



Doms Food Mission
Registered Charity number 1166918

Financial statement and Trustee Annual Report
For the year ending

31 March 2023

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Independent Examiner

Hastings Voluntary Action
Jackson Hall
Portland Place
Hastings
East Sussex
TN34 1QN

Trustee Annual Report

This Annual Doms Food Mission trustee report and financial statement spans the period from 1 April 2022 - 31 March 2023 and has been prepared in accordance and compliance with the Doms Food Mission's constitution along with guidance from the *Charities act 2011 the statement of recommended practice*.

Full Charity Name

Doms Food Mission

Legal Status

Charitable Incorporated Organisation

Registered Charity Number

1166918

Principal Address

Jackson Hall, Portland Place, Hastings, TN34 1QN

Trustees

Ashley Carey - Chair
Joan Kilmartin - Treasurer
Justine Fraser

Bankers

HSBC, Hastings

Independent Examiner

Laura Dawson

HVA, Jackson hall, Portland Place, Hastings, TN34 1QN

Aims and Objectives

Doms Food Mission Objective is to prevent surplus in date food from ending up in landfill redirecting collected surplus foods to people and families who find themselves struggling with food insecurity which results in a positive impact on both community and environment.

Governance, Structure and Management

Doms Food Mission operates under rules of its constitution adopted in April 2016.

Doms Food Mission is a Charitable Incorporated Association first registered with the Charity Commission in May 2016. The charities principle aim is to actively collect and distribute surplus in date food throughout Hastings and surrounding areas.

Trustees are elected to the Board of Doms Food Mission at the Annual General Meeting (AGM) in accordance and requirements of the constitution. Trustees are elected for a period of three years with retirements on a rolling basis. Retiring trustees are eligible for re-election. All trustees give their time freely and no trustee remuneration are paid during the term for the role of trustee. Trustees are for guidance with the day to day operations executed by the Chief Executive Officer (CEO).

Daily management is under the jurisdiction of Dom Warren (CEO) with tasks and duties carried out by a team of volunteers.

Brief History of Doms Food Mission

Doms Food Mission was born out of Dom and Alex warren's concerns at seeing an ever increase problem of food insecurity within their home town of Hastings, East Sussex.

So, In May 2015 Dom and Alex began their mission to tackle the issue of food poverty, soon realising that vast amount of surplus in date food was regularly going to landfill which could be going to people in need. Doms Food Mission was born.

The ideology formed by Dom and Alex upon creating Doms Food Mission was that regardless of age, status, creed or colour all where welcome. Their first step was to set up a Facebook page explaining who they were, what the aim of Doms Food Mission was and would anyone like to donate food.

The response was overwhelming with over 50 people responding to the first call with food donations that enabled DFM to supply food to over 100 people in the local community.

Doms Food Mission has continued to grow and develop five food hubs across Hastings, St Leonards on Sea and surrounding areas. With the regular pick ups/ collections from the partnerships within supermarkets and local retailers. Within 2021 and 2022 Doms Food Mission collected over 200 metric tons of food which equates to 504,000 individual meals that are saved and given out into the local community.

Review of the Activities and Achievements for the Year

Our regular partnerships continue to supply DFM with in date surplus food and the demand is continuing to increase and outstripping supply.

All the five food hubs are getting busier every week and with the current Food / energy crisis at its peak DFM is recognising the reliance of the community attending the food hubs.

**A few examples of thank you messages sent by the community to
Doms Food Mission**

Unknown from Hastings ‘ *Wow thank you so much for our food delivery, so warmly appreciated xx thank you guys !!!!!* ‘

Lucille from St Leonards “ *Thank you for our food parcel xxx* “

Unknown from Hastings “ *Thank you very much for our food delivery today, myself and my children can now eat”*

Below are supporting images of our food hubs as they organise and distribute food donations ready to make a difference to so many, especially our future of tomorrow.



Duke of Edinburgh Award

Every year the Duke of Edinburgh Award (D of E) inspires hundreds of thousands of young people, from all walks of life, to explore who they are and grow in confidence and develop the skills they need to successfully navigate life.

Doms Food Mission throughout the year is constantly asked by parents if their son / daughter can volunteer to help as part of their Duke of Edinburgh award within their local school. Dom then arrange for the pupils to go out alongside the DFM team and gain what they need.

Below are supporting images of pupils for the (D of E)



Fundraising

Hastings to Snowdon Charity Walk

An amazing man called Matt Edmonds AKA (The Lanky walker) did a truly challenging and inspiring charity walk which his journey started on 28 May 2022. After 124 hours of walking and 745,000 steps , The Lanky Walker made the summit of Snowdon from Hastings all in aid of Doms Food Mission.

The lanky Walker set out to raise £1,066 but raised £3,612 !!!!! AMAZING
Below are supporting images.



Hastings Court Care Home

Doms Food Mission are extremely grateful to all the staff and residents of Hastings Court Care Home for their amazing donation of £150 to support our charity. Gratefully received by DFM team volunteer at the Platinum Jubilee celebrations. Below are supporting images.



Rotary Club Senlac

A cheque for £2,000 was handed over to a DFM team volunteer by Senlac Rotary's president, Roger Young, at the clubs meeting. The donation was a share of the proceeds from Senlac Rotary's very successful Music By The Lake Event which was held over August bank holiday 2022. Below are supporting images.



Hastings 39th Half Marathon 2022

What an amazing 39th Hastings Half Marathon it was, having six runners wanting to raise money for Doms Food Mission. Everyone involved in organising the runners and the day itself was pretty miserable weatherise, but the inspiration from all the runners and the £1,000 that they all raised Doms Food Mission was thankful. Below are supporting images.



Fundraising in DFM Partnerships

Doms Food Mission had the opportunity of doing some fundraising along with awareness of what the charity does in the local community and supporting everyone in need in one of our partnerships that regular support and provide in date surplus food seven evenings a week. Some of Doms Food Mission team of volunteers kindly attended a couple of hours on two days. Below are supporting images.



Recruitment

At Doms Food Mission we opened our doors to a recruitment drive. DFM always rely on amazing people to join the incredible team and to continue our push to help our local community. Below is a supporting image.



TEAMing up with SKY

Every Tuesday we have 2-3 Sky volunteers that have four hours with us at the Doms Food Mission Hub in Hastings. They help our DFM team pack food parcels and also do emergency food deliveries to people and families in desperate need. Having the Sky team with us every Tuesday is an amazing help. Below are supporting images.



DFM Food Hubs and Volunteers

Doms Food Mission collects surplus in date food seven evenings a week from food partnerships and stopping it from hitting landfill. DFM runs five food hubs and with vital help of DFM amazing team of volunteers through the day and evening it keeps DFM running in the community.



Above are supporting images.

9th Hastings Christchurch Scout Group

DFM were contacted by the 9th Hastings Christchurch Scout Group to help the scouts gain a badge. Doms Food Mission team members explained where the food came from and the process of where it then gets delivered to in the local community. On this particular day they came to the DFM HUB in Hastings and helped the DFM team pack over 40 bags. Also they attended one of the food hubs and gave out food bags to those in need. The Scouts also earned a certificate and badge to recognise their help in helping others. A big thank you went to the Scout Leaders and Scouts.



Helping Doms Food Mission

Hastings Direct volunteered a few hours to help DFM. Below is a supported image.



Savoy London Prize Draw

Doms Food Mission were very grateful to have the Savoy Hotel in London generously donate this incredible prize by having the chance to win a two night stay in one of their deluxe king rooms, with breakfast and afternoon tea. Below is a supporting image.



Awards

The Points of Light award recognises outstanding individuals volunteers and people who are making a change in their community.

Dom and Alex Warren attended No 10 Downing Street in August 2022 to celebrate them receiving the points of light award for Doms Food Mission Charity. Dom and Alex had a meeting with the Boris Johnson (Prime Minister) Dom and Alex are also very proud of their DFM team and all the amazing efforts they do for the charity.

Platinum Champion Awards

Dom Warren was nominated by the general public on the Royal Voluntary Service nomination website.

Dom Warren CEO of Doms Food Mission was humbled by such a unique and meaningful award for Doms Food Mission Charity.

Below are supporting images.



Harvest Festival

Every year primary schools / nursery schools get in touch with Doms Food Mission as children and their families they have kindly brought in donation of tins, cereals etc to their Harvest Festival. DFM then organises collection of the wonderful donations. With all of the donations DFM can then distribute back into the local community in need and make up food parcels. Below are supporting images



Helping Hand Project

Doms Food Mission continued Helping Hand Project in local schools are Sandown Primary School and New Horizons School. Creating beautiful meals with the children all from surplus and donated food items and making sure that nothing is wasted. These incredible meals are then taken home by the children. Below are supporting images.



DFM HOLIDAY PACKED LUNCHES

Throughout the six week summer holidays Doms Food Mission provided a six week lunch club from 10am - 12pm every Tuesday for parents with children to collect a lunch bag which included, sandwich, drink, fruit, crisps. There was 40 lunch bags. Below is a supporting image.



DFM SANTAS GROTTO

DFM Santas Grotto more than ever with the current cost of living crisis, people, families were definitely struggling. The magical experience for everyone including adults and children to see Santa and how all the local community, sponsors, businesses all pulled in and donated presents to give out to every child. It was a great success and it was a team effort through the DFM charity and volunteers. Below are supporting images.



DFM CHARITY FOOTBALL GAME

The last Charity football game of the year. With it being so local it brings that extra heart to this one with once again such amazing people involved.

TEAM HARVEY V BRIGHTON LEGENDS

Sunday 21 August 2022 at Eastbourne Borough Fc. 3pm kick off.

Below is a supporting image.



DFM UNITED FC

Doms Food Mission set up DFM UNITED FC were every child matters and we get to teach the future of tomorrow the beautiful game in our local community.

DFM United FC are an affiliated team.

We are very proud and grateful to have our sponsors who believe in us.

Penn Elcom, Trenchline, Hastings Direct, DWA Fleet and Vehicle Services.

DFM United FC are an Under 11 Team.

Below are supporting images.



THE PLANNED FUTURE FOR DFM MOVING FORWARD

DFM are planning to apply for funding from several platforms.

DFM are planning to organise fundraising events, for example charity walks, music events, cake and coffee events.

DFM are continuing to recruit more volunteers for the charity.

DFM are looking to get new fridges and freezers with sponsors or fundraise for these items.

We will continue to help the community in need with food parcels at all five food hubs. Plus we have the Helping hand Project which we will continue to grow and develop in more schools in the local community.

Financial Review

Doms Food Mission is funded through the donations, fundraising and grants. The income enables DFM to fuel the vans to collect in date surplus food from local supermarkets and outlets and then distribute to people and families, voluntary groups and other charities in the Hastings and surrounding areas. During the year the charity received **£186,475.40** 2022)

The cost of operating the charity was **£.259,483.29** 2022)


Accounting and Reporting Responsibilities

The Trustees are responsible for preparing the Trustees Annual Report and the Financial Statements in accordance with applicable law and the United Kingdom Accounting Standards (UK general accepted accounting practice) The law applicable to charities in England and Wales requires trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to :

1. Select suitable accounting policies and apply them consistently.
2. Observe the methods and principles in the charities SORP.
3. Make judgements and estimates that are reasonable and prudent.
4. State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
5. Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable that the financial statements comply with the *Charities Act 2011* and the *Charity (accounts and reports) Regulation 2008* and the provision of the governing document. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Chairman - Ashley Carey  22-1-24 Date

Treasurer - Joan Kilmartin  Date 22/1/24

Dom's Food Mission

Annual Accounts

for the period

1 April 2022 - 31 March 2023

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Organisational information
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Hastings Voluntary Action
Jackson Hall
Portland Place
Hastings
East Sussex
TN34 1QN

**Organisational information for
Dom's Food Mission
for the year ended 31 March 2023**

Name of charity:	Dom's Food Mission
Legal form:	Charitable Incorporated Organisation (CIO)
Registration Number:	1166913
Governing document:	CIO - Foundation Registered 04.05.2016
Address:	Jackson Hall Portland Place Hastings East Sussex TN34 1QN
Trustees:	Ashley Carey - Chair Joan Kilmartin - Treasurer Justine Fraser
Bankers:	HSBC, Hastings Branch
Independent Examiner:	Laure Dawson, Independent Examiner HVA, Jackson Hall, Portland Place, Hastings, TN34 1QN
Aims & Objectives	To Promote the conservation and protection of the environment For the public benefit by the promotion of recycling and the elimination of food waste

Dom's Food Mission
Receipts & Payment accounts

for the period
01 April 2022 to 31 March 2023

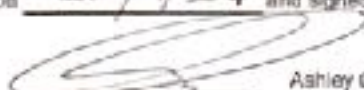
	Current Year			Previous Year
	Restricted funds	Unrestricted funds	Total funds	Total Funds
<u>Receipts</u>				
Hire for Hall	- 405.00	2,257.50	1,852.50	405
Donations	- 60.00	40,028.14	39,968.14	58,604
Just Giving	-	9,033.06	9,033.06	-
Sponsor Donation	-	15,805.76	15,805.76	-
Blagrave Trust	-	15,000.00	15,000.00	16,000
Helping Hands Project	31,000.00	-	31,000.00	79,500
Lottery Grant	56,574.00	-	56,574.00	63,512
Sundry Income	-	17,241.94	17,241.94	-
Bank Interest	-	-	-	145
TOTAL RECEIPTS	87,108.00	99,366.40	186,475.40	218,166
<u>Expenditure</u>				
Accounts	195.90	4,322.00	4,517.90	2,376
Advertising/Promotional	- 858.37	2,780.78	1,922.41	4,921
Bank Charges	-	67.80	67.80	18
Clothing	- 133.92	2,431.32	2,297.40	2,735
Computer Costs	26.40	999.00	1,025.40	-
DBS Checks	117.00	-	117.00	-
Equipment & Resources	- 2,186.76	7,212.67	5,013.89	7,975
Insurances	- 584.75	826.88	242.13	-
Internet	26.40	297.36	323.76	-
Office/General Admin Expenses	460.99	360.86	821.85	-
Phone Costs	- 53.06	3,318.42	3,265.36	2,306
Printing, Postage and Stationary	58.27	14.35	72.62	566
Training	3,037.07	1,665.57	1,371.50	981
Website	- 180.79	260.78	79.99	979
DFM Holiday Project	-	250.34	250.34	-
Fundraising Expenses	- 3.35	415.60	412.25	431
Helping Hand Project	772.77	28.34	801.11	-
Total Motor Expenses	- 5,567.09	40,355.29	34,788.20	28,275
Total Payroll Costs	24,713.04	138,756.84	163,469.88	114,865
Total Premises Costs	189.56	7,423.99	7,613.55	1,779
Total Running Costs	3,717.03	15,298.12	19,015.15	13,142
Bookkeeping	-	-	-	776
Interest Payable	-	398.10	398.10	175
Other Misc Service Cost	- 419.50	419.50	-	541
Other Professional Services	- 110.00	110.00	-	3,164
Depreciation	-	9,785.00	9,785.00	14,931
Covid	- 1,509.34	1,509.34	-	-
Hospitality	- 23.85	23.85	-	-
Payroll HVA	- 194.50	194.50	-	-
Sundry Expenses	- 67.79	1,878.49	1,810.70	-
0	-	-	-	-
TOTAL PAYMENTS	21,409.34	238,073.95	259,483.29	200,936
Net surplus/-deficit	65,699.66	-138,707.55	-73,007.89	17,230
Movement in funds	- 84,532.66	64,532.66	-	
Fund balances b/f 1/4/22	18,833.00	81,848.00	100,681.00	83,451
Fund balances c/f 31/3/23	-	27,673.11	27,673.11	100,681

Dom's Food Mission
Statement of Assets & Liabilities
as at
31 March 2023

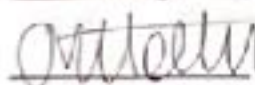
				Previous year
				Total
		Restricted Income	Unrestricted Income	Total
Current assets				
Fixed Assets			37,195.00	37,195.00
Current Account	Ⓔ 31/03/23		3,981.60	3,981.60
Cash in hand	Ⓔ 31/03/23		275.80	275.80
		-	41,452	41,452
Current liabilities				
Creditors due within one year			-	38,668
Creditors due after one year			13,779.29	13,779.29
		-	27,673.11	27,673.11
				100,681

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 1993. The trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments account and Statement of Assets and Liabilities.

Approved by the Trustees on 22/1/24 and signed on their behalf by



Ashley Carey - Chair



Joan Kilmarin - Treasurer

Dom's Food Mission
Notes to the accounts
For the year ended 31 March 2023

1 Sundry Income

This amount is a transfer of funds from the suspense account. The original transfer was completed in order to mirror the published accounts in Quickbooks for 31.03.2022.

2 Expenditure

There are negative amounts in the Expenditure on the Receipts and Payment Account. This was to ensure all Restricted funds were brought to zero balances as at 31.03.23. There had been some miscoding on previous years in Quickbooks that had not been rectified.

3 Movement in Funds

In order to bring all restricted funds back to zero, a transfer at year end between Restricted and non-restricted was made. All Restricted funds have been spent correctly. This is just so the accounts mirror reality.

4 Audit of Supporting Evidence

Supporting documentation has been audited, however there are a couple of gaps where there has been a changeover in Bookkeeping staff. Overall I am happy that there are no out of the ordinary expenditures during the year.

**Independent Examiner's Report to the Committee of
Dom's Food Mission**

I report on the accounts of Dom's Food Mission
for the twelve month period ended 31 March 2023 which are set out on the previous pages.

Respective responsibilities of committee & examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act), and that an independent examination is needed.

It is my responsibility:

- to examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the supporting documentation presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.
- 3) However, there have been some extraordinary items that have been done this year in order to bring the accounts back in line with where they should be at year end and ensure that they are mirrored in the accounting software. These items were a one off and going forward will not be required again. These items are laid out in the Notes Page.



Laura Dawson
Finance Manager
Hastings Voluntary Action
Jackson Hall, Portland Place, Hastings, TN34 1QN

Dated: 22.01.2024

