

Luton Worship Centre

Trustees Annual Report for the period 01/03/2020 To Period end date 28/02/2021

Charity name: Luton Worship Centre

Charity registration number: 1166848

Address: 49 Old Bedford Road,
Luton, LU2 7NX
Bedfordshire

Structure, Governance and management

Luton worship Centre is governed by a constitution which was adopted on 1st March 2016 and the day-to-day management of the charity is carried out by Trustees or volunteers.

Trustees are relied on for the day-to-day management of the charity with the Chairman also acting as the administrator. The charity also has members who are relied on running the meetings on a weekly basis. The Trustees are accountable to the members by way of an Annual General Meeting.

Trustees are appointed by the Chairman in consultation with the other Trustees.

Additional Governance issues

We have several policy documents in place and among them is the policy for the protection of vulnerable children and adults.

We partner with Luton churches Together for opportunities for ministry and improvement of the welfare of the residents in need of physical, spiritual or material things.

Luton Worship Centre has leased its current office from The Diocese of St Albans. The charity's operations and weekly activities are performed from this location.

Objectives and activities

Luton Worship Centre opens its doors to members of the public who are able to meet each Sunday of the year to hear the word of God being taught and to socialise with other members after the services.

Activities include: creation of forums for teaching from the bible, entertainment and a forum for socialising through meeting new people.

The premises multipurpose hall has been and continues to be used for training young people on skills for life which include: employability, security and provision of social healthcare. These courses are facilitated by external agencies.

Impact of Covid-19

Due to Covid 19, the church was closed from March 2020 for more than a year to prevent the spread of the pandemic. Like most churches, Luton Worship Centre held online services every Sunday. Members continued to donate and give their offerings although these were significantly reduced.

Guidance of Public Benefit

The Trustees have paid close attention to ensure that activities and spending of the charity only focus on needs that fall within the guidance issued by the charity commission on public benefit.

Contribution made by volunteers

Unpaid volunteers and Trustees have made a significant contribution in the operations of Luton Worship Centre in the last financial year. Successful completion of the activities of the charity have been made possible by the hard work.

Achievements and Performance

During this financial year the charity raised £23,641. This included a Gift Aid amount of £6,366.

Lease and Insurance

Insurance increased slightly during this year while the lease fees stayed the same. Our public liability insurance also increased slightly.

We commissioned some electrical works as part of general maintenance.

Policy for holding reserves

Reserves are needed to bridge the gap between the spending and receiving of income and to cover unplanned emergency repairs and other expenditure. Trustees recommend an unrestricted fund of about £3,000 to be held at any given time to cater for maintenance and emergency repairs.

The charity's principal sources of funds

The charity's principal source of funds was donations from members, hall hire and offerings during Sunday service meetings. During this financial year, the breakdown was as below:

Donations from members	£12,617
Hall hire	£4,140
Offerings	£517
Gift Aid	£6,366
TOTAL	£23,641

Receipts and payments for this financial year are shown below:

<i>From 1st March 2020 to 28th February 2021</i>	
RECEIPTS & PAYMENTS	
RECEIPTS	£
Donations	12,617
Hall Hire	4,140
Offering	517
Gift Aid	6,366
Total	23,641
PAYMENTS	
Parking	(9)
Print & Stationery	(52)
Hospitality	(147)
Property maintenance	(423)
Bank charges	(24)
Utilities	(4,351)
Holy communion	(78)
Media	(269)
Evangelism	(4,100)
Software	(250)
Welfare	(772)
Insurance	(257)
Transport and Honararium	(1,000)
Rent	(9,500)
Total	(21,232)
Surplus	2,408

Investment policy

The assets invested in are for the benefit of the members and the general public. We invested in improvements made to the audio system.

Names and address of advisors


Advisor	Type	Address	Account
NATIONAL WESTMINSTER BANK PLC	Bank	4 High St N, Dunstable LU6 1JU	41358139
Paulyn Karanja (ACMA, CGMA)	Accountant	27 Lowry Drive, Houghton Regis LU5 5SJ	

Names of the charity Trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Fredrick Akandi	Chairman	29 th April 2016 to 28 th February 2021	Fredrick Akandi
John Mburu	Member	29 th April 2016 to 28 th February 2021	
Raymond Parkes	Member	29 th April 2016 to 28 th February 2021	
Oluwafunmilayo Vaughn	Member	20 th January 2020 to 28 th February 2021	

Declaration

Signed on behalf the Charity's trustees

Trustee name			
Name	Fredrick Akandi		
Signature			
Date	31/12/2022		

Luton Worship Centre

Luton Worship Centre, 49 Old Bedford Road, LUTON, LU2 7NX

Receipts & Payments Accounts

From 01/03/20 to 28/02/21

Section A Receipts and payments

		Receipts	Total Receipts
		to the nearest £	to the nearest £
A1 Receipts			
Donation		12,617	12,617
Hall Hire		4,140	4,140
Offering		517	517
Gift Aid		6,366	6,366
		-	-
		-	-
Sub total (Gross income for AR)		23,641	23,641
A2 Asset and investment sales			
		-	-
		-	-
Sub total		-	-
Total receipts		23,641	23,641
A3 Payments			
Parking		(97)	(97)
Cleaning		(581)	(581)
Property maintenance		(2,599)	(2,599)
Utilities		(2,627)	(2,627)
Print & Stationery		(98)	(98)
Sundry		(450)	(450)
First Aid Kit		(32)	(32)
Consumables		(358)	(358)
Hospitality		(134)	(134)
Refund		(265)	(265)
Media		(113)	(113)
Fire extinguishers servicing		(133)	(133)
Church equipment		(325)	(325)
Administration		(1,000)	(1,000)
Website design		(200)	(200)
Insurance		(248)	(248)
Welfare		(750)	(750)
Missions/Outreach		(2,500)	(2,500)
Building Insurance		(1,273)	(1,273)
Rent		(7,125)	(7,125)
		-	-
Sub total		(20,906)	(20,906)
		-	-
Sub total		-	-
Total payments		(20,906)	(20,906)
Net of receipts/(payments)		2,734	2,734
A5 Transfers between funds		-	-
A6 Cash funds last year end		-	-
Cash funds this year end		2,734	2,734

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Total to the nearest £ Cost (optional)
B4 Assets retained for the charity's own use		
	TOTAL	
B5 Liabilities		
		-
		-
		-
		-
		-

Signed by one or two trustees on behalf of all the trustees

Signature
