

**REGISTERED COMPANY NUMBER: 09907848 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1166797**

**Healthwatch Wakefield**

**Report of the Trustees and  
Financial Statements**

**Year Ended 31 March 2021**

SMH Jolliffe Cork Ltd  
Chartered Accountants  
33 George Street  
Wakefield  
West Yorkshire  
WF1 1LX

# **Healthwatch Wakefield**

## **Contents of the Financial Statements for the Year Ended 31 March 2021**

---

	<b>Page</b>
<b>Report of the Trustees</b>	1
<b>Independent Examiner's Report</b>	7
<b>Statement of Financial Activities</b>	8
<b>Balance Sheet</b>	9
<b>Notes to the Financial Statements</b>	11
<b>Detailed Statement of Financial Activities</b>	19

---

# **Healthwatch Wakefield**

## **Report of the Trustees for the Year Ended 31 March 2021**

---

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### **OBJECTIVES AND ACTIVITIES**

#### **The Charity's objects**

The advancement of health and the relief of those in need by reason of youth, age, ill-health, disability or financial hardship by:

1. Providing information and advice to the general public about local health and social care services.
2. Making the views and experiences of members of the general public known to health and social care providers.
3. Enabling local people to have a voice in the development, delivery, and equality of access to local health and care services and facilities.
4. Providing training and the development of skills for volunteers and the wider community in understanding, scrutinising, reviewing, and monitoring local health and care services and facilities.
5. Conducting investigation and research into relevant health and social care issues and making public the useful results of such work.

#### **The Charity's main activities**

Healthwatch is the consumer champion for both health and social care. It exists in two distinct forms - local Healthwatch, at local level, and Healthwatch England, at national level.

In Wakefield, the contract to deliver a local Healthwatch is delivered by Healthwatch Wakefield, a charitable company limited by guarantee on 1 April 2016.

The purpose of local Healthwatch is to give citizens and communities a stronger voice to influence and challenge how health and social care services are provided within their locality.

#### **Statutory functions**

Local Healthwatch has eight statutory functions to perform:

1. Promoting and supporting involvement of local people in commissioning, provision and scrutiny of local care services.
2. Enabling local people to monitor local care services and whether / how they could/ought to be improved.
3. Obtaining views of local people regarding their needs for, and experiences of, local care services and making these views known.
4. Making reports and recommendations about how local care services could or ought to be improved. These should be directed to commissioners and providers, and people responsible for managing or scrutinising services and shared with Healthwatch England.
5. Providing advice and information about access to local care services so choices can be made about local care services.
6. Formulating views on standard of provision and whether and how the local care services could and ought to be improved.
7. Making recommendations to Healthwatch England to advise the Care Quality Commission to conduct special reviews or investigations (or, where the circumstances justify making such recommendations direct to the CQC); and to make recommendations to Healthwatch England to publish reports about particular issues.
8. Providing Healthwatch England with the intelligence and insight it needs to enable it to perform effectively.

Local Healthwatch has a seat on health and wellbeing boards, ensuring that the views and experiences of patients, carers and other service users are taken into account when local needs assessments and strategies are prepared, such as the Joint Strategic Needs Assessment (JSNA) and the authorisation of Clinical Commissioning Groups. This helps to ensure that local Healthwatch has a role in promoting public health, health improvements and in tackling health inequalities. In Wakefield, this seat is held by the Healthwatch Wakefield CEO.

# Healthwatch Wakefield

## Report of the Trustees for the Year Ended 31 March 2021

---

### OBJECTIVES AND ACTIVITIES

#### Public Benefit Statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of health and the relief of those in need.

#### Our vision

We will put the public voice at the heart of decision making around health and social care. We will do this by growing and strengthening the organisation so that we can challenge and improve provision of health and social care services on behalf of local people, particularly those whose voices are often under-represented.

We will be a credible and influential organisation that has good relationships with local people, commissioners and providers of health and social care.

#### Our values and behaviours

Inclusive and collaborative - we put people first, particularly those who are less able to represent themselves. We aim to involve all communities in Wakefield District. We work in partnership with all key stakeholders.

Credible and effective - we aim to be respected for our rigour and high standards of information, intelligence and reporting. We want to make a difference.

Open and accountable - we hold meetings in public, carry out decisions and publish our findings according to our processes which are available on our website.

Independent - we act on behalf of local people independent of political parties, commissioners and providers. We have no vested interests in the outcome of our work apart from improving local health and social care services for the people of Wakefield.

#### Our aims

We will:

1. **Engage** - Listen to and engage effectively with people who use local health and social care services.
2. **Inform and Advise** - Offer a variety of ways for people to access information, advice and support.
3. **Involve** - Involve local people in our work.
4. **Influence** - Influence positive change in service provision and commissioning.
5. **Governance ourselves effectively:**
  - In line with our values and statutory functions.
  - Sustain our core funding and develop other income streams to support our sustainability.
  - Proactively attract, support and develop a high-quality team of staff, board and volunteers.

### Report of the Trustees for the Year Ended 31 March 2021

---

#### ACHIEVEMENT AND PERFORMANCE

##### Charitable activities

Our fifth year of trading as an independent charitable company has seen us develop our reputation and skills as a trusted local partner within the health and care system. We have also involved more local people than ever before in our work, enabling patients and users of health and care services to have their say in how their care is delivered.

We have continued to be involved in the work that is happening at a wider level with the West Yorkshire and Harrogate Health and Care Partnership (our local Integrated Care System) ensuring that people's experiences and voice are heard at the highest level.

The new Healthwatch Wakefield contract was mobilised in October 2018 and this iteration included the independent NHS Complaints Advocacy Service in the specification. We are pleased to be able to continue and develop our work for local people for the coming years.

##### Highlights from our year

###### Responding to Covid-19

Healthwatch played an important role in helping people to get the information they need, especially through the pandemic. The insight we collected was shared with local partners and Healthwatch England to ensure services are operating as best as possible during the pandemic.

We engaged with and supported people during the Covid-19 pandemic through our website, surveys, social media, and via virtual meetings / engagement.

Our Coronavirus 'Reset' surveys were fed back to service providers and decision makers in real time, enabling them to act and adapt quickly.

21,648 people visited our website to access coronavirus information and updates, as well as mental health advice and support.

During the pandemic, we also helped by:

- Adapting quickly to provide up to date advice on the local Covid-19 response.
- Being instrumental in bringing sectors and organisations together to ensure a collaborative effort.
- Supporting the vaccine roll out.
- Supporting the community volunteer response.
- Helping people to access the services they need.
- Supporting services

###### Contact from the public

The top four areas that people contacted us about were:

- Hospital services (26%)
- GP services (25%)
- Covid-19 testing and/or vaccination (19%)
- Dental services (11%)

###### Our year at a glance

- We received formal feedback from 858 people this year about their experiences of health and social care.
- We provided signposting, advice, and information to 680 people.
- Our NHS Complaints Advocacy service worked with and supported 159 people.
- We published 5 formal reports about the improvements people would like to see to health and social care services - these related to health and care services through the pandemic, including domiciliary care and dentistry.
- 69 volunteers helped us to carry out our work: in total, they contributed the equivalent of 60 working days (not including the work of our Board of Trustees)

## Healthwatch Wakefield

### Report of the Trustees for the Year Ended 31 March 2021

---

#### ACHIEVEMENT AND PERFORMANCE

Our priorities for 2020-2021 and changes made to services

##### Mental health services

- Implementation of a new Mental Health and Wellbeing hub
- Development of the Safe Space scheme
- Introduction of Mental Health navigators at Mid Yorkshire Hospitals NHS Trust

##### Children and young people

- Improvements in the waiting times for CAMHS
- Evaluation of the 0-19 Children and Young People's Public Health service
- Introduction of the Wakefield Families Together programme

##### Maternity services

- Preparatory work for Healthwatch Wakefield to host the Maternity Voices Partnership from April 2021 onwards
- Improvement in community-based post-natal services during the Covid-19 pandemic, in conjunction with Mid Yorkshire Hospitals NHS Trust

##### Primary care

- Evaluation of primary care service provision in the Eastmoor and City Fields area
- Evaluation of dental services across the district
- Introduction of 'My Right to Healthcare' cards

##### Communication

- Rapid reporting of feedback from our Covid-19 surveys to allow providers and commissioners to make immediate changes to service delivery during the pandemic
- Development of the Suicide Reduction 'Check-In' programme
- Introduction of a forum for Deaf service users to have direct contact with leaders and commissioners of local service providers.

#### Our priorities for 2021-2022

1. The ongoing impact of Covid-19
2. Health Inequalities
3. Community Mental Health services
4. Acute Mental Health services at SWYPFT
5. Care Homes and Nursing Homes
6. Adult Social Care

We will continue to work with partners on a wider geographical footprint, such as neighbouring local Healthwatch organisations, to ensure that people's voices remain heard across the evolving Integrated Care System in West Yorkshire and Harrogate.

This remains especially important as the national system looks to reorganise itself once again - it will remain important to us that the public voice does not get lost amidst these important conversations and decisions.

We will also extend our collaborative work across the region to investigate areas such as Dental Services and access, and End of Life care.

And we will continue to work with other agencies at a local level to ensure that our longer-term areas of need continue to be monitored and improved, namely: children and young people, where we remain supported the Young Lives consortium to deliver our Young Healthwatch function; cancer services, where we continue to work with the Cancer Alliance and its Community Panel, as well as continuing to support the Yorkshire Cancer Community; and maternity, where we look to evolve our relationship with the local Maternity Voices Partnership.

#### FINANCIAL REVIEW

##### Financial position

The net surplus for the year was £16,130, including net income of £11,865 on unrestricted funds and net income of £4,265 on restricted funds.

---

## **Healthwatch Wakefield**

### **Report of the Trustees for the Year Ended 31 March 2021**

---

#### **FINANCIAL REVIEW**

##### **Reserves policy**

We aim to hold between 3 and 6 months' running costs as reserves. The Charity's free reserves, excluding fixed assets, at the year-end were £146,548.

This represents approximately 6 months of annual expenditure.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The charity is a company limited by guarantee and was formed on 8 December 2015. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

##### **Recruitment and appointment of new trustees**

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Company number**

09907848 (England and Wales)

##### **Registered Charity number**

1166797

##### **Registered office**

C/O Jolliffe Cork LLP  
33 George Street  
Wakefield  
West Yorkshire  
WF1 1LX

##### **Trustees**

Richard Sloan	
Andrew Kent	Secretary
Lee Wood	
John Hyde	Resigned - 9 March 2021
Frances Kinchin	Resigned - 10 June 2021
David Stephens	Resigned - 10 June 2021
Margaret Hilton	Resigned - 9 March 2021
Beverley Kilner	Treasurer
Ruth McCallum	Vice Chair
Samantha Foster	
Pam Hodgkins	Chair
Cheryl Astbury	Appointed - 1 June 2021
Juliette Greenwood	Appointed - 1 June 2021

##### **Company Secretary**

Mr G C Jevon

##### **Independent Examiner**

SMH Jolliffe Cork Ltd  
Chartered Accountants  
33 George Street  
Wakefield  
West Yorkshire  
WF1 1LX

---

## **Healthwatch Wakefield**

### **Report of the Trustees for the Year Ended 31 March 2021**

---

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Bankers**

Unity Trust Bank plc  
4 Brindley Place  
Birmingham  
B1 2JB

Approved by order of the board of trustees on 7 September 2021 and signed on its behalf by:

Ms P Hodgkins - Trustee



# **Independent Examiner's Report to the Trustees of Healthwatch Wakefield**

---

## **Independent examiner's report to the trustees of Healthwatch Wakefield ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

### **Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### **Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of the Institute of Chartered Accountants in England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jane Crossley FCA  
SMH Jolliffe Cork Ltd  
33 George Street  
Wakefield  
West Yorkshire  
WF1 1LX

13 September 2021

## Healthwatch Wakefield

### Statement of Financial Activities for the Year Ended 31 March 2021

		Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>	Notes				
<b>Charitable activities</b>	2				
Grants		<b>258,912</b>	<b>60,968</b>	<b>319,880</b>	388,951
Other income		<u><b>1,754</b></u>	<u>-</u>	<u><b>1,754</b></u>	-
<b>Total</b>		<b>260,666</b>	<b>60,968</b>	<b>321,634</b>	388,951
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Grants		<b>248,801</b>	<b>56,703</b>	<b>305,504</b>	393,196
<b>NET INCOME/(EXPENDITURE)</b>		<b>11,865</b>	<b>4,265</b>	<b>16,130</b>	(4,245)
<b>Transfers between funds</b>	12	<u><b>11,916</b></u>	<u><b>(11,916)</b></u>	<u>-</u>	-
<b>Net movement in funds</b>		<b>23,781</b>	<b>(7,651)</b>	<b>16,130</b>	(4,245)
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<u><b>127,104</b></u>	<u><b>46,556</b></u>	<u><b>173,660</b></u>	177,905
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><b>150,885</b></u>	<u><b>38,905</b></u>	<u><b>189,790</b></u>	<u>173,660</u>

The notes form part of these financial statements

## Healthwatch Wakefield

### Balance Sheet 31 March 2021

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	8	4,337	-	4,337	4,352
<b>CURRENT ASSETS</b>					
Debtors	9	17,546	-	17,546	22,541
Cash at bank and in hand		<u>144,837</u>	<u>38,905</u>	<u>183,742</u>	<u>205,131</u>
		162,383	38,905	201,288	227,672
<b>CREDITORS</b>					
Amounts falling due within one year	10	(15,835)	-	(15,835)	(58,364)
<b>NET CURRENT ASSETS</b>		<u>146,548</u>	<u>38,905</u>	<u>185,453</u>	<u>169,308</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>150,885</u>	<u>38,905</u>	<u>189,790</u>	<u>173,660</u>
<b>NET ASSETS</b>		<u>150,885</u>	<u>38,905</u>	<u>189,790</u>	<u>173,660</u>
<b>FUNDS</b>	12				
Unrestricted funds				150,885	127,104
Restricted funds				<u>38,905</u>	<u>46,556</u>
<b>TOTAL FUNDS</b>				<u>189,790</u>	<u>173,660</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

## **Healthwatch Wakefield**

### **Balance Sheet - continued** **31 March 2021**

---

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 7 September 2021 and were signed on its behalf by:

Ms P Hodgkins - Trustee

Mr W A Kent - Trustee

The notes form part of these financial statements

---

**Notes to the Financial Statements  
for the Year Ended 31 March 2021**

---

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Going concern**

The financial statements are prepared on the going concern basis which assumes that the charity will continue in operational existence for the foreseeable future.

The trustees have considered the risks and uncertainties arising from the Covid 19 pandemic and are taking a proactive approach to reviewing and adjusting planning and spending as well as amending the way the charity operates. The trustees believe that the charity's financial statements are appropriately prepared under the going concern basis.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Office equipment            -    25% on cost

Tangible fixed assets costing more than £500 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt.

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Pension costs and other post-retirement benefits**

The charity operates a workplace pension scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2021**

**1. ACCOUNTING POLICIES - continued**

**Pension costs and other post-retirement benefits**

**Operating lease commitments**

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

**2. GRANTS AND CONTRACT INCOME**

	<b>2021 Unrestricted funds</b>	<b>2021 Restricted funds</b>	<b>2021 Total funds</b>	<b>2020 Total funds</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Grants</b>				
Wakefield (CCG) MCP Vanguard	-	-	-	27,916
Wakefield (CCG) MCP Vanguard	-	-	-	10,000
West Yorkshire and Harrogate STP	-	-	-	6,000
Healthwatch England	-	-	-	9,068
NHS Cancer Alliance	-	34,514	34,514	34,138
MacMillan	-	15,579	15,579	5,044
Yorkshire Cancer Community	-	10,875	10,875	
<b>Contracts and Service Level Agreements</b>				
Wakefield Metropolitan District Council (WMDC)	211,295	-	211,295	213,868
Wakefield (CCG) Complaints Advocacy	50,267	-	50,267	50,267
Wakefield (CCG) ASD Engagement	-	-	-	-
WMDC (BAME Evaluation)	-	-	-	-
SWY Partnership NHS Foundation Trust	(2,650)	-	(2,650)	2,650
	<u>258,912</u>	<u>60,968</u>	<u>319,880</u>	<u>388,951</u>

**3. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	<b>2021 £</b>	<b>2020 £</b>
Depreciation - owned assets	<b>2,523</b>	2,262
Staff costs	<b><u>245,385</u></b>	<b><u>270,252</u></b>

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2021**

**4. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

**Trustees' expenses**

During the year one trustee was paid a total of £10 (2020: £64) in respect of travel expenses.

**5. STAFF COSTS**

	<b>2021</b>	2020
	<b>£</b>	£
Gross salaries	<b>221,013</b>	242,407
Social security costs	<b>15,013</b>	17,855
Pensions	<b>9,359</b>	9,990
	<b><u>245,385</u></b>	<u>270,252</u>

**Remuneration and benefits received by key management personnel**

The key management personnel of the charity include the trustees and Chief Officer. The total benefits received by the Chief Officer were £57,468 (2020: £47,616).

No trustee received any remuneration or benefit in this capacity during this or the previous year.

<b>Pension scheme contributions</b>	<b>2021</b>	2020
	<b>£</b>	£
Costs of the scheme to the charity for the year	<b>9,359</b>	9,990
Contributions outstanding at the year end (included in creditors)	<b><u>1,271</u></b>	<u>1,281</u>

The average monthly number of employees during the year was as follows:

	<b>2021</b>	2020
	<b><u>9</u></b>	<u>11</u>
Average number of employees		

No employees received emoluments in excess of £60,000.

**6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
<b>Charitable activities</b>			
Grants	266,785	122,166	388,951
Other income	-	-	-
<b>Total</b>	266,785	122,166	388,951
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Grants	264,856	128,340	393,196

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2021**

**6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>NET INCOME/(EXPENDITURE)</b>	1,929	(6,174)	(4,245)
<b>Transfers between funds</b>	<u>(26,784)</u>	<u>26,784</u>	<u>-</u>
<b>Net movement in funds</b>	(24,853)	20,610	(4,245)
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>			
As previously reported	151,959	133,356	285,315
Prior year adjustment	<u>-</u>	<u>(107,410)</u>	<u>(107,410)</u>
<b>As restated</b>	151,959	25,946	177,905
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>127,104</u>	<u>46,556</u>	<u>173,660</u>

**7. PRIOR YEAR ADJUSTMENT**

The accounts for the year ended 31 March 2019 had been restated due to the recognition of grant income earlier than the terms of the agreements. The Trustees believe that grant income totalling £107,410 was recognised in 2019 and earlier years but should have been recognised in 2020 and thereby matched against the associated expenditure.

The specific adjustments to the funds are included in note 12 of the accounts.

**8. TANGIBLE FIXED ASSETS**

	Office equipment £
<b>COST</b>	
At 1 April 2020	<b>9,040</b>
Additions	<u><b>2,508</b></u>
At 31 March 2021	<u><b>11,548</b></u>
<b>DEPRECIATION</b>	
At 1 April 2020	<b>4,688</b>
Charge for year	<u><b>2,523</b></u>
At 31 March 2021	<u><b>7,211</b></u>
<b>NET BOOK VALUE</b>	
At 31 March 2021	<u><b>4,337</b></u>
At 31 March 2020	<u><b>4,352</b></u>



**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2021**

**9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2021</b>	2020
	<b>£</b>	£
Trade debtors	<b>12,567</b>	18,098
Prepayments and accrued income	<b>4,979</b>	4,443
	<b><u>17,546</u></b>	<u>22,541</u>

**10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2021</b>	2020
	<b>£</b>	£
Trade creditors	-	21,678
Accruals and deferred income	<b>15,835</b>	36,686
	<b><u>15,835</u></b>	<u>58,364</u>

**11. LEASING AGREEMENTS**

Minimum lease payments under non-cancellable operating leases fall due as follows:

	<b>2021</b>	2020
	<b>£</b>	£
Within one year	<b>3,146</b>	1,984
Between one and five years	<b>2,801</b>	3,472
	<b><u>5,947</u></b>	<u>5,456</u>

**12. MOVEMENT IN FUNDS**

	At 1.4.20	Net movement in funds	Transfers between funds	At 31.3.21
	£	£	£	£
<b>Unrestricted funds</b>				
General fund	<b>127,104</b>	<b>11,865</b>	<b>11,916</b>	<b>150,885</b>
<b>Restricted funds</b>				
Healthwatch England	<b>15,706</b>	<b>(22,249)</b>	<b>6,543</b>	-
NHS Cancer Alliance	<b>27,970</b>	<b>9,824</b>	-	<b>37,794</b>
MacMillan	<b>2,880</b>	<b>15,579</b>	<b>(18,459)</b>	-
Yorkshire Cancer Community	-	<b>1,111</b>	-	<b>1,111</b>
	<b><u>46,556</u></b>	<b><u>4,265</u></b>	<b><u>(11,916)</u></b>	<b><u>38,905</u></b>
<b>TOTAL FUNDS</b>	<b><u>173,660</u></b>	<b><u>16,130</u></b>	<b><u>-</u></b>	<b><u>189,790</u></b>

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2021**

**12. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	260,666	(248,801)	11,865
<b>Restricted funds</b>			
Healthwatch England	-	(22,249)	(22,249)
NHS Cancer Alliance	34,514	(24,690)	9,824
MacMillan	15,579	-	15,579
Yorkshire Cancer Community	10,875	(9,764)	1,111
	<u>60,968</u>	<u>(56,703)</u>	<u>4,265</u>
<b>TOTAL FUNDS</b>	<u>321,634</u>	<u>(305,504)</u>	<u>16,130</u>

**Comparatives for movement in funds**

	At 1.4.19 £	Prior year adjustment £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
<b>Unrestricted funds</b>					
General fund	151,959	-	1,929	(26,784)	127,104
<b>Restricted funds</b>					
MCP Vanguard	27,916	(27,916)	-	-	-
MCP Vanguard £10k	10,000	(10,000)	-	-	-
NHS Mapping	6,000	(6,000)	-	-	-
WMDC Safeguarding	5,000	(5,000)	-	-	-
Healthwatch England	7,062	-	8,644	-	15,706
NHS Cancer Alliance	15,118	-	12,852	-	27,970
MacMillan	62,260	(58,494)	(27,670)	26,784	2,880
	<u>133,356</u>	<u>(107,410)</u>	<u>(6,174)</u>	<u>26,784</u>	<u>46,556</u>
<b>TOTAL FUNDS</b>	<u>285,315</u>	<u>(107,410)</u>	<u>(4,245)</u>	<u>-</u>	<u>173,660</u>

**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2021**

**12. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	266,785	(264,856)	1,929
<b>Restricted funds</b>			
MCP Vanguard	27,916	(27,916)	-
MCP Vanguard £10k	10,000	(10,000)	-
NHS Mapping	6,000	(6,000)	-
Healthwatch England	9,068	(424)	8,644
NHS Cancer Alliance	34,139	(21,287)	12,852
MacMillan	<u>35,043</u>	<u>(62,713)</u>	<u>(27,670)</u>
	<u>122,166</u>	<u>(128,340)</u>	<u>(6,174)</u>
<b>TOTAL FUNDS</b>	<u><u>388,951</u></u>	<u><u>(393,196)</u></u>	<u><u>(4,245)</u></u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Prior year adjustment £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
<b>Unrestricted funds</b>					
General fund	151,959	-	13,794	(14,868)	150,885
<b>Restricted funds</b>					
MCP Vanguard	27,916	(27,916)	-	-	-
MCP Vanguard £10k	10,000	(10,000)	-	-	-
NHS Mapping	6,000	(6,000)	-	-	-
WMDC Safeguarding	5,000	(5,000)	-	-	-
Healthwatch England	7,062	-	(13,605)	6,543	-
NHS Cancer Alliance	15,118	-	22,676	-	37,794
MacMillan	62,260	(58,494)	(12,091)	8,325	-
Yorkshire Cancer Community	<u>-</u>	<u>-</u>	<u>1,111</u>	<u>-</u>	<u>1,111</u>
	<u>133,356</u>	<u>(107,410)</u>	<u>(1,909)</u>	<u>14,868</u>	<u>38,905</u>
<b>TOTAL FUNDS</b>	<u><u>285,315</u></u>	<u><u>(107,410)</u></u>	<u><u>11,885</u></u>	<u><u>-</u></u>	<u><u>189,790</u></u>

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2021**
**12. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	527,451	(513,657)	13,794
<b>Restricted funds</b>			
MCP Vanguard	27,916	(27,916)	-
MCP Vanguard £10k	10,000	(10,000)	-
NHS Mapping	6,000	(6,000)	-
Healthwatch England	9,068	(22,673)	(13,605)
NHS Cancer Alliance	68,653	(45,977)	22,676
MacMillan	50,622	(62,713)	(12,091)
Yorkshire Cancer Community	10,875	(9,764)	1,111
	<u>183,134</u>	<u>(185,043)</u>	<u>(1,909)</u>
<b>TOTAL FUNDS</b>	<u>710,585</u>	<u>(698,700)</u>	<u>11,885</u>

**13. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2021.

**14. RESTRICTED FUNDS**

<b>Fund Name</b>	<b>Purpose of restriction</b>
NHS Cancer Alliance	Partnership bid with other local Healthwatch organisations to fund a Community Panel Co-ordinator.
Healthwatch England	Development of a new Network Model for Healthwatch organisations.
MacMillan	Hosting an engagement and communications post for the Yorkshire Cancer Patient Forum.
MCP Vanguard	Funding from the CCG to support evaluation of new models of care.
MCP Vanguard £10k	Funding to extend the MCP Vanguard work.
NHS Mapping	Received towards engagement mapping work.
WMDC Safeguarding	To provide support around public engagement to the safeguarding adults board.
Yorkshire Cancer Community	To provide a community engagement officer to support the charity's work.

## Healthwatch Wakefield

### Detailed Statement of Financial Activities for the Year Ended 31 March 2021

	2021 £	2020 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Charitable activities</b>		
Grants	319,880	388,951
<b>Other income</b>		
Other Income	<u>1,754</u>	<u>-</u>
<b>Total incoming resources</b>	<b>321,634</b>	<b>388,951</b>
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Salaries, pensions and NI	245,385	270,252
Payroll charges	866	695
Staff travel and subsistence	1,339	8,770
Staff Training	300	1,866
Delivery partner fees	12,845	38,374
Freelance workers	1,891	5,609
Volunteer expenses	57	1,286
Printing, postage & stationery	5,464	8,616
Phone and internet	3,933	4,766
Journals and subscriptions	717	300
Advertising and publicity	3,928	5,185
Room hire	-	805
IT Support	5,104	8,533
Repairs and renewals	220	1,108
Bank charges	160	190
Insurance	1,758	1,575
Bookkeeping and accountancy	1,752	2,507
Independent examination	3,120	2,100
Back office functions	-	117
Rent, service charges and storage facilities	12,557	26,040
Governance	52	320
Recruitment	320	423
Professional fees	559	112
Small grant expenditure	-	1,385
Sundry expenses	280	-
Depreciation of office equipment	2,523	2,262
Interest re PAYE/NIC	<u>374</u>	<u>-</u>
	<b><u>305,504</u></b>	<b><u>393,196</u></b>
Total resources expended	<b><u>305,504</u></b>	<b><u>393,196</u></b>
<b>Net income/(expenditure)</b>	<b><u>16,130</u></b>	<b><u>(4,245)</u></b>

This page does not form part of the statutory financial statements