



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	August	2023		31	July	2024

Section A Reference and administration details

Charity name Sydenham High School Parent School Association

Other names charity is known by Sydenham High School PSA, Syd PSA, PSA

Registered charity number (if any) 1166887

Charity's principal address Sydenham High School GDST

19 Westwood Hill

London

Postcode

SE26 6BL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Antonia Geldeard	President		
2	Gillian Panton	Vice President		
3	Elyse Waite	Vice President		
4	Ana Marin	Chair		
5	James Merrett	Chair		
6	Kirsten Meier	Treasurer		
7	Meenal Faiz	Co-Treasurer		
8	Ruth Irving	Co-Treasurer		
9	Cynthia Dugan	Secretary	Appointed 6 November	
10	Amy Pedder	Secretary	Appointed 6 November	
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bank	Barclays Bank Plc	

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted 25 th November 2021
How the charity is constituted (eg. trust, association, company)	Unincorporated association
Trustee selection methods (eg. appointed by, elected by)	<p>The Trustees of Sydenham High School Parent School Association (PSA) shall be the Head, The Head of the Prep School, the Deputy Head of the School and the Officers.</p> <p>The members shall appoint from among its parent members up to 8 officers, including but not limited to a Chairperson, Treasurer, and Secretary (the Officers). The roles of Chairperson, Treasurer and Secretary may be shared (joint) appointments.</p> <p>Officers shall be appointed and proposed for election at the AGM annually. The Trustees may fill any casual vacancy which arises following the resignation of an Officer during the year, such Officer to serve until the following AGM.</p>

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All trustees give their time voluntarily and received no remuneration or other benefits.

Summary of the objects of the charity set out in its governing document

The Objects of the PSA are to advance the education of the pupils of Sydenham High School (the **school**), in particular by:

- developing effective relationships between the staff, parents and others associated with the school; and
- engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings. The main activities are as follows:

- fundraising events which raise funds to provide facilities or equipment which support the school and advance the education of the pupils
- social events which promote and develop the relationships between the staff, parents and others associated with the school

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Over the past year, the PSA organised a range of successful events that served both social and fundraising purposes, helping to strengthen connections within the school community. The funds raised supported a variety of initiatives, including the purchase of new school equipment, celebratory events for Year 6, Year 11, and Year 13 leavers, ice creams for pupils at both Prep and Senior School sports days, and social activities for new parents.

A highlight of the year was the **PSA Frost Fair** in December 2023, which took the form of a festive Christmas Market. More than twenty independent stalls offered handmade goods such as bath bombs, tie-dye clothing, Christmas wreaths, and botanical drinks. Popular returning attractions included Santa's grotto, jolly jars, mulled wine, and the always-popular teddy tombola. The event was a great success, with 20% of the funds raised donated to The Bay Tree Centre.

In early Summer Term 2024, the much-loved **PSA Quiz Night** brought parents and staff together for an evening of fun, trivia, and friendly competition. As part of our commitment to giving back, 10% of the funds raised were donated and divided between The Trussell Trust and Bell House.

The **PSA Summer Party**, held in the school grounds in June 2024, benefited from dry weather and high spirits. Families enjoyed a wide range of outdoor activities including inflatables, a wet sponge challenge, hook-a-duck, Pimm's and cocktails, and a South African BBQ. The event brought the whole school community together in a relaxed and festive atmosphere.

Nearly New Uniform (NNU) sales continued to thrive, building on the momentum of the previous year. In addition to sales at the Frost Fair and Summer Party, termly sales were held at the Prep School, along with special induction day sales for the new September intake. PSA representatives attended each induction to warmly welcome new families and introduce them to the work of the PSA.

Finally, **class representatives** played a vital role in fostering community spirit by organising year group-specific activities such as parent drinks, further supporting the PSA's social objectives.

Section E

Financial review

Brief statement of the charity's policy on reserves

Cash funds held in the bank account at 31st July 2024 amounted to £37,200 in unrestricted funds.

A balance of £5,000 is maintained (in the event of unforeseen circumstances which prevent fundraising activities taking place) to cover annual contributions made to the school such as leavers events and new parent get-togethers, as well as general running costs such as membership of Parentkind (the membership association for PTAs).

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Fundraising was the main source of income and together with donations, sponsorship and interest generated gross receipts of £31,894 (2023: £29,636)

Funds were used to contribute towards equipment for the school; celebrations for the year 6, year 11 and year 13 leavers; ice creams at the prep and senior school sports days as well as supporting social activities for new parents. These contributions combined with fundraising costs, general costs and donations to other charities resulted in gross payments of £22,699 (2023: £14,743).

Overall, this led to an increase in unrestricted funds for the year of £9,195 (2023: £14,893).

Section F

Other optional information

Future Plans

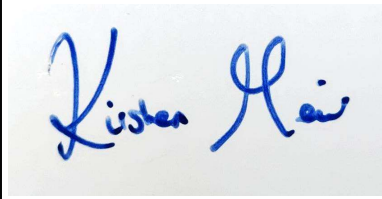

Sydenham High School Parent School Association intends to continue to organise events and fundraise in support of the Sydenham High School.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Kirsten Meier	Ruth Irving
Position (eg Secretary, Chair, etc)	Treasurer	Co Treasurer
Date		
30 th May 2025		



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Sydenham High School Parent School Association

No (if any)
1166887

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/08/2023



To

Period end date
31/07/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Subscriptions	30	-	-	30	60
Sponsorship	337	-	-	337	175
Fundraising Trading Activities	31,523	-	-	31,523	29,400
Interest	4	-	-	4	1
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	31,894	-	-	31,894	29,636
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	31,894	-	-	31,894	29,636
A3 Payments					
General Costs	173	-	-	173	199
Fundraising Trading Activities	10,280	-	-	10,280	6,220
Charitable Activities (Donations to the School and Other Charities)	12,246	-	-	12,246	8,324
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	22,699	-	-	22,699	14,743
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	22,699	-	-	22,699	14,743
Net of receipts/(payments)	9,195	-	-	9,195	14,893
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	28,005	-	-	28,005	13,112
Cash funds this year end	37,200	-	-	37,200	28,005

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	36,918	-	-
	Deposit Account	282	-	-
		-	-	-
	Total cash funds	37,200	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	 	Kirsten Meier Ruth Irving	29/05/2025 29/05/2025	

Independent examiner's report to the trustees of Sydenham High School Parent School Association

I report to the trustees on my examination of the accounts of Sydenham High School Parent School Association (the Trust) for the year ended 31 July 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').


I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 
Name: Fahreen Meghani, FCA
8, Dickenswood Close, London
SE19 3LA
Date: 29 May 2025