of £15,990 (2020/21 surplus of £31,338). At the end of the year unrestricted funds amounted to £110,907 (2021 - £126,822) and restricted funds were £1,791 (2021 - £1,866).

In the subsequent year to these accounts, as at 18<sup>th</sup> July 2023, there is a forecast deficit of £49,000, reducing restricted funds forecast at 31 July 2023 to £61,907. Furthermore, core funders have confirmed reductions and withdrawals from funding the charity during 2023/24. It is with regret therefore that the trustees have decided that the Charity's operations are to be wound up over the forthcoming months. The trustees are confident that sufficient resources will be available to assure an orderly wind down.

St Peter's House has been a vibrant place of community for the last fifty years and the organisations which have funded it recognise that the pressing need for chaplaincy continues. They have given their assurance that work is underway to ensure that a reimagined offer of Christian chaplaincy is put in place at the University of Manchester and Manchester Metropolitan University, beyond the work of St Peter's House.

The trustees will ensure that appropriate support is put in place for those currently benefitting from the services provided by St Peter's House, as operations are closed. For those who have found a home within St Peter's House, the trustees and staff also look forward to marking this period of closure together and celebrating all that has been achieved over the years by so many.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The board met four times during the year and has met seven times since year end.

The CIO's charitable activity is primarily chaplaincy.

**ST PETER'S HOUSE CHAPLAINCY**

**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 JULY 2022**

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Charity number**

1166935

**Principal address**

St Peter's House  
Precinct Centre  
Oxford Road  
Manchester  
M13 9GH

**Trustees**

Dr B J Treves Brown  
Revd Dr C Wickens  
Revd T Presswood (resigned 31.3.2022)  
Mrs A Bogg (resigned 23.9.2021)  
G C Naden  
Revd A J Lunn  
Ms H J Platts  
Revd Dr S J Oxley  
Archdeacon K B Lund  
Revd M J Coe (appointed 23.8.2022)  
S Davies (appointed 29.11.2021)  
Ms J L Clough  
M Hart (resigned 11.4.2023)  
Revd Clare Downing (appointed 27.6.2023)

**Independent Examiner**

Jane Cooksey  
Jane Cooksey Limited  
15/16 Boarshurst Bus. Park,  
Boarshurst Lane, Greenfield  
Oldham  
Lancashire  
OL3 7ER

Approved by order of the board of trustees on 18<sup>th</sup> July 2023 and signed on its behalf by:

G C Naden - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
ST PETER'S HOUSE CHAPLAINCY**

**Independent examiner's report to the trustees of St Peter's House Chaplaincy**

I report to the charity trustees on my examination of the accounts of St Peter's House Chaplaincy (the Trust) for the year ended 31 July 2022.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jane Cooksey FCCA

Jane Cooksey Limited  
15/16 Boarshurst Bus. Park,  
Boarshurst Lane, Greenfield  
Oldham  
Lancashire  
OL3 7ER

18<sup>th</sup> July 2023

**ST PETER'S HOUSE CHAPLAINCY****STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 JULY 2022**

	Notes	Unrestricted fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	183,833	-	183,833	221,767
<b>Charitable activities</b>	5				
Chaplaincy activities		18,000	-	18,000	36,799
Other trading activities	3	249,594	-	249,594	132,733
Investment income	4	<u>74</u>	<u>-</u>	<u>74</u>	<u>-</u>
<b>Total</b>		<u>451,501</u>	<u>-</u>	<u>451,501</u>	<u>391,299</u>
 <b>EXPENDITURE ON</b>					
Raising funds		140,195	-	140,195	82,998
<b>Charitable activities</b>					
Chaplaincy activities		210,804	-	210,804	179,673
Other		<u>116,492</u>	<u>-</u>	<u>116,492</u>	<u>97,290</u>
<b>Total</b>		<u>467,491</u>	<u>-</u>	<u>467,491</u>	<u>359,961</u>
 <b>NET INCOME/(EXPENDITURE)</b>					
Transfers between funds	13	(15,990) <u>75</u>	- <u>(75)</u>	(15,990) <u>-</u>	31,338 <u>-</u>
<b>Net movement in funds</b>		(15,915)	(75)	(15,990)	31,338
 <b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		126,822	1,866	128,688	97,350
 <b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>110,907</u></u>	<u><u>1,791</u></u>	<u><u>112,698</u></u>	<u><u>128,688</u></u>

The notes form part of these financial statements

**ST PETER'S HOUSE CHAPLAINCY****BALANCE SHEET**  
**31 JULY 2022**

	Notes	Unrestricted fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	9	1,154	-	1,154	2,308
<b>CURRENT ASSETS</b>					
Stocks	10	3,648	-	3,648	602
Debtors	11	2,316	-	2,316	20,377
Cash at bank		<u>122,114</u>	<u>1,791</u>	<u>123,905</u>	<u>139,367</u>
		128,078	1,791	129,869	160,346
<b>CREDITORS</b>					
Amounts falling due within one year	12	(18,325)	-	(18,325)	(33,966)
<b>NET CURRENT ASSETS</b>		<u>109,753</u>	<u>1,791</u>	<u>111,544</u>	<u>126,380</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>110,907</u>	<u>1,791</u>	<u>112,698</u>	<u>128,688</u>
<b>NET ASSETS</b>		<u>110,907</u>	<u>1,791</u>	<u>112,698</u>	<u>128,688</u>
<b>FUNDS</b>	13				
Unrestricted funds				110,907	126,822
Restricted funds				<u>1,791</u>	<u>1,866</u>
<b>TOTAL FUNDS</b>				<u>112,698</u>	<u>128,688</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 18<sup>th</sup> July 2023 and were signed on its behalf by:

G C Naden - Trustee

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 JULY 2022**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings                      - 25% on reducing balance

**Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

**Taxation**

The charity is exempt from tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Pension costs and other post-retirement benefits**

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**ST PETER'S HOUSE CHAPLAINCY**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 JULY 2022**

**2. DONATIONS AND LEGACIES**

	2022	2021
	£	£
Core grants	<u>183,833</u>	<u>221,767</u>

**3. OTHER TRADING ACTIVITIES**

	2022	2021
	£	£
Rental Income	131,340	117,679
Recharges	7,499	14,147
Cafe	108,026	907
Wholeness	<u>2,729</u>	<u>-</u>
	<u>249,594</u>	<u>132,733</u>

**4. INVESTMENT INCOME**

	2022	2021
	£	£
Bank Interest Received	<u>74</u>	<u>-</u>

**5. INCOME FROM CHARITABLE ACTIVITIES**

Furlough grants received in the year are matched on a time basis with the associated salary for which the grant is made.

**6. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 July 2022 nor for the year ended 31 July 2021.

**Trustees' expenses**

	2022	2021
	£	£
Trustees' expenses	<u>261</u>	<u>94</u>

**7. STAFF COSTS**

	2022	2021
	£	£
Wages and salaries	236,456	203,795
Social security costs	18,381	14,587
Other pension costs	<u>16,512</u>	<u>15,963</u>
	<u>271,349</u>	<u>234,345</u>

The average monthly number of employees during the year was as follows:

	2022	2021
Chaplaincy	5	4
Trading activities	<u>8</u>	<u>5</u>
	<u>13</u>	<u>9</u>

No employees received emoluments in excess of £60,000.

**ST PETER'S HOUSE CHAPLAINCY****NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 JULY 2022****8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	221,767	-	221,767
<b>Charitable activities</b>			
Chaplaincy activities	36,799	-	36,799
Other trading activities	<u>132,733</u>	<u>-</u>	<u>132,733</u>
<b>Total</b>	<u>391,299</u>	<u>-</u>	<u>391,299</u>
<b>EXPENDITURE ON</b>			
Raising funds	82,998	-	82,998
<b>Charitable activities</b>			
Chaplaincy activities	179,673	-	179,673
Other	<u>97,290</u>	<u>-</u>	<u>97,290</u>
<b>Total</b>	<u>359,961</u>	<u>-</u>	<u>359,961</u>
<b>NET INCOME</b>	31,338	-	31,338
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	<u>95,484</u>	<u>1,866</u>	<u>97,350</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>126,822</u>	<u>1,866</u>	<u>128,688</u>

**9. TANGIBLE FIXED ASSETS**

	Fixtures and fittings £
<b>COST</b>	
At 1 August 2021 and 31 July 2022	<u>10,943</u>
<b>DEPRECIATION</b>	
At 1 August 2021	8,635
Charge for year	<u>1,154</u>
At 31 July 2022	<u>9,789</u>
<b>NET BOOK VALUE</b>	
At 31 July 2022	<u>1,154</u>
At 31 July 2021	<u>2,308</u>



**ST PETER'S HOUSE CHAPLAINCY**  
**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 JULY 2022**

**10. STOCKS**

	2022	2021
	£	£
Stocks	<u>3,648</u>	<u>602</u>

**11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2022	2021
	£	£
Trade debtors	2,316	12,270
Bad Debt Provision	-	(525)
Other debtors	-	1,966
VAT	-	2,957
Prepayments and accrued income	<u>-</u>	<u>3,709</u>
	<u>2,316</u>	<u>20,377</u>

**12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2022	2021
	£	£
Trade creditors	544	1,832
Taxation and social security	10,181	2,253
Other creditors	<u>7,600</u>	<u>29,881</u>
	<u>18,325</u>	<u>33,966</u>

**13. MOVEMENT IN FUNDS**

	At 1.8.21	Net movement in funds	Transfers between funds	At 31.7.22
	£	£	£	£
<b>Unrestricted funds</b>				
General fund	126,822	(15,990)	75	110,907
<b>Restricted funds</b>				
St Martin's Fund	75	-	(75)	-
Student Hardship Fund - overseas	135	-	-	135
Student Hardship Fund - local	1,337	-	-	1,337
Hetherington Memorial Fund	<u>319</u>	<u>-</u>	<u>-</u>	<u>319</u>
	<u>1,866</u>	<u>-</u>	<u>(75)</u>	<u>1,791</u>
<b>TOTAL FUNDS</b>	<u>128,688</u>	<u>(15,990)</u>	<u>-</u>	<u>112,698</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	451,501	(467,491)	(15,990)
	<u>451,501</u>	<u>(467,491)</u>	<u>(15,990)</u>
<b>TOTAL FUNDS</b>	<u>451,501</u>	<u>(467,491)</u>	<u>(15,990)</u>

**ST PETER'S HOUSE CHAPLAINCY****NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 JULY 2022****13. MOVEMENT IN FUNDS - continued****Comparatives for movement in funds**

	At 1.8.20 £	Net movement in funds £	At 31.7.21 £
<b>Unrestricted funds</b>			
General fund	95,484	31,338	126,822
<b>Restricted funds</b>			
St Martin's Fund	75	-	75
Student Hardship Fund - overseas	135	-	135
Student Hardship Fund - local	1,337	-	1,337
Hetherington Memorial Fund	319	-	319
	<u>1,866</u>	<u>-</u>	<u>1,866</u>
<b>TOTAL FUNDS</b>	<u>97,350</u>	<u>31,338</u>	<u>128,688</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	391,299	(359,961)	31,338
	<u>391,299</u>	<u>(359,961)</u>	<u>31,338</u>
<b>TOTAL FUNDS</b>	<u>391,299</u>	<u>(359,961)</u>	<u>31,338</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.8.20 £	Net movement in funds £	Transfers between funds £	At 31.7.22 £
<b>Unrestricted funds</b>				
General fund	95,484	15,348	75	110,907
<b>Restricted funds</b>				
St Martin's Fund	75	-	(75)	-
Student Hardship Fund - overseas	135	-	-	135
Student Hardship Fund - local	1,337	-	-	1,337
Hetherington Memorial Fund	319	-	-	319
	<u>1,866</u>	<u>-</u>	<u>(75)</u>	<u>1,791</u>
<b>TOTAL FUNDS</b>	<u>97,350</u>	<u>15,348</u>	<u>-</u>	<u>112,698</u>

**ST PETER'S HOUSE CHAPLAINCY**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 JULY 2022**

**13. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	842,800	(827,452)	15,348
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>842,800</u>	<u>(827,452)</u>	<u>15,348</u>

**14. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 July 2022.

**ST PETER'S HOUSE CHAPLAINCY****DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 JULY 2022**

	2022 £	2021 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Core grants	183,833	221,767
<b>Other trading activities</b>		
Rental Income	131,340	117,679
Recharges	7,499	14,147
Cafe	108,026	907
Wholeness	<u>2,729</u>	<u>-</u>
	249,594	132,733
<b>Investment income</b>		
Bank Interest Received	74	-
<b>Charitable activities</b>		
Grants	<u>18,000</u>	<u>36,799</u>
<b>Total incoming resources</b>	451,501	391,299
<b>EXPENDITURE</b>		
<b>Other trading activities</b>		
Café wages	71,267	52,686
Social security	6,474	4,841
Café pensions	2,569	2,988
Bad debts	648	(386)
Cafe costs	<u>59,237</u>	<u>22,869</u>
	140,195	82,998
<b>Charitable activities</b>		
Trustees' expenses	261	94
Wages	148,674	136,336
Social security	11,207	9,046
Pensions	13,054	12,148
Postage and stationery	3,283	-
Advertising	11,306	2,732
Chaplains Programme Fund	21,428	17,157
Interest payable	<u>163</u>	<u>-</u>
	209,376	177,513
<b>Support costs</b>		
<b>Management</b>		
Depreciation of tangible and heritage assets	1,154	1,154
<b>Finance</b>		
Bank charges	274	149

This page does not form part of the statutory financial statements

**ST PETER'S HOUSE CHAPLAINCY**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 JULY 2022**

	2022 £	2021 £
<b>Finance</b>		
<b>Other</b>		
Wages	16,515	14,773
Social security	700	700
Pensions	889	827
Insurance	12,121	11,551
Light and heat	17,455	9,608
Repairs and renewals	24,425	42,953
Refuse and cleaning	11,999	5,258
Professional fees	25,023	6,647
Office hardware/software	4,895	4,011
Sundries	1,107	189
Accountants remuneration	<u>1,363</u>	<u>1,630</u>
	<u>116,492</u>	<u>98,147</u>
Total resources expended	<u>467,491</u>	<u>359,961</u>
<b>Net (expenditure)/income</b>	<u><u>(15,990)</u></u>	<u><u>31,338</u></u>