

Charity registration number 1166797 (England and Wales)

Company registration number 09907848

**HEALTHWATCH WAKEFIELD**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE PERIOD ENDED 31 MARCH 2025**

# HEALTHWATCH WAKEFIELD

## LEGAL AND ADMINISTRATIVE INFORMATION

---

Trustees	Andrew Kent	
	Melvyn Ingleson	
	Roger Grasby	
	Rachel Hanna	(Appointed 1 April 2024)
	Richard Harwood	(Appointed 1 April 2024)
	Berni O'Brien	(Appointed 1 April 2024)
	Mary Roche	(Appointed 1 April 2024)
	Iain Wilkinson	(Appointed 1 April 2024)
Secretary	Lewis Smith-Connell	
Charity number (England and Wales)	1166797	
Company number	09907848	
Registered office	Healthwatch Wakefield The Plex Margaret Street Wakefield W Yorkshire United Kingdom WF1 2DQ	
Independent examiner	V J Atkinson BK Plus Limited 52 St Johns Lane Halifax West Yorkshire HX1 2BW	

---

# HEALTHWATCH WAKEFIELD

## CONTENTS

---

	Page
Trustees' report	1 - 6
Independent examiner's report	7
Statement of financial activities	8
Balance sheet	9
Notes to the financial statements	10 - 20

---

# HEALTHWATCH WAKEFIELD

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

### FOR THE PERIOD ENDED 31 MARCH 2025

---

The trustees who are also directors of the charity for the purposes of the Companies Act 2006 present their annual report and financial statements for the period ended 31 March 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)".

#### Objectives and activities

##### The Charity's objects

The advancement of health and the relief of those in need by reason of youth, age, ill-health, disability, or financial hardship by:

1. Providing information and advice to the general public about local health and social care services.
2. Making the views and experiences of members of the general public known to health and social care providers.
3. Enabling local people to have a voice in the development, delivery, and equality of access to local health and care services and facilities.
4. Providing training and the development of skills for volunteers and the wider community in understanding, scrutinising, reviewing, and monitoring local health and care services and facilities.
5. Conducting investigation and research into relevant health and social care issues and making public the useful results of such work.

#### The Charity's main activities

Healthwatch Wakefield is the local health and social care champion. From Overton to Knottingley and everywhere in between, we make sure NHS leaders and other decision-makers hear local peoples' voices and use their feedback to improve care. If anyone uses GPs, hospitals, dentists, pharmacies, care homes or other support services in our area, we want to hear about their experiences.

We are independent and impartial and anything people tell us is confidential. We provide reliable and trustworthy information and advice to help local people to get the support they need, including independent advocacy for formal NHS complaints. We also find out what people think through research and engagement.

Healthwatch Wakefield is delivered by Healthwatch Wakefield Ltd. which is registered in England as a charitable company limited by guarantee.

We employ a staff team and are helped by volunteers, and our Board of Trustees oversee and steers our work. They are locally appointed people, also volunteers, who have a passion for improving health and social care for communities in Wakefield District. They meet on a regular basis to oversee the organisation and ensure that legal requirements and appropriate statutory rules and regulations are followed. They also make sure that our work is delivered to plan, and that our allocated money is spent in accordance with the budget and that value for money is achieved.

People's views come first – especially those who find it hardest to be heard. We champion what matters to them, and work with others to find ideas that work. We are independent and committed to making the biggest difference to the residents of Wakefield District.

## **HEALTHWATCH WAKEFIELD**

### **TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)**

***FOR THE PERIOD ENDED 31 MARCH 2025***

---

#### **Statutory functions**

The purpose of local Healthwatch is to give citizens and communities a stronger voice to influence and challenge how health and social care services are provided within their locality. Local Healthwatch organisations have eight statutory functions to perform:

1. Promoting and supporting involvement of local people in commissioning, provision, and scrutiny of local care services.
2. Enabling local people to monitor local care services and whether/ how they could/ ought to be improved.
3. Obtaining views of local people regarding their needs for, and experiences of, local care services and making these views known.
4. Making reports and recommendations about how local care services could or ought to be improved. These should be directed to commissioners and providers, and people responsible for managing or scrutinising services and shared with Healthwatch England.
5. Providing advice and information about access to local care services so choices can be made about local care services.
6. Formulating views on standard of provision and whether and how the local care services could and ought to be improved.
7. Making recommendations to Healthwatch England to advise the Care Quality Commission to conduct special reviews or investigations (or, where the circumstances justify making such recommendations direct to the CQC); and to make recommendations to Healthwatch England to publish reports about particular issues.
8. Providing Healthwatch England with the intelligence and insight it needs to enable it to perform effectively.

In the local context Healthwatch Wakefield currently has seats on the Wakefield District Health and Wellbeing Board, the Wakefield District Health & Care Partnership Board, and the Wakefield District Safeguarding Adults Board.

In the sub regional context Healthwatch Wakefield currently has a seat on the Harnessing Power of Communities Board and the System Oversight and Assurance Group Committee in West Yorkshire Integrated Care System.

#### ***Public benefit***

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

# HEALTHWATCH WAKEFIELD

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

**FOR THE PERIOD ENDED 31 MARCH 2025**

---

### Our vision

We are the 'go-to' organisation for members of the public in Wakefield District to talk about their experiences of health and care, and we will be known for making a difference by influencing positive change.

### Our Mission

- To inform and advise
- To involve
- To explore
- To influence and impact
- To advocate and support

### Our Values

**Active listening**, we listen with compassion.

**Candour**, we offer critical friendship to system partners speaking with tenacity as an independent source of telling truth to power.

**Impact**, we amplify the voices of local people with a view to making a purposeful and positive difference.

We will continue to work with partners on a wider geographical footprint in line with our stated values and behaviours, including neighbouring local Healthwatch organisations, to ensure that local people's voices remain heard across the Integrated Care System in West Yorkshire - it will remain important to us that the Wakefield District public voice does not get lost amidst these important conversations and decisions at a regional level.

### Achievements and performance

*Significant activities and achievements against objectives*

With new trustees and leadership, Healthwatch Wakefield entered 2024/25 ready to strengthen engagement with patients, carers, and service users. Our Insight Reports and partnership work have helped improve local services, supported by volunteers and community voices. Highlights include a major study on veterans' care, strengthened governance, and advocacy for people navigating complaints. We remain a trusted partner and will continue to expand our profile and digital reach to keep the public's voice at the heart of services.

### Reaching out and championing voice

- Not including our Panels and Partnerships, 1,375 people shared their experiences of health and social care services with us, helping to raise awareness of issues and improve care. Another 241 took part in our surveys.
- People came to us for clear advice and information on topics such as mental health support and finding a dentist.
- 155 people were supported through the NHS complaints process by our independent Advocates.
- 22,206 people visited our website, looking for information on things like Pinderfields Hospital, Gate 12, and the new Community Diagnostic Centre.
- We published 4 reports about the improvements people would like to see in areas like maternity, and school nursing. Our most popular report was our veterans report, 'Serving those who served', highlighting people's struggles in accessing care that is tailored to their needs.
- Throughout the year we held 48 meetings of our four successful panels and partnerships: the Adult Social Care Citizen Panel; Maternity and Neonatal Partnership; Mental Health Community Panel; and the Parent and Carer Panel Project. Bringing together local voices and experiences with commissioners and managers of local services.

## HEALTHWATCH WAKEFIELD

### TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

**FOR THE PERIOD ENDED 31 MARCH 2025**

---

#### **What did we do**

##### **Equipping people with the information and tools they need**

We created a resource designed for veterans, service leavers, and non-mobilised reservists, as well as the professionals who support them. We also developed new self-help information for people who wanted to make a health or social care complaint.

##### **Celebrating our volunteers**

Our volunteers took part in events like Armed Forces Day to promote our work; collected experiences and supported communities to share their views; carried out visits to local services to help them improve; participated in our panels and partnerships; and provided our organisation with support, strategic direction, and oversight.

##### **Challenging services by providing advocacy support**

With improvements to end-of-life and palliative care; better communication on medication shortages; improvements to NHS 111 for Deaf callers; and, ENT Clinic appointment improvements, amongst others.

##### **Serving those who have served**

Uncovering the health and social care needs of local veterans, service leavers, and non-mobilised reservists. We engaged with local veterans between April and May 2024 to explore their awareness, access, and experiences of health and care services. 74 people took part in our survey and we carried out five in-depth interviews.

##### **Empowering parents and carers**

We brought together 187 people in 24 Parent and Carer Panel meetings across the district whose voices shaped local family services and support. This project ended on 31 March.

##### **Championing women who had recently given birth**

We heard from 98 people, mostly who had recently given birth, with concerns about their 6-week postnatal checks. GPs have been asked to look at ways to make sure everyone can get a proper physical check and improve how they link people to other helpful services.

##### **Game changing access for birth partners on maternity**

Feedback was gathered from almost 1,000 people online and followed up with 17 in-person conversations on Gate 18, the Maternity Ward. Birth partners now get to stay overnight.

##### **Improving end of life care**

We helped bring local voices to an event which launched the West Yorkshire Integrated Care Board End of Life Care Health Needs Assessment, which was heavily influenced by our Healthwatch End of Life report.

##### **Informing key regional decision makers**

We worked closely with local commissioning organisation West Yorkshire Integrated Care Board to make sure your voice was heard in strategic and operational meetings including the Integrated Care Partnership Board, the Power of Communities Board and the System Oversight and Scrutiny Group

# HEALTHWATCH WAKEFIELD

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

### FOR THE PERIOD ENDED 31 MARCH 2025

---

#### Our priorities for 2025-2026

Over the next year we will implement and mobilise the Healthwatch Wakefield core contract, extending our established model and continuing to provide a high-quality service for residents and those who receive care in the district.

Embed involvement and listening to patient and carer's voices into the emerging neighbourhood health teams across the district.

Engage with the emerging Provider Alliance for Wakefield and to keep pace with the changing landscape for health and social care, always ensuring that patient and carer experiences are a core aspect of all changes to frontline delivery.

#### Note

In July 2025, the Government announced that both Healthwatch England and local Healthwatch would be abolished as part of a wider reorganisation of the NHS, and that responsibility for patient voice would be shared amongst the Department of Health and Social Care, the Integrated Care Boards, and local authorities. This came as a major shock to both Trustees and our staff coming, as it did, only a few days after we had learned of our success in re-tendering for the local Healthwatch contract with Wakefield Council. Inevitably, this has led to a change in focus and a reduced contract, as Trustees begin to plan foreclosure sometime in the 2026/27 financial year.

#### Financial review

##### Financial position

The net surplus this year was £27,537 including net income of £15,810 on unrestricted funds and a net income of £11,728 on restricted funds.

Following the above results, the Trustees will continue to review the allocated expenditure across all contracted activities in the new financial year as well as reviewing the allocation of unrestricted and restricted funds.

##### Reserves policy

We aim to hold between 3 and 6 months' running costs as reserves. The Charity's free reserves, excluding fixed assets, at the year-end were £193,984.

This represents approximately 5 months of annual expenditure.

The trustees have designated the following reserves:

Redundancy costs as at 30 September 2026 £66,000

Investment in patient voice activity to 30 September 2026 £61,000

#### Structure, governance and management

The charity is a company limited by guarantee and was formed on 8 December 2015. It is governed by a memorandum and articles of association. The liability of the members in the event of the companies being wound up is limited to a sum not exceeding £1.

The trustees, who are also the directors for the purpose of company law, and who served during the period and up to the date of signature of the financial statements were:

Andrew Kent

Melvyn Ingleson

Roger Grasby

Rachel Hanna

(Appointed 1 April 2024)

Richard Harwood

(Appointed 1 April 2024)

James Keighley

(Appointed 1 April 2024 and resigned 29 October 2024)

Berni O'Brien

(Appointed 1 April 2024)

Mary Roche

(Appointed 1 April 2024)

Iain Wilkinson

(Appointed 1 April 2024)

Axsa Nazar

(Resigned 1 April 2024)

Lee Adams

(Resigned 1 April 2024)



## HEALTHWATCH WAKEFIELD

### TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE PERIOD ENDED 31 MARCH 2025

---

#### *Recruitment and appointment of trustees*

The trustees of the Charity are also the Directors for the purpose of company law and are appointed and/or removed by the members at each Annual General Meeting, as per our Articles of Association.

The company's current policy concerning the payment of trade creditors is to follow the CBI's Prompt Payers Code (copies are available from the CBI, Centre Point, 103 New Oxford Street, London WC1A 1DU).

The company's current policy concerning the payment of trade creditors is to:

- settle the terms of payment with suppliers when agreeing the terms of each transaction;
- ensure that suppliers are made aware of the terms of payment by inclusion of the relevant terms in contracts; and
- pay in accordance with the company's contractual and other legal obligations.

The trustees' report was approved by the Board of Trustees.

Mary Roche  
**Trustee**

Iain Wilkinson  
**Trustee**

30 September 2025

# HEALTHWATCH WAKEFIELD

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF HEALTHWATCH WAKEFIELD

---

I report to the trustees on my examination of the financial statements of Healthwatch Wakefield (the charity) for the period ended 31 March 2025.

### **Responsibilities and basis of report**

As the trustees of the charity (and also its directors for the purposes of company law), you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the Companies Act 2006 and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

### **Independent examiner's statement**

Since the charity's gross income exceeded £250,000, the independent examiner must be a member of a body listed in section 145 of the Charities Act 2011. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the Companies Act 2006.
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the Companies Act 2006 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

**V J Atkinson**  
BK Plus Limited  
52 St Johns Lane  
Halifax  
West Yorkshire  
HX1 2BW  
19 December 2025

## HEALTHWATCH WAKEFIELD

### STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

**FOR THE PERIOD ENDED 31 MARCH 2025**

		Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
	Notes						
<b>Income from:</b>							
Income from charitable activities	3	68,616	422,187	490,803	288,584	195,062	483,646
Investments	4	2,779	-	2,779	244	-	244
<b>Total income</b>		71,395	422,187	493,582	288,828	195,062	483,890
<b>Expenditure on:</b>							
Charitable activities	5	56,473	409,571	466,044	265,735	194,709	460,444
<b>Total expenditure</b>		56,473	409,571	466,044	265,735	194,709	460,444
<b>Net income</b>		14,922	12,616	27,538	23,093	353	23,446
Transfers between funds							
		920	(920)	-	-	-	-
<b>Net movement in funds</b>	7	15,842	11,696	27,538	23,093	353	23,446
<b>Reconciliation of funds:</b>							
Fund balances at 1 April 2024		178,174	28,990	207,164	155,081	28,637	183,718
<b>Fund balances at 31 March 2025</b>		194,016	40,686	234,702	178,174	28,990	207,164

The statement of financial activities includes all gains and losses recognised in the period. All income and expenditure derive from continuing activities.

# HEALTHWATCH WAKEFIELD

## BALANCE SHEET

AS AT 31 MARCH 2025

		2025		2024	
	Notes	£	£	£	£
<b>Fixed assets</b>					
Tangible assets	11		-		1,266
<b>Current assets</b>					
Debtors	12	18,536		28,207	
Cash at bank and in hand		277,822		360,444	
		296,358		388,651	
<b>Creditors: amounts falling due within one year</b>	13	(61,656)		(182,753)	
<b>Net current assets</b>			234,702		205,898
<b>Total assets less current liabilities</b>			234,702		207,164
<b>The funds of the charity</b>					
Restricted income funds	16		40,686		28,990
Unrestricted funds	17		194,016		178,174
			234,702		207,164

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the period ended 31 March 2025.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the period in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on 30 September 2025

Iain Wilkinson  
**Trustee**

Company registration number 09907848 (England and Wales)

# HEALTHWATCH WAKEFIELD

## NOTES TO THE FINANCIAL STATEMENTS

**FOR THE PERIOD ENDED 31 MARCH 2025**

---

### **1 Accounting policies**

#### **Charity information**

Healthwatch Wakefield is a private company limited by guarantee incorporated in England and Wales. The registered office is Healthwatch Wakefield, The Plex, Margaret Street, Wakefield, W Yorkshire, WF1 2DQ, United Kingdom.

#### **1.1 Basis of preparation**

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a statement of cash flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### **1.2 Going concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### **1.3 Charitable funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

#### **1.4 Income**

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

#### **1.5 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

# HEALTHWATCH WAKEFIELD

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD ENDED 31 MARCH 2025

### 1 Accounting policies

(Continued)

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	25% on cost
-----------------------	-------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### 1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

# HEALTHWATCH WAKEFIELD

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD ENDED 31 MARCH 2025

---

### 1 Accounting policies

(Continued)

#### *Derecognition of financial liabilities*

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### 1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

## HEALTHWATCH WAKEFIELD

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD ENDED 31 MARCH 2025

#### 3 Income from charitable activities

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
NHS Cancer Alliance	-	-	-	-	26,000	26,000
Yorkshire Cancer Community	-	-	-	384	-	384
Adult Social Care (ASC)	-	32,000	32,000	-	32,000	32,000
Wakefield (CCG)Maternity Voices Partnerships	-	20,000	20,000	-	22,000	22,000
Wakefield (CCG) IPS	-	54,000	54,000	-	54,000	54,000
Engagment - MH Alliance	-	-	-	-	6,150	6,150
Hospital Discharge Patient Engagment	-	-	-	-	4,047	4,047
Healthwatch England	-	-	-	-	5,000	5,000
Healthwatch Leeds - WYHCP	-	-	-	-	44,865	44,865
Parent Carer Panels	-	49,435	49,435	-	1,000	1,000
Trauma Informed Personality	-	-	-	-	-	-
Wakefield Metropolitan District Council	-	246,917	246,917	245,802	-	245,802
Wakefield (CCG)	56,752	-	56,752	46,560	-	46,560
Complaints Advocacy	-	-	-	5,000	-	5,000
SWY Partnership NHS Trust	-	-	-	8,275	-	8,275
Safeguarding Adult Board Administrator	-	14,000	14,000	-	-	-
Project Hope	-	5,835	5,835	-	-	-
St George's LIVE	-	-	-	-	-	-
VAT on contracts - 2018/19	11,864	-	11,864	(17,437)	-	(17,437)
	<u>68,616</u>	<u>422,187</u>	<u>490,803</u>	<u>288,584</u>	<u>195,062</u>	<u>483,646</u>

As advised by our commissioners we have moved the core contract income and expenditure from Unrestricted to Restricted funds for the year ending March 2025.

#### 4 Income from investments

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Interest receivable	<u>2,779</u>	<u>244</u>



# HEALTHWATCH WAKEFIELD

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD ENDED 31 MARCH 2025

### 5 Expenditure on charitable activities

	Charitable activities 2025 £	Charitable activities 2024 £
<b>Direct costs</b>		
Staff costs	346,284	321,315
Depreciation and impairment	1,266	1,178
Payroll, recruitment and HR charges	3,681	2,662
Staff travel, subsistence and training	4,644	3,253
Delivery partner fees	16,803	19,660
Freelance workers	1,399	1,324
Staff and Volunteer expenses	1,196	1,767
Governance	10,867	8,636
Phone and internet	2,870	4,190
PPS, subscriptions and advertising	5,309	6,118
Penalties/interest re VAT	-	1,619
IT support	12,613	9,361
Insurance	1,838	1,953
Rent, service charges and storage facilities	37,248	36,560
Professional fees	13,217	29,626
Sundry expenses	2,962	6,397
Bank charges and interest	242	185
	<u>462,439</u>	<u>455,804</u>
<b>Share of support and governance costs (see note 6)</b>		
Governance	3,605	4,640
	<u>466,044</u>	<u>460,444</u>
<b>Analysis by fund</b>		
Unrestricted funds	56,473	265,735
Restricted funds	409,571	194,709
	<u>466,044</u>	<u>460,444</u>

### 6 Support costs allocated to activities

	2025 £	2024 £
Governance costs	3,605	4,640
<b>Analysed between:</b>		
Charitable activities	<u>3,605</u>	<u>4,640</u>

# HEALTHWATCH WAKEFIELD

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD ENDED 31 MARCH 2025

### 6 Support costs allocated to activities (Continued)

	2025 £	2024 £
<b>Governance costs comprise:</b>		
Independent examination	3,605	4,640
	<u>3,605</u>	<u>4,640</u>

### 7 Net movement in funds

	2025 £	2024 £
--	-----------	-----------

The net movement in funds is stated after charging/(crediting):

Fees payable for the independent examination of the charity's financial statements	3,605	4,640
Depreciation of owned tangible fixed assets	1,266	1,178
	<u>1,266</u>	<u>1,178</u>

### 8 Trustees

During the year two trustees were paid a total of £141 (2024:£286) in respect of travel and other sundry expenses.

In accordance with the Articles of Association of the Charity, the trustees holding the position of Chair of the Board were remunerated for performing this function. Roger Grasby received £9,000.

### 9 Employees

The average monthly number of employees during the period was:

	2025 Number	2024 Number
Average number of employees	11	11
	<u>11</u>	<u>11</u>

<b>Employment costs</b>	2025 £	2024 £
Wages and salaries	313,817	288,513
Social security costs	20,328	20,005
Other pension costs	12,139	12,797
	<u>346,284</u>	<u>321,315</u>

There were no employees whose annual remuneration was more than £60,000.

# HEALTHWATCH WAKEFIELD

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD ENDED 31 MARCH 2025

### 9 Employees

(Continued)

#### Remuneration of key management personnel

The key management personnel of the charity include the trustees and chief officer. The total benefits received by the chief officer were £48,247 (2024:£46,721) and by the interim senior responsible officer were £16,022 (2024: £8,000)

### 10 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

### 11 Tangible fixed assets

	Fixtures and fittings £
<b>Cost</b>	
At 1 April 2024	13,750
At 31 March 2025	13,750
<b>Depreciation and impairment</b>	
At 1 April 2024	12,484
Depreciation charged in the period	1,266
At 31 March 2025	13,750
<b>Carrying amount</b>	
At 31 March 2024	1,266

### 12 Debtors

	2025 £	2024 £
<b>Amounts falling due within one year:</b>		
Trade debtors	5,676	15,599
Prepayments and accrued income	12,860	12,608
	18,536	28,207

# HEALTHWATCH WAKEFIELD

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD ENDED 31 MARCH 2025

### 13 Creditors: amounts falling due within one year

	Notes	2025 £	2024 £
Other taxation and social security		23,542	33,780
Deferred income	14	17,362	105,846
Trade creditors		7,747	20,962
Other creditors		160	101
Accruals		12,845	22,064
		<u>61,656</u>	<u>182,753</u>

### 14 Deferred income

	2025 £	2024 £
Other deferred income	17,362	105,846
	<u>17,362</u>	<u>105,846</u>

Deferred income is included in the financial statements as follows:

	2025 £	2024 £
Deferred income is included within:		
Current liabilities	17,362	105,846
	<u>17,362</u>	<u>105,846</u>
Movements in the period:		
Deferred income at 1 April 2024	105,846	-
Released from previous periods	(88,484)	-
Resources deferred in the period	-	105,846
	<u>17,362</u>	<u>105,846</u>
Deferred income at 31 March 2025	<u>17,362</u>	<u>105,846</u>

### 15 Retirement benefit schemes

	2025 £	2024 £
<b>Defined contribution schemes</b>		
Charge to profit or loss in respect of defined contribution schemes	12,139	12,797
	<u>12,139</u>	<u>12,797</u>

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

## HEALTHWATCH WAKEFIELD

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD ENDED 31 MARCH 2025

#### 16 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 April 2024	Incoming resources	Resources expended	Transfers	At 31 March 2025
	£	£	£	£	£
Wakefield Metropolitan District Council	-	246,917	(234,189)	-	12,728
Trauma Informed Personality	12	-	-	(12)	-
Healthwatch England	455	-	-	(455)	-
NHS Cancer Alliance	12,220	-	-	-	12,220
Adult Social Care (ASC)	6,174	32,000	(31,911)	-	6,263
Wakefield (CCG) IPS Engagment - MH Alliance	251	54,000	(53,931)	(320)	-
Wakefield (CCG)Maternity Voices Partnerships	4,998	20,000	(20,334)	-	4,664
Hospital Discharge	3,068	-	-	-	3,068
WYHCP	1,743	-	-	-	1,743
Parent Carer Panels	69	49,435	(49,500)	(4)	-
St George's Live	-	5,835	(5,803)	(32)	-
Project Hope	-	14,000	(13,903)	(97)	-
	<u>28,990</u>	<u>422,187</u>	<u>(409,571)</u>	<u>(920)</u>	<u>40,686</u>
<b>Previous period:</b>					
	At 1 April 2023	Incoming resources	Resources expended	Transfers	At 31 March 2024
	£	£	£	£	£
Trauma Informed Personality	-	1,000	(988)	-	12
Healthwatch England	1,200	4,047	(4,792)	-	455
NHS Cancer Alliance	12,178	26,000	(25,958)	-	12,220
Adult Social Care (ASC)	6,112	32,000	(31,938)	-	6,174
Wakefield (CCG) IPS Engagment - MH Alliance	-	54,000	(53,749)	-	251
Wakefield (CCG)Maternity Voices Partnerships	4,915	22,000	(21,917)	-	4,998
Hospital Discharge	2,794	6,150	(5,876)	-	3,068
WYHCP	1,438	5,000	(4,695)	-	1,743
Parent Carer Panels	-	44,865	(44,796)	-	69
	<u>28,637</u>	<u>195,062</u>	<u>(194,709)</u>	<u>-</u>	<u>28,990</u>

## HEALTHWATCH WAKEFIELD

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD ENDED 31 MARCH 2025

#### 16 Restricted funds

(Continued)

Wakefield Metropolitan District Council - Core Healthwatch and NHS Complaints Advocacy contracts  
 Trauma Informed Personality - funding to join the Community Mental Health Panel to lead on a designated project agreed with the Mental Health Alliance  
 Healthwatch England - Development of a new Network Model for Healthwatch organisations  
 NHS Cancer Alliance - Partnership bid with other local Healthwatch organisations to fund a Community Panel Co-ordinator  
 Adult Social Care (ASC) - To provide support to improve Wakefield council's engagement with Adult Social Care service users  
 Wakefield (CCG) IPS Engagement : MH Alliance - to provide a panel bringing together people with lived experience and professionals from mental health service providers  
 Wakefield (CCG) Maternity Voices Partnership - To provide a panel bringing together people with lived experience and professionals from maternity and neonatal service providers  
 Hospital Discharge - Evaluating peoples' experience of the Hospital Discharge process on behalf of Wakefield Council  
 WYHCP - Funding for various ad hoc engagement projects for the West Yorkshire Integrated care board and Health & Care Partnership, in collaboration with other local Healthwatch organisations  
 Parent Carer Panels - to provide a panel bringing together parents and carers across the district to discuss and inform Family hub and wider activity  
 St George's Live - funded by St George's Community Centre Lupset, evaluation of impact of the work carried out as part of St George's Live  
 Project Hope - funded by the ICB to host a young care leaver in a work opportunity

#### 17 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2024	Incoming resources	Resources expended	Transfers	At 31 March 2025
	£	£	£	£	£
General funds	178,174	71,395	(56,473)	920	194,016
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Previous period:	At 1 April 2023	Incoming resources	Resources expended	Transfers	At 31 March 2024
	£	£	£	£	£
General funds	155,081	288,828	(265,735)	-	178,174
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

# HEALTHWATCH WAKEFIELD

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE PERIOD ENDED 31 MARCH 2025

### 18 Analysis of net assets between funds

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £
<b>At 31 March 2025:</b>			
Current assets/(liabilities)	193,984	40,718	234,702
	<u>193,984</u>	<u>40,718</u>	<u>234,702</u>
<b>Per balance sheet</b>	194,016	40,686	234,702
<b>Balance to allocate</b>	32	(32)	-

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
<b>At 31 March 2024:</b>			
Tangible assets	1,266	-	1,266
Current assets/(liabilities)	176,908	28,990	205,898
	<u>178,174</u>	<u>28,990</u>	<u>207,164</u>

### 19 Operating lease commitments

#### Lessee

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2025 £	2024 £
Within one year	<u>24,948</u>	<u>33,976</u>

### 20 Related party transactions

There were no disclosable related party transactions during the period (2024 - none).

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.