

Appleton Roebuck Pre-School Groups  
Parish Rooms  
Main Street  
Appleton Roebuck  
York  
YO23 7DJ  
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Email: [info@appletonroebuckpreschool.co.uk](mailto:info@appletonroebuckpreschool.co.uk)  
Web: [www.appletonroebuckpreschool.co.uk](http://www.appletonroebuckpreschool.co.uk)

**Appleton Roebuck Pre-School Groups CIO**

**Trustees Annual Report, Year Ending 31 August 2023**

**Period start date:** 1 September 2022  
**Period end date:** 31 August 2023  
**Charity Name:** Appleton Roebuck Pre-school Groups  
**Charity Registration Number:** 1166924

**Charity Structure**

Appleton Roebuck Pre-School Groups (ARPG) was first registered in 1977. We have been operating as a Charitable Incorporated Organisation since 2016.

Two types of membership of the CIO are available:

1. Family membership is available to the parents or guardians of all children who attend any group run by the CIO wishing to support the aims of the CIO. Each family holding family membership counts as one member of the CIO and is entitled to one vote at any general meetings of the members of the CIO.
2. Affiliate membership is available to anyone who is interested in furthering the purposes of Appleton Roebuck Pre-school Groups.

Initially set up as a Pre-School in the Parish Rooms in Appleton Roebuck, the Group then expanded to include additional groups such as a Parent and Toddler Group (Little Apples) and, from 2013-2020, an Out of School Club (OOSC) based at Appleton Roebuck Primary School.

Appleton Roebuck Pre-school Groups is managed by a group of trustees made up primarily of Family Members (parents of children attending ARPG groups) and a small number of Affiliate Members, including the manager of one of the current ARPG groups operating with an Ofsted licence.

**Public Benefit Statement**

The charity works for the public benefit having as its objects the development of children and young people in particular by: promoting their care and safety; promoting their education and promoting parental involvement; promoting their health and wellbeing; providing services to support them and their families and carers; providing services to individuals holding membership of the CIO and furthering the aims of the Pre-school Learning Alliance.

Appleton Roebuck Pre-school is registered with Ofsted (URN: EY538161), which means we comply with the requirements of the Early Years Register and the Childcare Register. These requirements relate to safety, the people providing the care and the organisation of the childcare.

We pride ourselves in offering a friendly, fun and safe environment for children to play and learn. The Pre-School had its most recent Ofsted inspection in October 2018 and was rated Good. We are proud of this achievement for a community-led organisation in a small village and is testament to the dedication of our fantastic staff.

Appleton Roebuck Preschool Groups is situated in a village with few services for children and families. Through its groups, Appleton Roebuck Preschool Groups provides much-needed opportunities and support for children and families in the local area.

The trustees have had due regard to the commission's public benefit guidance when exercising powers or duties to which the guidance is relevant.

### **Objectives and activities**

#### **Objectives**

Our key aims this year were:

- provide a stable, supportive, high quality early years education for the children and families in our community via Pre-school
- review, monitor and address key risks
- seek to maintain stable finances for ARPG over the long term

#### **Activities**

This was another successful year for Appleton Roebuck Pre-school Groups. Appleton Roebuck Pre-school was again the central activity. Our thanks go to the many people, including volunteers, who make the running of the pre-school possible and the fantastic staff who provide such a warm, welcoming and fun educational and play environment.

This year we funded extra learning sessions in setting based around music, the arts and phonics as well as trips to the theatre and farms.

#### **Staff changes at Pre-school**

This year we saw the departure of a long-term staff member, Tracey Hurst who both staff and children were grateful for her impactful time at the pre-school. We started recruitment for a new Manager after the present Managers wishes to step into a less managerial role was communicated. The changes internally did lead to more emergency cover needs and costs for the year due to staff shortages.

#### **Partnerships**

Because of the nature of the charity and the way pre-school operates - in rented premises in our small community - partnerships continue to be incredibly important to Appleton Roebuck Pre-school Groups.

As ever, we are grateful to the Parish Council for their ongoing help and support.

We are also very grateful to Appleton Roebuck Primary School for their partnership and especially for their generosity and warmth in inviting pre-school children to be part of activities such as sports day and for the opportunity to visit the school setting.

We are grateful, too, to the Scarecrow Festival for inviting us again to be a partner and beneficiary of the activities of the Scarecrow Weekend. It was another amazing day and the money raised allows us to continue running pre-school and to plan.

The community work continues to ensure that all are serviced within Appleton Roebuck, making these connections ever more important.

### **Fundraising and Events**

Once again, the events run by Pre-school were successful, yet we have found it a difficult year in that most of the work conducted was with committee only (3) plus Manager. Our thanks go to the volunteers who gave up their time to run them although more focus is needed to engage the membership in the fundraising for the next financial year.

### **Financial Review**

#### **Banking**

Our current accounts remain with CAF Bank, which provides banking facilities to charities. Our savings account remains with Scottish Widows, which holds reserves based on 3 months' staff wages.

#### **Funds Held**

The Closing Balance in our Accounts as at 31/08/23 are as follows:

- CAF Pre-School Current Account £32,015
- CAF Fundraising Current Account £35,297
- Scottish Widows Savings Account £15,000

#### **Conclusion**

Thank you to the entire community for supporting the pre-school.

The focus for the next financial year is to appoint a new Manager and strengthen the trustee position of the pre-school to ensure its longevity within the community. Recent price increases imposed by the Parish Council on rent of the Parish Rooms along with strains on fundraising has meant the committees strategy is weighted on stability for the coming year.

We all look forward to another cohort joining in September and wishing the new Reception children on Appleton Roebuck Primary school luck in their new chapter.

## Receipts and payments accounts

CC16a

For the period from	Period start date 01-Sep-22	To	Period end date 31-Aug-23
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fees received	18,567	-	-	18,567	26,587
Govt Childcare Places	61,250	-	-	61,250	43,465
Grants/Donations	879	-	-	879	848
Other	415	-	-	415	15
Transfer of OOSC Money	-	-	-	-	-
Fundraising	1,402	-	-	1,402	1,768
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>82,513</b>	<b>-</b>	<b>-</b>	<b>82,513</b>	<b>72,682</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>82,513</b>	<b>-</b>	<b>-</b>	<b>82,513</b>	<b>72,682</b>
<b>A3 Payments</b>					
Staff Costs	57,309	-	-	57,309	49,757
Room hire	7,520	-	-	7,520	4,400
Operating expenses	6,294	-	-	6,294	8,546
Transfer of OOSC Money	-	-	-	-	-
Fundraising Costs/Spend	-	-	-	-	-
Donation to school	68	-	-	68	798
Staff Cover	2,980	-	-	2,980	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>74,171</b>	<b>-</b>	<b>-</b>	<b>74,171</b>	<b>63,501</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>74,171</b>	<b>-</b>	<b>-</b>	<b>74,171</b>	<b>63,501</b>
<b>Net of receipts/(payments)</b>	<b>8,343</b>	<b>-</b>	<b>-</b>	<b>8,343</b>	<b>9,181</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>8,343</b>	<b>-</b>	<b>-</b>	<b>8,343</b>	<b>9,181</b>

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>				
	Preschool bank balance	32,015	-	-
	Out of school club bank balance	-	-	-
	Fundraising bank balance	35,297	-	-
	Scottish Widows cash account	15,000	-	-
	<b>Total cash funds</b>	<b>82,312</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

## B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

## B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

## B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

## B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval





**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

**Independent examiner's  
report on the accounts**

Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

APPLETON ROEBUCK PRESCHOOL GROUPS

On accounts for the year  
ended

31 AUGUST 2023

Charity no  
(if any)

1166924

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation  
of the accounts in accordance with the requirements of the Charities Act  
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have  
come to my attention (other than that disclosed below \*) in connection with  
the examination which gives me cause to believe that in, any material  
respect:

- accounting records were not kept in accordance with section 130 of  
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in order to enable a  
proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

28 June 2023

Name:

OLIVER STOWE

Relevant professional  
qualification(s) or body  
(if any):

ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS

Address:

5 WESTFIELD DRIVE  
APPLETON ROEBUCK  
YORK YO23 7ES

**Section B****Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NO MATTERS TO HIGHLIGHT.



## Receipts and payments accounts

CC16a

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(agree balances with receipts and payments account(s))

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	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

## B3 Investment assets

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		-	-
		-	-
		-	-
		-	-
		-	-

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		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

## B5 Liabilities

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		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

Section A

Independent Examiner's Report

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Charity Name

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28 June 2023

Name:

OLIVER STOWE

Relevant professional  
qualification(s) or body  
(if any):

ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS

Address:

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