

Annual report to trustees 2022-23

This was an interesting year. Following on from the year after lockdown, where things gradually got going again. The audiences, although picking up, were reluctant to book in advance, to the point where we sometimes considered cancelling performances. However, this would not have been a good thing as it would have created further doubt amongst concert goers. A couple of grants helped the funds and they never went below the £1,000 mark. This added to the assets – instruments which are lent out and worth up to £16,000 in total, meant that the funding stayed positive. We must also mention the continued support of our Friends group, who regularly helped with larger donations as well as their annual contributions.

The concerts were a mix of classical, light popular, jazz and themed. These last included a “Shakespear in Love” performance by a well know actor and singer, and a sea related concert in the Council Chamber. We hadn’t used this venue for several years and it turned out to be ideal for this size of audience and programme.

Unfortunately, on this occasion the windows with a view over the sea, were covered in scaffolding, but we will bear it in mind for future concerts.

The biggest audience was over 1,000 on the day at our Free Proms on the Prom in the Seafront gardens, for which we fortunately had good weather. Our oldest attendee aged 94, stayed for the whole 7 hours! The music was really well received, one audience member commented excitedly that it was the best thing she’d ever done in her whole life and another adult thoroughly enjoyed the come and play an instrument, as did the many children who had a go. We think this is a very important part of what we do.

The collection raised during the day came to nearly £1,000, which probably would have made even more had our newly acquired card reader worked (very poor internet connection) Our thanks have to go to the amazing tent erecting team, the sound and lighting guys, the stewards, St John’s Ambulance and trustee Adrian Shave, who oversaw the whole event.

As a consequence of the free open air day several new people came to the Last Night of the proms and New Year’s Day concerts. The concerts throughout the year attracted enthusiastic audiences. We would like to think we are catering for all tastes. We have also brought music to dementia groups locally, care homes, and into the library, where we played to a mix of ages on a couple of occasions.

We would not exist without the continued support of all our volunteers, our administrator, trustees, Friend’s secretary and deliverers, the ladies who run the door, the staff at the bookshop who sell tickets, the helpers at the venues, the lady who provides food gratis for the orchestra and many others.

We have therefore approached the new financial year with sufficient funds and good vibes to continue bringing all genres of a high standard of professional music to the people of Felixstowe and beyond.

Hattie Bennett artistic director July 2023



Receipts and payments accounts

CC16a

For the period
from

06/04/2022


To

05/04/2023

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Door Take	12,583	-	-	12,583	12,265
Donations	12,580	-	-	12,580	10,362
Gift Aid Income	715	-	-	715	786
Grants Received	4,505	-	-	4,505	1,640
	-	-	-	-	-
Sub total (Gross income for AR)	30,383	-	-	30,383	25,053
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	30,383	-	-	30,383	25,053
A3 Payments					
Musician Fees	24,095	-	-	24,095	18,460
Other Concert Costs	703	-	-	703	958
Hire of Venue	1,861	-	-	1,861	1,545
Advertising and Promotional Costs	2,618	-	-	2,618	183
Distribution Costs	58	-	-	58	-
Catering	871	-	-	871	418
Accountancy	330	-	-	330	300
Stationery	245	-	-	245	-
Volunteer Gifts	147	-	-	147	37
Travel and subsistence	72	-	-	72	-
Donations	554	-	-	554	-
Insurance	164	-	-	164	92
Sundry	273	-	-	273	135
Brochures	53	-	-	53	-
Piano Tuning	-	-	-	-	-
Administrator	-	-	-	-	-
Printing	-	-	-	-	127
Accommodation	-	-	-	-	-
Instrument Repairs	-	-	-	-	-
Sub total	32,044	-	-	32,044	22,256
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	32,044	-	-	32,044	22,256
Net of receipts/(payments)	- 1,661	-	-	- 1,661	2,798
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	4,144	-	-	4,144	1,346
Cash funds this year end	2,483	-	-	2,483	4,144

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Santander Business Bank Account	2,383	-	-
	Cash on Hand	100	-	-
		-	-	-
	Total cash funds	2,483	-	-
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Gift Aid Donations Receivable	1,437	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Boudoir Grand Piano	Unrestricted	-	1,500
	Cello	Unrestricted	-	12,000
	Violin	Unrestricted	-	1,200
	Violin	Unrestricted	-	500
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
	Accountancy Fee	Unrestricted	330	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Harriet Bennett	09/08/2023	

Document Information

Document

Title	MIF CC16a 050423
ID	659052e5-46a0-4b09-96c6-b02c8c766847
Status	Signed
Sender	Kevin Murfitt (kevin@triplebottomlineaccounting.com)
Dept/business	Triple Bottom Line Accounting
Dept/business ID	triple-bottom-line-accounting
PDF Certified	True

Signers

Name	Authentication
Hattie Bennett <hattiebennett@hotmail.com>	Email

History

Event	Email	IP address	Date/Time
MIF CC16a 050423 created by Kevin Murfitt	kevin@triplebottomlineaccounting.com	90.254.239.150	Mon, 7 Aug 2023 13:48:30 +0000
MIF CC16a 050423 emailed to Hattie Bennett	kevin@triplebottomlineaccounting.com		Mon, 7 Aug 2023 13:48:31 +0000
hattiebennett@hotmail.com opened email for document MIF CC16a 050423	hattiebennett@hotmail.com		Tue, 8 Aug 2023 20:19:08 +0000
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Signature applied (page 2)	hattiebennett@hotmail.com	2.27.100.95	Tue, 8 Aug 2023 20:19:52 +0000
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Signature applied (page 2)	hattiebennett@hotmail.com	2.27.100.95	Wed, 9 Aug 2023 08:37:27 +0000
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Section A

Independent Examiner's Report

Report to the trustees/
members of

MUSIC IN FELIXSTOWE

On accounts for the year
ended

5 APRIL 2023

Charity no
(if any)

1166786

Set out on pages

Pages 1 to 2 Headed: Section A Receipts and Payments and Section B
Statement of assets and liabilities at the end of the period.

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended 05/04/2023.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention (other than that disclosed below *) in connection with
the examination which gives me cause to believe that in, any material
respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

31. Mar 2023

Name:

Peter Ellington

Relevant professional
qualification(s) or body
(if any):

FAIA

Address:

Triple Bottom Line Accounting Ltd

The Enterprise Centre, University of East Anglia, Norwich. NR4 7TJ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

No significant disclosures are necessary.

The records consist of books of accounts and summarised accounts for Music In Felixstowe.

As part of this year's work we reproduce the final accounts using the underlying records.

Suggestions were made in the previous year to make the bookkeeping process easier for those responsible for the job.

These suggestions included a new bookkeeping template and the suggestion to minimise the use of cash when making purchases or settling supplier invoices.

Some of these suggestions were taken on board. The charity continues to deal largely in cash due to the nature of its activities, but the charity has invested in technology to accept card payments.