

Appleton Roebuck Pre-School Groups

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Appleton Roebuck CIO Trustees Annual Report, Year Ending August 2020

Period start date: 1 September 2019
Period end date: 31 August 2020
Charity Name: Appleton Roebuck Preschool Groups
Charity Registration Number: 1166924

Charity Structure

Appleton Roebuck Pre-School Groups was first registered in 1977. It is managed by a management committee of parent volunteers. We registered as a Charitable Incorporated Organisation from the year commencing September 2016 and completed a transfer to this new entity during that financial year.

Initially set up as a Pre-School in the Parish Rooms in Appleton Roebuck, the Group then expanded to include a Parent and Toddler Group (Little Apples) and, in 2013, an Out of School Club (OOSC) based at Appleton Roebuck Primary School.

Activities and Objectives

The charity works for the public benefit having as its objects the development of children and young people in particular by: promoting their care and safety; promoting their education and promoting parental involvement; promoting their health and wellbeing' providing services to support them and their families and carers; providing services to individuals holding membership of the CIO and furthering the aims of the Pres-school Learning Alliance.

Both Pre-school and Out of School Club are registered with Ofsted. This means we comply with the requirements of the Early Years Register and the Childcare Register. These requirements relate to safety, the people providing the care and the organisation of the childcare.

We pride ourselves in offering a friendly, fun and safe environment for the children to play and learn. The Pre-School had its most recent Ofsted inspection in October 2018 and was rated good. Also in October 2018, the Out Of School Club had its second Ofsted inspection and was also rated good. We are very proud of this achievement for a community-led organisation in a small village and is testament to the dedication of our fantastic staff.

Public Benefit Statement

Appleton Roebuck Preschool Groups is situated in a village with few services for children and families. Through its Pre-school, Out of School Club and Little Apples groups, Appleton Roebuck Preschool Groups provides much-needed opportunities for families and children in the local area. These include: children integrating with their peers in a safe, engaging, welcoming setting; gaining

education; improving health and wellbeing of children and their families through activities and engaging with a support network.

Pre-school and Little Apples activities, performance and staffing 2019/20:

In 2019, in response to parent appetite we changed some sessions around to offer more hours. In September, we moved Little Apples to run at the same time as the Village post office on Wednesday afternoons, thus allowing an extra afternoon of Preschool; full day (9-3pm) Monday, Tuesday, Thursday Friday and half day (9-1pm) Wednesdays.

We also offered some sessions during the school holidays which were welcomed by parents.

Through money raised from fundraising events throughout the year, we were able to fund educational trips, including visits to Lotherton Hall and Tropical World as well as to a Christmas Pantomime. We also welcomed members of the emergency services to Pre-school to talk to our children.

During the winter term we introduced a weekly session run by an external organisation, Computer Xplorers, allowing the children to learn about programming, coding and robots. The sessions were made available to all children and were very popular with the children.

Attendance of Little Apples, the Parent and Toddler group, fluctuated in numbers over the year.

Due to the COVID pandemic, we closed Preschool and Little Apples on Monday 23rd March, furloughing half of the Preschool staff immediately as we would still receive some funding income from the Government. We made the decision to continue to pay Preschool staff wages at 100% during this period, based on the availability of funds and in recognition of the commitment of our staff.

We reopened on the 1st June to welcome families back into the Preschool as Covid restrictions eased, with new measures in place to help ensure the safety of children and staff. The team worked hard to ensure that the Site Operating Procedure was significantly reworked and policies and procedures updated to meet new guidelines. Staggered drop off and collection times were put in place along with additional cleaning, mask-wearing and other measures.

Out of School Club activities, performance and staffing:

At Out of School Club we offered a friendly, safe and engaging environment with well-qualified staff and a homely space through to the closure of the Club in 2020.

In December 2019, the Out of School Club committee were approached by Appleton Roebuck School, who hosted the Out of School Club on their premises. After discussions, it was agreed that Appleton Roebuck Primary School would open its own wrap around care club in September 2020 and ARPG would cease to operate Out Of School Club after 17th July, which was the end of the summer term. In reality, the Club closed on Friday 20th March in accordance with school closures caused by the Covid 19 pandemic. When Appleton Roebuck Primary School re-opened for certain year groups on the 1st June 2020 it was unfeasible to run the club, and as such the club never re-opened before the planned formal closure.

The Out of School Club Manager remained in post until 31 August 2020 undertaking general management duties. All other Out of School Club staff were furloughed from Monday 23rd March 2020.

Our Out of School Club Manager was a trustee of Appleton Roebuck Preschool Groups and was the nominated individual for Ofsted for the group. She received a wage from the charity in line with her counterpart at Preschool.

Our Out Of School Club Manager was made redundant on 31 August 2020 and other Out Of School Club staff were made redundant on 17 July 2020.

Ofsted were notified of the club closure.

Financial Review

Appleton Roebuck Pre-School Groups was financially stable during this financial period, despite the difficulties of the pandemic. Out of School Club's loss of revenue in the summer term was covered by OOSC savings as well as being off-set by an increase in Pre-school numbers during the year.

There were excellent fund-raising efforts, led by our volunteers, including a successful Gin Tasting Event in February 2020, a nearly new sale in November 2019 and a generous donation from Co-op Local Cause, raising £1,975.39 through their loyalty card.

Unfortunately, because of the pandemic, we were unable to host our second village Easter Egg Hunt, which was a huge success previously. We managed to coordinate a bags2School collection once some COVID restrictions had eased in June 2020. The village Scarecrow weekend also could not take place in 2020.

Thank you to everyone who has donated or assisted in any way - giving up their free time, donating items and contributing financially - to make these events a success. Without everyone's help and support we would not be as successful.

We'd also like to particularly thank Appleton Roebuck Parish Council for a significant reduction in rent for our Pre-school sessions during the pandemic, which ensured that the financial impact of the closure did not impact our organisation too much.

As a result of increased numbers at both Pre-school and Out of School Club, operating costs rose in 2019/20 compared to the previous year.

Banking

Our current accounts remain with CAF Bank, which is dedicated to providing banking facilities to charities. Our savings account remains with Scottish Widows, which holds reserves based on 4 months' staff wages.

Funds Held

The Closing Balance in our Accounts as at 31/08/20 are as follows:

- CAF Pre-School Current Account £14,414
- CAF OOSC Current Account £13,049
- CAF Fundraising Current Account £26,025
- Scottish Widows Savings Account £15,000

Conclusion

Thank you to everyone involved in Appleton Roebuck Preschool Groups over the financial year 2019/20, whether it be as a member of the CIO, committee member, member of staff or supporter of events.

Kerry Perks, CHAIR

Louise Holmes, SECRETARY



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name

APPLETON ROTBUCK PRESCHOOL GROUPS

No (if any)

Receipts and payments accounts

CC16a

For the period
from

Period start date

01-Sep-19

To

Period end date

31-Aug-20

Section A Receipts and payments


	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees received	33,651	-	-	33,651	49,068
Govt Childcare places	41,811	-	-	41,811	22,623
Donations	471	-	-	471	275
Other	6,921	-	-	6,921	863
Fundraising Activities	7,432	-	-	7,432	4,301
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	90,286	-	-	90,286	77,130
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	90,286	-	-	90,286	77,130
A3 Payments					
Staff Costs	68,379	-	-	68,379	49,595
Room Hire	4,045	-	-	4,045	4,800
Operating Expenses	7,857	-	-	7,857	9,417
Donation to School	2,700	-	-	2,700	2,550
Fundraising Costs	1,427	-	-	1,427	227
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	84,408	-	-	84,408	66,589
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	84,408	-	-	84,408	66,589
Net of receipts/(payments)	5,878	-	-	5,878	10,541
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	62,610	-	-	62,610	-
Cash funds this year end	68,488	-	-	68,488	10,541

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Pre School Bank balance	14,414	-	-
	Out of School club Bank balance	13,049	-	-
	Fundraising Bank Balance	26,025	-	-
	Scottish Widows Cash account	15,000	-	-
	Total cash funds	68,488	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature



Print Name

VICTORIA SYMONDS

Date of approval

22.3.21



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's
report on the accounts**

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

APPLETON ROEBUCK PRESCHOOL GROUPS

**On accounts for the year
ended**

31 August 2020

**Charity no
(if any)**

1166924.

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2020.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

18 MAY 2021

Name:

OLIVER STOWE

**Relevant professional
qualification(s) or body
(if any):**

ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS

Address:

S WESTFIELD DRIVE, APPLETON ROEBUCK, YORK, YO23 7EG

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.