



Brighton Pebbles Trustees' Annual Report  
for the period 1<sup>st</sup> April 2020 to 31<sup>st</sup> March 2021

Brighton Pebbles is registered charity number 1166802.

It is a charitable incorporated organisation, registered on 28<sup>th</sup> April 2016, having been operating as an unincorporated organisation since January 2008.

The main contact address for the charity is:-

37 Graham Avenue, Portslade, Brighton, BN41 2WN

The management committee is made up of 5 trustees who are all parent carers of children and young people with disabilities.

The trustees are:

Lisa Hinton (Friday Co-ordinator)

Anna Hobbs (Secretary)

Lorraine Roberts (Events Organiser)

Rhianydd Summersett (Chair)

Marian Tipler (Hon Treasurer)

In the event of a trustee leaving post, a new trustee would be sought from the bank of parent carers who are involved in the charity, drawing on relevant expertise to meet the requirements necessary at the time.

The charity also employs a Finance Officer / Fundraiser to carry out all of the administrative and organisational duties needed to keep the charity running.

As the charity is involved in dealing with families, we have a safeguarding policy in place to ensure we follow appropriate guidelines and procedures. Staff and Trustees have had safeguarding training and also have DBS checks carried out prior to taking their positions with the charity.

Charitable Objects

The object of the CIO is the promotion of social inclusion among families with disabled children and young people, who are socially excluded from society as a

result of their disability or challenging behaviour, by providing recreational facilities and opportunities for disabled children, their parents and carers and their siblings.

### Activities

In planning activities for the year, the Charity Commission guidance on public benefit was taken into consideration at trustee meetings. Activities are open to any family known to the charity who have a child or young person with disabilities.

The main activity normally is the provision of a weekly afterschool drop in session for families, providing a safe, non-judgemental space with various activities for families to meet up and have fun together. Unfortunately, due to restrictions imposed by the Covid-19 pandemic these sessions have not run at all during this year.

When lockdown restrictions have eased, there have been regular days out organised throughout the year, mainly during school holidays as this is when families report the greatest isolation. These have mainly been to venues with outdoor facilities to meet with Covid-19 guidelines.

### Main achievements for the period

Many of our activities have been curtailed during this year due to the pandemic.

The exercise class for parents and carers moved online and continued throughout the lockdown period. As restrictions began to relax, it returned to being face to face at the community hall, but where possible, took place outside. As restrictions increased going into Winter, the class reverted to being online once more.

The charity leases a beach hut from Adur District Council and this is used as a meeting point for families during the summer months, with parties, barbecues and picnics arranged evenings, weekends and school holidays. When social distancing restrictions were imposed, we were able to offer the beach hut to individual families to hire, giving them a place to go to enjoy the seaside.

Days Out are a big part of what we offer at weekends and during school holidays as these times are when families report the most isolation.

The day trips have varied in size but attracted an average of 33 people. Our busiest trip this year was a Christmas visit to Drusilla Zoo Park, which was for a total of 73 people.

Within this year we have arranged the following trips;

- Groombridge Place
- Fishers Farm Park

- Zippos Circus
- Knockhatch Adventure Park
- Washbrooks Farm
- 2 visits to Drusillas Zoo Park
- Funplex Soft Play
- Footgolf
- Jump In Inflatable Fun
- Steamlights at the Bluebell Steam Railway

For parents, we have arranged a Mum's weekend at the beautiful Micklepage Farmhouse. The planned Dad's weekend away unfortunately had to be cancelled due to restrictions.

Sadly, we were unable to go ahead with our planned holiday for families to the Kench Hill Centre in August or our camping trip. We are hopeful they will go ahead in the summer of 2021 and funds received for these projects have carried forward into 2021-22.

During the period covered by this report Brighton Pebbles has provided activities for 41 different families consisting of 83 adults and 72 children. This is less than in previous years due to the Covid-19 pandemic.

#### Financial Review

The charity has a Reserve's Policy, recognising it is good practice to hold 3 months' worth of operational costs in the event of the charity needing to wind down. Currently this is estimated at £3084 which is within the £4907 held as free reserves as at 31<sup>st</sup> March 2021

Most of the charity's funding comes from other grant making charities and organisations which are secured during the year.

At the beginning of the period the charity was holding existing grants from the following organisations:-

- Capital grant from Brighton & Hove Council
- Co-op Community Grant
- Brighton District Nurses Association
- Henry Smith Grant
- Noel Bennett Fund
- Chalk Cliff Trust
- True Colours Trust Grant

During the year we were fortunate to be granted funds from national grant giving charities:

- Localgiving Magic Little Grant
- Tesco Groundworks Grant x 2
- Barbara Ward Children's Foundation

And from Local Sources:

- Brighton & Hove Council Summer Activities Grant
- Amaze PaCC Partner Fund
- Brighton & Hove Mencap x 2
- Sussex Community Foundation
- Noel Bennet Fund

We are extremely grateful for all these funders who have supported us and enabled us to continue to support our families.

As we were unable to run our weekly drop in sessions, our playworker staff were furloughed and we received government support with the job retention scheme funding.

In addition, we have received donations from private individuals and from fundraising activities.

Brighton Pebbles aims to reduce social isolation for its families by offering activities for families to take part in within a safe and supportive environment. We feel that we have achieved this during the period detailed in this report despite the difficult circumstances faced due to the Covid-19 pandemic.

A couple of quotes from families who managed to attend some of our trips during the year:-

*"Billy had an amazing time at Drusilla's yesterday the first time he was able to do all the rides! It was the first time since the summer he's been able to get out and really enjoy himself and see his friends. Definitely one of his Christmas highlights - thanks so much for organising a real special day out for us in a year Billy has really struggled to understand"*

*"It was the nicest family day out we've had in about two years, such an amazing blessing. No arguments, minimal tears and we felt relaxed!"*

Signed on behalf of the Charity's Trustees:

Signature:

Signature

Full Name:

Full Name:

Position:

Position:

Date:

Date:

Signed on behalf of the Charity's Trustees:

Signature: *Marian Tipler*

Full Name: MARIAN TIPLER

Position: HON. TREASURER

Date: 22/6/21

Signature *Anna*

Full Name: ANNA HOSS

Position: SECRETARY

Date: 22/6/21

# **Independent Examiner's report on the accounts**

## **Report to the trustees of *Brighton Pebbles CIO***

**Registered Charity number 1166802**

**1<sup>st</sup> April 2020 to 31<sup>st</sup> March 2021**

The accounts have been prepared on the Receipts and Payments basis.

### **Respective responsibilities of trustees and independent examiner**

As the charity's trustees, you are responsible for the preparation of the accounts. You consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to: examine the accounts under section 145 of the Charities Act, to follow the procedures specified in the General Directions of the Charity Commissioners (under section 145 (5)(b) of the Act) and to state whether particular matters have come to my attention.

### **Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters laid out in the statement below.

### **Independent Examiner's Report**

In connection with my examination, no matter has come to my attention

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - (a) to keep accounting records in accordance with section 130 of the Act: and
  - (b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Kate Chapman  
Resource Centre  
6 Tilbury Place  
Brighton BN2 0GY

Date: 16<sup>th</sup> July 2021

# Brighton Pebbles CIO

Accounts for the period 1<sup>st</sup> April 2020 to 31<sup>st</sup> March 2021

Registered charity                      1166802  
Charity correspondent                MRS SALLY HOWELL  
   37 GRAHAM AVENUE  
   PORTSLADE  
   BRIGHTON

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These accounts have been prepared on the Receipts and Payments basis from information and explanations supplied by the charity.



Kate Chapman  
Resource Centre  
6 Tilbury Place  
Brighton BN2 0GY  
Date: 30<sup>th</sup> April 2021

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These accounts have been approved by the Trustees of the charity.

Signed by one or two Trustees on behalf of all the Trustees

1. Manian Tiple

2. Alister

Date 22/6/21



## Brighton Pebbles (CIO No.1166802)

### Statement of Financial Activities from 1st April 2020 to 31st March 2021

#### Summary receipts and payments

Receipts	2021			2020		
	restricted	unrestricted	total	restricted	unrestricted	total
Donations, grants and legacies	17,281.40	4,112.79	21,394.19	33,506.60	529.18	34,035.78
Income from charitable activities	2,893.06	854.46	3,747.52	4,011.00	6,022.43	10,033.43
Other income	-	0.75	0.75	-	123.30	123.30
<b>Total Receipts</b>	<b>20,174.46</b>	<b>4,968.00</b>	<b>25,142.46</b>	<b>37,517.60</b>	<b>6,674.91</b>	<b>44,192.51</b>
<b>Payments</b>						
Expenditure on charitable activities	12,178.30	4,297.58	16,475.88	29,780.56	7,623.57	37,404.13
Expenditure on raising funds	317.35	96.00	413.35	685.21	96.00	781.21
<b>Total Payments</b>	<b>12,495.65</b>	<b>4,393.58</b>	<b>16,889.23</b>	<b>30,465.77</b>	<b>7,719.57</b>	<b>38,185.34</b>
Net receipts (payments) for the period	7,678.81	574.42	8,253.23	7,051.83	(1,044.66)	6,007.17
Transfers between funds	-	-	-	(90.00)	90.00	-
Balance of funds at 1st April 2020	17,922.25	4,332.68	22,324.93	11,030.42	5,287.34	16,317.76
<b>Balance of funds at 31st March 2021</b>	<b>25,601.06</b>	<b>4,907.10</b>	<b>30,578.16</b>	<b>17,992.25</b>	<b>4,332.68</b>	<b>22,324.93</b>

## Brighton Pebbles (CIO No.1166802)

Receipts and Payments from 1st April 2020 to 31st March 2021

Receipts			2021	2020		
	restricted	unrestricted	total	restricted	unrestricted	total
<b>Donations, grants and legacies</b>						
HMRC: Job Retention Scheme grant	-	3,262.08	3,262.08	-	-	-
Amaze	600.00	200.00	800.00	1,940.50	200.00	2,140.50
Awards for All	-	-	-	9,990.00	-	9,990.00
Barbara Ward Children's Foundation	4,000.00	-	4,000.00	-	-	-
Brighton and Hove City Council (Summer Activities)	2,858.00	-	2,858.00	-	-	-
Brighton District Nursing Associaion	-	-	-	2,000.00	-	2,000.00
Chalk Cliff Trust	-	-	-	2,500.00	-	2,500.00
Co-op Community Fund	-	-	-	2,540.10	-	2,540.10
East Brighton Trust	-	-	-	500.00	-	500.00
Henry Smith	-	-	-	5,740.00	-	5,740.00
Magic Little Grants	500.00	-	500.00	500.00	-	500.00
Mencap Brighton and Hove 2020	1,000.00	-	1,000.00	1,000.00	-	1,000.00
Mencap Brighton and Hove 2021	1,000.00	-	1,000.00	-	-	-
Noel Bennett Fund	875.40	-	875.40	873.00	-	873.00
Sussex Community Foundation	4,948.00	-	4,948.00	-	-	-
Tesco Groundwork	1,500.00	-	1,500.00	-	-	-
True Colours Trust	-	-	-	4,500.00	-	4,500.00
Wellesley Charitable Foundation	-	-	-	1,120.00	-	1,120.00
WH Smith Community Fund	-	-	-	-	100.00	100.00
Donations and gift aid	-	650.71	650.71	303.00	229.18	532.18
<b>Income from charitable activities</b>						
Members' contributions: Kench Hill 2019	-	-	-	4,011.00	-	4,011.00
Members' contributions: activities and days out	2,893.06	610.00	3,503.06	-	4,008.85	4,008.85
Members' contributions: parent and siblings activities	-	166.02	166.02	-	1,122.63	1,122.63
Members' contributions: Friday drop-in	-	-	-	-	763.45	763.45
Fundraising activities	-	78.44	78.44	-	127.50	127.50
<b>Other income</b>						
Office room hire	-	-	-	-	120.00	120.00
Bank interest	-	0.75	0.75	-	3.30	3.30
<b>Total Receipts</b>	<b>20,174.46</b>	<b>4,968.00</b>	<b>25,142.46</b>	<b>37,517.60</b>	<b>6,674.91</b>	<b>44,192.51</b>
<b>Payments</b>						<b>2020</b>
<b>Expenditure on charitable activities</b>						
Friday Drop-in: salaries	2,614.50	3,526.03	6,140.53	3,388.83	1,777.18	5,166.01
Friday Drop-in: other costs	-	-	-	1,462.68	366.04	1,828.72
General activities and days out	4,330.76	-	4,330.76	6,846.72	1,061.99	7,908.71
Parents' and siblings' activities	2,037.90	475.10	2,513.00	1,152.18	3,042.89	4,195.07
Beach hut	2,086.55	48.75	2,135.30	718.66	221.34	940.00
Kench Hill 2019	-	-	-	14,197.62	-	14,197.62
Staff and volunteer expenses	-	85.00	85.00	-	-	-
Emmaus office rent, rates and expenses	-	-	-	-	555.80	555.80
Admin salaries	634.71	-	634.71	1,370.42	-	1,370.42
Admin and organisational costs (inc training)	473.88	162.70	636.58	643.45	598.33	1,241.78
<b>Expenditure on raising funds</b>						
Admin salaries	317.35	-	317.35	685.21	-	685.21
Fundraising expenses	-	96.00	96.00	-	96.00	96.00
<b>Total Payments</b>	<b>12,495.65</b>	<b>4,393.58</b>	<b>16,889.23</b>	<b>30,465.77</b>	<b>7,719.57</b>	<b>38,185.34</b>
Net receipts (payments) for the period	7,678.81	574.42	8,253.23	7,051.83	(1,044.66)	6,007.17
Transfer between funds	-	-	-	(90.00)	90.00	-
Balance of funds at 1st April 2020	17,992.25	4,332.68	22,324.93	11,030.42	5,287.34	16,317.76
<b>Balance of funds at 31st March 2021</b>	<b>25,671.06</b>	<b>4,907.10</b>	<b>30,578.16</b>	<b>17,992.25</b>	<b>4,332.68</b>	<b>22,324.93</b>

# ***Brighton Pebbles (CIO No.1166802)***

## **Assets and Liabilities at 31st March 2021**

### **Assets**

Community account	28,706.04
Deposit (savings) account	671.69
Salary account	22.27
Cottage Industries account	979.54
Cash in hand	198.62

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<b>Total assets</b>	<b>30,578.16</b>
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### **Non-monetary Assets**

none known

### **Liabilities**

none known

## **Restricted funds held at 31st March 2021**

<b>Funder</b>	<b>Date funds received</b>	<b>Balance remaining at 31st March 2021</b>
Barbara Ward Children's Foundation	17/09/2020	4,000.00
Brighton and Hove City Council, Manor Gym Capital Grant	24/09/2014	474.40
Brighton and Hove City Council, Summer Activities grant	23/09/2020	279.34
Brighton District Nurses Association	20/08/2019	620.00
Co-op Community Fund 2019	03/11/2019	1,556.15
Chalk Cliff Trust 2020	28/02/2020	2,500.00
Henry Smith Foundation	15/10/2019	255.38
Hinton Activity Fund		3,183.04
Kench Hill 2019		3,120.47
Mencap Brighton and Hove 2021	19/02/2021	1,000.00
Noel Bennett Fund 2021	11/12/2020	506.26
Sussex Community Foundation 2020	27/11/2020	4,948.00
Tesco Groundwork		1,000.00
True Colours Trust	25/03/2020	2,228.02
<b>Restricted funds held at 31st March 2021</b>		<b>25,671.06</b>

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<b>Free reserves</b>	<b>4,907.10</b>
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Date: 30<sup>th</sup> April 2021

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Signed by one or two Trustees on behalf of all the Trustees

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2. Alister

Date 22/6/21

## **Brighton Pebbles (CIO No.1166802)**

### **Statement of Financial Activities from 1st April 2020 to 31st March 2021**

#### **Summary receipts and payments**

<b>Receipts</b>	<b>2021</b>			<b>2020</b>		
	<b>restricted</b>	<b>unrestricted</b>	<b>total</b>	<b>restricted</b>	<b>unrestricted</b>	<b>total</b>
Donations, grants and legacies	17,281.40	4,112.79	21,394.19	33,506.60	529.18	34,035.78
Income from charitable activities	2,893.06	854.46	3,747.52	4,011.00	6,022.43	10,033.43
Other income	-	0.75	0.75	-	123.30	123.30
<b>Total Receipts</b>	<b>20,174.46</b>	<b>4,968.00</b>	<b>25,142.46</b>	<b>37,517.60</b>	<b>6,674.91</b>	<b>44,192.51</b>
<b>Payments</b>						
Expenditure on charitable activities	12,178.30	4,297.58	16,475.88	29,780.56	7,623.57	37,404.13
Expenditure on raising funds	317.35	96.00	413.35	685.21	96.00	781.21
<b>Total Payments</b>	<b>12,495.65</b>	<b>4,393.58</b>	<b>16,889.23</b>	<b>30,465.77</b>	<b>7,719.57</b>	<b>38,185.34</b>
Net receipts (payments) for the period	7,678.81	574.42	8,253.23	7,051.83	(1,044.66)	6,007.17
Transfers between funds	-	-	-	(90.00)	90.00	-
Balance of funds at 1st April 2020	17,922.25	4,332.68	22,324.93	11,030.42	5,287.34	16,317.76
<b>Balance of funds at 31st March 2021</b>	<b>25,601.06</b>	<b>4,907.10</b>	<b>30,578.16</b>	<b>17,992.25</b>	<b>4,332.68</b>	<b>22,324.93</b>

## Brighton Pebbles (CIO No.1166802)

### Receipts and Payments from 1st April 2020 to 31st March 2021

Receipts			2021	2020		
	restricted	unrestricted	total	restricted	unrestricted	total
<b>Donations, grants and legacies</b>						
HMRC: Job Retention Scheme grant	-	3,262.08	3,262.08	-	-	-
Amaze	600.00	200.00	800.00	1,940.50	200.00	2,140.50
Awards for All	-	-	-	9,990.00	-	9,990.00
Barbara Ward Children's Foundation	4,000.00	-	4,000.00	-	-	-
Brighton and Hove City Council (Summer Activities)	2,858.00	-	2,858.00	-	-	-
Brighton District Nursing Associaion	-	-	-	2,000.00	-	2,000.00
Chalk Cliff Trust	-	-	-	2,500.00	-	2,500.00
Co-op Community Fund	-	-	-	2,540.10	-	2,540.10
East Brighton Trust	-	-	-	500.00	-	500.00
Henry Smith	-	-	-	5,740.00	-	5,740.00
Magic Little Grants	500.00	-	500.00	500.00	-	500.00
Mencap Brighton and Hove 2020	1,000.00	-	1,000.00	1,000.00	-	1,000.00
Mencap Brighton and Hove 2021	1,000.00	-	1,000.00	-	-	-
Noel Bennett Fund	875.40	-	875.40	873.00	-	873.00
Sussex Community Foundation	4,948.00	-	4,948.00	-	-	-
Tesco Groundwork	1,500.00	-	1,500.00	-	-	-
True Colours Trust	-	-	-	4,500.00	-	4,500.00
Wellesley Charitable Foundation	-	-	-	1,120.00	-	1,120.00
WH Smith Community Fund	-	-	-	-	100.00	100.00
Donations and gift aid	-	650.71	650.71	303.00	229.18	532.18
<b>Income from charitable activities</b>						
Members' contributions: Kench Hill 2019	-	-	-	4,011.00	-	4,011.00
Members' contributions: activities and days out	2,893.06	610.00	3,503.06	-	4,008.85	4,008.85
Members' contributions: parent and siblings activities	-	166.02	166.02	-	1,122.63	1,122.63
Members' contributions: Friday drop-in	-	-	-	-	763.45	763.45
Fundraising activities	-	78.44	78.44	-	127.50	127.50
<b>Other income</b>						
Office room hire	-	-	-	-	120.00	120.00
Bank interest	-	0.75	0.75	-	3.30	3.30
<b>Total Receipts</b>	<b>20,174.46</b>	<b>4,968.00</b>	<b>25,142.46</b>	<b>37,517.60</b>	<b>6,674.91</b>	<b>44,192.51</b>
<b>Payments</b>						<b>2020</b>
<b>Expenditure on charitable activities</b>						
Friday Drop-in: salaries	2,614.50	3,526.03	6,140.53	3,388.83	1,777.18	5,166.01
Friday Drop-in: other costs	-	-	-	1,462.68	366.04	1,828.72
General activities and days out	4,330.76	-	4,330.76	6,846.72	1,061.99	7,908.71
Parents' and siblings' activities	2,037.90	475.10	2,513.00	1,152.18	3,042.89	4,195.07
Beach hut	2,086.55	48.75	2,135.30	718.66	221.34	940.00
Kench Hill 2019	-	-	-	14,197.62	-	14,197.62
Staff and volunteer expenses	-	85.00	85.00	-	-	-
Emmaus office rent, rates and expenses	-	-	-	-	555.80	555.80
Admin salaries	634.71	-	634.71	1,370.42	-	1,370.42
Admin and organisational costs (inc training)	473.88	162.70	636.58	643.45	598.33	1,241.78
<b>Expenditure on raising funds</b>						
Admin salaries	317.35	-	317.35	685.21	-	685.21
Fundraising expenses	-	96.00	96.00	-	96.00	96.00
<b>Total Payments</b>	<b>12,495.65</b>	<b>4,393.58</b>	<b>16,889.23</b>	<b>30,465.77</b>	<b>7,719.57</b>	<b>38,185.34</b>
Net receipts (payments) for the period	7,678.81	574.42	8,253.23	7,051.83	(1,044.66)	6,007.17
Transfer between funds	-	-	-	(90.00)	90.00	-
Balance of funds at 1st April 2020	17,992.25	4,332.68	22,324.93	11,030.42	5,287.34	16,317.76
<b>Balance of funds at 31st March 2021</b>	<b>25,671.06</b>	<b>4,907.10</b>	<b>30,578.16</b>	<b>17,992.25</b>	<b>4,332.68</b>	<b>22,324.93</b>

# ***Brighton Pebbles (CIO No.1166802)***

## **Assets and Liabilities at 31st March 2021**

### **Assets**

Community account	28,706.04
Deposit (savings) account	671.69
Salary account	22.27
Cottage Industries account	979.54
Cash in hand	198.62

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<b>Total assets</b>	<b>30,578.16</b>
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### **Non-monetary Assets**

none known

### **Liabilities**

none known

## **Restricted funds held at 31st March 2021**

<b>Funder</b>	<b>Date funds received</b>	<b>Balance remaining at 31st March 2021</b>
Barbara Ward Children's Foundation	17/09/2020	4,000.00
Brighton and Hove City Council, Manor Gym Capital Grant	24/09/2014	474.40
Brighton and Hove City Council, Summer Activities grant	23/09/2020	279.34
Brighton District Nurses Association	20/08/2019	620.00
Co-op Community Fund 2019	03/11/2019	1,556.15
Chalk Cliff Trust 2020	28/02/2020	2,500.00
Henry Smith Foundation	15/10/2019	255.38
Hinton Activity Fund		3,183.04
Kench Hill 2019		3,120.47
Mencap Brighton and Hove 2021	19/02/2021	1,000.00
Noel Bennett Fund 2021	11/12/2020	506.26
Sussex Community Foundation 2020	27/11/2020	4,948.00
Tesco Groundwork		1,000.00
True Colours Trust	25/03/2020	2,228.02
<b>Restricted funds held at 31st March 2021</b>		<b>25,671.06</b>

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<b>Free reserves</b>	<b>4,907.10</b>
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