



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/04/2022 Period start date To 31/03/2023 Period end date

Charity name: British Gurkha Nepalese Association

Charity registration number: 1166791

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>1. To promoting social inclusion for the benefit by working with people who are socially excluded to relieve the needs of such people and assist them to integrate into society.</p> <p>2. To relieving poverty among the socially and economically disadvantaged members of the community in the London Borough of Brent, in particular but not exclusively those from minority ethnic backgrounds, by sign posting them to the right donors as well as the provision of small grants of financial assistance where possible.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>To promoting social inclusion, prevent people from becoming socially excluded and help them to integrate into society; BGNA has been successfully organising, running or participating in a number of activities during this reporting period namely, meetings, beach visit, RBL Remembrance Day.</p> <p>During this reporting period closely worked with local authorities, CVS Brent, Gurkha Welfare Advice Centre, Royal British Legion (Wembley & Sudbury Branch), Air Training Corps, 78 (Wembley), Squadron, Friends of Barham Library and, other voluntary organisations as well as local communities.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>BGNA Trustees are responsible for the general control and management of the administration of the Association. Trustees meet to discuss about the Association's business, ongoing projects and funding application periodically to ensure it is in line with the Association's document and the Charity Commission's guidance.</p>

		<p>BGNA trustees monitor its activities, and deal with any issue as they arise. All newly appointed trustees and volunteers receive full induction as per BGNA handover/takeover procedures, which have been prepared in line with their post roles, and will be made aware of Guidance - CC3, PB1, PB2 & PB3 etc.</p> <p>The Association seeks advice from CVS Brent, local authorities, other charity organisations and relevant expertise/departments as and when needed. Trustees meet from time to time to discuss about BGNA businesses in order to allocate resources carefully and mitigate any risks.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	<p>The Association needs volunteers from time to time to assist with its activities. The volunteers are recruited and managed according to BGNA policy. Volunteers are not paid staff, but the Association covers their travel, food, and PPE expenses whilst volunteering.</p> <p>When volunteers are involved with children and vulnerable adults, then the DBS check on them will be carried out.</p>
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Association conducted a number of activities during this reporting period. Below is a summary of activities it carried out.</p> <ul style="list-style-type: none"> • A Zoom meeting was organised on 03/04/2022 to discuss for the preparation of Nepali New Year celebration. • 2nd Zoom meeting on 17/04/2022. • Nepali New Year celebrated on 23/04/2022, a total of 146 people attended. • Post Nepali New Year meeting on 07/05/2022. • Council's You Decide Decision Day funding presentation attended on 12/07/2022 at the Brent Civic Centre. • A virtual meeting carried out on 01/08/2022 to confirm bookings and coaches for the Botany Bay visit. • An outdoor event- coach visit to Botany Bay was organised on 07/08/2022. • Another meeting was conducted on 30/08/2022. • Another meeting on 15/09/2022. • Diwali (Tihar) celebrated at Tamu Samaj Bhwan in Wembley Barham Park on 26/09/2022. • 19/10/2022, participated in CVS Brent Engaging and enabling Brent's VCSE sector through advocacy, organisational development, and fundraising support session at the Brent Civic Centre. • Engaged in the RBL poppy appeal campaign between 26 October –12 November 2022. • Took part in the Remembrance Day Parade at Wembley Barham Park on 13/11/2022. • AGM organised and attended on 15/01/2023. • Executive meetings along with trustees took place from time to time manage the organisation.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>The following were planned and achieved:</p> <ul style="list-style-type: none"> • Outdoor event planned and carried out.
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Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	01/04/ 2022 – 31/03/2023
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>BGNA has developed a reserves policy in order to protect its finances and they are cautiously managed, and its activities are sustainable.</p> <p>Reserves usually exclude tangible fixed assets such as land, building and other assets held for the charity's use. It also excludes amounts designated for essential future spending.</p> <p>They also exclude funds, which have particular restrictions on how they can be used.</p> <p>BGNA puts some funds aside as a reserve fund to protect itself against drops in income or to take advantage of new opportunities. Trustees should consider for what purpose restricted funds are held and how they are being used in order to identify those resources that are freely available to spend.</p> <p>This policy will explain how reserves are used to manage uncertainty and if reserves are held to fund future purchases or activities, it will explain how and when the reserves will be spent.</p> <p>While applying for funding some donors require an applicant should contribute up to 30% towards cost of the purposed project. Hence, BGNA needs to put some funds aside.</p>
Amount of reserves held	Para 1.22	<p>Total BGNA Bank balance is £2889.00 as of 31 March 2023.</p> <p>Trustees will meet before accessing to the reserves or unrestricted funds to ensure that they are spent on the right agreed cause.</p>
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Grants from the government at local council levels, public & private sectors. Corporate sponsorships, individual volunteer donors and membership.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	N/A
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		Charitable Trust	
Type of governing document (trust deed, royal charter)	Para 1.25	Trust	
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation	
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Eligibility for trusteeship as per the BGNA constitution.</p> <p>The executive committee will nominate candidates for the trustees who have skills, experience and knowledge required for the Association. However, annual general meeting will elect suitable trustees for BGNA. If there is no AGM due at the time while a vacant post needs to be filled then trustees and the executives will appoint, select and agree on a new trustee.</p> <p>Th selection process will strictly be followed in line with its constitution.</p>	

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees meet to discuss its activities, performances and for any new project proposal and funding application periodically. Trustees also monitor closely its activities. All newly appointed trustees and volunteers will receive induction.	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>Executive Committee made up of:</p> <p>Then Executive Committee will be as below:</p> <p>Chairman, Vice Chairman, Secretary, Assistant Secretary, Treasurer, Assistant Treasurer, Funding & Proposal Officers, Legal Adviser, Events and Activities, Coordinator/Yoga, Media/Website Officer, Welfare Benefits, Health & Wellbeing Coordinators. Language Interpreters, Youth Engagement Officers, Ladies Coordinators, and Emergency Crisis Coordinators.</p>	
Relationship with any related parties	Para 1.51	BGNA maintains relationship with the local council, local authorities, CVS Brent, the Yellow, Wembley & Sudbury RBL branch, Welfare Advice Centre (Salisbury), Friends of Barham Library, local Volunteer Organisations, and local Communities,	
		N/A	

Other			
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Reference and Administrative details

Charity name	British Gurkha Nepalese Association
Other name the charity uses	N/A
Registered charity number	1166791
Charity's principal address	50 Lambert Walk Wembley Middlesex HA9 7TS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kamal Bahadur Rana		30/11/2019	
2	Santa Bahadur Gurung		26/12/2020	
3	Rukum Rana		27/11/2021	
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20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Chairman	-Santa Bahadur Gurung
Vice Chairman	-Kanya Gurung
Vice Chairman	-Hum Kumari Gurung
Secretary	-Dhan Kaji Gurung
Treasurer	-Basu Dev Bashyal

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Santa Bahadur Gurung	Dhan Kaji Gurung
Position (eg Secretary, Chair, etc)	Chairman	Secretary
Date	31/01/2024	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
British Gurkha Nepalese Association

No (if any)
1166791

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/04/2022



To

Period end date
31/03/2023

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donation and Legacy	4,211	-	-	4,211	132
Charitable Activities	-	-	-	-	-
Grant For LIBOR Project	-	-	-	-	-
Membership	430	-	-	430	275
Sponsor	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	4,641	-	-	4,641	407
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	4,641	-	-	4,641	407
A3 Payments					
Charitable Activities	-	-	-	-	-
LIBOR Project	-	-	-	-	360
IE Fees	-	-	-	-	-
Insurance	304	-	-	304	303
AGM Expenses	160	-	-	160	310
Accountancy Fees	-	-	-	-	250
Food Expenses	1,303	-	-	1,303	-
Internet and website	429	-	-	429	-
Rental Expenses	820	-	-	820	-
Travelling Expenses	2,000	-	-	2,000	-
	-	-	-	-	-
Sub total	5,016	-	-	5,016	1,223
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	5,016	-	-	5,016	1,223
Net of receipts/(payments)	- 375	-	-	- 375	- 816
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	3,264	-	-	3,264	4,080
Cash funds this year end	2,889	-	-	2,889	3,264

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash in hand	2,889	-	-
		-	-	-
		-	-	-
	Total cash funds	2,889	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Santa Bahadur Gurung	30/01/2024	
		Dhan Kaji Gurung	30/01/2024	