

Community Church of the Nazarene Longsight



Trustees' Report
and Financial Statements
30th September 2021

Community Church of the Nazarene Longsight

Trustees' Report and Financial Statements 30th September 2021

The trustees present their report and accounts for the period ended 30th September 2021. The Charity was formed as a Charitable Incorporated Organisation on 28th April 2016 but did not operate until 1st October 2016 when it took over the operations, assets and liabilities of the unregistered and unincorporated charity Longsight Church of the Nazarene.

The accounts comply with the requirements of the Charities Act 2011, the constitution, Financial Reporting Standard 102 and follow the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102A) (effective 2 February 2016).

Reference and Administrative Information

Charity Name	Community Church of the Nazarene Longsight
Working Name	Longsight Church of the Nazarene
Charity Number	1166806
Charity Trustees	Dr Kent Brower [Retired February 2022] Mrs Svetlana Khobnya (Secretary) Mr Peter Rae (Treasurer) Revd Dr Dwight Swanson [Retired February 2022] Mrs Jennifer Mackay Mrs Modester Moyo [Retired March 2022] Mr Iain Maciver Mrs Lynn Birkinshaw [Elected February 2022] Mrs Asha Cutuli [Elected February 2022]

Registered Office and Principal Address

Toll Gate Close
Plymouth Grove
Manchester
M13 0LG

Bankers	Barclays Bank plc
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Independent Examiner

Eric Southwick BA(Hons) FCA FCIE DChA
Eric Southwick & Co
Charity Accountants
51 The Avenue
Seaham
Co Durham
SR7 8NS

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Structure and Organisation

Organisation

The organisation is a Charitable Incorporated Organisation (CIO) registered as a charity on 28th April 2016. The Charity is managed by the trustees who meet regularly to consider the progress of the Charity and to consider its future direction and activities.

Trustee Appointments

The Charity is governed by trustees who, apart from the first charity trustees and ex-officio trustees, are appointed by a resolution passed at a properly convened meeting of the charity trustees, usually for a term of one year but the Annual General Meeting may choose to appoint for a period of two years. In selecting individuals for appointment as appointed charity trustees, the charity trustees have regard to the skills, knowledge and experience needed for the effective administration of the CIO. Any Pastor, Sunday School Superintendent, Missionary Society President and/or Nazarene International President shall automatically by virtue of their holding office be a charity trustee.

All trustees are inducted into the policies and procedures of the charity to ensure they are well equipped to fulfil their duties and in particular receive copies of:

The Constitution of the CIO

The latest Trustees Annual Report and Statement of Accounts of the Charity.

And are encouraged to read Charity Commission guidance notes CC3 – “The Essential Trustee – What you need to know”.

In addition the trustees are encouraged to read Charity Commission and other appropriate newsletters and are aware of the need to attend courses designed to keep them abreast of their duties and responsibilities.

Risk Management

The Trustees are aware of the recommendations to examine the major strategic, business and operational risks which the Charity faces. Procedures are in place to manage the risks identified to the best of the Charity's ability.

Objectives and Activities

Charitable Objects

The objects of the charity are the advancement of the Christian Faith as part of the Church of the Nazarene Inc and the District principally but not exclusively in Northern England.

Public Benefit

The trustees have had due regard to the Charity Commission guidance on public benefit reporting in deciding what activities the charity should undertake. The remainder of this report illustrates the activities undertaken to support the public benefit requirement.

Achievements and Performance

Review of the Period

The Board has met on eleven occasions and been quorate each time. Prior to each meeting the Agenda has been circulated, together with reports. Minutes have been kept and circulated on each occasion, and on each occasion reports have been received from the pastoral team and the treasurer, along with periodic reports on the activities of the NYI and NMI. There are no reported Safeguarding issues this year.

The Board has undertaken its duty to review the salaries of the pastoral team annually and has continued the work of a 'pastoral search' to add team members to the current pastoral team. It has currently hired two new members of the pastoral team, as there have been two vacancies in the current year.

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Review of the Period (Continued)

The Membership List has been reviewed with contacted being made with a number of members who have not attended Church for some time and enquired about their desire to remain active members of this church. As a result, a number of members have been formally transferred to other churches, some have been moved to the 'inactive' list, and some have been withdrawn from membership, all following discussion by the Board. The secretary (Dr Dwight Swanson) coordinated a further review on behalf of the Board to ensure the list remains accurate, and the list was revised in light of this by vote of the Board prior to the annual meeting in February 2022.

Financial Review

At 30th September 2021 the charity had funds totalling £219,557 (2020: £233,763) all of which is unrestricted funds. £72839 (2020: £105,134) has been raised during the year and £87,044 (2020: £88,489) has been expended as detailed in the accounts.

Reserves Policy

It is the policy of the Trustees to retain sufficient reserves to support the costs of running the charity for a six-month period, which is approximately £36,000 (2020: £44,000). In the longer term, the Trustees aim to build up sufficient reserves to develop the charity and to cover gaps in funding. At 30 September 2021 there were unrestricted undesignated reserves of £47,541 (2020: £61,747).

Principal Funding Source

The principal funding source is from the freewill offerings of members of the Church.

Investment Policy

The Trustees consider that there are no funds available for long term investment.

Responsibilities of the Trustees

Charity law requires the trustees to prepare financial statements for each financial period, which show a true and fair view of the state of affairs of the charity and its financial activities for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are prudent and reasonable;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in existence.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the trustees



Dr P Rae
Trustee

Date: 28th February 2022

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Independent Examiner's Report to the Members of Community Church of the Nazarene Longsight

I report on the accounts of the charity for the period ended 30th September 2021, which are set out on pages 5 to 7.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



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Date:



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Receipts and Payments Accounts For the year ended 30th September 2021 General Fund

		2021		2020
		£		£
<u>Receipts</u>				
Offerings	49,119.00		52,188.26	
Gift Aid	10,944.68		21,551.57	
NMI Offering (Harvest, Easter)	1,110.04		2,419.15	
Church Holiday	-		840.00	
Youth Salary Grant	-		1,500.00	
Youth Funds	600.00		2,332.96	
Church Rental	2,825.00		3,575.00	
Care Fund	2,200.00		1,410.00	
Misc Donations	2,439.65		12,972.39	
Night shelter	900.00		3,055.00	
Misc	-		30.00	
Food Bank	-		50.00	
Interest	0.16		1.97	
Wellspring	-		500.00	
Grant	2,100.00		-	
Salford Community Work Support	600.00	72,838.53	2,322.35	104,748.65
Total receipts		72,838.53		104,748.65
<u>Payments</u>				
Salaries	42,324.10		50,008.09	
Pastoral Team Expenses	1,638.51		1,739.36	
Utilities	1,907.99		3,921.41	
Care Fund	3,097.29		2,527.98	
Misc	1,325.27		980.71	
Gifts	417.38		217.33	
DBS checks	206.50		285.75	
Community	404.29		329.84	
Night shelter				
Transport	-		686.60	
Toiletries	-		39.58	
Breakfast and hot drinks	-		85.86	
Other expenses and emergencies	825.00		344.82	
Student Scholarship	120.00		120.00	
Allotment	-		-	
Maintenance	9,575.70		2,153.32	
Cleaning	5,861.48		4,195.08	
Youth Ministry	765.99		583.47	
Childrens Ministry	68.06		84.51	
Sunday School	431.47		281.75	
Church @ 4	17.85		24.70	
Worship	1,123.08		1,589.54	
Printing	1,741.48		636.86	
Food / Kitchen	-		120.13	
Insurance	1,165.55		1,094.91	
Church Holiday	-		832.84	
District Contribution	10,438.00		12,126.00	
Compassion	336.00		318.00	
Drop in Café	480.84		428.72	
Wellspring	-		409.66	
Grants	2,172.59		-	
Salford Community Work Support	600.00		2,322.35	
Total payments		87,044.42		88,489.17
Surplus for the year		(14,205.89)		16,259.48
Balance at 30th September 2020		61,747.17		45,487.69
Balance at 30th September 2021		47,541.28		61,747.17

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Receipts and Payments Accounts For the year ended 30th September 2021

Building Fund

	2021 £	2020 £
Receipts		
Interest received during the year	17.16	385.67
Surplus for the year	17.16	385.67
Balance at 30th September 2020	172,016.10	171,630.43
Balance at 30th September 2021	172,033.26	172,016.10

Statement of Assets and Liabilities As at 30 September 2021

	General fund £	Building fund £	2021 £	2020 £
Fixed assets (At insurance valuation)				
Building	-	658,666	658,666	633,942
Contents	-	29,887	29,887	29,798
	-	688,553	688,553	663,740
Monetary assets				
Bank current account	60,281	-	60,281	60,281
Bank deposit account	1,466	172,016	173,483	173,483
	61,747	172,016	233,763	233,763
Total assets	61,747	860,569	922,316	897,503
Liabilities				
Independent examiner's fee	675	-	675	655
	675	-	675	655

The financial statements were approved by the trustees, authorised for issue and are signed on their behalf by:



Dr P Rae
Trustee

Date:

The notes on page 7 form part of these accounts.

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Notes to the accounts

1 Accounting policies

In preparing the accounts the following accounting policies have been complied with:

- a) The accounts have been prepared on the receipts and payments basis and in accordance the requirements of the Charities Act 2011, Financial Reporting Standard 102 and follow the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102A) (effective 2 February 2016).
- b) Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the Trust. Unrestricted funds include a revaluation reserve representing the restatement of freehold property at market value.
- c) Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.
- d) Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

2 Taxation

The charity is exempt from taxation on its income and gains where they are applied for charitable purposes. Irrecoverable VAT is included in the cost of the goods or services on which it was charged.

3 Trustees Expenses

No trustee received expenses for fulfilling their role as a trustee.

4 Trustees Remuneration

No trustee received remuneration for fulfilling their role as a trustee, however, Revd Stephen Birkinshaw was paid £8,241 (2020: £10,745) during the year in his capacity as pastor by the charity.