

Community Church of the Nazarene Longsight



Trustees' Report
and Financial Statements
30th September 2020

Community Church of the Nazarene Longsight

Trustees' Report and Financial Statements 30th September 2020

The trustees present their report and accounts for the period ended 30th September 2020. The Charity was formed as a Charitable Incorporated Organisation on 28th April 2016 but did not operate until 1st October 2016 when it took over the operations, assets and liabilities of the unregistered and unincorporated charity Longsight Church of the Nazarene.

The accounts comply with the requirements of the Charities Act 2011, the constitution, Financial Reporting Standard 102 and follow the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102A) (effective 2 February 2016).

Reference and Administrative Information

Charity Name Community Church of the Nazarene Longsight

Working Name Longsight Church of the Nazarene

Charity Number 1166806

Charity Trustees Revd Stephen John Birkinshaw (Non-Voting)
Mr Stephen Healer (Treasurer)
Mrs Jane Graystone
Mrs Svetlana Khobnya
Mrs Maria Nyiam
Mr Peter Rae (Secretary)
Revd Dr Dwight Swanson
Dr Kent Brower

Registered Office and Principal Address

Toll Gate Close
Plymouth Grove
Manchester
M13 0LG

Bankers Barclays Bank plc

Independent Examiner

Eric Southwick BA(Hons) FCA FCIE DChA
Eric Southwick & Co
Charity Accountants
51 The Avenue
Seaham
Co Durham
SR7 8NS

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Structure and Organisation

Organisation

The organisation is a Charitable Incorporated Organisation (CIO) registered as a charity on 28th April 2016. The Charity is managed by the trustees who meet regularly to consider the progress of the Charity and to consider its future direction and activities.

Trustee Appointments

The Charity is governed by trustees who, apart from the first charity trustees and ex-officio trustees, are appointed by a resolution passed at a properly convened meeting of the charity trustees, usually for a term of one year but the Annual General Meeting may choose to appoint for a period of two years. In selecting individuals for appointment as appointed charity trustees, the charity trustees have regard to the skills, knowledge and experience needed for the effective administration of the CIO. Any Pastor, Sunday School Superintendent, Missionary Society President and/or Nazarene International President shall automatically by virtue of their holding office be a charity trustee.

All trustees are inducted into the policies and procedures of the charity to ensure they are well equipped to fulfil their duties and in particular receive copies of:

The Constitution of the CIO

The latest Trustees Annual Report and Statement of Accounts of the Charity.

And are encouraged to read Charity Commission guidance notes CC3 –“The Essential Trustee – What you need to know”.

In addition the trustees are encouraged to read Charity Commission and other appropriate newsletters and are aware of the need to attend courses designed to keep them abreast of their duties and responsibilities.

Risk Management

The Trustees are aware of the recommendations to examine the major strategic, business and operational risks which the Charity faces. Procedures are in place to manage the risks identified to the best of the Charity's ability.

Objectives and Activities

Charitable Objects

The objects of the charity are the advancement of the Christian Faith as part of the Church of the Nazarene Inc and the District principally but not exclusively in Northern England.

Public Benefit

The trustees have had due regard to the Charity Commission guidance on public benefit reporting in deciding what activities the charity should undertake. The remainder of this report illustrates the activities undertaken to support the public benefit requirement.

Achievements and Performance

Review of the Period

The Board has met on seven occasions and been quorate each time. Prior to each meeting the Agenda has been circulated, together with reports. Minutes have been kept and circulated on each occasion, and on each occasion reports have been received from the pastoral team and the treasurer, along with periodic reports on the activities of the NYI and NMI. There are no reported Safeguarding issues this year.

The Board has undertaken its duty to review the salaries of the pastoral team annually and has continued the work of a 'pastoral search' to add team members to the current pastoral team. It has advertised twice for a youth minister, but been unable to make an appointment.

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Review of the Period (Continued)

The Membership List has been reviewed with contacted being made with a number of members who have not attended Church for some time and enquired about their desire to remain active members of this church. As a result, a number of members have been formally transferred to other churches, some have been moved to the 'inactive' list, and some have been withdrawn from membership, all following discussion by the Board. The secretary (Dr Dwight Swanson) is coordinating a further review on behalf of the Board to ensure the list remains accurate.

Financial Review

At 30th September 2020 the charity had funds totalling £233,763 (2019: £217,118) all of which is unrestricted funds. £105,134.32 (2019: £76,823) has been raised during the year and £88,489 (2019: £71,980) has been expended as detailed in the accounts.

Reserves Policy

It is the policy of the Trustees to retain sufficient reserves to support the costs of running the charity for a six-month period, which is approximately £44,000 (2019: £36,000). In the longer term, the Trustees aim to build up sufficient reserves to develop the charity and to cover gaps in funding. At 30 September 2020 there were unrestricted undesignated reserves of £61,747 (2019: £45,488).

Principal Funding Source

The principal funding source is from the freewill offerings of members of the Church.

Investment Policy

The Trustees consider that there are no funds available for long term investment.

Responsibilities of the Trustees

Charity law requires the trustees to prepare financial statements for each financial period, which show a true and fair view of the state of affairs of the charity and its financial activities for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are prudent and reasonable;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in existence.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the trustees

Dr P Rae
Trustee

Date:

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Independent Examiner's Report to the Members of Community Church of the Nazarene Longsight

I report on the accounts of the charity for the period ended 30th September 2020, which are set out on pages 5 to 7.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Eric Southwick BA(Hons) FCA FCIE DChA
Eric Southwick & Co
Charity Accountants
51 The Avenue
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Date:



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Receipts and Payments Accounts For the year ended 30th September 2020 General Fund

		2020		2019
		£		£
<u>Receipts</u>				
Offerings	52,188.26		50,010.22	
Gift Aid	21,551.57		13,012.13	
NMI Offering (Harvest, Easter)	2,419.15		571.25	
Church Holiday	840.00		-	
Youth Salary Grant	1,500.00		1,500.00	
Youth Funds	2,332.96		2,165.29	
Church Rental	3,575.00		5,945.00	
Care Fund	1,410.00		1,250.00	
Misc Donations	12,972.39		1,098.06	
Night shelter	3,055.00		950.00	
Misc	30.00		-	
Food Bank	50.00		-	
Interest	1.97		2.92	
Wellspring	500.00		-	
Salford Community Work Support	2,322.35	104,748.65	318.33	76,823.20
Total receipts		104,748.65		76,823.20
<u>Payments</u>				
Salaries	50,008.09		31,819.57	
Pastoral Team Expenses	1,739.36		2,738.44	
Utilities	3,921.41		5,741.69	
Care Fund	2,527.98		2,241.20	
Misc	980.71		834.36	
Gifts	217.33		369.63	
DBS checks	285.75		298.75	
Community	329.84		839.07	
Night shelter				
Transport	686.60		113.00	
Toiletries	39.58		67.02	
Breakfast and hot drinks	85.86		114.72	
Other expenses and emergencies	344.82		42.97	
Student Scholarship	120.00		120.00	
Allotment	-		74.00	
Maintenance	2,153.32		2,482.87	
Cleaning	4,195.08		3,854.82	
Youth Ministry	583.47		2,150.32	
Childrens Ministry	84.51		128.88	
Sunday School	281.75		51.39	
Church @ 4	24.70		483.19	
Worship	1,589.54		917.75	
Printing	636.86		615.46	
Food / Kitchen	120.13		448.77	
Insurance	1,094.91		1,057.47	
Church Holiday	832.84		-	
District Contribution	12,126.00		10,936.20	
Compassion	318.00		300.00	
Drop in Café	428.72		739.44	
Wellspring	409.66		-	
English Classes	-		2,080.40	
Salford Community Work Support	2,322.35		318.33	
Total payments		88,489.17		71,979.71
Surplus for the year		16,259.48		4,843.49
Balance at 30th September 2019		45,487.69		40,644.20
Balance at 30th September 2020		61,747.17		45,487.69

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Receipts and Payments Accounts For the year ended 30th September 2020

Building Fund

	2020 £	2019 £
Receipts		
Interest received during the year	385.67	512.52
Surplus for the year	385.67	512.52
Balance at 30th September 2019	171,630.43	171,117.91
Balance at 30th September 2020	172,016.10	171,630.43

Statement of Assets and Liabilities As at 30 September 2020

	General fund £	Building fund £	2020 £	2019 £
Fixed assets (At insurance valuation)				
Building	-	633,942	633,942	603,754
Contents	-	29,798	29,798	29,474
	-	663,740	663,740	633,228
Monetary assets				
Bank current account	60,281	-	60,281	44,023
Bank deposit account	1,466	172,016	173,483	173,095
	61,747	172,016	233,763	217,118
Total assets	61,747	835,756	897,503	850,346
Liabilities				
Independent examiner's fee	655	-	655	635
	655	-	655	635

The financial statements were approved by the trustees, authorised for issue and are signed on their behalf by:

Dr P Rae
Trustee

Date:

The notes on page 7 form part of these accounts.

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Notes to the accounts

1 Accounting policies

In preparing the accounts the following accounting policies have been complied with:

- a) The accounts have been prepared on the receipts and payments basis and in accordance the requirements of the Charities Act 2011, Financial Reporting Standard 102 and follow the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102A) (effective 2 February 2016).
- b) Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the Trust. Unrestricted funds include a revaluation reserve representing the restatement of freehold property at market value.
- c) Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.
- d) Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

2 Taxation

The charity is exempt from taxation on its income and gains where they are applied for charitable purposes. Irrecoverable VAT is included in the cost of the goods or services on which it was charged.

3 Trustees Expenses

No trustee received expenses for fulfilling their role as a trustee.

4 Trustees Remuneration

No trustee received remuneration for fulfilling their role as a trustee, however, Revd Stephen Birkinshaw was paid £10,745 (2019: £10,433) during the year in his capacity as pastor by the charity.