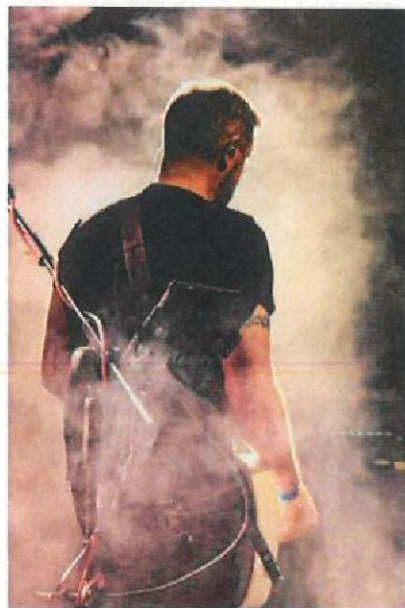




Phoenix Arts

Trustees' Annual Report & Statement of Accounts 1 April 2021/31 March 2022



Phoenix Arts

Station Road, Bordon, Hampshire, GU35 0LR

CIO Charity No. 1166858

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Administrative Information

The Phoenix Theatre & Arts Centre is a CIO Registered Charity (Number 1166858). The primary objectives, management and operation of the Association are laid down in its Constitution, which is based on the Model Constitution recommended by the National Federation of Community Organisations (Community Matters).

Trustees for the Period 1/4/2021 – 31/3/2022

Davina Hudson	President
Eric Clifford	Chair
Jim Miles	Vice-Chair
Brent Sigley	Treasurer
Paul Edwards	Secretary
Elaine Miles	
Maureen Reid	
Nick Tupper	
Grant Dawkins	Representative of the Deadwater Valley Trust
Cllr Trevor Maroney	Representative of East Hampshire District Council
Cllr Bisi Kennard	Representative of Whitehill Town Council
Cllr James Fryer	Representative of Whitehill Town Council

Bankers:

Lloyds TSB plc, 75 Castle Street, Farnham, Surrey, GU9 7LT

Independent Examiner:

Emily Durrant (FCCA), Accounts Manager, MA Accounting, Wolfe Mead, Farnham Road, Bordon, GU35 0NH

Creating Community

Primary Aims

The Objectives laid down in the Constitution are:

- (a) Providing facilities to advance education and to provide facilities in the interest of social welfare for recreation and leisure-time occupation
- (b) To establish or to secure the establishment of a Community Arts Centre and to maintain and manage or to co-operate with any local authority in the maintenance and management of such a centre for the activities promoted by the Association and its constituent bodies, without distinction of sex or of political, religious, or other opinions.

The principal activities of the charity reflect its objectives in that they provide opportunities for the wider public to have access to a variety of arts based activities and provide educational programmes and learning through the arts to all ages and abilities. To achieve this The Phoenix:

- Offers a broad programme of drama, music and theatre performances, both professional and amateur, at the theatre venue
- Provides a programme of art and drama activities for children and young people at the centre
- Delivers a programme of learning opportunities in visual and performing arts for adults with learning disabilities
- Delivers an Adult Learning Programme in the creative arts in Whitehill and Bordon
- Provides workshops in the arts to schools and community groups as one off or longer-term projects
- Offers artists studio space available for rent
- Offers conference / meeting rooms
- Provides rooms available to hire for band practises and other rehearsals
- Is home to an amateur theatrical group, The Phoenix Players, in which members of the community participate to perform plays at The Phoenix Theatre

Management

In accordance with its Constitution, the policy and affairs of the Association are determined by the Council which meets monthly. The members of the Council are also the Charity Management Trustees.

The Council consists of:

- The Officers of the Association
- The representatives appointed by the constituent bodies / sections
- Representatives of the full members
- One representative of the junior members
- Up to four co-opted members
- Representatives from funding bodies

Members of the Association are invited to nominate new Trustees when the notice of the AGM is issued.

A Director is appointed by the Trustees to manage the day to day operations of the charity. To facilitate effective operations, the Director has delegated authority for operational matters such as artistic and performance related activity policy, finance and staffing. The parameter of the authority is laid out by the Trustees who review this as appropriate.

Reserves Policy

A charity has an obligation to disburse money raised for its charitable objectives, without delay. However, all organisations need a certain level of cash reserves to ensure their smooth day-to-day running. The Trustees feel that it would be appropriate to build up a cash reserve of 20 - 25% of the annual running costs to cover operational requirements but are prepared to run the Association with a lower level of reserves in pursuance of our charitable objectives.

Public Benefit

The Charity Trustees understand the Charity Commissions guidance on public benefit and in accordance with the objectives of the organisation recognise that the charity operates primarily to provide public benefit in advancement of the arts and also through the advancement of education and community development. To facilitate this, work the charity maintains the fabric of a community arts centre in addition to providing arts related activities within the community.

Staffing

The staff for the year comprised the following:

- 1 x full-time Director
- 1 x full-time Administrator
- 1 x part-time Audience & Community Engagement Officer
- 1 x part-time Marketing Officer
- 1 x part-time Marketing Assistant
- 1 x part-time Cleaner
- Freelance, self-employed artists and actors are engaged to run workshops and to work as part of The Phoenix Theatre Company
- Volunteer Bar Staff
- Volunteer Front of House Staff
- Volunteer Box Office Staff
- Volunteer Office Staff
- Volunteer Theatre Technicians
- Volunteers who distribute Marketing print locally

Funding Bodies

Revenue funding has been received from:

- Arts Council England
- Whitehill Town Council

Project Funding has been received from:

- East Hants District Councillors devolved budget

Chairman's Report

Review of the Year 2021-2022

Looking back at the end of 2022 we can clearly see a number of positive changes at The Phoenix this year which represent milestones in its history and development. On 4 November we received the news that The Phoenix had been awarded the prestigious National Portfolio Organisation status by Arts Council England. This crucial funding is received by relatively few arts organisations across the country. The Phoenix was awarded this prestigious status due to its skill and dedication over many years in bringing the arts to the local community and its vision for enhancing this work into the future.

Phil Gibby, the Area Director, South West, of Arts Council England said, "We are delighted to be welcoming The Phoenix Theatre & Arts Centre into the 2023-2026 National Portfolio. This welcoming venue is an important part of Hampshire's cultural life, and we are pleased to be investing in it. The Phoenix has a strong track record of facilitating creative opportunities for local artists as well as their programme of live events. This funding helps us (ACE) achieve the ambition of our ten-year strategy, *Let's Create*, particularly around supporting people to develop their creative skills and potential."

Rob Allerston, our Director commented:

"With this decision Arts Council England has recognised the hard work of many people and our drive to deliver community-focused arts in Whitehill & Bordon. Personally, I'm excited by the opportunities this will unlock and the creative voice it will offer to so many."

The announcement means that The Phoenix will receive revenue funding of £81,233 a year for three years, bringing much needed financial security to enable us as an organisation to move up to another level of operation. We will deliver a diverse mix of entertainment and community arts projects at The Phoenix, as well as The Cube, and beyond, in local schools and working with people with disabilities. The Board of Trustees would like to express our sincerest thanks to those people whose hard work secured the grant: our Director Rob Allerston, Deputy Chair Jim Miles, Treasurer Brent Sigley, and two dedicated officers at East Hampshire District Council, Kate Hillerby and Harriet Coombes. They all spent many hours completing a most complex and demanding Arts Council application form.

The Board of Trustees would also especially like to thank Andy Tree, the Leader of Whitehill Town Council and his fellow Councillors for their invaluable continued financial support to The Phoenix with the Major Grant award we receive from them each year. We look forward to continuing to work with them in partnership to deliver our shared goals, particularly in our issue-based work, which they recognise provides an invaluable contribution to the local community.

As an organisation we are highly ambitious and will continue to work hard to develop and support the arts and wider cultural sector here in Whitehill & Bordon, where The Phoenix plays such an important key role.

Here I can tell you about the second major development of the year, the forging of a tremendous working partnership with the Bordon & Whitehill Regeneration Company, under the umbrella of 'Phoenix Arts'. This agreement has already set in place several important changes in the way we operate: first, the introduction a new ticketing system (Ticketsource) that is already enabling higher ticket sales for our Christmas and other shows. Secondly, the commissioning of a new shared Phoenix Arts website - this will go live at the beginning of February 2023 and will enable access across the board to all our venues in one place and enable our patrons to purchase tickets for these direct. Also, as a result of this partnership, Tom Hiller, previously our Marketing Assistant, now works full-time in a new role in which he is able to take on a wider range of responsibilities in which his considerable skills will come to the fore.

Together, the Bordon & Whitehill Regeneration Company and The Phoenix believe that arts and culture will be the driving force behind the success of the development of our new town centre. The presence of a theatre in a town, and other arts facilities where people can get together to enjoy themselves, make a town an attractive place to live, visit and socialise; these facilities provide wide social and educational benefits, by offering the experiences provided by performances of music, drama, dance and comedy; the arts have an ever-increasing role to play in helping us all to live fulfilled lives. Provision for the arts is vitally important for the role it plays in bringing communities together. We should all recognise how important that is for the new residents who have already moved to Whitehill & Bordon and those arriving over the next few years. The arts help the people in the town to integrate and promote individual well-being, providing a focus for the younger generation growing up here. As an illustration of this, it is worth looking back to our first big partnership event on Saturday, 9 July 2022 in the Town Square, when the Alton Concert Orchestra performed *A Summer Night at the Proms*, attended by over 800 people who experienced a hugely enjoyable evening. It was truly an evening to remember.

Phoenix Arts will contribute to the creation of a happier, more vibrant community that we can all be proud to be a part of, and will be a key factor in attracting people to come and live here.

The continued support given to us by the outside representatives on our Board is greatly appreciated: Councillor Bisi Kennard (Whitehill Town Council), Councillor Trevor Maroney (East Hampshire District Council), and Grant Dawkins (Deadwater Valley Trust). The Board would also like again to express our very real appreciation to James Child and his staff at the Whitehill & Bordon Regeneration Company for their invaluable continued financial support and advice

The Board is extremely grateful for the tremendous contribution that Rob Allerston, our Director, provides through the leadership and personal dedication that makes such a success of The Phoenix. He has had an incredibly busy year: as well as being the driving force behind Phoenix Arts he took on the additional responsibility of leading on our Arts Council NPO application, which (as referred to above) took several months to complete. The Board would like to thank Keri Smith, our Administrator, Jenni Clarke, who is now our Community Engagement Officer, Tom Hiller, taking on the new role of Marketing & Systems Coordinator and our new Marketing Assistant Ellie Henry for their ongoing contributions to the continued success of The Phoenix. I must also mention Sam Cole, our new Apprentice Creative Venue Technician, who, whilst studying with Chichester University is based at the Phoenix; Sam is employed in partnership with WBRC - he is very enthusiastic, shows a willingness to learn and is already running the sound and lighting of some productions on his own.

We are proud to offer a full range of events to suit every taste both here at The Phoenix and our little sister venue The Cube (at the Shed). In the past year events have included the Indian Dance form, Kathakali, The Hundred-Watt Club (an Evening of Burlesque and Vaudeville), LDN Wrestling, Farnham Music and Drama presenting *Little Women: the Musical* which sold out all 4 performances, and 5T'S

Brass presenting an evening of wonderful music on Armistice Day. In the field of drama, two productions in particular produced memorable evenings: a thought-provoking play about slavery titled *Sold*, which Rob had seen at the Edinburgh Festival in 2019 and Rebecca Vaughan returning to the Phoenix with *A Room of One's Own*, a work which she both adapted and performed. These two events were both part of Rob's Theatre Club nights, at which a Question & Answer session is held after the performances. Two other memorable events were the special cinema evening on St. George's Day organised by Maureen Reid and Sue Bass, when we showed the 1950s film *Passport to Pimlico* and included A Fish & Chip Supper and a drink to go with it. Secondly, our Phoenix Beer Festival, at the end of September, was a hugely successful community event with lots of live music and dancing; many thanks must go to the Sea Scouts led by Lee Lewis, who provided all the catering.

I must not forget to thank Elizabeth Blake, our Dance Officer, for all the work and contribution she makes to the success of The Phoenix, both on site and outside in the community. She also took the one - woman show which she wrote and produced about the legendary dancer, Isadora Duncan, to the Edinburgh Festival this summer where it received excellent reviews.

On a personal note, I would like to thank members of the Board for their continued support to both Rob and me during the past year: I should mention the invaluable work carried out by our Treasurer Brent Sigley, Minutes Secretary Paul Edwards, and the work undertaken by Jim Miles, our Deputy Chair, who has assisted me in various organisational and management matters throughout the year. Jim, together with Davina Hudson, Nick Tupper, and myself, are small team working with Rob and Keri on Health & Safety matters at the venue. I am extremely grateful to all the other members of the Board, particularly Elaine Miles for her work on legal and employment issues (it's helpful to have a solicitor on the Board) and all those who in different ways have contributed to the smooth running of our organisation, making possible our success. A special word of thanks is due to Maureen Reid, who joined the Board in 2020 and has taken over responsibility for the Bar as well as being one of our most regular volunteers; she even persuaded her husband John to come along and volunteer. Maureen and fellow volunteer Sue Bass were recognised for their work as volunteers when they were awarded the Whitehill & Bordon Town Council Community Award this year.

Finally, I would like to thank all those who work both in The Phoenix and outside the building in any capacity on our behalf. And last, but very far from least, I thank all our volunteers, who between them steward, sell tickets, staff the Bar, and undertake anything else we ask of them at the many events we hold each year. The difficult task of coordinating and organising our volunteers has been done by Paul Edwards with consummate efficiency, and our thanks go to him. Our volunteers continue to provide a very warm welcome to all our patrons, and it is that which fully justifies our reputation as 'Hampshire's friendliest little Theatre'.

Phoenix Arts is the driving force in the area for the arts and culture, and on behalf of the Board, our Director, Rob Allerston, and working closely with our partners the Whitehill & Bordon Regeneration Company, I pledge to continue our commitment to make the arts accessible to all - something we have done successfully for so many years.

Eric W Clifford

Chair of the Board of Trustees

Treasurer's Report

For the Year Ending 31 March 2022

The 2021 year was one in which the Phoenix was in a state of hibernation with respect to its traditional activities. The 2022 year was a tale of two halves; the emergence from COVID and the return to the activities the Phoenix strives to provide the community.

Two specific activities which particularly illustrate the emergence from Covid in 2022 are the Theatre and bar. These two clearly go hand in hand. Bar takings were £12,929 in 2022 whereas they were £60 in the 2021 financial year. Similarly, the Theatre performances rose to £52,397 in 2022 from £8,753 in 2021. One item of note went the other way, notably the HMRC furlough grant which fell to £456 in 2022 from £14,514 in 2021. I think that these three captions perfectly illustrate our return to a more normal state of affairs during the course of the 2022 financial year.

During the year the Phoenix received grants totalling £141,148 compared to £85,622 in 2021, excluding the furlough grants mentioned earlier. The 2022 grants were substantially enhanced by the East Hampshire District Council who provided £52,939. Also continuing to support us through the 2022 year was Arts Council England who increased their support to £55,077 from £46,622 in 2021. This along with their most recent and very generous announcement demonstrates their faith in our contribution to the Arts and the wider community.

Income increased to £240,524 in 2022 from £157,890 in 2021, which is to be expected as the Phoenix emerges from a relatively inactive state. Costs as a consequence of the revival of normal services to the community have increased as a consequence, most notably costs related to providing theatre performances. Staff costs have also increased to £84,018 from £65,041 in 2021. Much of that increase has arisen from Rob's involvement in bringing the shed into being, but those costs have been funded by the East Hampshire District Council grants mentioned above. The overall costs for the year were £203,294 versus £148,881 in 2021. A surplus for the year of £46,123 has therefore been recorded. Expenditure for the year was not as high as the Arts Council provided us to meet costs, but they have allowed us to credit that to reserves.

The balance sheet reserves position is stronger compared to 2021. The uplift in reserves in the 2022 year has been contributed to by the Arts Council allowing the theatre to retain the underspend on the grants provided. This means that the amounts which showed as unexpended grants in 2021 of £64,849 was under spent during the 2022 year. The liabilities position for 2022 has now returned to more normal levels with the release of the grant liabilities.

The cash position at year end of £88,000 has continued to decline as reliance on our cash reserves to fund operating activities. The Phoenix needs continued support from the wider community in the form of operating grants and the loyalty of the public it serves. The recent grant announcements are to enable longer term infrastructure enhancements to the Phoenix's services to the community and should not be confused with the need to be supported by local operating grants.

Finally, I am grateful to the staff and trustees for their support during the year. There have been some exciting developments in technology in such areas as ticket bookings and analysis of where our community support is coming from so that we can target those areas of greatest potential. The trustees and director have worked diligently and tirelessly to bring the success in grant applications that the Phoenix has received.

Brent Sigley
Treasurer

A Footnote from the Director

We stand on the boundary of an exciting future. The news that we had secured Arts Council England National Portfolio Organisation (NPO) status towards the end of 2022 is testimony to the staff and many volunteers that have given so much of their time over the last 40 years. Their part in our success must never be forgotten, and as we embrace the many opportunity's NPO status will give us I promise to honour their contribution and continue to deliver the vision for The Phoenix so many have shared with me since I took on the role of Director in November 2010.

Rob Allerston
Director

Annual Health & Safety Task Force Report

The Health & Safety Task Force has the following members:

Rob Allerston (Chair)
Eric Clifford
Jim Miles
Davina Hudson
Keri Smith

The Health & Safety Task Force meets quarterly.

Based on the excellent foundations laid by Ted Wood, Linda Gouldsmith and David Birch, we have continued to review the scheduled inspections needed in the building and of the management systems involved.

A calendar programme of tasks is reviewed at each meeting so that all aspects of The Phoenix Health and Safety management system are regularly checked for necessity, practicality and implementation. Checks are carried out by the Health & Safety Task Force through walk-around inspections of the building, the examination of documents, physical checks on lights, signs, fire alarms, extinguishers and first aid boxes etc.

During the year we carried over a simple system of quantified risk assessment to sharpen focus on those aspects of activities and tasks which have the greatest potential to cause harm. The Health & Safety Task Force will now implement this system across all our audited activities.

With major enhancement works on the building now completed and a number of areas of concern now resolved, the Health & Safety Task Force, along with the Director, will use this positive window to ensure health and safety monitoring is continuous and building wide.

Appendix A

Independently Examined Accounts for the Year
Ended 31 March 2022

Independent examiner's report to the Trustees of

BARBADOS HOUSE ASSOCIATION / THE PHOENIX THEATRE & ARTS CENTRE

I report on the accounts of the Association for the year ended 31 March 2022, which are set out on pages 12 to 20.

Respective responsibilities of the trustees and the examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Act;
- To follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act; and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs Emily Durrant FCCA

MA Accountancy Group

Wolfe Mead


Farnham Road

Bordon

GU35 0NH

<https://maaccountancygroup.co.uk/>

4 January 2023



The Phoenix Theatre & Arts Centre
Registered CIO Charity No. 1166858
Annual Accounts for the year ended 31st March 2022

Statement of Financial Activities

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Incoming Resources (Note 2)				
Incoming resources from generated funds	-	-	-	-
Voluntary income	1,135	-	1,135	5,851
Activities for generating funds	12,929	-	12,929	60
Investment income	13	-	13	30
Incoming resources from other charitable activities	240,524	-	240,524	157,890
Other incoming resources	-	-	-	-
Total Incoming Resources	254,603	-	254,603	163,831
Resources Expended (Notes 3 - 5)				
Costs of generating funds				
Costs of generating voluntary income	-	-	-	-
Fundraising trading costs	5,086	-	5,086	241
Charitable activities	203,294	-	203,294	148,881
Governance costs	100	-	100	100
Total Resources Expended	208,480	-	208,480	149,222
Net incoming/(outgoing) resources	46,123	-	46,123	14,609
Total funds brought forward	34,040	-	34,040	19,431
Total funds transferred in	0	-	0	-
Total Funds Carried Forward	80,163	-	80,163	34,040

The notes on pages 12-21 also form an integral part of these accounts

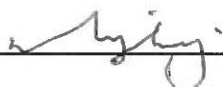

The Phoenix Theatre & Arts Centre
Registered CIO Charity No. 1166858
Annual Accounts for the year ended 31st March 2022

Balance Sheet

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Fixed Assets					
Computer equipment	6	478	-	478	1,623
		<u>478</u>	<u>-</u>	<u>478</u>	<u>1,623</u>
Current Assets					
Stock and work in progress		898	-	898	348
Debtors	7	16,580	-	16,580	16,785
Cash at bank & in hand		88,101	-	88,101	100,685
Total Current Assets		<u>105,578</u>	<u>-</u>	<u>105,578</u>	<u>117,818</u>
Creditors: amounts falling due within one year	8	25,892	-	25,892	85,401
Net current assets/(liabilities)		<u>79,685</u>	<u>-</u>	<u>79,685</u>	<u>32,417</u>
Total assets less current liabilities		<u>80,163</u>	<u>-</u>	<u>80,163</u>	<u>34,040</u>
Creditors: amounts falling due after one year	8	-	-	-	-
Net assets		<u>80,163</u>	<u>-</u>	<u>80,163</u>	<u>34,040</u>
Funds Of The Charity					
Unrestricted funds	9	80,163	-	80,163	34,040
Restricted funds		-	-	-	-
Total Funds		<u>80,163</u>	<u>-</u>	<u>80,163</u>	<u>34,040</u>

The notes on pages 12-21 also form an integral part of these accounts

Signed on behalf of the trustees

Print name BRENT SIGLEY

Print name ERIC CLIFFORD

Date of approval: 10/1/23

Notes To The Accounts

Note 1 Accounting Policies

Basis of Accounting

These Accounts have been prepared under the basis of historic cost in accordance with applicable accounting standards and follow recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice (SORP 2005) and with the Charities Act 1993

Incoming Resources

Incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income, and the amount can be quantified with reasonable accuracy.

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.

Intangible Income

Intangible income, which comprises donated services, is included in income at a valuation which is an estimate of the financial cost borne by the donor where such a cost is quantifiable and measurable. No income is recognised when there is no financial cost borne by a third party.

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Resources Expended

Resources expended are included in the Statement of Financial Activities on an accruals basis.

Stock

Bar stock is stated at the lower of cost or net realisable value.

Fund accounting

Funds held by the charity are either:

- Unrestricted funds. These are funds which can be used in accordance with the charitable objectives at the discretion of the trustees.
- Restricted funds. These are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Covid 19 Pandemic

During the mandatory lockdown periods caused by the COVID 19 pandemic which fell within the financial year ended 31 March 2021 all of the employees except the Arts director were furloughed.

The statement of Financial activities includes a grant from HMRC to assist in covering the costs of furloughed employees. This grant covered 80% of the costs of employing furloughed employees. The furlough grant is separately disclosed in note 2.

The Phoenix Theatre & Arts Centre
Registered CIO Charity No. 1166858
Annual Accounts for the year ended 31st March 2022

Note 2 Analysis of incoming resources

		2022 £	2021 £
Voluntary income	Donations	487	5391
	Barbados House Association Membership	649	460
	Total	1,135	5,851
Activities for generating funds	Theatre bar takings	12,929	60
	Amazon.co.uk royalty payments	-	-
	Total	12,929	60
Investment income	COIF deposit fund income	13	30
	Total	13	30
Incoming resources from charitable activities	Grants:		
	East Hampshire District Council - <i>Arts centre</i>	52,939	-
	Hampshire County Council - <i>Culture & Recreation Fund</i>		10,000
	Hampshire County Council - <i>Cllr Grant Adam Carew</i>		2,500
	Headley Parish Council - <i>Arts Centre</i>		500
	Just Giving - <i>Arts Centre</i>	15,665	-
	Whitehill Town Council - <i>Arts Centre</i>	17,467	16,000
	Arts Council England	55,077	46,622
	Annington Homes		10,000
	HMRC Furlough Grant	456	14,514
	Other activities:		
	Arts workshops	20,829	23,479
	Phoenix Players	22	19
	Phoenix Theatre Company/Productions		-
	Arts projects	15,435	12,653
	Theatre	52,397	8,753
	Programme Marketing		-
	Room Hire	10,237	12,850
	Other Income - Sundries	-	-
	Total	240,524	157,890
	Restricted Funds:	-	-

Sum for reference	254,603
Perfect match to SAGE 29/7/11	

The Phoenix Theatre & Arts Centre
Registered CIO Charity No. 1166858
Annual Accounts for the year ended 31st March 2022

Note 3 Analysis of resources expended

		2022 £	2021 £
Fundraising trading costs	Cost of Bar sales	5,086	241
	Total	5,086	241
Charitable activities	Arts Workshops	9,179	29,362
	Phoenix Players	-	-
	Phoenix Theatre Company		5,965
	Arts Projects	10,060	-
	Theatre	54,840	2,922
	Premises Costs	15,846	21,661
	Staff Costs	84,018	65,041
	Office Costs	27,535	17,236
	Marketing	1,499	6,694
	Interest expense	317	-
	Total	203,294	148,881
No Rates payable to East Hampshire District Council as the charity is given a Rates Dispensation to the value of £1,037 (2018 £1,008)			
Governance Costs	Independent examination fee	100	100
	Total	100	100
Restricted Funds		-	-
	Total	-	-
Sum for reference		208,479	
Perfect match to SAGE 29/7/11			

The Phoenix Theatre & Arts Centre
Registered CIO Charity No. 1166858
Annual Accounts for the year ended 31st March 2022

Note 4 Trustee Expenses

	2022	2021
Number of trustees who were paid expenses	-	-

Note 5 Paid Employees

5.1 Staff Costs

	2022	2021
	£	£
Gross wages, salaries and benefits in kind	81,560	61,684
Employer's National Insurance costs	2,457	913
Total Staff Costs	84,018	62,597

5.2 Average number of full-time equivalent employees in the year

	2022	2021
Part of the charity in which the Employees work		
Fundraising	-	-
Charitable activities	3	3
Other	-	-
Total	3	3

The Phoenix Theatre & Arts Centre
Registered CIO Charity No. 1166858
Annual Accounts for the year ended 31st March 2022

Note 6 Fixed Assets

	Computer Equipment £
Cost	
Opening balance 1 April 2021	5,726
Additions	-
Closing balance 31 March 2022	<u>5,726</u>
Depreciation	
Opening balance 1 April 2021	4,103
Depreciation	1,145
Closing balance 31 March 2022	<u>5,248</u>
Carrying amount 31 March 2022	<u>478</u>
Carrying amount 31 March 2021	<u>1,623</u>

Note 7 Debtors and Prepayments

	Amounts Falling due within one year	
	2022 £	2021 £
Analysis of debtors		
Trade debtors	16,479	14,303
Prepayments and Accrued income	101	2,482
Total	<u>16,580</u>	<u>16,785</u>

Note 8 Creditors and Accruals

	Amounts Falling due within one year	
	2022 £	2021 £
Analysis of Creditors		
Trade creditors	12,720	3,205
Other taxes and Social security costs	-	460
Accruals and Deferred income	12,873	7,935
Advanced sales and other deferred income	-	8,752
Unexpended grants - Arts Council	-	32,577
Unexpended grants - East Hampshire District Council-Marketing role contribution	-	22,272
Unexpended grants - East Hampshire District Council-Marketing role contribution	-	10,000
Accred examiners fees	300	200
Total	<u>25,892</u>	<u>85,401</u>

The Phoenix Theatre & Arts Centre
Registered CIO Charity No. 1166858
Annual Accounts for the year ended 31st March 2022

Note 9 Restricted Funds

8.1 Funds Held None

Note 10 Movement of Funds

Fund name	Fund balances brought forward £	Incoming resources £	Outgoing resources £	Transfer from another fund £	Gains & Losses £	Fund balances carried forward £
Unrestricted Funds	34,040	254,603	208,480	-	-	80,163
Restricted Funds	-	-	-	-	-	-
Total Funds	34,040	254,603	208,480	-	-	80,163

The Phoenix Theatre & Arts Centre
Registered CIO Charity No. 1166858
Annual Accounts for the year ended 31st March 2022

Note 11 Transactions With Related Parties

11.1 Remuneration and benefits

No remuneration or any other benefits were paid to a trustee or other related parties by the charity this financial year (2022) or in the previous financial year (2021)

11.2 Loans

	Name of trustee or connected party	Legal Authority	Amount Owing	
			2022	£ 2021
Due to trustees and related parties			None	None
Due from trustees and related parties			None	None

11.3 Other transaction(s) with trustees and related parties

Name of trustee or related party	Relationship to charity	Description of the transaction	2022	£ 2021	£
None	None	None	None	None	None

Theatre bar takings
Cost of Bar sales

Grants:
East Hampshire District Council - arts centre
Hampshire County Council - theatre programme
Hampshire County Council - Councils Devolved Budget
Headley Parish Council - Arts Centre
Lindford Parish Council - Arts Centre
Whitshill Town Council - Arts Centre

Other activities:
Arts workshops
Phoenix Players
Phoenix Theatre Company/Productions
Arts projects
Theatre
Programme Marketing
Room Hire
Other Income - Sundries

Arts Workshops
Phoenix Players
Phoenix Theatre Company
Arts Projects
Theatre
Premises Costs
Staff Costs
Office Costs
Marketing

Voluntary income
Investment income

The Phoenix Theatre & Arts Centre

Surplus from Theatre activities

Bar
Arts workshops
Phoenix Players
Phoenix Theatre Company/Productions
Arts projects
Theatre
Programme Marketing
Room Hire
Other Income - Sundries
Total surplus from Theatre activities

Overheads

Premises Costs
Staff Costs
Office Costs
Marketing
Governance costs
Total overheads

Other Income
Voluntary Income
Investment Income

Profit before Grants received

Grants received

Net (deficit)/surplus for the year

2021

2020

2019

2018

2017

2016

18,457 14,821 16,458 14,128

8,427 5,830 8,059 5,531

10,030 9,181 10,399 8,597

10,098 8,042 7,724 4,800

12,240 14,100 14,880 18,318

800 -

260 250 250 250

19,000 19,000 19,000 19,000

42,088 41,582 40,584 37,388

18,038 18,183 18,193 18,230

6,808 10,021 8,787 9,217

2,003 5,375 4,345 3810

27,833 69,135 24,141 48670

60,966 51,033 48,897 40,882

400 200 1,240 725

23,823 18,533 25,582 35,783

3,256 909 1,121 2,485

188,990 214,748 173,380 188,990

17,010 18,486 14,389 18,674

1,064 2,193 1,074 1,613

2,828 2,360 1,950 2,284

24,472 61,271 23,023 34,537

54,773 43,442 44,248 35,811

20,806 18,144 17,832 28,198

69,552 68,046 63,442 61,697

10,825 8,129 6,700 6,789

7,288 5,887 6,690 6,289

208,288 228,832 178,358 196,770

1,135 5,851 1,209 2,044

13 30 98 68

Appendix to the Treasurer's report

	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
Bar	10,030	9,181	10,399	8,597	(444)	130	1,353	112	1	14	14	14
Arts workshops	1,027	(304)	3,804	(444)	(1)	2	1	1	1	1	1	1
Phoenix Players	7,742	7,824	7,693	7,804	(1)	2	1	1	1	1	1	1
Phoenix Theatre Company/Productions	(628)	3,015	2,395	1,376	(580)	21	43	43	5	5	5	5
Arts projects	3,361	7,864	1,118	14,133	(134)	86	(1,164)	11	11	14	14	14
Theatre	6,193	7,591	4,688	5,071	(23)	38	(9)	42	1	1	1	1
Programme Marketing	400	200	1,240	725	60	(520)	42	42	34	34	34	34
Room Hire	23,823	18,533	25,582	35,783	21	(37)	(440)	(123)	1	1	1	1
Other Income - Sundries	3,256	909	1,121	2,485	75	(39)	(123)	(123)	1	1	1	1
Total surplus from Theatre activities	54,984	54,823	59,041	73,380	0	(9)	(30)	(30)	1	1	1	1

	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
Premises Costs	20,806	18,144	17,832	28,198	13	2	7	2	(58)	19	19	19
Staff Costs	69,552	68,046	63,442	61,697	3	3	4	6	(49)	64	67	67
Office Costs	10,825	9,129	8,700	6,789	14	27	4	6	(1)	10	10	9
Marketing	7,288	5,887	6,690	6,289	5	4	6	6	7	7	7	7
Governance costs	100	100	100	100	0	0	0	0	0	0	0	0
Total overheads	108,441	102,387	94,674	103,091	6	6	6	6	(9)	0	0	0
Other Income	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
Voluntary Income	1,135	5,851	1,209	2,044	(88)	(415)	79	(49)	31	31	31	31
Investment Income	13	30	98	68	68	(125)	(227)	31	31	31	31	31
Profit before Grants received	(42,309)	(41,653)	(35,338)	(25,539)	(21)	(15)	(20)	(20)	(20)	(20)	(20)	(20)
Grants received	42,088	41,582	40,584	37,388	2	1	1	1	1	1	1	1
Net (deficit)/surplus for the year	(10,220)	(212)	5,628	11,859	(98)	(2,781)	110	110	110	110	110	110